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Newberg Community Hospital

Newberg, Oregon

January 23, 1979

The regular monthly meeting of the Newberg Community Hospital Commission was held in the Conference Room of the hospital on Tuesday, January 23, 1979. The meeting was called to order by the Chairman, Bob Hurford, at 6:00 P. M. with Andy Anderson, Bill Dolan, Virginia Ostlund, Joe Plews, Ernie Smith, Don Tarlow and Don Wilson present. Tom Bowen was absent. Also present were Agnes Haugen, Director of Nursing, Mayor, Elvern Hall, Terry Mahr, City Attorney, Dr. Stan Kern, Chief-of-Staff, Wayne Dugan and Hank Lewis from Health Care Financial Consultants and Justine Pfeiffer and Milt Robins of the hospital administration.

The minutes of the previous regular meeting and the minutes of the January 10 and 15, 1979 meetings were approved. The financial statements of November and December were discussed.

Don Wilson reported that he had talked to Mike Manning from H. B. E. recently and that they would soon be sending a drawing of the proposed front of the building, the Certificate of Need and a Logo design for the building, letterhead, etc. Also that Mike Manning will be here on February 7, 1979 with the finance people of their firm to meet with the Finance and Budgeting Committee of the board.

It was also reported that the physicians as a group had approved the plan except they felt there should be a hall directly from x-ray to surgery. This request has been forwarded to H. B. E.

Wayne Dugan and Hank Lewis reported that the employees of the hospital had pledged \$15,992.55 to the Development Fund up to this time and that they had received only 31 negative responses.

As Stan Bunn was out of town, he had not been contacted to see if he would accept the Chairmanship of the fund drive. A motion was made by Joe Plews that Loren Douglas be asked to assume this position if Stan Bunn declines. Seconded by Ernie Smith and passed.

Carl Graffenberger, Stew Harris, Maurice Chandler and Bruce Huffman have accepted invitations to work on the Evaluation Committee.

It was reported that there would be a kick off dinner for the fund drive around the end of February at which time the hospital auxiliary will be honored.

Terry Mahr presented a brief history of the early beginning of the hospital, a copy of which is attached.

Newberg Community Hospital Commission - January 23, 1979

A letter was read from Picker Corporation which states that they will not expect payment for the Image Upgrade for the X-Ray Department until April 1, 1979. A motion was made by Don Wilson that we have the equipment installed upon receipt of a written agreement from Mrs. Hemphill to pay for the equipment on or around April 1, 1979. Seconded by Don Tarlow and passed.

The Executive Committee recommended to the board that we purchase a Gilford Spectrophotometer which, according to James Lium, M. D., Hospital Pathologist, is the one used by many hospitals in the area. A motion was made by Andy Anderson that we present a list of the three pieces of equipment needed at this time - Spectrophotometer, Surgery Table and Fetal Monitor, in that order - to the hospital auxiliary and find out if they will purchase same when money is available. Seconded by Ernie Smith and passed. Bob Hurford was to be advised of the auxiliary's action.

It was suggested to the administration that we obtain samples of thank you cards from other hospitals or organizations so we could obtain some for our use in thanking those who have donated to the hospital in memory of someone deceased.

Joe Plews reported on the recent meeting of the Joint Conference Committee. The minutes of the meeting are attached. For the next few months the committee will meet on the fourth Tuesday of each month at 7:00 A. M.

After some discussion of an annual dinner meeting of the board and medical staff a motion was made by Don Wilson that the staff and board have a dinner meeting sometime in May. Seconded by Virginia Ostlund and passed.

It was announced that Bill Inman, M. D., was to be the liaison physician between the Medical Staff and the Development Fund Staff.

The Administrator questioned the board as to the possibility of paying Lessie Mayfield the entire amount of her retirement fund even though she was retiring six months before her retirement date. He was advised to check with the City Administrator.

A motion was made by Don Wilson that the application of David Peto, M. D. to do T and A's and give anesthesia be approved. Seconded by Joe Plews and passed.

A motion was made by Joe Plews that the application for membership on the Medical Staff of Paul Ash, M. D., Neurologist, be approved and that he be assigned to the Courtesy Staff of the hospital. Seconded by Virginia Ostlund and passed.

Newberg Community Hospital Commission - January 23, 1979

A motion was made by Joe Plews that the Administrator check with the City Administrator to see what kind of an account should be set up for the Development Fund and get the approval of the City Attorney. Seconded by Ernie Smith and passed. If possible the board preferred an account with First Federal Savings and Loan.

The Chairman requested that a committee consisting of Andy Anderson, Virginia Ostlund, an appointee from the Medical Staff and a person from the personnel department of A-dec screen the applications for Executive Director. This committee should recommend three or four applicants to a committee composed of Bob Hurford, Don Wilson, Dr. Stan Kern, Andy Anderson and Virginia Ostlund. They will choose one from the three or four recommended.

The Mayor discussed the necessity of a long range planning committee which might develop some future board members.

The City Attorney reported that Howard Rankin, a bonding attorney, would probably be willing to work with the board when it came time to work on the financing of the renovating and remodeling program.

The Chief-of-Staff reported on the meeting of the Medical Staff when they approved the building plan as presented except for the one minor change mentioned previously.

The Director of Nursing reported that a student from Good Samaritan Hospital would be doing her independent studies at our hospital.

The administration was instructed to paint wherever necessary to keep the hospital looking decent. The Administrator reported that he had written to the State Fire Marshall requesting recommended changes be held in abeyance pending the finalization of the building program.

Ken Ochsner reported on the ambulance service and made some recommendations which were referred to the Finance and Budget Committee.

As there was no further business, the meeting was adjourned at 8:15 P. M.

Approved:

Bob Hurford, Chairman

CMR:jp

Respectfully submitted:


C. M. Robins, Secretary

