

AGENDA
WASCO COUNTY LIBRARY SERVICE DISTRICT
BOARD MEETING

Date: February 18, 2025 @ 4:30 p.m.
Location: The Dalles Public Library, and via Zoom

The Dalles Public Library is inviting you to a scheduled Zoom meeting.

Topic: Library Board meeting

Time: Feb 18, 2025 04:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84907065517?pwd=b8yVxllKtQ6NvhPaL54BjUxoko3vVo.1>

Meeting ID: 849 0706 5517

Passcode: 996274

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES
- III. RECOGNITION OF VISITORS AND INTERESTED PARTIES
- IV. LIBRARY DIRECTOR REPORTS
- V. OLD BUSINESS
 - a. ethics statement
 - b. Social Media policy, second reading
 - c. Adopting bookmobile policy
 - d. Word Wagon: cell phone/wi-fi
 - e. New storage shed/upper parking lot
 - f. Privacy booths
 - g. Library terms
- VI. NEW BUSINESS
 - a. Strategic plan
 - b. MOU's update
 - c. Update 25-26 budget & administrative fee & capital projects
 - d. OLA conference
 - e. Mary's closing "what are you reading" or "two lies and a truth"
- VII. FINANCIAL REVIEW
- VIII. ADJOURNMENT
 - a. Set Next Meeting Date and Location
 - b. Adjourn

Our mission is to provide Wasco County citizens with free and equal access to materials relevant to their informational needs, and to serve as an unbiased source of information with opportunities provided for personal, educational, cultural, and recreational enrichment.

**Wasco County Library Service District
Board Meeting
January 21, 2025
The Dalles Public Library and via Zoom**

SUBJECT TO APPROVAL

Board members present: Rita Rathkey, Mary Beechler, Dave Mason

Staff members present: Jeff Wavrunek, Valerie, Stephenson, Sarah Tierney, Rita Squires

Called to order: Dave Mason called the meeting to order at 4:32

Minutes: Rita Rathkey moved to approve the minutes as submitted, seconded by Mary Beechler. The vote was unanimous, and the minutes were approved.

Visitors or interested parties: none. Rita Rathkey commented that she had visited a library in San Francisco at Christmas time. One of the things she noticed on promotional material for programs was the acknowledgement of the business or organization sponsoring the event.

Director Reports: per a request from Mary Beechler, director reports were submitted via email, and attached to the packet. Board members liked this; saying it will save time. Jeff said that the reports need to be submitted at least a week prior to the meetings, so that they can be attached to the LB packet, and meet deadlines.

Old Business: The Challenge Policy was sent to the County Commissioners for final approval. The commissioners were surprised about the necessity of the policy, but Dave was able to explain the reason. Mary commented that the Commissioners might forget that the Library Board is advisory and the Commissioners are supposed to approve policies. Mary reminded Jeff that a copy will need to go into the policy notebooks that she had dropped off in December. The new policy will also need to be put on the website.

Due to need, the policies actually reviewed might not be what is on the calendar.

Update on MOU's – Mary has talked to the Maupin City Manager and he said to pick a date to discuss this. Jeff says that should be late February or early March, after he has finished with the city budget. Mary will send some date choices and they'll proceed from there. Prior to that, look at examples from other libraries for a starting point.

Any progress on Dufur? It's probably best to do one MOU at a time. In addition, Sarah is still trying to hire a new assistant. She says that the school needs to be included in the MOU. There has been confusion regarding where the money is coming from/going to.

There will be a new superintendent at the school; and there is a new mayor. Sarah suggests waiting until these people get settled.

Second reading of the Bookmobile Policy – Rita Rathkey helped rewrite the second paragraph about collection development, making it more readable. Mary Beechler made the motion to approve the policy as presented, seconded by Rita Rathkey. The vote was unanimous, and the policy was approved.

New Business: Budget recommendations – Jeff is currently working on the budget. Rita Rathkey questioned expenditures and if it is too early to think about library expansion, as every area is crowded. Jeff said it is not too early. Money needs to be set aside for a new elevator. Jeff explained about the planned shared storage building for the Maintenance Department., the Friends, and the library, that will go in the upper parking lot, replacing the two storage sheds up there now. Library expansion would need a professional grant writer. They talked about where to expand the library. Before any planning can be done, they will need to conduct a feasibility study. Strategic planning needs to be done; Valerie Stephenson suggested Darcy Hanning, through the State Library. Dave Mason suggests revisiting this next month when Corliss Marsh and Tina Coleman are here. Jeff will put something in the budget to cover hiring a grant writer.

Board goals – we’re halfway through the year, how are we doing? After a brief discussion, it was agreed that we’re doing great on policy reviews, and making progress on MOU’s and IGA.

Board terms – Rita Rathkey, Dave Mason, and Corliss Marsh expire this year and are eligible for full term reappointments. They need to decide if they want to continue.

Bookmobile Report – Jeff will send that in an email. A water leak had been discovered and fixed under warranty. There are still issues with a lock, and also the heated seat. There is a possibility that it will have to be taken to Wilsonville. There are some concerns regarding safety when the Word Wagon is out and about. There was discussion regarding the iPhone 16, which switches to satellite when WiFi is not available.

Ethics Statement – a copy of ALA’s ethics statement was included with the packet. Dave suggested that this be something that is signed every year at the annual meeting.

Social Media Policy – this is a new policy. Recently a member of the Happiness Book Club indicated an interest in starting a new book club for LGBTQ family members. Potentially there could be controversy over this, especially on social media (Facebook, for example). During the discussion of the policy, there was concern about the wording in the section under “Promotional Use.” It was suggested that the line about “child’s likeness” be deleted. Mary Beechler moved to approve the policy, with the changes suggested, seconded by Rita Rathkey. The vote was unanimous.

Technology – The County budget provides funding for technology and WiFi. Should each library be responsible for their own? It was decided that for 2025-26 it should stay

as is. Valerie shared that Maupin is not happy with Blue Mountain as a provider; it goes down often (Dave Mason commented that this is the sort of thing that should be included in the MOU). They are looking at going with another provider. Jeff mentioned that The Dalles is as well. The City of Maupin is going to go with LSO; will the Library District be able to help pay for Southern Wasco County Library's portion?

Financial Review: Buildings and Grounds, not much spent yet, what are the plans? Jeff said that there are plans for landscaping in various areas.

Next Meeting: The next meeting will be on February 18th, at 4:30 p.m., in The Dalles. A reminder that the April meeting will be in Maupin.

The meeting was adjourned at 6:00 p.m.

**Wasco County Library Service
District, Board of Directors**

Dave Mason, Chairman

Rita Rathkey, Vice Chairman

Corliss Marsh, Board Member

Mary Beechler, Board Member

Tina Coleman, Board Member

CITY OF THE DALLES
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2025

LIBRARY FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|--------------|--------------|--------------|-------|
| <u>LIBRARY</u> | | | | | |
| 004-2100-000.11-00 REGULAR SALARIES | 63,131.73 | 440,690.68 | 812,194.00 | 371,503.32 | 54.3 |
| 004-2100-000.12-00 PARTTIME/TEMP SALARIES | 3,417.20 | 26,545.88 | 66,888.00 | 40,342.12 | 39.7 |
| 004-2100-000.13-00 OVERTIME SALARIES | .00 | 788.61 | 13,105.00 | 12,316.39 | 6.0 |
| 004-2100-000.21-10 MEDICAL INSURANCE | 10,983.51 | 87,146.06 | 218,738.00 | 131,591.94 | 39.8 |
| 004-2100-000.21-20 L-T DISABILITY INSURANCE | 394.35 | 2,703.55 | 5,173.00 | 2,469.45 | 52.3 |
| 004-2100-000.21-30 LIFE INSURANCE | 38.62 | 280.93 | 598.00 | 317.07 | 47.0 |
| 004-2100-000.21-40 WORKERS COMP INSURANCE | 17.59 | 1,881.20 | 2,108.00 | 226.80 | 89.2 |
| 004-2100-000.22-00 FICA | 4,929.04 | 34,826.67 | 67,127.00 | 32,300.33 | 51.9 |
| 004-2100-000.23-00 RETIREMENT CONTRIBUTIONS | 8,394.77 | 53,605.74 | 99,746.00 | 46,140.26 | 53.7 |
| 004-2100-000.28-00 VEBA CONTRIBUTIONS | 785.99 | 3,768.04 | 13,743.00 | 9,974.96 | 27.4 |
| 004-2100-000.29-00 OTHER EMPLOYEE BENEFITS | 266.91 | 1,885.41 | 4,468.00 | 2,582.59 | 42.2 |
| 004-2100-000.31-10 CONTRACTUAL SERVICES | 2,422.46 | 18,708.69 | 110,790.00 | 92,081.31 | 16.9 |
| 004-2100-000.32-20 SPECIAL LEGAL SERVICES | .00 | .00 | 750.00 | 750.00 | .0 |
| 004-2100-000.41-10 WATER & SEWER | 165.32 | 2,023.69 | 6,780.00 | 4,756.31 | 29.9 |
| 004-2100-000.41-20 GARBAGE SERVICES | 209.57 | 989.12 | 4,120.00 | 3,130.88 | 24.0 |
| 004-2100-000.41-40 ELECTRICITY | .00 | 11,129.01 | 33,000.00 | 21,870.99 | 33.7 |
| 004-2100-000.43-10 BUILDINGS AND GROUNDS | 1,035.36 | 16,117.77 | 75,450.00 | 59,332.23 | 21.4 |
| 004-2100-000.43-40 OFFICE EQUIPMENT | .00 | 402.94 | .00 | (402.94) | .0 |
| 004-2100-000.43-45 JOINT USE OF LABOR/EQUIP | .00 | .00 | 350.00 | 350.00 | .0 |
| 004-2100-000.43-51 GAS/OIL/LUBRICANTS | .00 | .00 | .00 | .00 | .0 |
| 004-2100-000.43-52 LIBRARY VEHICLE | 141.84 | 2,017.62 | 22,800.00 | 20,782.38 | 8.9 |
| 004-2100-000.43-77 HVAC SYSTEMS | 600.00 | 1,050.00 | 15,825.00 | 14,775.00 | 6.6 |
| 004-2100-000.52-10 LIABILITY | .00 | 10,609.85 | 8,340.00 | (2,269.85) | 127.2 |
| 004-2100-000.52-30 PROPERTY | .00 | 13,485.88 | 13,250.00 | (235.88) | 101.8 |
| 004-2100-000.52-50 AUTOMOTIVE | .00 | 1,280.97 | 4,400.00 | 3,119.03 | 29.1 |
| 004-2100-000.53-20 POSTAGE | .00 | 374.01 | 2,300.00 | 1,925.99 | 16.3 |
| 004-2100-000.53-30 TELEPHONE | 792.73 | 5,798.72 | 10,780.00 | 4,981.28 | 53.8 |
| 004-2100-000.58-10 TRAVEL, FOOD & LODGING | .00 | 231.16 | 9,180.00 | 8,948.84 | 2.5 |
| 004-2100-000.58-50 TRAINING AND CONFERENCES | .00 | .00 | 11,470.00 | 11,470.00 | .0 |
| 004-2100-000.58-70 MEMBERSHIPS/DUES/SUBSCRIP | 179.00 | 419.00 | 3,950.00 | 3,531.00 | 10.6 |
| 004-2100-000.60-10 OFFICE SUPPLIES | 2,470.36 | 9,548.33 | 23,005.00 | 13,456.67 | 41.5 |
| 004-2100-000.60-20 JANITORIAL SUPPLIES | 533.12 | 2,883.71 | 8,250.00 | 5,366.29 | 35.0 |
| 004-2100-000.60-85 SPECIAL DEPT SUPPLIES | 7,411.40 | 87,256.82 | 182,450.00 | 95,193.18 | 47.8 |
| 004-2100-000.64-20 LIBRARY BOOKS AND BINDING | 148.62 | 6,029.77 | 8,000.00 | 1,970.23 | 75.4 |
| 004-2100-000.64-30 LIBRARY PERIODICALS | 148.56 | 533.24 | 5,800.00 | 5,266.76 | 9.2 |
| 004-2100-000.64-40 AUDIO/VISUAL MATERIALS | 1,849.32 | 12,765.51 | 62,350.00 | 49,584.49 | 20.5 |
| 004-2100-000.64-80 COMPUTER SOFTWARE | .00 | 105.13 | .00 | (105.13) | .0 |
| 004-2100-000.69-50 MISCELLANEOUS EXPENSES | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 004-2100-000.69-80 ASSETS < \$5000 | 725.98 | 3,175.97 | 35,000.00 | 31,824.03 | 9.1 |
| 004-2100-000.72-20 BUILDINGS | .00 | 23,735.83 | 50,000.00 | 26,264.17 | 47.5 |
| 004-2100-000.74-20 VEHICLES | .00 | 220,639.00 | 240,000.00 | 19,361.00 | 91.9 |
| 004-2100-000.74-30 FURNITURE AND FIXTURES | .00 | 17,437.50 | .00 | (17,437.50) | .0 |
| 004-2100-000.74-40 OFFICE EQUIPMENT | .00 | .00 | 24,000.00 | 24,000.00 | .0 |
| 004-2100-000.74-50 COMPUTER EQUIPMENT | .00 | .00 | .00 | .00 | .0 |
| TOTAL LIBRARY | 111,193.35 | 1,122,872.01 | 2,277,278.00 | 1,154,405.99 | 49.3 |

CITY OF THE DALLES
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2025

LIBRARY FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--------------------|---------------------------|---------------|--------------|--------------|--------------|------|
| | <u>OTHER</u> | | | | | |
| 004-9500-000,81-01 | TO GENERAL FUND | 22,084.30 | 154,590.10 | 251,353.00 | 96,762.90 | 61.5 |
| 004-9500-000,81-10 | TO UNEMPLOYMENT FUND | .00 | .00 | .00 | .00 | .0 |
| 004-9500-000,81-37 | TO CAPITAL PROJECT FUND | .00 | .00 | 110,000.00 | 110,000.00 | .0 |
| 004-9500-000,88-00 | CONTINGENCY | .00 | .00 | 227,727.00 | 227,727.00 | .0 |
| 004-9500-000,88-01 | RSRV FUTURE EXPENDITURES | .00 | .00 | 431,627.00 | 431,627.00 | .0 |
| 004-9500-000,89-00 | UNAPPROPRIATED ENDING BAL | .00 | .00 | 822,515.00 | 822,515.00 | .0 |
| | TOTAL OTHER | 22,084.30 | 154,590.10 | 1,843,222.00 | 1,688,631.90 | 8.4 |
| | TOTAL FUND EXPENDITURES | 133,277.65 | 1,277,462.11 | 4,120,500.00 | 2,843,037.89 | 31.0 |

| TD STATS for 2024 -2025 | | | | | | | | | | | | |
|-------------------------|------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| | Jul-24 | Aug-24 | Sep-24 | Oct-24 | 45597 | Dec-24 | Jan-25 | Feb-25 | Mar-25 | Apr-25 | May-25 | Jun-25 |
| VISITOR COUNT | 10,448 | 9,469 | | 9,843 | 10,388 | 8,922 | 10,071 | | | | | |
| INTERNET USERS | Library | 752 | 798 | | 533 | 431 | 533 | 658 | | | | |
| | wifi users | 513 | 426 | 211 | 549 | 571 | 466 | 359 | | | | |
| Overdrive Read | 510 | 857 | 492 | 500 | 420 | 431 | 497 | | | | | |
| Open EPUB ebook | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | | |
| Kobo Ebook | 1 | 1 | 0 | 3 | 5 | 2 | 3 | | | | | |
| OverDrive Magazines | 228 | | 199 | 200 | 218 | 286 | 268 | | | | | |
| kindle book | 297 | 473 | 229 | 244 | 197 | 232 | 296 | | | | | |
| adobe EPUB ebook | 1 | 3 | 4 | 3 | 2 | 0 | 4 | | | | | |
| overdrive MP3 audio | 15 | 35 | 26 | 41 | 14 | 0 | 0 | | | | | |
| Open PDF ebook | - | 0 | 0 | 0 | 0 | 0 | 0 | | | | | |
| Pending (ebook) | 3 | 5 | 9 | 4 | 9 | 10 | 6 | | | | | |
| Pending (audiobook) | 38 | 60 | 26 | 37 | 27 | 26 | 33 | | | | | |
| overdrive listens | 1,307 | 2,200 | 1273 | 1,240 | 1,129 | 1,283 | 1,318 | | | | | |
| Advantage | 2,442 | 2,390 | 2439 | 2,427 | 2,207 | 2,439 | 2,595 | | | | | |
| LIBRARY2Go total | 4,842 | 6,024 | 4,697 | 4,699 | 4,228 | 4,709 | 5,020 | | | | | |
| TUMBLEBOOKS | - | 0 | 1 | 6 | 20 | 22 | 0 | | | | | |
| PATRONS ADDED | 80 | 74 | 64 | 79 | 65 | 67 | 67 | | | | | |
| ILL'S SENT | 1,193 | 1,295 | 1138 | 1,345 | 1,068 | 1,103 | 1,238 | | | | | |
| ILL'S RECEIVED | 588 | 515 | 494 | 572 | 533 | 533 | 664 | | | | | |
| MONTHLY CIRC | 15,329 | 14,091 | 10691 | 14,014 | 12,387 | 12,725 | 13,283 | | | | | |
| LIBRARY2GO | 4,842 | 6,024 | 4,697 | 4,699 | 4,228 | 4,709 | 5,020 | | | | | |
| TOTAL CIRC | 20,171 | 20,115 | 15,388 | 18,713 | 16,615 | 17,434 | 18,303 | | | | | |

The Dalles Library - Program stats for month of January

Youth Services Programs:

| | | |
|----|----------------------------------|------------------------------------|
| 14 | Storytimes offered | 243 attended |
| 04 | Fun Fridays offered | 80 attended |
| 01 | Tumi Tales offered | 1 attended |
| 26 | Outreach visits offered | 329 attended (3 cancelled) |
| 02 | Snapdragon Yoga classes | 15 attended (1 class not recorded) |
| 01 | Kid Friendly cooking demo | 20 attended |
| 01 | Third Saturday: Red Yarn (music) | 55 attended |

Total of 49 programs offered, with 758 attending

Teen Services Programs:

| | | |
|----|-------------------------------|----------------------------|
| 5 | Norcor visits (outreach) | 42 attended (1 cancelled) |
| 10 | Console Gaming | 34 attending (2 cancelled) |
| 1 | Teen Library Council | 7 attended |
| 1 | Art Club | 4 attended |
| 1 | Color Craze: Hair Dye | 9 attended |
| 1 | Dried Flower Bookmarks | 8 attended |
| 1 | Guess That Song | 13 attended |
| 1 | Open VR Gaming | 10 attended |
| 4 | Outreach Lunch @ schools | 275 attended |
| 1 | Take & Make: Crochet bookmark | 15 kits given away |

Total of 25 programs offered, with 415 attending; one Take & Make kit offered

Adult Services Programs:

| | | |
|---|---------------------------------------|-----------------|
| 7 | Book Clubs | 60 attended |
| 2 | CPR classes | 18 attended |
| 2 | Art Clubs | 5 (1 cancelled) |
| 1 | Guided Watercolor | 17 attended |
| 1 | Coffee & Coloring | 8 attended |
| 1 | Coffee & Computers | 1 attended |
| 1 | 2 nd Saturday Self Defense | 5 attended |
| 3 | Virtual Author Events | 31 attended |
| 2 | Senior outreach visits | 10 attended |
| 1 | Chess class | 25 attended |
| 1 | Role Playing Game | 13 attended |
| 1 | Take & Make kits | 24 given away |

Total of 23 programs offered, with 193 attending; one Take & Make kit offered

All ages programs:

| | | |
|---|--|--------------|
| 1 | Prince & Princess (3 rd annual) | 200 attended |
| 1 | Family Lego Pizza Night | 111 attended |

Total of 2 programs offered, with 311 attending

Total of 99 programs, with 1,400 attending; and 2 Take & Make kits offered

Dufur report and statistics goes here:

Nothing reported at this time

Library Board Report for February 2025 for the SWC Library

- The Town and Country Players are performing “Murder at the Book Club”. The play will be performed in the library on February 14th and 15th, 21st & 22nd at 7:00pm.
- SWC Library is currently hosting a month-long exhibit from the Museum of Natural and Cultural History “Native Innovations” that celebrates the first innovators, scientists and engineers in Oregon, exploring how Native Americans have used knowledge, creativity and problem-solving skills to live and thrive here for thousands of years. This exhibit will be open to everyone each day the library is open, and we encourage teachers and other large groups to make appointments for special exhibit access for their classes.
- Knots and Needs is increasing in popularity, and participants want to meet twice a month now instead of just once. This fiber arts collective group has people working their individual crafts but also sharing and teaching others who want to learn. They will now meet on the 1st and 3rd Mondays in the library from 5:30 to 7:30
- Afterschool programs continue with Minecraft and Legos on Mondays and 4-H on Fridays with early release from school.

Program stats:

- Programs and attendance:
 - Storytime: 16
 - Minecraft: 16
 - Legos: 10
 - Knots & Needles: 6
 - Class visits: 82
 - Homeschool families: 23
 - 4-H After School Program: 7
 - SWC School Theater Performances: 161
 - 4-H Meeting: 13
 - Read What You Want Book Club: 6
 - Museum of Natural and Cultural History: 6

| Maupin statistics | | | | | | | | | | | | Total for | |
|-------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-----------|-------------|
| | Jul-24 | Aug-24 | Sep-24 | Oct-24 | Nov-24 | Dec-24 | Jan-25 | Feb-25 | Mar-25 | Apr-25 | May-25 | Jun-25 | fiscal year |
| Adult Graphic Novels | | 2 | 1 | 1 | | | 1 | | | | | | 5 |
| Ask at desk | | 2 | 3 | 4 | | | 4 | | | | | | 13 |
| Audiobooks | | 4 | 11 | 13 | | | 3 | | | | | | 31 |
| Board books | | 16 | 12 | 10 | | | 18 | | | | | | 56 |
| Children's DVDs | | 4 | 6 | 1 | | | 3 | | | | | | 14 |
| Children's non-fiction | | | | | | | | | | | | | 0 |
| DVDs | | 124 | 140 | 256 | | | 75 | | | | | | 595 |
| Early readers | | 15 | 14 | 24 | | | 26 | | | | | | 79 |
| Fiction | | 226 | 216 | 208 | | | 150 | | | | | | 800 |
| Graphic Novels | | | | | | | | | | | | | 0 |
| Junior fiction | | 53 | 53 | 53 | | | 30 | | | | | | 189 |
| Junior/Children's non-fiction | | 6 | 11 | 19 | | | 27 | | | | | | 63 |
| Junior graphic novels | | 13 | 9 | 20 | | | 8 | | | | | | 50 |
| Junior series | | | | 2 | | | 3 | | | | | | 5 |
| JM non-fiction | | 1 | | 9 | | | 12 | | | | | | 22 |
| Large print | | 24 | 17 | 18 | | | 15 | | | | | | 74 |
| Library of Things | | 2 | 12 | 6 | | | 5 | | | | | | 25 |
| Libros en Espanol | | 1 | | | | | | | | | | | 1 |
| Music Cds | | 1 | 1 | 1 | | | | | | | | | 3 |
| New books | | | 1 | | | | | | | | | | 1 |
| Non-fiction | | 75 | 69 | 57 | | | 76 | | | | | | 277 |
| OBOB | | 1 | 6 | 8 | | | 1 | | | | | | 16 |
| Picture books | | 43 | 68 | 103 | | | 87 | | | | | | 301 |
| Stacks | | 6 | 3 | 5 | | | | | | | | | 14 |
| Young Adult Graphic Novels | | 14 | 18 | 20 | | | 6 | | | | | | 58 |
| Young Adult Fiction | | 17 | 15 | 14 | | | 13 | | | | | | 59 |
| Young Adult Nonfiction | | | 1 | | | | 1 | | | | | | 2 |
| Reference | | | | 1 | | | 1 | | | | | | 2 |
| TOTAL CIRCULATION | 0 | 650 | 686 | 852 | 0 | 0 | 563 | 0 | 0 | 0 | 0 | 0 | 2751 |
| PATRON COUNT | | | | | | | 826 | | | | | | 826 |
| New patrons added: | | | 10 | | | | 9 | | | | | | 19 |
| Reading Room Visits | | | 13 | | | | 26 | | | | | | 26 |
| Reference | | | | | | | 112 | | | | | | 112 |

Second reading

Social Media Policy

WASCO COUNTY LIBRARY DISTRICT

The Wasco County Library District is excited to connect with the community through our social media channels! We share online news about upcoming events, library hours, new resources, photographs from programs and much more. We encourage you to engage with us by liking, commenting, sharing, and contributing your ideas.

When participating in our social media platforms, we ask users to keep postings and comments appropriate for all audiences and to agree to the following guidelines:

- **Respect and Civility:** Please be respectful in your interactions. We encourage open discussion, but we will not tolerate comments that are obscene, racist, derogatory, or offensive.
- **Common Courtesy:** Be mindful of the impact your posts have on real people - many of whom are your neighbors. Personal attacks, insults, or threatening language will be removed.
- **Promotional Use of Content:** We may share your comments, stories or photos for promotional purposes to showcase the vibrant community in the Wasco County Library District.
- We are committed to creating a welcoming, informative, and respectful environment for the Wasco County community. The library reserves the right to remove any content that is deemed, in its sole view, to be inappropriate. The library also reserves the right to ban or block users who violate this policy.