

City of Newberg
ANIMAL SHELTER SUBCOMMITTEE MINUTES
MARCH 19, 2009
6:00 P.M.
CITY HALL – 1st FLOOR CONFERENCE ROOM

I. CALL MEETING TO ORDER

Chair Rierson called the meeting to order.

II. ROLL CALL

COUNCIL:

Councilor Bart Rierson, Chairperson
Councilor Stephen McKinney, Member
Councilor Marc Shelton, Member
Mayor Bob Andrews (ex-officio)

STAFF:

Terrence D. Mahr, City Attorney
Larry Fain, City Engineer
Jeff Kosmicki, Police Lieutenant
Norma Alley, City Recorder

PUBLIC PRESENT: Bob Holveck, Virginia Jungwirth, Rick Lipinski, Rozeann Dey, Barbara Brooks.

III. APPROVE MINUTES FOR FEBRUARY 25, 2009

Minutes were approved by consensus of the subcommittee as amended.

IV. UPDATE ON SHELTER: LOCATION, DESIGN, FUNDING & CONSTRUCTION

a. Committee's Report

Chair Rierson reported the subcommittee is scheduled to present location options to the CPRD Board on March 26, 2009, at 7:00 p.m. Larry Fain will attend on behalf of the City and Councilor McKinney will attend on behalf of the subcommittee.

Barbara Brooks asked if CPRD is considering using Frontier Lane for the entrance.

Chair Rierson said there is no intention of moving the park's entrance to Frontier Lane. There is a lot of traffic that goes to the skate park and this is not something they want on a residential street. The current entrance is easy to access and has visibility, so they have no plans to use Frontier Lane as an entrance for the park. The City will consider using that for access to the site and utilities.

Mayor Andrews reported he had a conversation with White Birch and he did not hear a lot of resistance. I got a sense that they might be amenable to let go of some properties. The other site to consider is the Names Kenneling Farm; Gene Nilles contacted me with this recommendation.

Bart asked if Chief Casey has been made aware of this site.

Jeff Kosmicki said Chief Casey is aware of the site and there were no comments from him.

Rozeann Dey said she is not in favor of a site out of the city limits.

Virginia Jungwirth expressed concern for the location of the site being out of the city limits, employee costs for travel to the site, and safety of employees and volunteers.

Chair Rierson said at this time, I would like to do more research and not rule anything out until we hear back from staff.

Councilor Shelton said it should remain an option but would not be a higher priority than the other sites.

Councilor McKinney said with a site this large, it could also expand the scope as well. What ever site is chosen, it needs to be the most cost efficient site.

Terry Mahr noted concern for the costs to renovate the buildings on the Names Kenneling Farm site.

Chair Rierson asked Jeff Kosmicki to follow-up with Brian Casey to get his opinion and share with him the concerns expressed by NASF.

b. Engineer's Report

Larry Fain handed out an Engineer's Report and drawings. The report to CPRD will be for the City to show the favorable site as Site A outlined in the report.

c. City Attorney's Report

Terry Mahr had no new business.

V. OTHER BUSINESS

Rick Lipinski asked is there anything more that can be done to get the wheels turning on this.

Chair Rierson said the property needs appraised to figure out the worth first and then approach White Birch with a proposal and a plan on how to develop the property.

Larry Fain said Howard Hamilton and I have had discussions and we could probably arrange doing an appraisal for all sites (WWTP and this property) and open discussions for all properties.

Councilor McKinney suggested asking White Birch how much time they would need to consider this so we can make a decision on the site. The particulars can be decided on later.

Chair Rierson said I do not want to put this project on hold while we try to decide on a site. I would like to start moving dirt this summer. This is the best property and if it pencils out then let's do it.

VI. SCHEDULING OF NEXT MEETING

The next meeting is scheduled for April 8, 2009, at 6:00 p.m. in the City Hall.

A joint meeting with the Subcommittee and NASF is scheduled for April 16, 2009, at 7:30 p.m. in the PSB.

VII. ADJOURNMENT

Adjourned at 7:00 p.m.

Chair Rierson said if there was not a plan in that area for the Bypass then it would be a likely site. It is irresponsible for us to do anything that would hinder the Bypass. I would like to do everything I can to facilitate the Bypass coming into Newberg. Council has had actions that did not allow others to build that potentially would interfere with the Bypass. It sets the wrong example for the City to build something in the path of the Bypass when we do not want private parties to build in the path of the Bypass. This decision would take the discussion of the entire Council.

Councilor McKinney said it is attractive that we would already own the property and the property might be worth more to have the improvement on the site when ODOT has to buy it from us. He asked which one is the best.

Chair Rierson said if we had time to negotiate with SP Newsprint, the site on River might be the best. He stated CPRD has left a positive impression to get approval by the skate park. If there is something we can do in a relatively short period of time, it would be great because I do not want to wait to start building this. I think due to the time consideration, we need to move forward with discussions with CPRD to ask for Board approval for that site. This would be without a commitment from the City that we would definitely use that site.

Terry Mahr handed out a map of other possible sites. The properties are owned by Austin Industries. After discussion with Sonya Haugen, Austin Industries has plans for those properties and are not interested in releasing the property.

V. OTHER BUSINESS

Chair Rierson announced at the last City Council meeting the Council came to a consensus to build a shelter this year. Council directed the city manager to prepare a plan and bring it back to Council and the Budget Committee for approval. Council also discussed the desire to back NASF's insurance needs.

Terry Mahr stated further research is going to need to be done on cost in order to make a full report. I do think it is a positive move for the City to support this.

VI. SCHEDULING OF NEXT MEETING

The next meeting is scheduled for Thursday, March 19, 2009, at 6:00 p.m. in the Newberg City Hall.

VII. ADJOURNMENT

The meeting adjourned at 7:03 p.m.

City of Newberg
ANIMAL SHELTER SUBCOMMITTEE MINUTES
FEBRUARY 25, 2009
6:00 P.M.
CITY HALL – 1st FLOOR CONFERENCE ROOM

I. CALL MEETING TO ORDER

Chair Rierson called the meeting to order.

II. ROLL CALL

COUNCIL:

Councilor Bart Rierson, Chairperson
Councilor Stephen McKinney, Member
Mayor Bob Andrews (ex-officio)

STAFF:

Terrence D. Mahr, City Attorney
Larry Fain, City Engineer
Jeff Kosmicki, Police Lieutenant
Norma Alley, City Recorder

COUNCIL ABSENT: Councilor Marc Shelton

PUBLIC PRESENT: Darlyn Adams, Jan Floren, Bob Holveck, Virginia Jungwirth.

III. APPROVE MINUTES FOR FEBRUARY 4, 2009

Minutes were approved by consensus of the subcommittee as amended.

IV. UPDATE ON SHELTER: LOCATION, DESIGN, FUNDING & CONSTRUCTION

- a. Blaine Street - New Developments
- b. Availability of Property at River Street and 14th Street

Larry Fain reviewed and handed out a report identifying the progress made since the last meeting. He estimated the best site for cost is River & 14th, but that does not include the cost of obtaining the property.

Chair Rierson asked if we have money set aside to purchase the Baker Rock property.

Larry Fain said he was not aware of what funds were going to be used.

Councilor McKinney asked when the closing date would be for the Baker Rock property off Sandoz Road and what the estimated build date would be for that property.

Larry Fain said the City should own it by the end of the fiscal year. The City could begin to make procurement plans once the decision is made to build on that site. That property is zoned industrial in the county and would require a planning conditional use permit.

Terry Mahr asked what is the schedule to put in the infrastructure for the new wastewater plant.

Larry Fain said there is a water line on Sandoz Road that needs upgraded to an eight inch line and the wastewater line would have to be upgraded, which have not been budgeted for the next fiscal year.