

**City of Brookings**  
**CITY COUNCIL MEETING MINUTES**  
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415  
**Monday, June 24, 2024**

**Call to Order**

Mayor Isaac Hodges called the meeting to order at 7:06 PM

**Roll Call**

Council Present: Mayor Isaac Hodges, Councilors Clayton Malmberg, Phoebe Pereda, and Kristi Fulton; a quorum present

Council Absent: Councilor Andy Martin

Staff present: Public Works and Development Services Director Tony Baron, Finance Director Lu Ehlers, and Deputy City Recorder Brooklyn Osterhage

Media Present: 0

Others Present: Approximately 5 audience members

**Oral Requests and Communications from the Audience**

1. Diana Cooper, 805 Paradise Lane – gave an update on Brookings CORE Response housing and services

**Consent Calendar**

1. Approve Council minutes for June 10, 2024
2. Approve Council minutes for June 13, 2024
3. Receive monthly financial report for May 2024

**Councilor Malmberg moved, Councilor Fulton seconded, and Council voted unanimously to approve the Consent Calendar.**

**Staff Reports**

**1. Collective Bargaining Agreement with Brookings Police Association**

Staff Report presented by Lu Ehlers

Mayor Hodges and Councilor Malmberg support the agreement and are glad the City and Police Association worked together to come to an agreement.

**Mayor Hodges moved, Councilor Malmberg seconded, and Council voted unanimously to authorize the Interim City Manager to execute the City of Brookings Police Association Collective Bargaining Agreement for the period of July 1, 2024 to June 30, 2027.**

**2. Appeal Fee Refund Request**

Staff Report presented by Tony Baron

**Comments from the Audience**

Bruce Nishioka, 509 Hemlock Street – spoke of his City Appeal Fee and asked for a continuance

**Mayor Hodges moved, Councilor Pereda seconded, and Council voted unanimously to continue this item to the July 8, 2024 City Council meeting.**

### **3. Adoption of an updated Master Fee Schedule**

Staff Report presented by Lu Ehlers

**Councilor Malmberg moved, Councilor Pereda seconded, and Council voted unanimously to adopt Resolution 24-R-1265, updating the Master Fee Schedule and repealing Resolution 23-R-1238, effective July 1, 2024.**

### **4. CH2M Hill Engineers Inc. (Jacobs Engineering) Amendment No. 1 to the Amended and Restated Agreement for Operations Maintenance and Management Services**

Staff Report presented by Lu Ehlers

**Councilor Pereda moved, Mayor Hodges seconded, and Council voted unanimously to authorize the City Manager to sign Amendment No.1 for CH2M Hill Engineers commencing July 1, 2024 in the 2024-2025 budget.**

### **5. Hold Public Hearing on State Revenue Sharing and Adopt Resolution**

Staff Report presented by Lu Ehlers

*Public hearing opened at 7:45 pm, no public speakers, public hearing closed at 7:45 pm*

**Mayor Hodges moved, Councilor Pereda seconded, and Council voted unanimously to adopt Resolution 24-R-1255 declaring the City's election to receive state revenues for 2024-25 fiscal year.**

### **6. Hold Public Hearing and Approval of Appropriations for FY 2024-25 Budget**

Staff Report presented by Lu Ehlers

*Public hearing opened at 7:47 pm, no public speakers, public hearing closed at 7:47 pm*

**Councilor Malmberg moved, Councilor Pereda seconded, and Council voted unanimously to adopt Resolution 24-R-1256, adopting the City of Brookings' budget, declaring tax levied, making appropriations for the 2024-25 fiscal year, and to categorize the levy.**

### **7. Approve Water and Sewer Rates, and System Replacement Fees for 2024-25**

Staff Report presented by Lu Ehlers

**Mayor Hodges moved, Councilor Pereda seconded, and Council voted unanimously to adopt Resolution 24-R-1257, adopting Water rates for 2024-25; to adopt Resolution 24-R-1258, adopting Sewer rates for 2024-25; and adopt Resolution 24-R-1259, adopting System Replacement Fees for 2024-25.**

### **8. Increase appropriations due to grants and donations for FY 2023-24 budget**

Staff Report presented by Lu Ehlers

**Councilor Pereda moved, Councilor Fulton seconded, and Council voted unanimously to adopt Resolution 24-R-1261 accepting specific purpose grants and donations in the General Fund, Capital Projects Reserve Fund and Special Police Fund, and appropriating those funds.**

**9. Increase appropriations from insurance proceeds for FY 2023-24 budget**

Staff Report presented by Lu Ehlers

**Mayor Hodges moved, Councilor Pereda seconded, and Council voted unanimously to adopt Resolution 24-R-1262 accepting insurance proceeds in the General Fund and appropriating those funds.**

**10. Transfer of appropriations from contingency for FY 2023-24 budget**

Staff Report presented by Lu Ehlers

**Mayor Hodges moved, Councilor Malmberg seconded, and Council voted unanimously to adopt Resolution 24-R-1263 approving appropriation transfers from contingency in the General Fund Water Fund.**

**11. Transfer of appropriations for FY 2023-24 budget**

Staff Report presented by Lu Ehlers

**Councilor Fulton moved, Councilor Pereda seconded, and Council voted unanimously to adopt Resolution 24-R-1264 approving appropriation transfers in the Special Police Fund.**

**Adjournment**

Mayor Hodges adjourned the meeting at 8:00 PM.

Respectfully submitted,

  
Isaac Hodges, Mayor

ATTESTED:

this 8<sup>th</sup> day of July, 2024:

  
Brooklyn Osterhage, Deputy City Recorder