Newberg Community Hospital

Newberg, Oregon

August 11, 1977

At a special board meeting on August 11, 1977 with all members present except Mildred Renne, a motion was made by Don Wilson that the dismissal of Mona Braithwait by the Radiology Department and Administration of the hospital be approved as recommended by the Personnel Committee. Seconded by Martin Redding and passed.

The administrator was instructed to advise Mrs. Braithwait of the board's action.

Respectfully submitted,

C M Robins

C. M. Robins, Secretary

CMR:jp

Newberg Community Hospital

Newberg, Oregon

August 19, 1977

A special meeting of the Newberg Community Hospital Commission was held in the Conference Room of the Hospital on Friday August 19, 1977. The meeting was called to order by the Chairman, Bob Hurford, at 7:00 A. M. with all members present except Mildred Renne. Dr. David Abbott, Dr. Stanley Kern and Dr. Bill Inman of the Executive Committee of the medical staff, Virginia Millage, president of the hospital auxiliary and Justine Pfeiffer and Milt Robins of the hospital administration were also present.

The meeting was called to discuss the results of a survey completed by eight members of the active medical staff of the hospital. It was noted that the survey had been taken recently and dealt with ten different departments in the hospital.

There was considerable discussion with reference to each department and the comments made. There were five departments that were ranked low in the survey which needed further investigating.

The chairman and vice chairman appointed the following committees:

Dietary-------Dr. Stanley Kern, Don Wilson and Milt Robins to meet with Loris Itel, the Dietician.
Laboratory---Dr. David Abbott, Virginia Ostlund and Milt Robins to meet with Dr. James Luim and Alma Lamkin.
Surgery------Dr. Rod Johnson, Ernie Smith and Milt Robins to meet with Ingrid Landowski.
Obstetrics---Dr. Stanley Kern and Milt Robins to meet with Verna Munn and Dr. Melvin Breese or someone from his group, if possible.
Nursing------Dr. Scott Struckman, Dr. Thomas Gail, Andy Anderson, Virginia Ostlund and Milt Robins to meet with Pat Rocha.

It was requested that this last committee must meet before the August 26th board meeting and the others as soon as possible.

Don Wilson reported that the Long Range Planning Committee was meeting later in the morning with a representative of Paladin Group, a firm specializing in Project

Management for Health Facility Development. Dr. Stan Kern emphasized the importance of remodeling or renovating the hospital as a means of inticing physicians to practice in town.

Dr. Bill Inman, the hospital Radiologist emphasized the need for new x-ray equipment to care for the ever increasing work in the department. He also stated that Picker Corporation had an x-ray table, overtable tube and ceiling tubemount, T. V. system and generator with all necessary accessories listed at $152,000 which they would sell for $115,000. After some discussion, a motion was made by Ernie Smith that we purchase the equipment with the understanding that it would be installed for the quoted price, that we pay $11,500.00 (10%) now and that Picker Corporation not deliver before one year. Seconded by Virginia Ostlund and passed.

As there was no further business, the meeting was adjourned at 9:35 A. M.

Respectfully submitted

C M Robins

C. M. Robins, Secretary

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Respectfully submitted

C M Robins

C. M. Robins, Secretary

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Newberg Community Hospital

Newberg, Oregon

August 26, 1977

The regular monthly meeting of the Newberg Community Hospital Commission was held in the Conference Room of the hospital on Friday, August 26, 1977. The meeting was called to order by the Chairman, Bob Hurford, at 11:45 A. M. with all members present except Mildred Renne. Dr. David Abbott, Chief of Staff, Terry Mahr, City Attorney, Virginia Millage, President of the Auxiliary and Justine Pfeiffer and Milt Robins of the hospital administration were also present.

The minutes of the previous meeting were approved as mailed. As the audit was not yet complete, there was no financial statement for July.

The administrator announced that Joint Commission's Program on Hospital Accreditation Standards will be held in Portland on October 24 and 25. This is the same program that was held in Reno on July 25 and 26 to which the board approved expenses for two to attend.

In checking back in the minutes the administrator reported that officers (Chairman, Vice-Chairman and Secretary) should be elected in May of every year. As this was not done in May, an election was held with the following being elected:

Chairman	Bob Hurford
Vice Chairman	Don Wilson
Secretary	Martin Redding

Bob Hurford, Ernie Smith and Martin Redding were to continue to sign checks along with the administrator.

A motion was made by Andy Anderson that we recommend to the Contract Review Board that we purchase a Picker X-ray Machine at the cost of $115,000 (original price $152,000) and pay 20% ($2,300) down at this time and request that delivery to not be made before six months with the possibility of a negotiated extension of this time. Seconded by Martin Redding and passed. The administrator was to bring this before the Contract Review Board at their next meeting.

The administrator reported that he had meetings scheduled for the ad hoc committees on Nursing, Dietary and Laboratory and was attempting to schedule Surgery and Obstetrics. Bob Hurford was assigned to work on the Obstetric Committee.

The administrator reported that Dr. Maya Manka, specializing in Pediatrics, had opened her office in downtown Newberg and that Dr. Devin Spittel, General Surgery, had opened his office in Tigard. It was decided that the reception for Dr. Manka should await her official appointment to the medical staff of the hospital.

The administrator presented to the board the daily service charges of the hospitals in Oregon as compiled by the Health Facilities Cost Review Commission.

It was reported that a committee composed of members of the Medical Staff and Agnes Haugen were working with Dr. Mark Bayer, of the Medical School, in an effort to procure an Emergency Room Physician.

The administrator reported that, as the fire alarm chimes cannot be heard in the Emergency Department, it will be necessary to purchase more.

The board approved the purchase and installation of filter tanks which will assist greatly in the reduction of sludge and scale in the boiler.

The administrator reported that Medicare will no longer pay for X-ray and Laboratory call backs. This might necessitate a small increase in charges for services in these departments.

Don Wilson, as chairman of the Long Range Planning Committee, reported on a meeting held with Bill Witting of the Paladin Group. For a fee of $3,000.00 they will do a feasibility study of our hospital and give their recommendations as to what we should do to correct certain space problems and what it might cost to make the recommended changes. This should take four to six weeks.

Phase II would include working drawings, by the architect of our choice, financial analysis, public relations in informing the public and assisting in a bond levy.

Phase III would be the letting of bids and supervising construction.

It was suggested that Don Wilson and the administrator proceed to get references on the principals in the firm and then have a special meeting to discuss the results of inquiries.

A motion was made by Ernie Smith that the request of John Webber, M. D. to change his staff membership from Courtesy to Active be approved. Seconded by Martin Redding and passed.

A motion was made by Ernie Smith that the applications for renewal of staff privileges of Thomas Gail, M. D., Stanley Kern, M. D., L. W. Inman, M. D. and Ellis B. Finch, M. D. be approved. Seconded by Andy Anderson and passed.

As there was no further business, the meeting was adjourned at 1:15 P. M.

Respectfully submitted,

C. M. Robins

C. M. Robins, Secretary