

Newberg Community Hospital

Newberg, Oregon

December 28, 1976

The regular monthly meeting of the Newberg Community Hospital Commission was held in the Conference Room of the hospital on Tuesday, December 28, 1976. The meeting was called to order by Chairman, Bob Hurford, at 12:00 Noon with all board members present except Homer Hester. Dr. L. W. Inman, representing the Medical Staff and Justine Pfeiffer and Milt Robins of the hospital administration were also present.

The minutes of the previous meeting were approved as mailed. The financial statement for October was presented and discussed. The administrator advised the board that he would impress upon the hospital bookkeeper the importance of having the financial statement for the previous month completed in time for the board meeting.

The administrator reported that the surgery crew had requested that a 3M Gas Sterilizer be purchased and as it would be purchased directly from the company, there would be no advantage in formal bidding. It was requested that the administrator get prices on other makes so they could be presented at the next meeting.

The administrator reported that Dr. Harris Pearson had moved into his new office.

The administrator suggested that we endeavor to find another E. M. T. 2 with cardiac training so that we could be assured of 24 hour a day coverage for the ambulance. It was requested that he find out how much time each day the present full-time ambulance personnel are spending doing EKG's, male preps, male catheterizations, inhalation therapy treatments and helping in the Emergency Room and in the nursing department.

The administrator reported that Longford Interconnect Telephone Company had surveyed the hospital and had made a proposal to install their system and equipment, which would include a paging system, which we could purchase or lease. It was suggested that we get a proposal from another company and then proceed to study the advantages of a new system.

The proposal from National Health Search to furnish the community with another doctor at a cost of \$4,000.00 was briefly discussed. Don Wilson was given the information and was to report back at the next meeting.

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The administrator reported that some of the doctors thought we should install television sets in the patient rooms and he was proceeding to get estimates of what the cost might be.

Part of a letter from the Joint Commission was read which stated that we had received a full accreditation (or 2 years) as we were in the process of providing an autonomous power supply for our emergency generator and that a physician had been appointed as director of anesthesia services.

The administrator reported on a letter received from the Department of Human Resources which stated that there was \$11,387,200 in 1976 grant funds available for medical facility construction and modernization prospects designed to eliminate or prevent safety hazards or to avoid non-compliance with licensure or accreditation standards. It was his thought to apply for funds to purchase and install the back flow valves, purchase an incinerator and purchase and install the propane tank for the emergency generator. Dr. Inman also suggested that we might try to get a collimator for the old x-ray machine.

A letter was read from the Civil Rights Division of the Bureau of Labor advising that a complaint had been filed against the hospital alleging discrimination on the basis of age by Lola Wolff. The administrator stated that he would check with George Layman and reply to the letter accordingly.

It was reported by the administrator that Thelma King of the x-ray department had resigned because of medical reasons and had requested that she be given her full retirement benefits even though she is only 50% vested. The board advised that she would receive 100% of her pension only upon verification of a medical disability from Social Security.

It was requested that the administrator forward a copy of the board minutes and the financial statement to the City Finance Officer each month to arrive before the monthly City Council Meeting.

The administrator reported that the Chief of Staff had appointed an ad-hoc committee to investigate the charges against one of the staff physicians. This committee reported to the executive committee of the staff and they recommended that he must have a co-admitting doctor for caring for patients. Upon advising him of this he requested a formal hearing as provided for in the staff by-laws. This hearing will probably be held the latter part of January or the first part of February.

The possible formation of a hospital foundation was again discussed and it was suggested that Milo Ross and/or Maurice Chandler might be able to give some assistance to Homer Hester.

The administrator reported that the hospital had received a check from A-Dec for \$594.35 which was to be applied against the purchase price of a stretcher with Fowler capability.

The administrator reported that he had received a check from the hospital auxiliary for \$5000.00 which paid the balance due on the washer-sterilizer which they had agreed to purchase.

The administrator reported that a letter had been received from the carrier of our malpractice and liability insurance, Farmers Insurance Group, as a follow-up on a previous inspection in which they had made some specific recommendations. The hospital and medical staff are in the process of making changes to comply with their recommendations.

As there was no further business, the meeting was adjourned at 1:30 P. M.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "C. M. Robins".

C. M. Robins, secretary

CMR:jp