Newberg Community Hospital

Newberg, Oregon

October 12, 1978

A special meeting of the Newberg Community Hospital Commission was held on Thursday, October 12, 1978 at St. Michael's Episcopal Church. The meeting was called to order by the Chairman, Bob Hurford at 7:30 P. M. with Andy Anderson, Tom Bowen and Don Wilson present. Also present was Stan Kern, M. D., Chief of Staff, Mayor Elvern Hall, Agnes Haugen, Director of Nursing and Justine Pfeiffer and Milt Robins of the administration. Various other physicians, hospital personnel and council members were also present.

The purpose of the meeting was to hear the report of Health Care Financial Consultants. Jim Moniz, representing this firm discussed the written report which had previously been mailed to all board members. This firm reported that there should be no problem raising $500,000.00 in a fund drive and suggested that as a goal. After some discussion, the Chairman stated that no action would be taken to engage the services of this firm until such time as it could be presented to the City Council for their approval and backing.

After Bob Weisenbach, A. I. A., had presented another remodeling plan which would be within the proposed amount for the project and some discussion of same, a motion was made by Tom Bowen that we terminate the contract with this firm. Seconded by Andy Anderson and passed.

Don Wilson then presented the results of numerous phone calls to references submitted by five design-build firms. These firms were American Medical International, B. B. C. Health Care, Careage Corporation, National Medical Enterprises and Hospital Building Equipment Company. After some comments by him and discussion, everyone in the room, who expressed themselves, was of the opinion that Hospital Building and Equipment Company was the firm we should choose to continue with our remodeling and renovating. Dr. Kern was confident the medical staff would go along with this firm and the hospital administration and nursing administration were also in favor.

A motion was made by Tom Bowen that we proceed with the design-build concept and that we sign a letter of intent with this firm authorizing them to proceed with the first phase of their program at no cost to the hospital. Seconded by Don Wilson and passed.

As there was no further business, the meeting was adjourned at 10:25 P. M.

Approved,

Bob Hurford, Chairman

Respectfully submitted,

C M Robins

C. M. Robins, Secretary

CMR:jp

Newberg Community Hospital

Newberg, Oregon

October 27, 1978

The regular monthly meeting of the Newberg Community Hospital Commission was held in the Conference Room of the hospital on Friday, October 27, 1978. The meeting was called to order by the Chairman, Bob Hurford, at 11:45 A. M. with Andy Anderson, Joe Plews and Ernie Smith present. Tom Bowen, Virginia Ostlund and Don Wilson were absent. Also present were Dr. Stan Kern, Chief of Staff, Agnes Haugen, Director of Nursing, Terry Mahr, City Attorney, Patti Renne, President of the Hospital Auxiliary and Justine Pfeiffer and Milt Robins of the administration.

The minutes of the previous regular meeting and the special meeting of October 12th were approved as mailed. The financial statement for September was passed out and discussed.

It was reported that Ron Roberson of Hospital Building Equipment Co. had met with Don Wilson and the Administrator on Monday, October 16, 1978. At that time he picked up much information already collected by our planner and previous architect and he stated that their firm would start working on our project immediately in their office.

A motion was made by Joe Plews that we sign a contract with Health Care Financial Consultants to proceed with the fund drive, subject to ratification by the City Council. Seconded by Ernie Smith and passed.

The Administrator announced that the invoice for the Ultrasound had been received and it amounted to $57,873.00. He is in the process of getting leased figures and had received one of $830.00 per month for 96 months. A hearing on the hospital's Section 1122 Application for the Ultrasound will be held on Thursday, November 2, 1978 before the S. A. C. Facilities Review Committee and on November 9, 1978 before the District 3 Subarea Advisory Council, both in Salem.

The Chairman advised that he would appoint a couple of board members to the Joint Conference Committee at the November meeting.

The Administrator reported that the physicians at the meeting of the Executive Committee again requested that we engage the services of a physician to cover the Emergency Room during the day. Suggested hours were from 10 A. M. until 6:00 P. M. The Chairman requested that the Administrator get some information together and that he would appoint a special committee in December to work with the hospital Emergency Room committee on this request.

The Chairman appointed the Administrator and the Personnel Committee as a committee to meet with the chairman of the Chaplaincy Committee of the Newberg Ministerial Association and then recommend to the board whether Reverend Gerald Manley should serve as our hospital chaplain.

A motion was made by Joe Plews that the changes in the staff by-laws (as attached) be approved. Seconded by Andy Anderson and passed.

It was announced that an ordinance was being drafted which would increase the hospital board (commission) to nine members of which four could reside outside the city limits of Newberg. The Chairman requested that the board have some qualified nominees in mind at the November board meeting for these two new positions as well as the three whose term runs out on December 31st.

The administrator announced that the 1979 Western Oregon Health Systems Plan would be discussed at a public meeting in Eugene on November 16, 1978. The Chairman suggested that we have a group of people from Newberg there and that the Administrator and City Attorney should draw up a formal complaint about the plan.

The Administrator reported that two applications for OB GYN physicians were being considered by the medical staff and if they were accepted it would be necessary to purchase a Fetal Monitor for their use. There is a possibility that the March of Dimes might assist financially in the purchase of such equipment.

The Administrator reported that he had received a proposal from Hospital Pharmacies.Inc. to set up and run a pharmacy here in the hospital. The Chairman appointed Joe Plews to work with the hospital pharmacy committee and Dr. Stan Kern and make recommendation to the board at a later time.

The Administrator announced that an organization of hospital trustees had been formed and suggested that members of our board should probably become involved.

The Administrator reported that at the last meeting of the Executive Committee of the Medical Staff it was suggested that the hospital have an annual dinner for the medical staff. The Chairman referred this to the Joint Conference Committee.

Dr. Stan Kern suggested that:

1. We use only four beds in the maternity department for obstetric cases and the other two be used for clean female surgery patients, or other patients, so as to improve our percentage of occupancy in that area.

2. That we should all work in the community to let the H. S. A. in Eugene know that we are all against their original plan to eliminate our Maternity Department and Special Care Unit.

3. That any purchase of sophisticated monitoring equipment be from the same company so equipment would be synchronized and interchangeable.

As there was no further business, the meeting was adjourned at 1:45 P. M.

Approved: Respectfully submitted,

L M Robins

Bob Hurford, Chairman Milt Robins, Secretary