

**Lake Grove Water District
Minutes of Regular Board Meeting
January 21, 2025**

The meeting of the Lake Grove Water District Board of Commissioners was called to order at 6:00 p.m. at the Celebrate Conference Center 15555 Bangy Rd. Lake Oswego, OR 97035 and chaired by Dan Taylor. Present in person: Tammy Schalk, Bruce Goldson, JD Pavek, Steve Koper, and Larry Kitchen. By phone: Virgil Pearce and Aaron Olson.

1. **PUBLIC COMMENT:** None
2. **AGENDA APPROVAL:** Larry Kitchen made a motion to approve the agenda. Dan Taylor seconded the motion. A vote was called. In favor: All.
3. **CONSENT AGENDA:** Larry Kitchen made a motion to approve December 16, 2024, Board meeting minutes. Dan Taylor seconded the motion. A vote was called. Abstain: JD Pavek and Steve Koper. In favor: All. Larry Kitchen made a motion to approve the December 2024 financials. JD Pavek seconded the motion. A vote was called. In favor: All. Larry Kitchen made a motion to approve the December 2024 accounts payable. JD Pavek seconded the motion. A vote was called. In favor: All.
4. **OLD BUSINESS:** The City of Lake Oswego will be presenting their wholesale rates to their council in March and then follow their recommendations thereafter. This may require more additional rate study. Larry Kitchen made a motion to approve Resolution 2025-01 (Updated wage and salary range) . JD Pavek seconded the motion. A vote was called. In favor: All. Aaron Olson presented the revised proposal for the SCADA upgrade. Larry Kitchen made a motion to approve the revised proposal from Hiland Water for the SCADA upgrade for the full amount of \$38,900. Steve Koper seconded the motion. A vote was called. In favor: All.

5. DEPARTMENTS:

COMMISSIONERS: Dan Taylor attended the members of the Regional Provider Water Conservation Consortium executive session meeting. He reported that they will be implementing emergency preparedness exercises in May and will be updating their water conservation plans. Dan Taylor reminded everyone of the upcoming Special Districts Association of Oregon Annual Conference February 6-9, 2025.

OFFICE: The District Manager reminded the board members to submit their candidacy paperwork to the local elections office in May to run for re-election.

ENGINEER: Current updates on the following projects:

Washington Ct. (6244 Washinton Ct.) Renaissance homes purchased the three lots, and the partition has been completed and recorded. Parcel 3 is the first to be constructed.

Carman Dr. Water Improvements – The project is complete and recommended release of retentions.

Chick-fil-A: The construction work is underway. The request for the fire line meter is still pending.

Sunset Commons (16607 Boones Ferry– residential/commercial) The owner has a potential tenant, and the plan is in review by the City of Lake Oswego.

5337 Bonita – New service and termination of existing service is still pending. The meter has been sized for the new house. Nothing Scheduled yet.

5342 Bonita – The existing house was removed. A new home has been built. The developer is to build an onsite septic and new water service. Nothing Scheduled yet.

5751 Washington Court – This is a partition. The three new taps and the abandonment of the old services are complete.

6122 Carman Drive – (Pole Barn House) The meter has been sized, and nothing has been scheduled for the new service.

4375 Oakridge –The existing house has been removed. The builder has been advised of LGWD requirements. The latest update is that there is possible new service in February.

16085 Inverurie Road (Woodlands Estates) – This is a 4-lot subdivision. The firm was contacted and the LGWD extension plan is under review.


6. EXECUTIVE SESSION:

6:25 pm – Recess regular meeting and convene executive session under “ORS 192.660 (2) (i) to review and evaluate the employment related performance of the chief executive officer of any public body, public officer, employee, or staff member who does not request an open hearing.


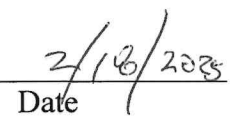
The executive session was adjourned at 6:33 pm, and the regular meeting resumed at that time.

Dan Taylor made a motion to approve the 6% increase for the Finance Specialist hourly wage effective January 1, 2025. Larry Kitchen seconded the motion. A vote was called. In favor: All.

7. Meeting adjourned at 6:34 pm.



Commissioner, Chair Date

Commissioner Date 2/18/2025