



Historic Preservation Commission

Minutes

December 17, 2024

No Quorum Meeting

*As there was no quorum,
no decisions were made.*

The meeting was called to order at 7:02 pm.

Commissioners Present: Chair Bob Woodruff, Britta Mansfield, Debra Burkle, Council Liaison Robyn Wheatley

Staff Present: City Recorder Rachel Thomas, Planning Manager Clay Downing

No Public Comments were received.

Continued Business

- a. The council reviewed the past work on the 5 year work plan and discussed options for grants and project funding.
- b. Staff shared information about Certified Local Government (CLG) grants and a proposed 6 year cycle.
- c. Proposed 5 year goals included:
 - i. Define the historic character and architectural and aesthetic styles represented in Newberg.
 - ii. Make historic preservation an active conversation in the city.
 - iii. Have data about historic resources including an updated historic resource inventory and a new heritage tradition inventory.
 - iv. Develop a program to incentivize historic preservation.

A draft 5 year plan was discussed to include:

Year 1: Apply for a CLG grant to update the Historic Resource Inventory.

Year 2: Use the updated inventory to identify resources that need support and connect with property owners to create buy in.

Year 3: Apply for a CLG grant to explore the creation of a historic downtown designation.

Year 4: Use the results of the studies performed in years 1 and 3 to develop a historic restoration program, a historic downtown designation will only be pursued if the results of the year 3 study indicate that this is the direction we should pursue.

Year 5: Apply for a CLG grant to pursue a historic restoration program (to be developed in year 4.)

Other grant opportunities such as the Diamond in the Rough and Oregon Historic Theaters grants were discussed as options. These will require working closely with the Newberg Downtown Coalition.

The importance of this work in developing local tourism, building the economy, and enhancing livability was discussed.

Councilor Wheatley will bring these ideas to council and with the impending deadline for a CLG grant in 2025, she will seek general council support for an application for a CLG grant to conduct a Historic Resource Inventory.

The meeting was adjourned at 8:30 pm.

Rachel Thomas

Rachel Thomas, City Recorder

Attested by:

 (Bob Woodruff, 2025 15:33 PST)

Bob Woodruff, Commission Chair

RevisedAgenda - Agenda City Council

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Final Audit Report

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