Newberg Community Hospital

Newberg, Oregon

March 9, 1978

A special meeting of the Newberg Community Hospital Commission was held in the Conference Room of the hospital on Thursday March 9, 1978. The meeting was called to order by the Chiarman, Bob Hurford, at 8:15 A. M. with all members present except Joe Plews. Dr. David Abbott, Chief of Staff and Justine Pfeiffer and Milt Robins of the administration were also present.

The administrator reported that the new ambulance had been damaged when it stopped for traffic and was hit from behind. He reported that the insurance company was handling the details for repair.

Dr. David Abbott suggested that the Hear radio system be activated at the next Disaster Drill.

The Personnel Committee reported that Agnes Haugen had been chosen by the Committee, after having interviewed the four applicants that had been recommended, as their choice for Director of Nursing. A motion was made by Don Wilson that we offer the position to her. Seconded by Tom Bowen and passed.

After some discussion a motion was made by Tom Bowen that we offer her the same salary as the retired Director of Nursing received ($1,325.00 monthly) and that she would receive an increase on July 1, 1978. Seconded by Virginia Ostlund and passed.

The Budget and Finance Committee announced they would try and meet in the next ten days so the hospital budget could be approved at the next meeting.

Mrs. Haugen was invited in and was introduced to the board.

As there was no further business, the meeting was adjourned at 8:50 A. M.

Respectfully submitted,

C M Robins

C. M. Robins
Administrator

CMR:jp

Newberg Community Hospital

Newberg, Oregon

March 31, 1978

The regular monthly meeting of the Newberg Community Hospital Commission was held in the Conference Room of the hospital on Friday, March 31, 1978. The meeting was called to order by the Chairman, Bob Hurford, at 11:45 A. M. with all board members present except Andy Anderson and Virginia Ostlund. Dr. David Abbott, representing the Medical Staff, Mayor Elvern Hall, City Attorney Terry Mahr and Milt Robins, Administrator, were also present.

The minutes of the last regular meeting and special meeting of March 9, 1978 were approved. The financial statement for February was discussed.

The chairman announced that all board members should have names to submit as possible members for the Long Range Planning Committee. Some names mentioned were Dr. L. H. Peek, Joan Hoy, Clancy Waters and Bruce Huffman.

The Budget and Finance committee had no report on the audit or the budget.

Terry Mahr reported that the attorney for the Oregon Association of Hospitals has recommended that we do not subscribe to additional liability insurance as our present malpractice and liability insurance would cover board members for any monetary judgements against the hospital.

After some discussion, a motion was made by Don Wilson that we subscribe to the services offered by the bank through Visa and attempt to use it on all out-patients with Visa cards. Seconded by Ernie Smith and passed.

A motion was made by Tom Bowen that we accept the offer of the Auxiliary to purchase a Stress Tester for us. Seconded by Ernie Smith and passed.

The administrator announced that Nellie Elwert had indicated that she would like to purchase the Ultra Sound machine for the hospital on a monthly, or periodic basis. If she should expire before the equipment was paid for, any balance would be covered in her will. As this equipment has been ordered on a contingency basis, a motion was made by Joe Plews that we accept her offer and proceed to get a Certificate of Need for this equipment. Seconded by Don Wilson and passed.

A motion was made by Joe Plews that we approve the Nosocomial Infection Control Program, a copy of which is attached. Seconded by Tom Bowen and passed.

A motion was made by Tom Bowen that the hospital proceed with their plan to operate a free blood pressure clinic one day a month. Seconded by Ernie Smith and passed.

Dr. Abbott announced that Dr. Tom Gail had been appointed as the medical staff member to the Cost Containment Committee to serve with Tom Bowen and Joe Plews of the board and Milt Robins, the administrator.

The administrator was instructed to monitor the visits of the Pathologists over the next few months.

Dr. Abbott, reporting for the Emergency Department Committee, suggested the hospital hire another Emergency Room physician to work in the hospital during the regular office hours of the physicians. Don Wilson, in the capacity as acting chairman, appointed himself and Joe Plews to work with Fran Luciano of the Emergency Department.

As there was no further business, the meeting was adjourned at 1:40 P. M.

Respectfully submitted,

C M Robins

C. M. Robins, secretary

CMR:jp