



**CITY OF THE DALLES PUBLIC WORKS**  
 1216 WEST 1<sup>st</sup> STREET  
 THE DALLES, OREGON 97058  
 (541) 206-5401

|   |      |
|---|------|
| Application Fee                         | \$10 |
| Expedite Fee                            | \$25 |
| Event Deployment Fee                    | \$50 |
| A contractor work zone is not an event. |      |

# SIDEWALK/STREET CLOSURE APPLICATION

In accordance with The Dalles [Municipal Code 2.24.060](#), the sidewalk/street closure permit application must be submitted at least seven (7) business days prior to the proposed closure date. The Public Works Department shall have seven days to process the application. Fee(s) must be paid in full before application will be processed. **This permit will be considered a public document. All information submitted will be accessible to the public, in its entirety, on the City's website.**

Please download and save this form before filling it out.

Date of Application:  
 02/10/2025

Format: MM/DD/YYYY

Applicant First Name

Scott

Primary First Name

Applicant Last Name

Chance

Primary Last Name

Contact/Responsible Party

N/A

If the responsible party is not the applicant

Email:

scott@adamsdesigncenter.com

Primary email address

Business Name:

Adams Construction

Mailing Address:

PO Box 1985, The Dalles Or. 97058

Phone:

(541) 980-8077

On-call emergency phone number

Other Phone:

(541) 296-4242

Daytime phone number

For sidewalk closures a temporary pedestrian accessible route plan (TPARP) must be selected.

- View the TPARP advisory memorandum [here](#).
- View the TPARP options [here](#) and then select the type you will use.

Type of Closure:

- Street (TCP Required)
- Sidewalk (TPARP Required)
- City-Owned Parking Lot (TCP Required)
- Dumpster placed in the right-of-way
- Other (Describe below)

For sidewalk closures, select a type of Temporary Pedestrian Accessible Route Plan (TPARP):

- 1.a. Sidewalk diversion - Within roadway
- 1.b. Sidewalk diversion - Additional right-of-way
- 2. Sidewalk closure - Mid-block
- 3. Sidewalk closure - Corner

Please describe other type of right-of-way closure

Location(s) of closure

Corner of E 3rd street and Federal street.  
 Note; We will only close sidewalk & lanes for one day. One of the days that is not raining.

Reason for closure (e.g. event, construction, etc.)

Use boom lift to paint top corner of GOHBI building.

Please write the addresses or sections of sidewalk/street for the requested closure.

Please describe the project or event for the requested closure.

Closure begin date

Time

02/17/2025

07:00

Format: MM/DD/YYYY

Closure end date

Time

02/21/2025

17:00

Format: MM/DD/YYYY

**Sidewalk/Street Closure Fees**

Fee(s) must be paid in full before application will be processed.

- 1. Application Fee: \$10.00
- 2. Expedited Fee (when application is turned in less than 5 days prior to the event): \$25.00
- 3. Event Deployment Fee (on for profit events which require use of City signs and barricades that staff deliver to event): \$50.00  
A contractor work zone is not an event.

To pay by credit card, call the Public Works Department at (541) 296-5401.

To pay with a check or cash, mail or deliver to the City of The Dalles Public Works Department, 1215 West 1st Street, The Dalles, 97058 during business hours, weekdays 7:00 a.m. to 4:00 p.m.

**Required Attachments**

The applicant may be required to email one or more items to complete this application:

- 1. For street closures, applicants must attach a written and drawn **traffic control plan** that shows the safe and efficient movement of public traffic through or around a work/closure zone while protecting workers, incident responders, and equipment. The traffic control plan will be reviewed per the [Oregon Temporary Traffic Control Handbook](#).
- 2. Applicants for street or City-owned parking lot closures for events or construction work must provide a **Certificate of General Liability Insurance** with a minimum of \$1,000,000 coverage, with stated purpose of on the Certificate for the event and listing The City of The Dalles, 313 Court St. The Dalles, OR 97058 as a co-insured. Insurance is in addition to acknowledgement of responsibility and cannot be cancelled without prior notice to the City.

View the City's policy for insurance requirements [here](#). Read The Dalles Municipal Code 2.24.060 [here](#).

**Acknowledgment of Applicant Responsibility**

I, the Applicant, agree to comply with the provisions of the City Charter, The Dalles Municipal Code (including TDMC 2.24.060), Resolutions, City policies connected with sidewalk and street closures, and with the requirements listed in this Application.

I, the Applicant, agree to indemnify, defend, and hold harmless the City of The Dalles and its officers, agents, and employees, from and against all liability, loss, and costs (of whatever form or nature, including property damage, pedestrian accessibility, personal injury, and death) arising from or relating in any way to actions, suits, claims, or demands attributable in whole or in part to my (including my officers, agents, and employees) acts or omissions in the performance of activities connected with this Permit.

I, the Applicant, certify I or the Responsible Party listed in this Application will notify adjacent property or business owners 72 hours prior to any closures authorized by this Permit.

I, the Applicant, certify I or the Responsible Party listed in this Application shall remain on-site or be available for on-call emergencies for the duration of the Permitted event and closure.

I, the Applicant, certify I or the Responsible Party listed in this Application will notify City Public Works Central Dispatch at the times of both closure and reopening by calling (541) 298-5507.

Failure of the applicant to meet the requirements of this permit, including following of the Traffic Control Plan and/or Temporary Pedestrian Accessible Route Plan, will result in a Stop Work Order and possible revocation of the permit.

*By clicking submit and pasting or typing your name/signature in the signature line, you confirm you have read, understood, and affirmatively agree to be bound by the terms and conditions described.*

**Applicant Signature**

*Scott D Chance*

Please save the form after signing. Then [click to email the form to publicworks@cl.the-dalles.or.us](mailto:publicworks@cl.the-dalles.or.us)

**Receipt of Required Items**

City Use Only

- |                                     |  |                                       |
|-------------------------------------|--|---------------------------------------|
| TCP for Street/Parking Lot Closure: | <input type="checkbox"/> Attached            | <input type="checkbox"/> Not Required |
| TPARP for Sidewalk Closure:         | <input checked="" type="checkbox"/> Attached | <input type="checkbox"/> Not Required |
| Certificate of General Liability:   | <input checked="" type="checkbox"/> Attached | <input type="checkbox"/> Not Required |
| Payment Received:                   | <input type="checkbox"/> Check               | <input type="checkbox"/> Credit Card  |
|                                     | <input type="checkbox"/> Cash                |                                       |

1. All signs and barricades required in TPARP shall be in place prior to any work commencing.
2. Applicant must follow the provided traffic control map and ensure that they are following the guidelines of the Oregon Temporary Traffic Control Handbook, pages 110 and 111.

# Record of Approvals

**Michael H. Bosse** Digitally signed by Michael H. Bosse  
Date: 2025.02.10 12:54:02 -08'00'

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Americans with Disabilities Act  
Coordinator

**David Mills** Digitally signed by David Mills  
Date: 2025.02.10 15:13:25 -08'00'

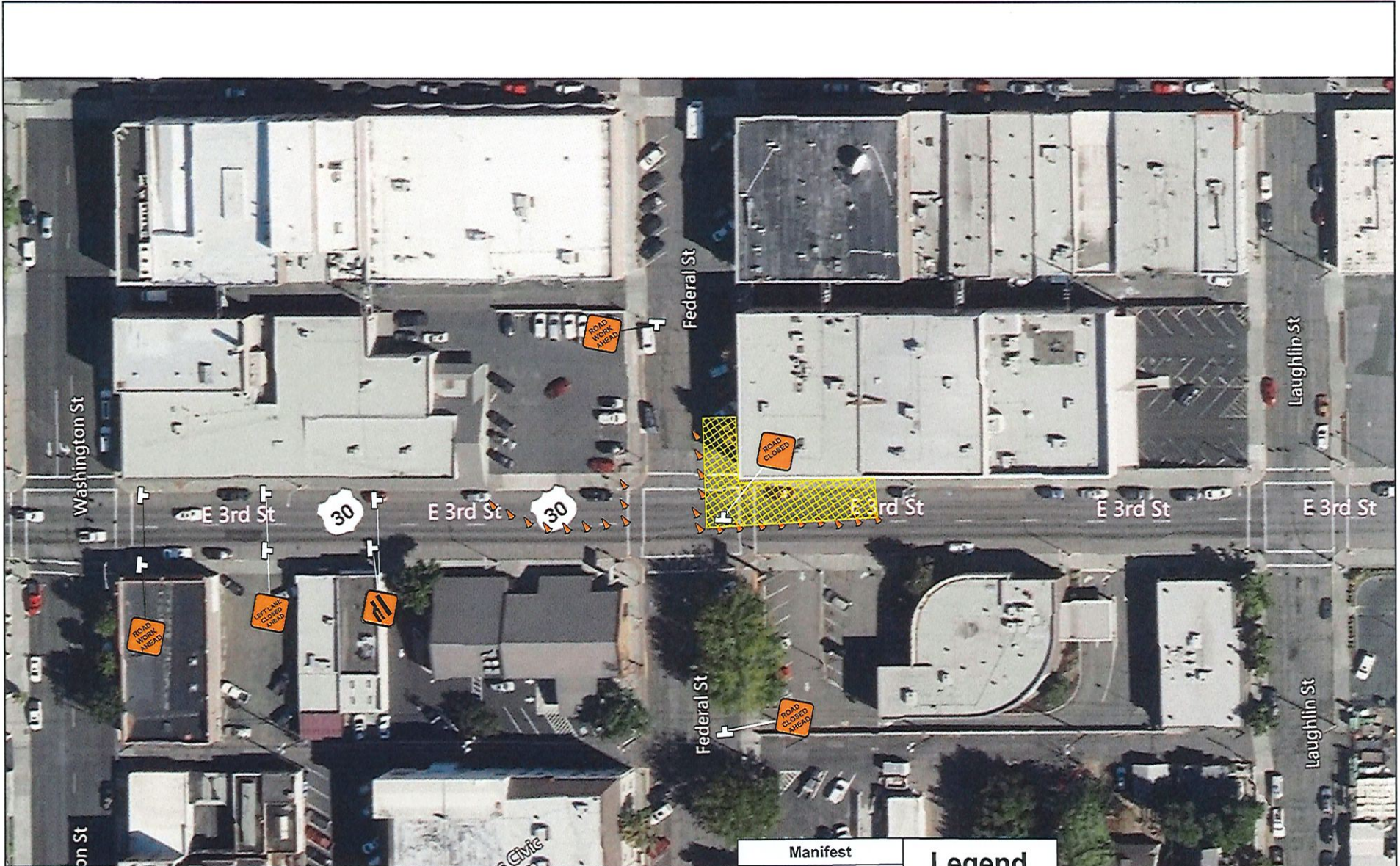
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Transportation Division  
Manager

2/21/2025 1700 hours

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Permit Expiration Date



Date: 2/10/2025 Author: David Mills Project: GHOB1 Traffic Plan

Comments:  
The City of The Dalles is not liable for this traffic control plan. It is up to the applicant to ensure all state and federal guidelines are followed.

| Manifest                   |
|----------------------------|
| 25 x Cone                  |
| 3 x Road Work Ahead        |
| 2 x Left Lane Closed Ahead |
| 2 x Road Narrows           |
| 1 x Road Closed            |
| 1 x Road Closed Ahead      |

| Legend  |
|---|
|  Cone      |
|  Work Zone |

E 4th St

St

**Interior Lane Closure, Multi-Lane Non-Freeway** **Diag. 510**

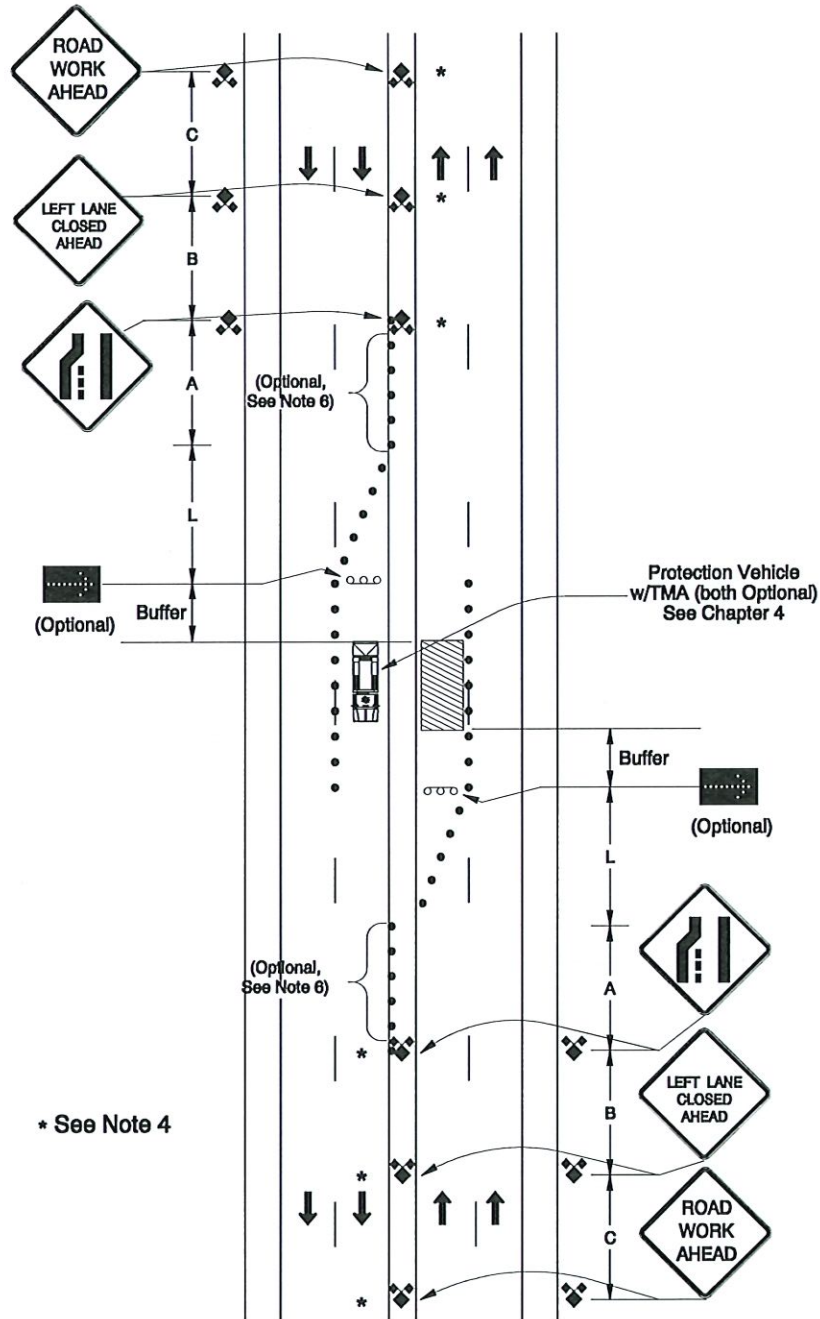
Diagram 510 covers work which will block the left lane(s) of a multi-lane non-freeway road.

1. Use truck-mounted flashing warning lights on work and protection vehicles. See Section 4.3 – Lights and Lighted Signs for exceptions.
2. For added visibility, a truck-mounted arrow board or PCMS in caution mode may be used.
3. If the adjacent lane in the opposing direction is not closed, cone off the work space placing the cones in the median or along the centerline if there is one.
4. Placement of signs in a non traversable median or other median that is not a two-way left turn lane is required for lane closures any time there is room for a truck to be parked on the left, out of the travel lane. When there is no room for a truck to be parked on the left an additional LEFT LANE CLOSED AHEAD sign should be placed on the right side and placement of signs in the median is optional.
5. When the posted speed is 40 mph or less, the LEFT LANE CLOSED AHEAD signs may be omitted.
6. Cones may be placed as shown on centerline in advance of the work to better gain the attention of motorists.
7. Work vehicle(s) with or without a TMA may be used to protect the workers and work space.

**Sign Spacing and Buffer Lengths (feet)**

| Posted Speed | Spacing Between Signs |     |     | "Buffer" Space |
|--------------|-----------------------|-----|-----|----------------|
|              | A                     | B   | C   |                |
| 20           |                       |     |     | 50             |
| 25           | 100                   | 100 | 100 | 75             |
| 30           |                       |     |     | 100            |
| 35           | 350                   | 350 | 350 | 125            |
| 40           |                       |     |     | 150            |
| 45           | 500                   | 500 | 500 | 180            |
| 50           |                       |     |     | 210            |
| 55           |                       |     |     | 250            |
| 60           | 700                   | 700 | 700 | 285            |
| 65           |                       |     |     | 325            |
| 70           |                       |     |     | 365            |

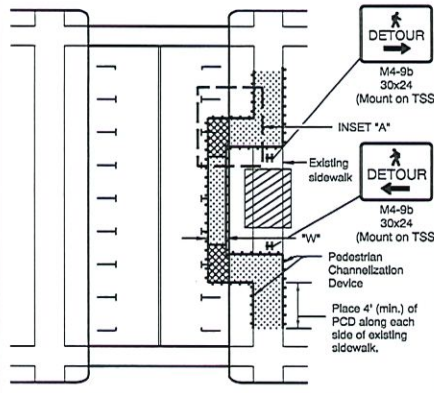
**Interior Lane Closure, Multi-Lane Non-Freeway**    **Diag. 510**



Multi-Lane Roads

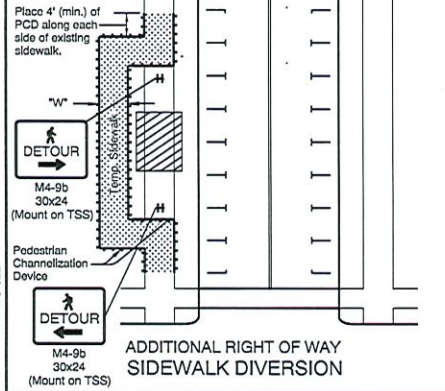
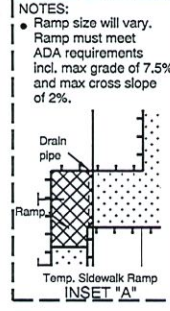
01-JUL-2017

TM844

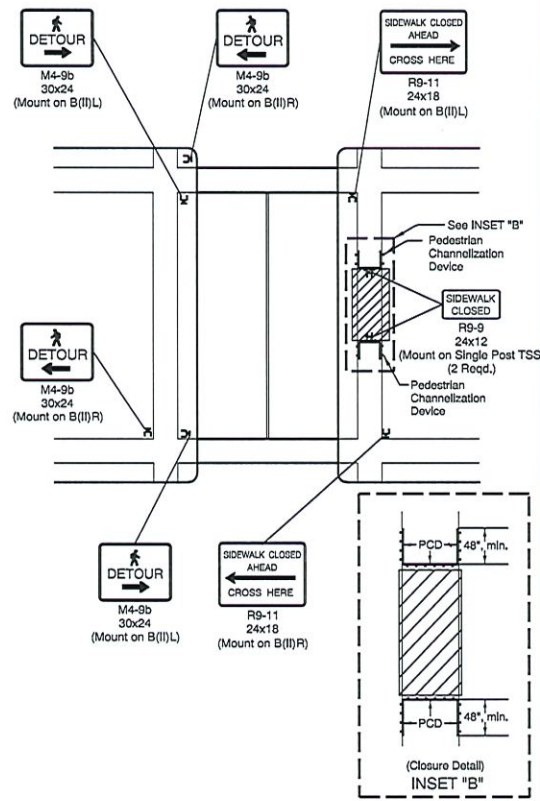


**WITHIN ROADWAY  
SIDEWALK DIVERSION**

- NOTES:**
- Place or construct temp. sidewalk ramp, as needed.
  - For roadways with a pre-construction posted speed of 40 mph or less.
  - See Inset "A" for Temp. Sidewalk Ramp details.
  - "W" = 60", or, where 60" width cannot be maintained through the entire route, provide 48" min. width with 60" x 60" passing spaces every 200 ft.
  - Use temporary ADA compliant surfaces to cross planter strips or other non-traversable surfaces.



**ADDITIONAL RIGHT OF WAY  
SIDEWALK DIVERSION**

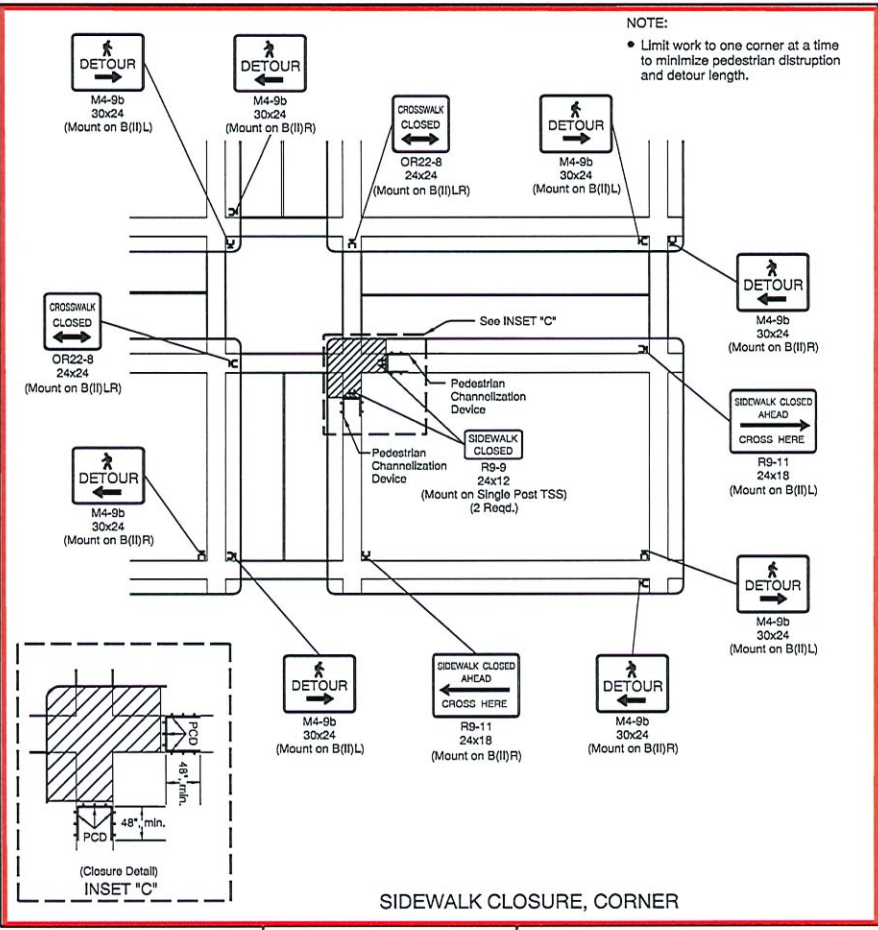


**SIDEWALK CLOSURE, MIDBLOCK**

- GENERAL NOTES FOR ALL DETAILS:**
- When closing or relocating crosswalks or other pedestrian facilities provide ADA compliant facilities. Include accessibility features consistent with existing pedestrian facilities by providing adequate slope transitions and surfacing.
  - Provide non-slip, 60 inch minimum wide surface through entire pedestrian route. If not possible, provide 48" min. width with 60" x 60" passing spaces every 200 feet along the route.
  - Only TCD for pedestrians are shown. Other devices may be necessary to control vehicular traffic.
  - Stage work, as necessary, to provide a temporary pedestrian access route at all times. For roadways with no available detours, maintain one open sidewalk at all times.
  - Minimize pedestrian out-of-direction travel.

- UNDER PEDESTRIAN TRAFFIC
- UNDER CONSTRUCTION
- PEDESTRIAN CHANNELIZATION DEVICE

To be accompanied by Drg. Nos. TM820 & TM821



**SIDEWALK CLOSURE, CORNER**

**NOTE:**

- Limit work to one corner at a time to minimize pedestrian disruption and detour length.

*The selection and use of this Standard Drawing, while designed in accordance with generally accepted engineering principles and practices, is the sole responsibility of the user and should not be used without consulting a Registered Professional Engineer.*

NOTE: All material and workmanship shall be in accordance with the current City of The Dalles Standard Specifications

**CITY OF THE DALLES STANDARD DRAWING**

**TEMPORARY  
PEDESTRIAN ACCESS ROUTING**

2018

| DATE | REVISION DESCRIPTION |
|------|----------------------|
|      |                      |
|      |                      |
|      |                      |
|      |                      |

TM844

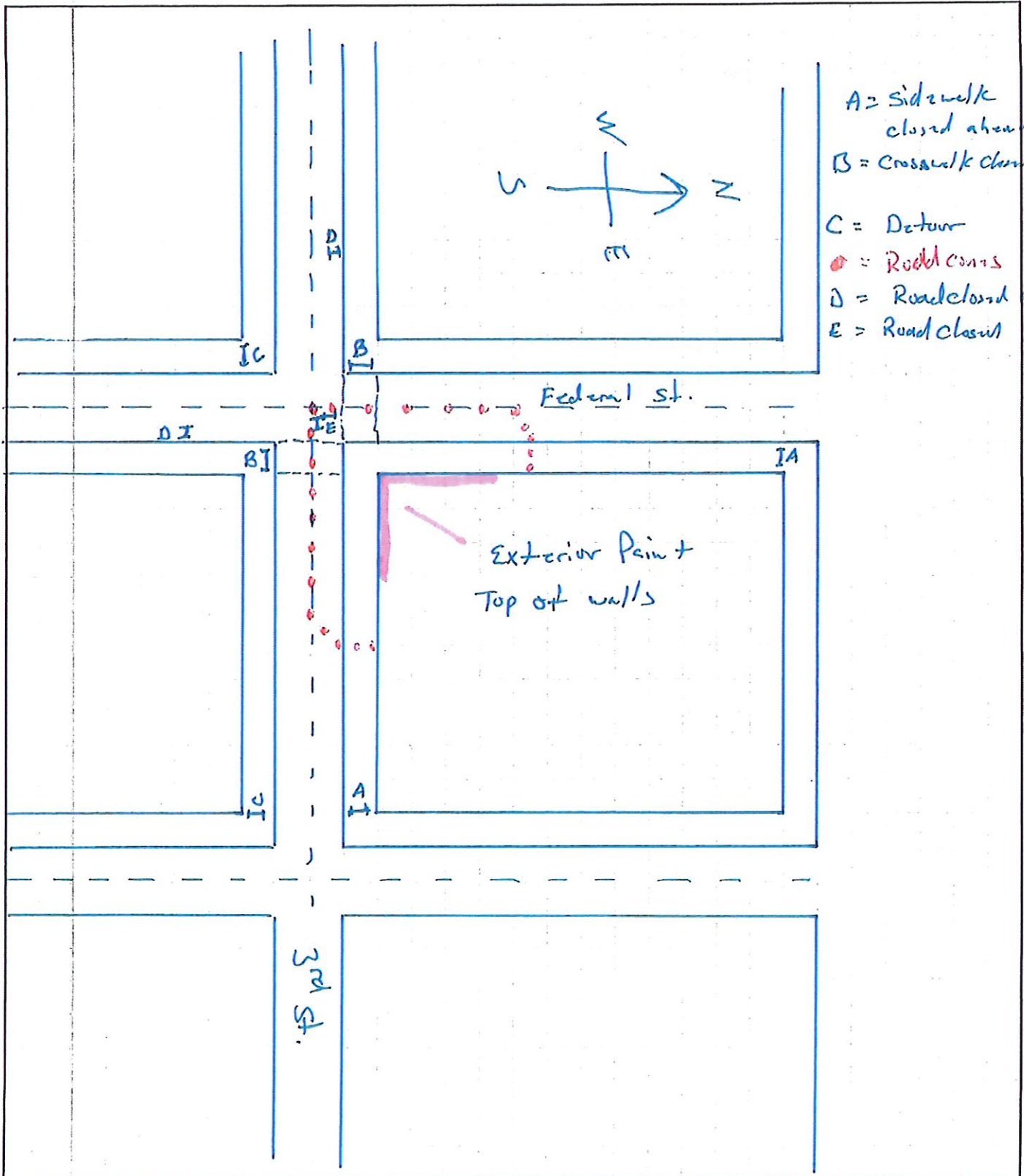


Date 2/10/25 By \_\_\_\_\_ Phone/Fax \_\_\_\_\_

Job Name/No. Wasu County Ext. Paint.

Re: \_\_\_\_\_ Sheet \_\_\_\_\_ of \_\_\_\_\_

www.adamsdesigncenter.com







City of The Dalles  
313 Court Street | PO Box 1790  
The Dalles, OR 97058  
(541) 296-5481

XBP Confirmation Number: 222746636

40 Col. Printer 

▶ Transaction detail for payment to City of The Dalles. Date: 02/10/2025 - 11:26:47 AM MT

Transaction Number: 236314562  
Visa — XXXX-XXXX-XXXX-5481  
Status: Successful

| Account # | Item                          | Quantity | Item Amount |
|-----------|-------------------------------|----------|-------------|
|           | SidewalkStreet Closure Permit | 1        | \$10.00     |

**TOTAL: \$10.00**

Billing Information  
Scott Chance  
97058

Transaction taken by: Admin JCorbin

Print

Close

Email



scott@adamsdesigncenter.com

Resend Receipt

Payment Service Provided By [www.xpressbillpay.com](http://www.xpressbillpay.com)

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