

Newberg Community Hospital

Newberg, Oregon

November 30, 1977

The regular monthly meeting of the Newberg Community Hospital Commission was held in the Conference Room of the hospital on Wednesday, November 30, 1977. The meeting was called to order by the Chairman, Bob Hurford, with all members present except Andy Anderson. Dr. David Abbott, Chief of Staff, Virginia Millage, president of the hospital auxiliary, Terry Mahr, City Attorney and Justine Pfeiffer and Milt Robins of the hospital administration were also present.

The minutes of the previous meeting were approved as mailed. The October financial statement was also discussed.

The Chairman announced that the board would meet with the Executive Committee of the medical staff on December 13th to hear and discuss the reports from the Ad Hoc Committees. He requested that every effort be made to have the remaining two committees - Surgery and Obstetrics - meet before that time.

Permission was given to the administrator to proceed with the purchase of a refrigerator and gas stove for the kitchen. The auxiliary had already agreed to purchase the stove and Virginia Millage advised the board that the auxiliary would also purchase the refrigerator.

The administrator reported that it is extremely difficult to find volunteer ambulance drivers who are available during the day on week days. Ernie Smith made a motion that we hire a man as an ambulance driver with the understanding that he will have duties in the maintenance department, central service, etc. in the hospital. Seconded by Don Wilson and passed.

A motion was made by Don Wilson that we send Michelle Avina to the Radiological Society Convention in Chicago at an approximate cost of \$486.00. Seconded by Virginia Ostlund and passed. Dr. Bill Inman, hospital Radiologist, was to pay the expenses for Sandy Killian to attend the same convention.

The names of Joe Plews and Tom Bowen were submitted as future board members. By vote it was decided that we should submit to the Mayor and city council the name of Joe Plews to fill the present vacancy.

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Ernie Smith was unanimously elected to fill the vacant position of Secretary on the board.

As the warrantees have run out on the Coulter Cell Counter and the 3M Gas Sterilizer and Aeration cabinet, the administrator informed the board that the maintenance contracts would cost \$1,075.00 and \$1,013.98, per year, respectively.

After weighing the expense of renting against purchasing, a motion was made by Ernie Smith to purchase the Xeroradiographic equipment at a cost of \$33,500.00 plus freight to be paid at 10% down plus \$701.00 per month for 4 years. Seconded by Don Wilson. As this type of equipment is made only by Xerox Corporation, it will not be necessary to bid on it.

The board approved the proposed hospital Christmas party to be held on Friday night, December 16th at Riverwood Golf Club. All employees, medical staff and hospital board, and their spouses or friends, will be invited.

The administrator was given preliminary approval to have Goecks Systems Management, Inc. conduct management seminars on various subjects for department heads. He was to pursue this and obtain costs and other information before final approval will be given.

A motion was made by Don Wilson that the application for staff membership of Maya Manka, M. D., Pediatrician, be approved and that she be assigned to the active staff of the hospital. Seconded by Mildred Renne and passed.

A motion was made that the applications for renewal of staff privileges of David Abbott, M. D., Harris Pearson, M. D., Lowell Keizur, M. D. and Rod Johnson, M. D. be approved. Seconded and passed.

After some discussion of the report from the Paladin Group, during which time Dr. David Abbott stated that the medical staff was in accord with the recommendations, a motion was made by Don Wilson that we proceed with the second phase of the project at a quoted estimate cost of \$30,000.00. This would include the preparation of and submitting a Certificate of Need, drawings and specifications of the proposed project and an estimate of construction costs. Seconded by Virginia Ostlund and passed.

Terry Mahr stated that the engagement of personal services were exempt under the state bidding laws. The board instructed the administrator to prepare and forward a letter to the City Administrator advising him of the action of the hospital board.

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Terry Mahr advised the board that he was of the opinion that the hospital would come under a recent law which would limit their insurance liability to \$300,000.00. This new law, which has to do with government entities, has not been tested in court as yet but probably will be soon.

At the present time the hospital has \$1,000,000.00 liability and malpractice coverage through Farmers Insurance Group and \$4,000,000.00 blanket coverage through Walker and Co. The coverage which would be possible under the new law would be carried through a program administered by the state. Mr. Mahr was to get a copy of the state insurance contract so that it could be studied by the board.

Don Wilson reported that while talking with Ken Austin at A-Dec that Mr. Austin offered the hospital the services of some of his personnel who have expertise in various phases of planning, development, finances and construction. They could probably assist in answering many questions and help solve problems that might arise while planning for the proposed remodeling and building program.

Due to the holiday season around the end of the month, it was decided to hold the December meeting on Wednesday, December 21st.

As there was no further business, the meeting was adjourned at 1:45 P. M.

Respectfully submitted,



C. M. Robins, Secretary

CMR:jp