

City of Newberg
ANIMAL SHELTER SUBCOMMITTEE MINUTES
NOVEMBER 18, 2008
6:00 P.M.
CITY HALL – 1st FLOOR CONFERENCE ROOM

I. CALL MEETING TO ORDER

Chair Bart Rierson called the meeting to order.

II. ROLL CALL

COUNCIL:

Councilor Bart Rierson, Chairperson
Councilor Mike Boyes, Member
Councilor Marc Shelton, Member
Mayor Bob Andrews (ex-officio)

STAFF:

Jeff Kosmicki, Police Lieutenant
Larry Fain, City Engineer
Norma Alley, City Recorder

OTHERS: Jan Floren, Barbara Brooks, Rick Lipinski, Bob Holveck, Virginia Jungwirth, Rozeann Dey, Darlyn Adams

III. APPROVE MINUTES FOR OCTOBER 29, 2008.

Minutes were approved, with changes, by consensus of the subcommittee.

IV. UPDATE ON SHELTER: LOCATION, DESIGN, FUNDING & CONSTRUCTION

Larry Fain handed out the staff report (see meeting packet for full report).

Mayor Andrews asked with this new site, any idea how CPRD is going to accept it for restroom facilities.

Chair Rierson said Don Clements was the one who suggested this site.

Larry Fain stated all the sites at Blaine Street will require a pump, because of the nature of the waste coming from the animal shelter. The cost estimate was \$5,000-6,000 thousand for the pump.

Mayor Andrews stated through public works we can do the testing and be at no cost. Outside sourcing would only be for the actual testing of the soil, but as far as the excavation we can handle that through public works.

Chair Rierson said I will ask CPRD if they would not mind coordinating that with the City.

Darlyn Adams asked what is the size of the new site.

Larry Fain replied the building is the same floor plan as before and the compound is 220x150 feet, about less than $\frac{3}{4}$ of an acre, and the parking lot makes the remainder of the acre.

Councilor Shelton asked what would the footprint at the Chehalem Drive be with the fire station.

Larry Fain answered another acre or more. You would have to ask for other organizations to donate more land. There is concern of having an animal shelter next to a fire station, because the sirens may cause stress to the animals. I think they are willing to do one or the other, but not as comfortable with both.

Jan Floren asked is there a benefit for the site to be closer to Frontier Lane.

Larry Fain said if you go much further than the site, you having to start working with more contour lines and may become steeper, which causes challenges and increased costs.

Councilor Shelton asked did your road estimate have curb and gutter.

Larry Fain said no.

Barbara Brooks asked is there a reason why the site is not snugged up next to the skate park.

Larry Fain said that is a possibility.

V. OTHER BUSINESS

Councilor Boyes asked is the property by the airport a viable site.

Darlyn Adams stated it was removed from the possibility due to the costs of utilities.

Virginia Jungwirth suggested looking into the property at the Northwest corner of River Street and 14th Street

Jeff Kosmicki mentioned the County has expressed interest in a partnership with the City for the animal shelter. He asked would there be interest in pursuing this.

Darlyn Adams said NASF might be agreeable to it and would like to see some kind of proposal.

Chair Rierson suggested the County make a proposal for operational costs and construction costs they would contribute.

VI. SCHEDULING OF NEXT MEETING

The next meeting is Wednesday, December 10, 2008, at 6:00 p.m. in the City Hall.

VII. ADJOURNMENT

The meeting adjourned at 7:26 p.m. (7:10 p.m. Marc Shelton left)

Mayor Andrews noted he would discuss this with the city manager to see if public works maintenance can do the testing.

Norma Alley updated the subcommittee on the PGE site on Wilsonville Road. She stated there was concern expressed from staff to move forward with this site due to the Bypass Interchange being so close to the site.

Councilor Shelton said considering the three sites the first choice is Blaine Street, Chehalem Drive, and then the Wilsonville Road. I put Wilsonville Road as third or take it off due to the bypass and the Transportation System Plan.

Bart said if we can make the Blaine Street site work I would like to move ahead with that site. I am concerned that if we have to wait for the water and sewer for the First Baptist Church property it will be a couple years.

Consensus was to remove it from consideration in order to not hinder the bypass.

Mayor Andrews left at 6:38 p.m.

VI. SCHEDULING OF NEXT MEETING

The next meeting is scheduled for Tuesday, November 18, 2008, at 6:00 p.m. in the City Hall.

VII. ADJOURNMENT

The meeting adjourned at 6:49 p.m.

Staff is looking at something that is less than a full street improvement there. We would be looking at paved surface to Ninth Street but not a curb, gutter and sidewalk. If the site does get development there will be requirements of laying asphalt down, but we do not think there would be a full constructive street.

Mayor Andrews asked what it would take to allow a surface other than a paved surface that would mitigate some of the runoff vs. pavement.

Chair Bart Rierson said this is the same concern CPRD has and prefers there be some sort of pervious surface.

Barton Brierley said it would depend on what kind of surface we are looking at. If it is equivalent to asphalt it would not be an issue, but I do not think those are cheaper options. We need to assure it is a permanent surface. For drainage there are different kinds of surfaces that are permeable, but they are not that great.

Chair Bart Rierson said we are hoping for something like a gravel drive not an asphalt alternative.

Councilor Marc Shelton said there is a concern with traffic safety with the speed and dust abatement. He asked is there was a way to build into that area some natural speed reduction.

Chair Bart Rierson said I agree and I am sure the neighbors would like to see some kind of speed reduction and dust reduction. While pavement reduces the dust it also brings higher speed.

Barton Brierley said the Code does allow for gravel to be used on infrequently used areas. The developer would have to prove that it is infrequently used.

Chair Bart Rierson asked is there a way to pave only to the parking lot. I'm concerned the cost of the road improvements may stop from this site being built.

Barton Brierley I do have to go with what the Code states as written and the same expectations we have for the other builders.

Chair Bart Rierson asked how was the park facility build without the road improvements.

Barton Brierley said they do not have much of a structure and did require them to put in the paved parking.

Chair Bart Rierson said CPRD suggested having a loop road to benefit the project, but is not a requirement. Chair Rierson stated the City might allow a minimum standard width road to have room for 20 feet with 12 feet paved.

Barbara Brooks asked how many parking spaces would be required at site 3.

Barton Brierley said seven or eight and that is including the handicapped site.

V. OTHER BUSINESS

Norma Alley said Larry Fain is working on the numbers and will have those for the next meeting.

Chair Bart Rierson stated CPRD suggested the City do the soil testing to ensure the soil is stable enough to build a structure.

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I. CALL MEETING TO ORDER

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II. ROLL CALL

COUNCIL:

Councilor Bart Rierson, Chairperson
Councilor Marc Shelton, Member
Mayor Bob Andrews (ex-officio)

STAFF:

Terrence D. Mahr, City Attorney
Jeff Kosmicki, Police Lieutenant
Barton Brierley, Senior Engineer
Norma Alley, City Recorder

ABSENT: Councilor Mike Boyes

OTHERS: Jan Floren, Barbara Brooks, Rick Lipinski, Bob Holveck, Virginia Jungwirth

III. APPROVE MINUTES FOR OCTOBER 1, 2008.

Minutes were approved, with changes, by consensus of the Council.

IV. UPDATE ON SHELTER: LOCATION, DESIGN, FUNDING & CONSTRUCTION

a. Alternate Locations

Chair Bart Rierson passed around a picture on First Baptist Church property on Chehalem Drive for another potential site. He said it was my understanding from the city manager that the church has approached the City to donate the property for a future fire hall if the City would extend water and wastewater services to that location. There is a hope that CPRD would work with us to do a donation or land swap for some of the property they own abutting the First Baptist Church property. No agreements have been reached. There are nice benefits to this location such as not having to do road improvements, country location but close to city limits, easy access, and not many homes around. I did call the county planning department and they said some of the allowed uses are kennel or veterinary shop and an animal shelter could be considered as a conditional use. While this is an attractive location it may take too long to develop the water and wastewater lines.

Chair Bart Rierson said he met with Don Clements about the Ewing Young sites and the CPRD board is most comfortable with is Site #3 and Site #4. Don suggested the spot they felt most comfortable with is a hybrid of these two sites. We discussed the concern of the road and he said they would not be opposed to having a road that loops around the east. I have asked Barton to discuss some of the planning issues with that location.

b. Planning Department's Requirements for Parking and Street Improvements

Barton Brierley said this is a unique site because of the site location and the designation of the road. Where the shelter is located you would have to have a paved street to that and the street to Ninth Street is fuzzy. The road is owned by SP Newsprint and the City has discussed the possibility of making this a dedicated public street.