

Wasco County Library District

Reconsideration of Library Materials Policy

I. PURPOSE

To provide a process by which a resident of the Wasco County Library District may request the review of a staff decision regarding the addition or deletion of an item from the District library collections.

II. RULES AND REGULATIONS

It is the goal of the District to provide materials for the interest, information, and entertainment of all customers. Materials will not be excluded because of the origin, background, or views of those contributing to their creation. Creators or content by or about state or federal protected classes: race, color, religion, sex (including pregnancy, sexual orientation, and/or gender identity), national origin, age, disability, and genetic information will be protected in accordance with state and federal anti-discrimination laws. The District shall provide materials and information presenting varied points of view on current and historical issues. Inclusion of library materials is not an endorsement of content.

Customers wishing to Request Reconsideration of Library Materials must adhere to the following:

1. The customer must be a registered Wasco County Library District resident card holder.
2. Groups or organizations may not submit a request for Reconsideration of Library Materials.
3. A limit of one Request for Reconsideration of Library Materials form may be submitted per calendar month per customer.
4. Each form can only be used for a single title. An individual title will only be reviewed one time per calendar year. If a title has already gone through the review process for the year, customers wishing to submit a review of that same title will receive the same report provided in the original review process.

III. PROCEDURE

Customer requests for review of District library materials will be given a fair hearing. A Request for Reconsideration of Library Materials will consist of the following procedure:


1. A customer who expresses concerns will be referred to a District staff member to respond to questions.
2. The customer will be advised that if they are not satisfied with the verbal response provided by staff, they may choose to initiate a formal review by completing a "Request for Reconsideration of Library Materials" form.
3. Completed "Request for Reconsideration" form will be referred to the Library Director who will assign a professional librarian with relevant expertise to examine or read the item in question, check the reviews, and determine if the item conforms to the Material Selection policy used by the District.
4. No item shall be removed from circulation during the review process.
5. The Library Director will review the recommendation of District library staff and make a decision within 30 calendar days of the written request. The Director will respond in writing to the customer.
6. The Library Director will advise the customer that they may request that the Wasco County Library District Board review the decision of the Director.

7. Board review request


- A request for board review must be signed by a registered Wasco County Library District resident card holder. Groups or organizations may not submit a request for Board review.
- The Board will review the request for board review and determine if a formal review is merited. The Board reserves the right to deny consideration of a request for board review when multiple requests are submitted which would create an unreasonable workload, or when the Board determines that a request lacks sufficient merit.
- If the Board concludes that it will review the request, Board members will review the challenge in question, as well as any associated materials presented by District staff and the customer. The Board will discuss the issue during public session of a Board meeting prior to making a final determination.

ADOPTED by the Wasco County Library Service District Board of Directors on the
15th day of October, 2024.

WASCO COUNTY LIBRARY SERVICE DISTRICT BOARD OF DIRECTORS




Dave Mason, Chairman



Rita Rathkey, Vice Chair

Tina Coleman, Board Member



Corliss Marsh, Board Member




Mary Beechler, Board Member

ADOPTED by the Wasco County Commissioners, Governing Body of the Wasco County
Library Service District, on the 18th day of December, 2024.

WASCO COUNTY COMMISSIONERS Governing Body of the Wasco County Library Service District



County Commissioner Steven D. Kramer, Chair



County Commissioner Scott C. Hege, Vice-Chair



County Commissioner Philip L. Brady

Wasco County Library District

REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS

Please append additional pages as needed to address the following questions and return the completed form to a Wasco County Library District library in The Dalles, Maupin, or Dufur.

MATERIAL DESCRIPTION

Title:

Author/Director/Performer:

Format: ☐ Audiobook CD/Digital Audiobook ☐ Book/Digital Book
☐ Magazine/Newspaper ☐ Video/Digital Video ☐ Other

CUSTOMER INFORMATION

Customer Name:

Library Card Barcode:

Telephone:

Address:

City:

State:

Zip Code:

1. What in the material do you object to? Please be as specific as possible.

2. Do you feel this material is objectionable for: ☐ Kids ☐ Teens ☐ All Library Users

3. What prompted you to look at and/or borrow the material from the library?

4. Did you read/view/listen to the entire material? ☐ Yes ☐ No

If No, what percentage did you read/view/listen to?

☐ More than 50% ☐ Less than 50% ☐ Only the passages/sections in question ☐ 0%

5. What do you believe is the overall message intended by the creator(s) of this material?

6. What do you feel might be the result of reading or viewing this material?

7. Has reading or viewing this material caused you, or someone of whom you are the legal guardian, personal or financial harm? If yes, please describe how.

8. What action(s) do you recommend the District consider taking about this material?

9. What alternative material representing this title's viewpoint would you recommend the District include in its collection?

By signing, I attest that I am the petitioner and the responses provided above are true to the best of my knowledge. I understand that:

- Anonymous or unsigned requests will not be considered.
- The Request for Reconsideration of Library Materials is a public record and my name may be disclosed.
- The District will keep contact information confidential from the general public to the greatest extent allowed by law.

Signature:

Date: