

Newberg Community Hospital



Newberg, Oregon

March 25, 1977

The regular monthly meeting of the Newberg Community Hospital Commission was held in the Conference Room of the hospital on Friday, March 25, 1977. The meeting was called to order by the Chairman, Bob Hurford, at 12:00 Noon with all members present. Virginia Millage, president of the hospital auxiliary and Justine Pfeiffer and Milt Robins of the hospital administration were also present.

The minutes of the previous meeting were approved as mailed. The financial statement for February was discussed.

As the Executive Committee of the Medical Staff had not met since the last board meeting, the committee had not met with them to discuss the search for physicians. Arrangements have been made to meet with the Executive Committee on Tuesday morning, April 5th.

George Layman, the city attorney, has advised that the proposals for the hospital phone system should be brought before the Contract Review Board of the City which will meet on April 4th.

The Chairman appointed the following standing committees:

Budgeting and Finance:

Bob Hurford, Chairman
Mildred Renne

Planning:

Don Wilson, Chairman
Ernie Smith
Martin Redding

Personnel:

V. G. Anderson, Chairman
Virginia Ostlund

The Budget and Finance Committee was instructed by the Chairman to study the audit report for the year, review the supplementary budget for 1976-1977, work with the administrator in preparing the 1977-78 budget and study the equipment list.

The Personnel Committee was instructed to work with the administrator in ascertaining the salary increases for the ensuing year.

After a letter was read from Dr. L. W. Inman of the medical staff recommending that the Pulmonary Function machine be purchased at a reduced price of \$3,661.05, a motion was made by Ernie Smith that we purchase this equipment subject to approval by the Contract Review Board. Seconded by Don Wilson and passed.

The administrator reported that he had received a proposal from Forest Electronics to erect an antenna, furnish 15 colored 19" television sets and maintain them at a cost of \$297.36 a month for five years or they could be purchased for \$6,195.00. The administrator reported that he would obtain another quote.

The administrator presented figures to the board to show that the income from the ambulance from July 1976 through February 1977 was such that the salary for another E.M.T.-3 with cardiac training could have been covered. A motion was made by Mildred Renne that we hire another E.M.T.-3 with cardiac training. Seconded by Virginia Ostlund and passed.

The administrator reported that the new ambulance was here and that Bob Collamore of the Newberg Graphic would be here after the meeting to take a picture of it and the board.

The board approved of the plan to move the proposed propane tank to a place west of the furnace room.

The administrator advised the board that the hospital was the defendant in a suit brought by Treva Jewell claiming that she had been injured while a patient in the hospital. He reported that a copy of the letter from her attorney had been forwarded to Farmers Insurance Company who carries our liability insurance.

A motion was made by Martin Redding that we keep the Chevy Station Wagon to be used locally by hospital personnel and eliminate the present reimbursement to employees for using their cars for trips around Newberg.

The medical audits and nursing audits were to be mailed to the board members and discussed at the next meeting.

The board decided to increase the fire insurance limits to \$1,000,000 on the hospital building and to \$300,000 on the equipment. The Budgeting and Finance committee was to review these limits and consider a deductible.

A motion was made by Ernie Smith that the board accept the resignation of Mary Bardell, the head of the Medical Record Department. Seconded by Mildred Renne and passed.

Don Wilson requested that he be furnished with a copy of the monthly balance sheet so that he could study the cash flow of the hospital each month.

As there was no further business, the meeting was adjourned at 1:40 P. M.

Respectfully submitted,
C. M. Robins, Secretary

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