Newberg Community Hospital

Newberg, Oregon

January 27, 1978

The regular monthly meeting of the Newberg Community Hospital Commission was held in the Conference Room of the hospital on Friday, January 27, 1978. The meeting was called to order by the Chairman, Bob Hurford, at 11:45 A. M. with all board members present. Mayor Elvern Hall, Dr. David F. Abbott, Chief of Staff, Terry Mahr, City Attorney, Virginia Millage, president of the hospital auxiliary and Justine Pfeiffer and Milt Robins of the hospital administration were also present.

Tom Bowen was introduced as a new board member whose term is for three years.

The minutes of the previous meeting were approved as mailed. However, the secretary stated that the wording with reference to the executive session would be changed somewhat. The financial statement for December was passed out and briefly discussed.

The minutes of the executive session were approved.

Bob Hurford, Chairman of the Board, stated that the Hospital Board would go into Executive Session and exclude all members of the public. The Executive Session is being held under the authority of O. R. S. 192,660(b) and (c).

Upon reopening the meeting, the chairman appointed Ernie Smith, Tom Bowen, Terry Mahr and Milt Robins as a committee to review and make recommendations for revision of City Ordinance #1190.

The Administrator reported that, as the personnel in the x-ray department were hired about a year ago and that they had received no salary increase in July, they should receive an increase. A motion was made by Joe Plews that the salaries of the x-ray department be increased as of January 1, 1978 as recommended and that the call back and call time be reviewed before the end of the fiscal year. Seconded by Don Wilson and passed.

Don Wilson suggested that the personnel committee start to work soon on salary increases for the next fiscal year.

A motion was made by Joe Plews that the administrator be authorized to transfer funds from the local bank to the Local Government Pool. Seconded by Andy Anderson and passed.

After Terry Mahr advised that this could not be done according to the ordinance under which the hospital operates, a motion was made by Don Wilson that this not be implemented until the ordinance is changed. Seconded by Andy Anderson and passed.

A motion was made by Virginia Ostlund that the applications for renewal of staff privileges for James B. Lium, M. D., Otto R. Loehden, M. D. and William R. McCallister, M. D. be approved. Seconded by Tom Bowen and passed.

A motion was made by Don Wilson that the administrator use his own judgement in charging for ambulance calls when no one is transported. Seconded by Andy Anderson and passed.

After a report from the Long Range Planning Committee (a copy of which is attached) a motion was made by Tom Bowen that Freedman Associates, Inc. be engaged as planner and Robert G. Weisenbach, A. I. A./Architects as the architect for the second phase of the proposed renovation and remodeling of the hospital. Seconded by Virginia Ostlund and passed.

A motion was made by Don Wilson that the administrator prepare a supplemental budget for $50,000.00 to cover the cost of the planning and architectual work for Phase II. Seconded by Tom Bowen and passed.

At 2:30 P. M. a motion was made by Don Wilson that the meeting be adjourned until 7:00 A. M. Tuesday, January 31, 1978. Seconded by Virginia Ostlund and passed.

The adjourned meeting was opened by the Chairman, Bob Hurford, at 7:00 A. M. Tuesday, January 31, 1978 with all board members present.

A motion was made by Joe Plews that the administrator be authorized to dispose of the gas range in the kitchen any way he sees fit after offering it to the auxiliary. Seconded by Ernie Smith and passed.

The Chairman appointed Virginia Ostlund and Milt Robins to work on a committee with Dr. Bill Inman, the hospital Radiologist, and another doctor to review the request of the Radiology Department for additional equipment. The administrator is to advise Picker Corporation that their proposals are being studied.

The Administrator received the boards approval to write a letter to Mrs. F. H. Hemphill inquiring as to what her desires might be toward purchasing additional x-ray equipment for the room furnished in memory of her husband.

Terry Mahr advised the board that, after a meeting with the City Administrator, a supplemental budget was not necessary to cover the cost of Phase II and that a transfer of funds by resolution would be adequate.

A motion was made by Don Wilson that we transfer $10,000.00 from the Contingency Fund of the Capital Improvement Fund to the Capital Improvement Fund and that we transfer $21,000.00 of the Contingency Fund of the General Fund to a new account - Capital Outlay Fund - and that a resolution be drawn up and presented to the Council on Monday, February 6, 1978. Seconded by Joe Plews and passed.

A motion was made by Andy Anderson that we create a new position to be called Manager of Purchasing and Pharmacy. Seconded by Ernie Smith and passed.

A motion was made by Tom Bowen that the salary for this newly created position should be $1,000.00 per month. Seconded by Joe Plews and passed.

A motion was made by Don Wilson that the filling of this newly created position be left to the administrator. Seconded by Ernie Smith and passed.

Terry Mahr mentioned that he had attended a few meetings of the attorney's group of the Oregon Association of Hospitals. He stated that the annual dues are $50.00 for membership and that he would like to belong. He stated he would get a little more information about the organization before the next meeting.

As there was no further business, the meeting was adjourned at 8:40 A. M.

Respectfully submitted,

C M Robins

C. M. Robins, Secretary

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