Newberg Community Hospital

501 Villa Road (503) 538-3121

Newberg, Oregon 97132

February 27, 1979

The regular monthly meeting of the Newberg Community Hospital Commission was held in the Conference Room of the hospital on Tuesday, February 27, 1979. The meeting was called to order by the Chairman, Bob Hurford, at 6:00 P. M. with Andy Anderson, Bill Dolan, Virginia Ostlund, Joe Plews, Don Tarlow and Don Wilson present. Ernie Smith was absent. Also present were Agnes Haugen, Director of Nursing, Dr. Stan Kern, Chief of Staff, Mayor Elvern Hall, Terry Mahr, City Attorney, Hank Lewis from Health Care Financial Consultants and Justine Pfeiffer and Milt Robins of the hospital administration.

The minutes of the previous regular meeting and the minutes of the special meeting of February 14, 1979 were approved. The January financial statement was presented and discussed.

Hank Lewis reported on the fund drive and reported a 50% response from the Medical Staff and 62% response from the hospital board. He also encouraged members to attend the dinner honoring the auxiliary on Monday night, March 5th.

The Administrator reported that, as Picker Corporation could not deliver the portable x-ray machine which was ordered on March 1, 1978 along with the Ultrasound and Image Upgrade System, Drs. Inman and Holman have recommended that we cancel the order for the portable machine and purchase one from General Electric at a cost of $550.00 more. A motion was made by Joe Plews that we purchase the General Electric Portable X-Ray for a cost of $23,550.00. Seconded by Andy Anderson and passed.

A motion was made by Don Wilson that we pay Lessie Mayfield her entire retirement even though she is only 60% vested if we can legally do so. Seconded by Virginia Ostlund and passed. The administrator was instructed to get a written opinion from the City Attorney and put in her file.

The budget for the year 1979-80 was presented and discussed. As the salary detail was not available it was to go back to the Budget and Finance Committee for further work. Joe Plews was to find out what additional information the council wanted.

Andy Anderson reported that the Personnel Committee had 10 resumes for Executive Director that they had selected for further study.

It was announced that the board would meet with two consulting firms on Wednesday, February 28, at 8:30 P. M. and 9:30 P. M. The Chairman requested that the board meet at 7:45 P. M. that night to discuss other matters.

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The Administrator made the following report.

1. A letter was received from Dorothy Hemphill advising she would send us a check for $29,000.00 on April 1, 1979 to pay for the Image Upgrade System.

2. A letter was received from Patti Renne, President of the hospital auxiliary, stating that the auxiliary had agreed to buy the Spectrophotometer, Fetal Monitor and the Amsco Surgery Table.

3. Two letters had been received praising the work of Gerald Manley, our hospital chaplain.

4. The office of the State Fire Marshall has given us until February 1, 1980 to comply with their recent recommendations to install crash bars on some exit doors and to install glass with wire mesh in certain areas.

Don Wilson reported that Bob Hurford, Stan Kern, Milt Robins and he had visited with and presented and discussed our remodeling plans with the board and administrator of the McMinnville Hospital. They apparently approved of our plans and will assist us in obtaining our Certificate of Need.

Joe Plews reported on the meeting of the Joint Conference Committee. A copy of the minutes are attached.

The Administrator was instructed to ask Myrland Gilbert, the City Administrator, to set up a meeting with a bonding official, the Budget and Finance Committee of the Council, the City Attorney and himself to discuss the type of bonds to be sold to finance the building project.

The Chairman appointed Don Wilson as the person to present our Certificate of Need Application.

The Mayor requested that we submit an equipment list to the city with our budget and that we make more of an effort to keep our employees informed on the progress of the building program.

The City Attorney stated that the personnel policies recently drafted by the City Council would be distributed at the next meeting. Also that he has been working on the hospital contracts and that he had been asked to review and work on revising the Medical Staff by-laws.

The Chairman asked Terry Mahr to call a meeting of Elvern Hall, Dr. Stan Kern, Bob Hurford and himself to discuss a possible new board member.

The Administrator recommended that we raise the Daily Service Charge, Coronary Care and X-Ray rates immediately.

A motion was made by Don Tarlow that we increase the Coronary Care charge keeping in mind the necessity for a 10% increase later on. Seconded by Don Wilson and passed.

A motion was made by Joe Plews that we advise Dr. Bill Inman that the Administration and Budget and Finance Committee will consider raising the X-Ray rates as soon as his contract is finalized. Seconded by Bill Dolan and passed.

The Administrator was instructed to try and ascertain the percentage of bad debts of Emergency Room charges.

As there was no further business, the meeting was adjourned at 8:45 P. M.

Approved,

Bob Hurford, Chairman

Respectfully submitted,

C M Robins

C. M. Robins, Secretary

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