

Newberg Community Hospital

Newberg, Oregon

July 28, 1978

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The regular monthly meeting of the Newberg Community Hospital Commission was held in the Conference Room of the hospital on Friday, July 28, 1978. The meeting was called to order by the Chairman, Bob Hurford, at 11:45 A. M. with Andy Anderson, Joe Plews, Virginia Ostlund and Ernie Smith present. Tom Bowen and Don Wilson were absent. Also present were Agnes Haugen, Director of Nursing, Mayor Elvern Hall, City Attorney, Terry Mahr and Milt Robins, Administrator.

The minutes of the previous meeting were approved as mailed. The June financial statement was not complete as the bookkeeper has been working on the end of the year adjustments.

A motion was made by Andy Anderson that, in the absence of the administrator, Justine Pfeiffer, the Administrative Assistant, be authorized to sign checks which are signed by an authorized board member. Seconded by Virginia Ostlund and passed.

The administrator reported that the Executive Committee of the Medical Staff had recommended that we procure the services of a public relations firm to prepare and have published in our local media happenings of public interest going on here at the hospital. After some discussion a motion was made by Joe Plews that we not engage a public relations firm at this time. Seconded by Virginia Ostlund and passed.

It was also the recommendation of the Executive Committee that we proceed immediately to redecorate areas of the hospital that will not be changed by the remodeling. This would include painting or papering, laying new carpet (where feasible), relighting, putting up new drapes, etc. This would also include the installation of television sets in patient rooms. The board decided that this action should be pursued.

After a report of the Personnel Committee, a motion was made by Joe Plews that we hire Jerry Gerke as the hospital pharmacist as recommended by the Joint Commission. Seconded by Ernie Smith and passed.

In the discussion that followed it was decided that Jerry and the Pharmaceutical Committee should proceed to implement the remaining recommendations of the Joint Commission.

The Budget and Finance Committee reported that the increase in room rates appeared justified as approved by the board at the previous meeting. They also reported that they had reviewed the audit report

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and had discussed the recommendations therein with the Administrator.

Agnes Haugen reported that the Patient Questionnaire was now being used.

Terry Mahr reported that he had been working on personnel policies for the city and inquired as to whether ours should be incorporated with theirs. A motion was made by Andy Anderson that our personnel policies be completely separated from theirs except for a few generalities. Seconded by Joe Plews and passed.

The Administrator was instructed to write a letter to each local doctor who had not completed the questionnaire submitted by the architects encouraging them to do so and to Dr. Stan Kern, Chief of Staff, requesting his support.

As there was no further business, the meeting was adjourned at 1:20 P. M.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "C M Robins".

C. M. Robins, secretary

CMR:jp