

City of Brookings

MEETING AGENDA

CITY COUNCIL

Monday, January 22, 2024, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Ceremonies/Appointments/Announcements

1. Council Liaison Appointment – Harbor Sanitary District

E. Scheduled Public Appearances

(Informational presentations to Council on non-agenda items – 10 minute limit per person.)

1. Coast Community Health – David Gilmore and Laura McKeane

F. Oral Requests and Communications from the audience

(*Public Comments on non-agenda items – five (5) minute limit per person, please submit Public Comment Form in advance)

G. Consent Calendar

1. Approve Council minutes for January 8, 2024 [Pg. 1]
2. Approve Council minutes for January 16, 2024 [Pg. 4]
3. Receive monthly financial report for December 2023 [Pg. 5]

H. Staff Reports/Public Hearings/Ordinances/Resolutions/Final Orders

1. Support Letter – Curry County Battery and Microgrid Project [Pg. 11]
 - a. City of Brookings Support Letter [Pg. 12]
2. City Manager Pro Tem Hiring Discussion [Pg. 13]
 - b. Staff Report – November 28, 2022 Special Council Meeting [Pg. 14]

I. Remarks from Mayor and Councilors

J. Adjournment

*Public Comment forms and the agenda packet are available on-line at www.brookings.or.us, and at Brookings City Hall. Return completed Public Comment forms to the City Recorder before the start of the meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 72 hours advance notification. Please contact 541-469-1102 if you have any questions regarding this notice.

You can view City Council meetings LIVE on television on Charter PEG Channel 181, or stream/view on the City's YouTube Channel: <https://www.youtube.com/@cityofbrookingsoregon8039>, or search 'City of Brookings Oregon YouTube' in your browser.

City of Brookings CITY COUNCIL MEETING MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Tuesday, January 8, 2024

Call to Order

Mayor Isaac Hodges called the meeting to order at 7:00 PM

Roll Call

Council Present: Mayor Isaac Hodges, Council President Andy Martin, and Councilors Clayton Malmberg, Phoebe Pereda (by phone) and Kristi Fulton; a quorum present

Staff present: City Manager Janell Howard and Deputy Recorder Brooklyn Osterhage

Media Present: 1

Others Present: Approximately 30 audience members

Consent Calendar

1. Approve Council minutes for December 4th & 5th, 2023
2. Approve Council minutes for December 11, 2023
3. Approve Council minutes for January 2, 2024
4. Accept November Financials

Councilor Martin moved, Councilor Fulton seconded, and Council voted unanimously to approve the Consent Calendar.

Scheduled Public Appearances

1. Diana Cooper from Brookings CORE Response updated Council on CORE's programs and activities.

Oral Requests and Communications from the Audience

1. Don Bemis & Debra Salzman – Braynard Lane, Harbor spoke about Wreaths across America and its success in placing wreaths on every Veteran's grave in the cemetery in December.
2. Mary Stanford – 109 Schooner Bay Drive, spoke on the PBAA/Manley Art Center and expressed that they are community driven.
3. Lauri Ziemer – 898 Elk Drive, spoke in support City staff matters.

Staff Reports

1. Review of the Planning Commission's September 5, 2023 decision on File APP-1-23 denying the appeal of a Notice of Abatement issued April 14, 2023 to St. Timothy's Episcopal Church, at 401 Fir Street, Assessor's Map & Tax Lot No. 4113-05BC-07300

In this matter, Councilor Clayton Malmberg declared ex-parte contact, as he was previously on the Planning Commission. There were no bias, personal interest, or conflicts of interest declared.

There were no objections to the jurisdiction of the City Council to hear the matter from the public.

Councilor Martin moved, Councilor Malmberg seconded, and Council voted unanimously, with Councilor Pereda abstaining, to affirm the Planning Commission decision of APP-1-23 denying the appeal of a Notice of Abatement issued April 14, 2023 to St. Timothy's Episcopal Church, at 401 Fir Street, Assessor's Map & Tax Lot No. 4113-05BC-07300; zoned R-1-6 (Single Family Residential), based on the findings and conclusions stated in the January 8, 2024, Council Agenda Report.

2. Amendment No. 2 to ODOT Cooperative Improvement Agreement, US101, Parkview Drive to Lucky Lane

Staff report presented by Janell Howard

Councilor Malmberg moved, Councilor Pereda seconded, and Council voted unanimously to authorize the City Manager to execute Amendment No. 2 to Cooperative Improvement Agreement with the State of Oregon, Department of Transportation for US101, Parkview Drive to Lucky Lane.

3. Utility Relocation for ODOT Sidewalk Project

Staff report presented by Tony Baron

Mayor Hodges moved, Councilor Fulton seconded, and Council voted unanimously to authorize the City Manager to enter into an agreement with McLennan Excavation in the amount of \$62,703 for utility relocation.

4. Transfer of County Orphan Parcels to the City

Staff report presented by Tony Baron

Councilor Pereda declared that she lives near the property being considered, but does not own her home and this will not affect her vote or decision on the matter.

Councilor Martin moved, Councilor Malmberg seconded, and Council voted unanimously to authorize the City Manager to execute documents to accept the dedication of real property from Curry County as described in County Order No. 23342 and the attached map.

5. Appoint City Representative to the Border Coast Regional Airport Authority

Staff report presented by Janell Howard

Councilor Pereda volunteered to be added as an alternate for Curry County BOC and Façade Improvement Review Committee.

Council agreed to the Liaison List and appointments as revised.

Councilor Fulton moved, Councilor Pereda seconded, and Council voted unanimously to adopt Resolution 24-R-1252 appointing Councilor Clayton Malmberg as the City Representative to the Border Coast Regional Airport Authority and appointing City Manager Janell Howard as alternate.

Remarks from Mayor and Councilors

Councilor Malmberg shared a letter thanking Brookings' City Employees. Council agreed and supported Councilor Malmberg sharing the letter with all employees.

Councilor Pereda spoke on the hiring of a consultant.

Councilor Fulton expressed that we should continue our efforts in community service and reflected on Martin Luther King Jr. and his life and legacy with Martin Luther King Jr. Day coming up.

Mayor Hodges thanked everyone for their volunteering for Nature's Coastal Holiday and other events in December.

Adjournment

Mayor Isaac Hodges adjourned the meeting at 7:55 PM.

Respectfully submitted:

ATTESTED:

this 22nd day of January, 2024:

Isaac Hodges, Mayor

Brooklyn Osterhage, Deputy City Recorder

City of Brookings

CITY COUNCIL MEETING MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Tuesday, January 16, 2024

Call to Order

Mayor Isaac Hodges called the meeting to order at 6:01 PM

Roll Call

Council Present: Mayor Isaac Hodges, Council President Andy Martin, and Councilors Clayton Malmberg, Phoebe Pereda and Kristi Fulton; a quorum present

Staff present: City Manager Janell Howard and Deputy City Recorder Brooklyn Osterhage

Media Present: 1

Others Present: Approximately 30 audience members

1. Council discussion regarding the City Manager's contract

Councilor Pereda moved, Councilor Martin seconded, and Council voted unanimously to terminate the City Manager's employment without cause, immediately upon adjournment of this meeting.

2. Council discussion regarding filling the City Manager position

Mayor Hodges moved, Councilor Pereda seconded, and Council voted unanimously to place Police Chief, Kelby McCrae, in the position of Interim City Manager on a short term basis if he is agreeable; for the City Attorney to discuss his contract and for him, Councilors Martin and Pereda meet with City Staff on January 17, 2024.

Remarks from Mayor and Councilors

Councilor Malmberg thanked Janell Howard for her hard work.

Councilor Pereda stated this decision was not taken lightly.

Councilor Martin stated the ultimate responsibility is to the voters and taxpayers of Brookings and thanked Janell Howard for her hard work.

Mayor Hodges agreed with the councilor's statements, thanked the council for their difficult deliberations, and told staff that Council supports them and thanked them and Janell Howard for their hard work.

Adjournment

Mayor Isaac Hodges adjourned the meeting at 6:17 PM.

Respectfully submitted:

ATTESTED:

this 22nd day of January, 2024:

Isaac Hodges, Mayor

Brooklyn Osterhage, Deputy City Recorder

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	4,026,050.00	188,946.09	3,841,858.45	184,191.55	95.4
LICENSES AND PERMITS	297,000.00	24,072.29	139,919.01	157,080.99	47.1
INTERGOVERNMENTAL	294,500.00	12,007.36	119,560.00	174,940.00	40.6
CHARGES FOR SERVICES	1,109,500.00	59,777.69	266,229.03	843,270.97	24.0
OTHER REVENUE	140,500.00	22,417.25	424,808.72	(284,308.72)	302.4
TRANSFERS IN	686,105.00	.00	.00	686,105.00	.0
	6,553,655.00	307,220.68	4,792,375.21	1,761,279.79	73.1
<u>EXPENDITURES</u>					
JUDICIAL:					
PERSONAL SERVICES	38,235.00	3,338.35	20,300.37	17,934.63	53.1
MATERIAL AND SERVICES	12,850.00	425.00	2,507.61	10,342.39	19.5
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	51,085.00	3,763.35	22,807.98	28,277.02	44.7
FINANCE AND ADMINISTRATION:					
PERSONAL SERVICES	423,568.00	33,978.11	193,066.61	230,501.39	45.6
MATERIAL AND SERVICES	228,800.00	66,240.77	217,203.83	11,596.17	94.9
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	652,368.00	100,218.88	410,270.44	242,097.56	62.9
POLICE:					
PERSONAL SERVICES	3,314,004.00	264,163.73	1,558,812.45	1,755,191.55	47.0
MATERIAL AND SERVICES	231,000.00	30,510.27	123,785.00	107,215.00	53.6
CAPITAL OUTLAY	.00	920.50	295,861.58	(295,861.58)	.0
DEBT SERVICE	109,426.00	.00	14,306.95	95,119.05	13.1
TRANSFERS OUT	.00	.00	.00	.00	.0
	3,654,430.00	295,594.50	1,992,765.98	1,661,664.02	54.5
FIRE:					
PERSONAL SERVICES	249,661.00	19,894.02	121,673.46	127,987.54	48.7
MATERIAL AND SERVICES	107,500.00	3,564.07	60,700.42	46,799.58	56.5
CAPITAL OUTLAY	.00	.00	.00	.00	.0
DEBT SERVICE	30,580.00	.00	30,579.01	.99	100.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	387,741.00	23,458.09	212,952.89	174,788.11	54.9

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

GENERAL FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
PLANNING AND BUILDING:					
PERSONAL SERVICES	240,456.00	15,170.78	93,053.96	147,402.04	38.7
MATERIAL AND SERVICES	93,700.00	632.10	27,485.89	66,214.11	29.3
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	334,156.00	15,802.88	120,539.85	213,616.15	36.1
PARKS & RECREATION:					
PERSONAL SERVICES	287,161.00	16,853.58	144,840.43	142,320.57	50.4
MATERIAL AND SERVICES	137,900.00	6,889.88	53,217.60	84,682.40	38.6
CAPITAL OUTLAY	.00	.00	891.90	(891.90)	.0
DEBT SERVICE	9,981.00	.00	9,980.00	1.00	100.0
TRANSFERS OUT	.00	.00	.00	.00	.0
	435,042.00	23,743.46	208,929.93	226,112.07	48.0
GOLF COURSE:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	900,000.00	.00	.00	900,000.00	.0
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	900,000.00	.00	.00	900,000.00	.0
SWIMMING POOL:					
PERSONAL SERVICES	102,122.00	.00	65,350.30	36,771.70	64.0
MATERIAL AND SERVICES	66,700.00	13.52	25,388.40	41,311.60	38.1
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	168,822.00	13.52	90,738.70	78,083.30	53.8
NON-DEPARTMENTAL:					
MATERIAL AND SERVICES	175,600.00	6,944.92	60,904.36	114,695.64	34.7
CAPITAL OUTLAY	.00	.00	.00	.00	.0
TRANSFERS OUT	575,000.00	.00	.00	575,000.00	.0
CONTINGENCIES AND RESERVES	829,411.00	.00	.00	829,411.00	.0
	1,580,011.00	6,944.92	60,904.36	1,519,106.64	3.9
	8,163,655.00	469,539.60	3,119,910.13	5,043,744.87	38.2
	(1,610,000.00)	(162,318.92)	1,672,465.08	(3,282,465.08)	103.9

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

STREET FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
INTERGOVERNMENTAL	500,000.00	48,513.90	272,899.36	227,100.64	54.6
OTHER REVENUE	22,000.00	.00	12,538.00	9,462.00	57.0
TRANSFER IN	100,000.00	.00	.00	100,000.00	.0
	<u>622,000.00</u>	<u>48,513.90</u>	<u>285,437.36</u>	<u>336,562.64</u>	<u>45.9</u>
<u>EXPENDITURES</u>					
EXPENDITURES:					
PERSONAL SERVICES	244,962.00	19,396.12	113,764.25	131,197.75	46.4
MATERIAL AND SERVICES	319,700.00	13,335.09	120,133.08	199,566.92	37.6
CAPITAL OUTLAY	15,000.00	.00	.00	15,000.00	.0
DEBT SERVICE	4,409.00	367.38	2,204.34	2,204.66	50.0
TRANSFERS OUT	234,087.00	.00	.00	234,087.00	.0
CONTINGENCIES AND RESERVES	118,842.00	.00	.00	118,842.00	.0
	<u>937,000.00</u>	<u>33,098.59</u>	<u>236,101.67</u>	<u>700,898.33</u>	<u>25.2</u>
	<u>937,000.00</u>	<u>33,098.59</u>	<u>236,101.67</u>	<u>700,898.33</u>	<u>25.2</u>
	<u>(315,000.00)</u>	<u>15,415.31</u>	<u>49,335.69</u>	<u>(364,335.69)</u>	<u>15.7</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

WATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	.00	.00	.00	.00	.0
CHARGES FOR SERVICES	2,039,000.00	142,929.51	1,051,637.83	987,362.17	51.6
OTHER INCOME	48,000.00	5,692.50	31,800.33	16,199.67	66.3
TRANSFERS IN	.00	.00	.00	.00	.0
	<u>2,087,000.00</u>	<u>148,622.01</u>	<u>1,083,438.16</u>	<u>1,003,561.84</u>	<u>51.9</u>
<u>EXPENDITURES</u>					
WATER DISTRIBUTION:					
PERSONAL SERVICES	432,204.00	32,603.80	197,257.29	234,946.71	45.6
MATERIAL AND SERVICES	183,800.00	10,037.33	107,236.34	76,563.66	58.3
CAPITAL OUTLAY	50,000.00	.00	.00	50,000.00	.0
DEBT SERVICE	28,154.00	2,147.40	15,268.84	12,885.16	54.2
TRANSFERS OUT	24,000.00	.00	.00	24,000.00	.0
	<u>718,158.00</u>	<u>44,788.53</u>	<u>319,762.47</u>	<u>398,395.53</u>	<u>44.5</u>
WATER TREATMENT:					
PERSONAL SERVICES	30,042.00	2,549.35	14,767.51	15,274.49	49.2
MATERIAL AND SERVICES	574,515.00	45,021.95	264,686.61	309,828.39	46.1
CAPITAL OUTLAY	10,000.00	.00	.00	10,000.00	.0
DEBT SERVICE	2,386.00	.00	2,384.49	1.51	99.9
TRANSFERS OUT	742,572.00	.00	.00	742,572.00	.0
CONTINGENCIES AND RESERVES	174,327.00	.00	.00	174,327.00	.0
	<u>1,533,842.00</u>	<u>47,571.30</u>	<u>281,838.61</u>	<u>1,252,003.39</u>	<u>18.4</u>
DEPARTMENT 24:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>2,252,000.00</u>	<u>92,359.83</u>	<u>601,601.08</u>	<u>1,650,398.92</u>	<u>26.7</u>
	<u>(165,000.00)</u>	<u>56,262.18</u>	<u>481,837.08</u>	<u>(646,837.08)</u>	<u>292.0</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

WASTEWATER FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
SOURCE 03	(4,500.00)	.00	.00	(4,500.00)	.0
CHARGES FOR SERVICES	3,566,300.00	268,063.54	1,756,733.92	1,809,566.08	49.3
OTHER REVENUE	15,000.00	.00	4,205.55	10,794.45	28.0
TRANSFER IN	.00	.00	.00	.00	.0
	<u>3,576,800.00</u>	<u>268,063.54</u>	<u>1,760,939.47</u>	<u>1,815,860.53</u>	<u>49.2</u>
<u>EXPENDITURES</u>					
WASTEWATER COLLECTION:					
PERSONAL SERVICES	675,298.00	51,320.18	297,387.66	377,910.34	44.0
MATERIAL AND SERVICES	290,500.00	13,507.42	89,149.91	201,350.09	30.7
CAPITAL OUTLAY	15,000.00	.00	2,430.00	12,570.00	16.2
DEBT SERVICE	28,154.00	2,147.22	15,267.80	12,886.20	54.2
TRANSFERS OUT	226,533.00	.00	.00	226,533.00	.0
	<u>1,235,485.00</u>	<u>66,974.82</u>	<u>404,235.37</u>	<u>831,249.63</u>	<u>32.7</u>
WASTEWATER TREATMENT:					
PERSONAL SERVICES	45,461.00	3,824.13	22,151.03	23,309.97	48.7
MATERIAL AND SERVICES	1,219,029.00	87,387.07	488,390.14	730,638.86	40.1
CAPITAL OUTLAY	15,000.00	.00	.00	15,000.00	.0
DEBT SERVICE	2,386.00	.00	2,384.49	1.51	99.9
TRANSFERS OUT	1,237,643.00	.00	.00	1,237,643.00	.0
CONTINGENCIES AND RESERVES	256,296.00	.00	.00	256,296.00	.0
	<u>2,775,815.00</u>	<u>91,211.20</u>	<u>512,925.66</u>	<u>2,262,889.34</u>	<u>18.5</u>
	<u>4,011,300.00</u>	<u>158,186.02</u>	<u>917,161.03</u>	<u>3,094,138.97</u>	<u>22.9</u>
	<u>(434,500.00)</u>	<u>109,877.52</u>	<u>843,778.44</u>	<u>(1,278,278.44)</u>	<u>194.2</u>

CITY OF BROOKINGS
FUND SUMMARY
FOR THE 6 MONTHS ENDING DECEMBER 31, 2023

URBAN RENEWAL AGENCY FUND

	BUDGET	PERIOD ACTUAL	YTD ACTUAL	REMAINING BUDGET	PCNT
<u>REVENUE</u>					
TAXES	724,170.00	16,203.76	732,494.28	(8,324.28)	101.2
INTERGOVERNMENTAL	.00	.00	.00	.00	.0
OTHER REVENUE	2,000.00	.00	.00	2,000.00	.0
TRANSFERS IN	.00	.00	.00	.00	.0
	<u>726,170.00</u>	<u>16,203.76</u>	<u>732,494.28</u>	<u>(6,324.28)</u>	<u>100.9</u>
<u>EXPENDITURES</u>					
GENERAL:					
PERSONAL SERVICES	.00	.00	.00	.00	.0
MATERIAL AND SERVICES	185,256.00	4,060.00	25,568.75	159,687.25	13.8
CAPITAL OUTLAY	1,460,914.00	.00	64,643.55	1,396,270.45	4.4
DEBT SERVICE	.00	.00	.00	.00	.0
TRANSFERS OUT	.00	.00	.00	.00	.0
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	<u>1,646,170.00</u>	<u>4,060.00</u>	<u>90,212.30</u>	<u>1,555,957.70</u>	<u>5.5</u>
DEPARTMENT 20:					
CAPITAL OUTLAY	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
DEPARTMENT 22:					
MATERIAL AND SERVICES	.00	.00	.00	.00	.0
DEBT SERVICE	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
DEPARTMENT 24:					
CONTINGENCIES AND RESERVES	.00	.00	.00	.00	.0
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>1,646,170.00</u>	<u>4,060.00</u>	<u>90,212.30</u>	<u>1,555,957.70</u>	<u>5.5</u>
	<u>(920,000.00)</u>	<u>12,143.76</u>	<u>642,281.98</u>	<u>(1,562,281.98)</u>	<u>69.8</u>

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: January 22, 2024

Originating Dept: PW/DS



Signature (submitted by)


City Manager Approval

Subject: Support Letter – Curry County Battery and Microgrid Project

Recommended Motion:

Motion to authorize the mayor to sign a letter of support, on behalf of Coos Curry Electric, to the Oregon Office of Emergency Management for the Curry County Battery and Microgrid Project Application.

Financial Impact:

None

Background/Discussion:

Our coastal communities face significant challenges from natural disasters. Power outages disrupt crucial services and affect critical infrastructure in places like Gold Beach, Brookings, and throughout Curry County. Coos Curry Electric intends to engage in a promising opportunity to enhance our resilience by exploring microgrid and battery energy storage solutions to support the power grid in these vulnerable areas.

Through this scoping phase, Curry County and Coos-Curry Electric Cooperative (CCEC) will identify potential sites and solutions for microgrids and battery storage systems. This will inform our future decisions about construction grants.

Coos Curry Electric is requesting a letter of support from the City for the Curry County Battery and Microgrid Project Application.

Attachments:

- a. City of Brookings Support Letter



City of Brookings

898 Elk Drive, Brookings, OR 97415

(541) 469-2163 Fax (541) 469-3650

www.brookings.or.us

January 16, 2024

Ms. Anna Feigum
State Hazard Mitigation Officer
Oregon Office of Emergency Management
3225 State St, Room 115
Salem, OR 97301 shmo@mil.state.or.us

Re: Letter of Support - BRIC Application for Curry County Battery and Microgrid Project Scoping

Dear Ms. Feigum:

The City of Brookings is in full support of the Curry County Battery and Microgrid Project Scoping Application to the FEMA Building Resilient Infrastructure and Communities (BRIC) grant program.

This letter serves as a letter of support for Curry County for the Battery and Microgrid Project Scoping Application. The proposed scoping project will enable Curry County and Coos-Curry Electric Cooperative (Coos-Curry) to explore possible solutions and sites for microgrid and battery energy storage systems to support the power grid for critical infrastructure in the City of Gold Beach and the City of Brookings.

Once the project scoping activities are complete, Curry County and Coos-Curry will be able to make informed decisions about which resiliency grants to pursue for construction. The results of the project scoping will allow Curry County to implement a resilient source of energy to the isolated Oregon coast when impacted by natural disasters. A second benefit of this project is to evaluate how the proposed microgrid can be used on a regular basis as a Distributed Energy Resource, for peak shaving, and other means to gain maximum benefit from existing electric infrastructure as well as efficient use of available electric resources.

Respectfully,

Isaac Hodges, Mayor
City of Brookings

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: January 22, 2024

Originating Dept: Admin

Signature (submitted by)

Kelly M. Crae
City Manager Approval

Subject: City Manager Pro Tem Hiring Discussion

Recommended Motion:

None

Financial Impact:

None at this time

Background/Discussion:

Council has requested staff include a period for discussion on the agenda regarding the process for hiring a City Manager Pro-Tem. For background information, I have attached agenda reports from the November 28, 2022 Special Council Meeting regarding the hiring of the previous City Manager Pro Tem.

Attachments:


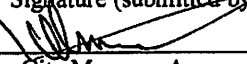
- a. Staff Reports – November 28, 2022 Special Council Meeting

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: November 28, 2022

Originating Dept: City Manager

 Signature (submitted by)

City Manager Approval

Subject: City Manager Pro Tem Employment Agreement

Recommended Motion: Motion to appoint Christy Wurster as City Manager Pro Tem and authorize the Mayor to execute an Employment Agreement

Financial Impact:

Background/Discussion: The City Council has interviewed Christy Wurster for the position of City Manager Pro Tem and has proceeded to negotiate the terms of an employment agreement. Assuming a tentative agreement on terms can be reached as of November 28, 2022, the appointment would be effective December 1, 2022.

Wurster has served previously as the City Manager in Silverton and Dayton, Oregon, and as City Manager Pro Tem for the Cities of Sweet Home (twice) and Fairview, Oregon; and served in management positions with the League of Oregon Cities and the City of Salem. She has a Master of Public Administration degree from Portland State University.