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Newberg Community Hospital
Newberg, Oregon

August 25, 1978

The regular monthly meeting of the Newberg Community Hospital Commission was held in the Conference Room on Friday August 25, 1978 with all board members present except Bob Hurford. Also present was Elvern Hall, Mayor, Virginia Millage, Auxiliary President, Agnes Haugen, Director of Nursing and Justine Pfeiffer representing Hospital Administration.

The meeting was called to order by Don Wilson, Vice President, at 11:45 A. M. Minutes of the last meeting were approved as mailed. The June 30th Financial Statement with some end of the year adjustments was presented and it was explained that the auditors had just finished and there will be more adjustments before the books will be closed for the year ending June 30, 1978.

The Ultrasound equipment was discussed and Don Wilson volunteered to contact Mrs. Nellie Elwert regarding the purchase of same.

It was announced that Jerry Gerke has accepted the position of Hospital Pharmacist and an agreement is being drawn up for approval by Terry Mahr, City Attorney.

The need for an electrical tester whereby the hospital could test small appliances brought in by patients and some of our own electrical equipment was discussed. Jim Salyer, maintenance man for the hospital, was called in to explain the use of such a device. A motion was made by Andy Anderson to purchase the equipment, seconded by Ernie Smith and passed.

Justine announced that Dr. David Peto had started practicing and that we are planning a small reception for him at the hospital some morning soon. We will probably include Dr. Holman and possibly Dr. Manka. The board was in favor of this plan as it would give them a chance to meet these physicians personally.

The possibility of Dr. Mallot practicing at the hospital as ER physician was briefly discussed but no action taken. It was the consensus of the board that if there is office space available in Newberg the hospital should not be involved.

Rev. Manley, a retired pastor from McMinnville, had visited with Mr. Robins a few days ago and had offered to serve as Hospital Chaplain at no cost to the hospital. The board felt no need for his services at the present time and administration was instructed to write a letter thanking him for his interest. Mrs. Haugen suggested that this would be a need in the future, however.

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Staff application renewals for Dr. Gladys M. Beddoe, Dr. James Stonebridge, Dr. Peter W. Smiley and Dr. Melvin W. Breese were approved through a motion by Joe Plews, second by Virginia Ostlund and passed. Joe Plews also made a motion that Mr. Robins write a letter to each physician informing them of their renewal and encourage them to utilize the use of our hospital and also to inform us of any equipment needs they might have. The motion was seconded by Virginia Ostlund and passed.

Agnes Haugen reported briefly on Primary Nursing and that this program is being studied for development at a future date. She also explained a modular program for our Pink Ladies for a more involved roll in the Hospital. Three Ward Clerks have been hired and will begin orientation on Tuesday, August 29th. This will free R. N's for more patient care. The Nursing Assistant program has been developed and all of our Aides have been through the training and have earned their certificates.

Intensive Care was discussed. Agnes Haugen strongly recommended staffing ICU with a full time R. N. which seems to be the best solution for us at this time. The board asked that she take this up with the Medical Staff at their next Executive Committee meeting and report back to the board next month.

The board decided, after some discussion, that we should go ahead with some re-decorating immediately. Administration is to contact the Interior Decorator again and have her work on re-doing the hallways and some patient rooms where they feel re-modeling will not be extensive. A housekeeping problem was also mentioned. Cigarette butts have been seen on the walk at the front entrance, blood stains and etc. at the ER entrance. It was decided both entrances should have ash trays outside.

An estimate on Television sets for patient rooms from Forest Electronic Communications Inc. was given to Don Wilson. After some discussion it was decided we should get more information on purchase, lease or rental and should also check with RCA Service Company and GE Service Company.

Don Wilson reported that Betty Metz had called and had given him the names of four fund raisers. He had not had time to contact any of them but will do so in the next day or two. Joe Plews reported he had gathered some information on revenue bonding and would have more information after the first of the week. At that time a committee meeting will be called to discuss these items.

Virginia Millage reported that the Auxiliary has purchased a metal storage building which will be installed behind the Thrift Shop and will be used for furniture storage.

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Alma Lamkin, who has resigned from her position as Laboratory Director, asked for a few minutes to point out some personnel problems which she feels could be corrected. 1. Pay scale is too low, 2. merit raises should be given, 3. salary increases have not kept up with inflation.

At this point Agnes Haugen, Justine Pfeiffer and Virginia Millage were excused from the meeting which continued with only board members until 2:30 P. M.

Respectfully submitted,



Justine Pfeiffer, Administrative Assistant

Approved by _____

jjp