

# City of Brookings

## MEETING AGENDA

### **CITY COUNCIL**

**Monday, October 9 2023, 7:00pm**

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

### **CITY COUNCIL**

#### **A. Call to Order**

#### **B. Pledge of Allegiance**

#### **C. Roll Call**

#### **D. Ceremonies/Appointments/Announcements**

1. Jake Pieper Recognition

#### **E. Oral Requests and Communications from the audience**

(\*Public Comments on non-agenda items – five (5) minute limit per person, please submit Public Comment Form in advance)

#### **F. Consent Calendar**

1. Approve Council minutes for September 25, 2023 [Pg. 3]
2. Accept Parks and Recreation minutes for July 27, 2023 [Pg. 5]
3. Cancel November 27, 2023 City Council Meeting
4. Cancel December 25, 2023 City Council Meeting

#### **G. Staff Reports/Public Hearings/Ordinances/Resolutions/Final Orders**

1. Kidtown Soft Floor Change Order [Pg. 6]
  - a. iPlay Safety Surfacing Change Order [Pg. 7]
2. BOEM letter in opposition to Off-shore Windmills [Pg. 8]
  - a. Draft Letter for submittal to BOEM [Pg. 10]
  - b. Letter to BOEM, June 28, 2022 [Pg. 11]
  - c. Resolution 22-R-4565, June 27, 2022, offshore wind energy [Pg. 12]
3. Contribution to VFW Post 966 [Pg. 13]
  - a. VFW Post 966 flyer – Help Us Rebuild our VFW Post [Pg. 14]
4. Authorized signatories for all City financial activities [Pg. 15]
  - a. Resolution 23-R-1250 [Pg. 16]

#### **H. Informational Non-Action Items**

1. September 2023 Vouchers [Pg. 17]

#### **I. Remarks from Mayor, Councilors and City Manager**

#### **J. Adjournment**

### **URBAN RENEWAL AGENCY**

#### **A. Call to Order**

#### **C. Roll Call**

#### **D. Consent Calendar**

1. Approve Urban Renewal meeting Minutes for June 26, 2023 [Pg. 20]

## **E. Staff Reports**

1. City Hall Fire Bay Doors [Pg. 21]
  - a. American Industrial Door LLC Bid [Pg. 23]
  - b. Strong Refuge Dock & Door Bid [Pg. 25]
  - c. Cascade Door Service Inc. Bid [Pg. 27]
  - d. Ryttec FV Specifications [Pg. 28]
  - e. Photo – City Hall Fire Hall Bay Doors [Pg. 36]
2. Alder Street Parking Lot sidewalk and paving projects [Pg. 37]
  - a. Contractor bids sheet – Klinefelter Contracting [Pg. 39]
  - b. Contractor bid sheet – McLennan Excavation [Pg. 40]
  - c. Contractor bid sheet – Tidewater Contractors Inc. [Pg. 41]
  - d. Conceptual drawing [Pg. 42]

## **F. Agency Remarks**

## **G. Adjournment**

\*Public Comment forms and the agenda packet are available on-line at [www.Brookings.or.us/PublicCommentForm](http://www.Brookings.or.us/PublicCommentForm). Public Brookings City Hall and Chetco Community Public Library. Return completed Public Comment forms to the City Recorder before start of the meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 72 hours advance notification. Please contact 469-1102 if you have any questions regarding this notice.

View the City Council meeting LIVE at the time of the meeting on:

- Television – Charter Channel 181
- Internet – 1. Visit the City of Brookings website at [www.brookings.or.us](http://www.brookings.or.us). 2. Click on Government (top tab). 3. Click on City Council (right side). 4. Under Agenda & Meetings click “Watch Meeting Live”. 5. You will need to download the VLC Media Player. Follow directions and links for your device.

**City of Brookings**  
**CITY COUNCIL MEETING MINUTES**  
City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415  
**Monday, September 25, 2023**

**Call to Order**

Mayor Hedenskog called the meeting to order at 7:05 PM

**Roll Call**

Council Present: Mayor Ron Hedenskog, Councilors Isaac Hodges, Andy Martin, Michelle Morosky, and Ed Schrieber (by phone); a quorum present

Staff present: City Manager Janell Howard, Public Works and Development Services Deputy Director Lauri Ziemer and Deputy Recorder Brooklyn Osterhage

Media Present: 1

Others Present: Approximately 20 audience members

**Ceremonies**

1. Tim Rettke Retirement Recognition – Janell Howard, Tony Baron and Mayor Hedenskog thanked Tim for his 20 years of service to the city and presented him with a plaque.

**Scheduled Public Appearances**

1. Jerry Law, VFW Post 966, presented an update on their building and plans to fundraise for the repair costs.

**Mayor Hedenskog moved, Councilor Schreiber seconded, and Council voted unanimously to have the City Manager bring this back at a future date with a possible proposal for grant funding.**

2. Lee Finkle and Chris Clark, CourseCo, provided an update on Salmon Run golf course and year end projections.

**Oral Requests and Communications from the Audience**

1. Thena Lyons – 96305 Spindrift Lane, Brookings spoke in opposition of the BOEM off-shore wind energy proposals.

**Consent Calendar**

1. Approve Council minutes for September 11, 2023
2. Approve Special Council minutes for September 19, 2023
3. Approve Planning Commission minutes for August 1, 2023
4. Receive monthly financial report for August 2023

**Mayor Hedenskog moved, Councilor Schreiber seconded, and Council voted unanimously to approve the Consent Calendar.**

**Staff Reports**

**1. Appointment of Judge Pro Tem**

Janell Howard presented the staff report.

**Councilor Morosky moved, Councilor Martin seconded, and Council voted unanimously to appoint James Fallman as Judge Pro Tem.**

**Remarks from Mayor and Councilors**

Councilor Martin spoke about upcoming meeting with Department of Fish and Wildlife, and South Coast Fishermen.

Councilor Schreiber asked about status of Kidtown completion. Janell Howard advised it's still on track for completion in October.

**Adjournment**

Mayor Hedenskog adjourned the meeting at 8:17 PM.

Respectfully submitted:

ATTESTED:  
this 9<sup>th</sup> day of October, 2023:

---

Ron Hedenskog, Mayor

---

Janell K. Howard, City Recorder



MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
July 27, 2023

**CALL TO ORDER**

Chair Kerr called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

**ROLL CALL** - New Commissioner Teresa Mercurio introduced.

*Present:* Commissioners Dan Brattain, Jaime Armstrong, Mike Worthy, Teresa Mercurio and Chair Steve Kerr were present..

*Also present:* PWDS Director Tony Baron

**APPROVAL OF MINUTES**

**Motion made by Commissioner Dan Brattain to approve the minutes of March 23, 2023; motion seconded and Commission voted; the motion carried unanimously.**

**PUBLIC APPEARANCES** – None

**COMMISSION BUSINESS** - None

**REGULAR AGENDA –**

- A. **Kidtown Rebuild Project Update** - Tony Baron advised. Kidtown Rebuild Project demo to begin August 14, 2023. August 13, 2023 donor pickets to be removed by Rogue Employees to be re-used. Leathers and Associates to begin September 6, 2023 and estimated completion to be October 6, 2023. The mulch will be replaced with a safer rubber poured surface.
- B. **Park Updates** – Future plans to include covered picnic area near Kidtown and improvements to the bandshell consession stand were discussed. The pickle ball courts resurfacing has been completed. Adult softball is in full swing. Projects on the horizon include water to be plumbed at south dog park to provide water for dogs and light poles to be replaced at tennis courts.

**COMMISSIONER REPORTS/COMMENTS** – Discussed vandalism prevention at various parks.

**ADJOURNMENT**

Next meeting scheduled for September 28, 2023. With no further business, meeting adjourned at 7:30 pm.

Respectfully submitted,



Steve Kerr, Chair



(Approved at September 28, 2023 meeting)

# CITY OF BROOKINGS

## COUNCIL AGENDA REPORT

Meeting Date: October 9, 2023

Originating Dept: PW/DS

  
\_\_\_\_\_  
Signature (submitted by)  
  
\_\_\_\_\_  
City Manager Approval

---

Subject: Kidtown Soft Floor Change Order

Recommended Motion:

Authorize the City Manager to sign iPlay Safety Surfacing change order in the amount of \$28,536 for additional material required for the soft floor system at Kidtown in Azalea Park.

Financial Impact:

\$28,536 from Capital Projects Reserve Fund.

Background/Discussion:

During the construction of the new Kidtown, it was determined that there was a discrepancy in square footage inside the fence line. The original drawings of Kidtown identified the square footage to be 9400 square feet. During construction of the new play-structure it was determined that the fence line was altered during the original build and additional square footage was added. Rich Roberts from Roberts & Associates Land Surveying verified the square footage inside the fence line to be 10,750 square feet, requiring more material to complete the soft floor system.

Attachment:

- a. iPlay Safety Surfacing Change Order

# iPlay Safety Surfacing

5018 se Alicia street

Stuart Fl 34997

## Change order

<b>Date</b>	<b>Contract</b>	<b>Contract. number</b>
9/29/23	1	2023/1

<b>Ship arrival</b>	<b>Ship via</b>	<b>Terms</b>
		iPlay Install

### Customer:

Anthony Baron  
Kidtown Play Structure  
Brookings Oregon  
abaron@brookings.or.us  
(541) 469-1159

Install date: 2023

iPlay providing material and install

Job Completed: No

Item #	Description	Qty	Unit price	Total price
1350 sq ft	Install Pour in Place rubber additional Sq ft	1	\$16.99	\$22,936.00
	Original Sqft 9400			
	New sq ft 10,750			

Additional truck needed	Shipping	\$5,600.00
-------------------------	----------	------------

Customer to sign and date	Total	\$28,536.00
---------------------------	-------	-------------

Signature:\_\_\_\_\_

# CITY OF BROOKINGS

## COUNCIL AGENDA REPORT

Meeting Date: October 9, 2023

Originating Dept: Finance & Admin

Signature (submitted by)

  
City Manager Approval

---

Subject:

BOEM letter in opposition to Off-shore Wind Energy.

Recommended Motion:

Authorize City Manager to submit letter in opposition to BOEM's proposal for off-shore Wind Energy off the Southern Oregon Coast.

Financial Impact:

No direct financial impact at this time.

Background/Discussion:

BOEM Announced a 60-day public comment period on two draft Wind Energy Areas (WEA) located in the existing Call Areas offshore Southern Oregon (Brookings and Coos Bay).

The 186-page draft report can be found online here:

[https://www.boem.gov/sites/default/files/documents/renewable-energy/state-activities/Oregon\\_WEA\\_Draft\\_Report\\_NCCOS.pdf](https://www.boem.gov/sites/default/files/documents/renewable-energy/state-activities/Oregon_WEA_Draft_Report_NCCOS.pdf)

Council discussed at the September 5, 2023 Workshop. BOEM held virtual meetings on September 18<sup>th</sup> and 21<sup>st</sup>, and held in person meetings in Gold Beach on September 26<sup>th</sup>, in Coos Bay on September 27<sup>th</sup>, and in Brookings on September 28<sup>th</sup>.

Deputy Public Works and Development Services Director Lauri Ziemer attended the BOEM informational meeting at SWOCC's Curry Campus on September 28<sup>th</sup>. Of those who spoke at the meeting, the overwhelming majority spoke in opposition to the proposed off-shore wind energy. Primary concerns were:

- Impact to the commercial fishing industry and displacing fishermen.
- Impact on tourism; windmill farms are aesthetically unpleasing and will ruin the Oregon Coast ocean view.

- Placement of the giant turbines and anchors and the overall impacts to the environment, wildlife habitat, endangered marine species and irreparable harm caused to seabirds, marine mammals, fisheries management.
- What benefit to the South Coast? Windmill project will benefit areas inland.
- Installation of the windmills may impact the Cascadia earthquake zone and cause major earthquake and irreparable damage.
- Windmills to be leased to out-of-state, out-of-country entities who will make the most profit at southern Oregon taxpayer expense and livelihood. Those profits will not benefit us but be funneled overseas.
- When windmill leases go belly up, who maintains and dismantles windmills. As seen in other places the windmill farms fall into disrepair and are abandoned with no one removing them.
- Noise constantly generated could affect behavior of fish, whales, and birds.
- Electro-magnetic fields impact fish/whale navigation, predator detection, and communication.
- Decision will be made by government officials who have no concern on impact on southern Oregon residents.
- Exploiting rural economically-strapped areas, like Coos and Curry counties.

I have taken the concerns heard from City Council, stakeholders, and other interested citizens, and drafted the attached letter. Comments are due by October 16, 2023. Based on your previous input, I am looking for your approval to submit a letter/comments prior to that deadline.

#### Attachment

- a. Draft Letter for submittal to BOEM.
- b. Letter to BOEM, June 28, 2022
- c. Resolution 22-R-1232, June 27, 2022, offshore wind energy.





October 9, 2023

# City of Brookings

898 Elk Drive, Brookings, OR 97415

(541) 469-1123 Fax (541) 469-3650

[www.brookings.or.us](http://www.brookings.or.us)

[jhoward@brookings.or.us](mailto:jhoward@brookings.or.us)

Bureau of Ocean Energy Management (BOEM)

Post on [regulations.gov/comment on/BOEM-2023-0033-0001](https://www.regulations.gov/comment/BOEM-2023-0033-0001)

Re: Oregon Coast – Offshore Wind Energy

The City Council of Brookings recently met and heard from stakeholders regarding offshore wind energy.

The City is concerned with the proposal to deploy offshore wind energy development off the Southern Oregon Coast. Two areas have been identified as Wind Energy Areas (WEA) offshore southern Oregon with their closest points ranging from approximately 18-32 miles off the coast. Our community and others along the Oregon Coast are concerned with the:

- Impact to the commercial fishing industry and displacing fishermen.
- Impact on tourism; windmill farms are aesthetically unpleasing and will ruin the Oregon Coast ocean view.
- Placement of the giant turbines and anchors and the overall impacts to the environment, wildlife habitat, endangered marine species and irreparable harm caused to seabirds, marine mammals, fisheries management.
- Installation of the windmills may impact the Cascadia earthquake zone and cause major earthquake and irreplicable damage.
- Windmills to be leased to out-of-state, out-of-country entities who will make the most profit at southern Oregon taxpayer expense and livelihood. Those profits will not benefit us but be funneled overseas.
- The cost of maintenance and dismantling, if needed, when the windmills fall into disrepair and are abandoned with no one removing them.
- Noise constantly generated could affect behavior of fish, whales, and birds.
- Electro-magnetic fields impact fish/whale navigation, predator detection, and communication.

Thank you for your time and consideration.

Sincerely,

Janell K. Howard  
City Manager

Cc: Elizabeth Klein, Oregon Department of Energy  
Governor Tina Kotek's Office  
Senator Jeff Merkley

Representative Val Hoyle  
State Senator David Brock Smith  
State Representative Court Boice



# City of Brookings

898 Elk Drive, Brookings, OR 97415

(541) 469-1123 Fax (541) 469-3650

[www.brookings.or.us](http://www.brookings.or.us)

[jhoward@brookings.or.us](mailto:jhoward@brookings.or.us)

June 28, 2022

Dr. Whitney Hauer, Renewable Energy Specialist  
Bureau of Ocean Energy Management  
Office of Strategic Resources  
760 Paseo Camarillo, Suite 102  
Camarillo, CA 93010

Re: Oregon Coast – Offshore Wind Energy

Dear Dr. Hauer:

The City Council of Brookings recently met and heard from stakeholders regarding offshore wind energy.

The City is concerned with the rushed process and lack of communication from the Federal government. We are not in support of “pushing” this forward without ample time for public input. Our community and others along the Oregon Coast deserve more information and opportunities for input.

The City requests the considerations listed in the attached Resolution 22-R-1232.

Thank you for your time and consideration.

Sincerely,

Janell K. Howard  
City Manager

Cc: Jason Sierman, Oregon Department of Energy  
Governor Kate Brown’s Office  
Senator Jeff Merkley  
Representative Peter DeFazio  
State Senator Dallas Heard  
State Representative David Brock Smith

**CITY OF BROOKINGS  
STATE OF OREGON**

**RESOLUTION 22-R-1232**

**A RESOLUTION AUTHORIZING THE CITY OF BROOKINGS TO SEND THE BUREAU OF OCEAN ENERGY MANAGEMENT (BOEM) AND THE OREGON DEPARTMENT OF ENERGY (ODOE) A LETTER WITH RECOMMENDATIONS REGARDING OFFSHORE WIND ENERGY.**

**WHEREAS**, the Brookings City Council (Council) supports responsible and sustainable economic development projects which benefit the citizens of our community; and

**WHEREAS**, the Council recognizes renewable energy is an important part of Oregon and the nation's energy portfolio, and we appreciate the efforts that are being made to make our energy system more resilient and diversified; and

**WHEREAS**, the Council recognizes our commercial and recreational fishing fleets are a critical component of the economy of the Oregon Coast, and we are deeply concerned about potential impacts on this industry; and

**WHEREAS**, the Council believes certain steps should be taken to ensure that existing ocean users and stakeholders are protected in the process;

**NOW, THEREFORE, BE IT RESOLVED** the Council requests the following considerations in order to ensure that our current ocean users, stakeholders, and marine life are protected:

1. The offshore leasing process needs to be transparent and inclusive. We would ask that BOEM engage in a more inclusive public process by bringing together stakeholders such as the fishing industry, environmentalists, coastal communities, and local, state, and federal elected officials as equal partners, with an agenda that is created in a collaborative fashion. These stakeholders would be able to review the proposed Call areas and identify areas for concern before the leases are issued.
2. Unless the stakeholder group determines otherwise, we assert that the Call areas need to be immediately moved outside of the productive fishery areas. Moving the Call areas outside of 1,300 meters will avoid the majority of the fishing activity.
3. Invest in more data to determine the impacts on the marine environment and the potential impacts on marine species, ecosystems, and habitat.
4. Provide stakeholders and the public with the potential environmental and economic impacts at the beginning of the process, instead of after the Call areas have been determined. Any community that will be impacted by offshore wind should know and fully understand the impacts before the lease is granted and not after.

The foregoing resolution was duly adopted by the City Council of the City of Brookings, Curry County, Oregon this 27th day of June 2022.

  
\_\_\_\_\_  
Mayor Ron Hedenskog

Attest:

  
\_\_\_\_\_  
City Recorder Janell K. Howard




# CITY OF BROOKINGS

## COUNCIL AGENDA REPORT

Meeting Date: October 9, 2023

Originating Dept: Finance & Admin

Signature (submitted by)

  
City Manager Approval

---

Subject:

Contribution to VFW Post 966

Recommended Motion:

Approve a contribution of \$2,500 to Brookings VFW Post 966 for roof and building repairs.

Financial Impact:

\$2,500 from the General Fund, non-departmental.

Background/Discussion:

Jerry Law from VFW Post 966 made a presentation at the September 25, 2023 Council meeting regarding the disrepair of their building at 513 Pacific Avenue. They estimate the cost to repair the roof and gutters at \$28,600 and the repair of the building at \$25,000.

Mayor Hedenskog asked the Council to consider making a grant toward this project. Council discussed grant/donation from \$3,000 - \$5000, possibly matching other funds from other organizations. Council voted to bring this back to the next meeting.

The total amount budgeted for community contributions is \$2,500. If Council desires to contribute more than \$2,500, staff could bring back a budget resolution in the future to transfer from contingency.

Attachment:

- a. VFW Post 966 flyer – Help Us Rebuild our VFW Post



## **Veterans of Foreign Wars of the United States**

Charles W. Lingard Memorial Post 966  
507 Pacific Ave., Brookings, Oregon 97415

# **HELP US REBUILD OUR VFW POST**

**A SPECIAL FUNDRAISING WEEKEND!**

**SAT/SUN, Oct. 14/15, 9 a.m. – 3 p.m.**

Fundraising activities will include:

- Yard sale at VFW Post 966
- Raffles!
- Donation jars!
- BBQ! Thank you to Andy Martin's fishing crew and Grocery Outlet.

VFW Post 966 Reconstruction fund at Rogue Credit Union is ready for direct cash donations. Sponsorships are welcome as well as direct cash donations.

## **UNDER NEW LEADERSHIP!**

*Our Veterans of VFW Post 966 have a goal to raise nearly \$30,000 in 30 days to repair the roof before the rainy season begins. We need your help!*

- Special opportunities to meet the new Board of Officers!
- Learn more about our campaign to raise money to restore the Post.  
More info? Contact Post Commander Jerry W. Law at 541-254-0892
- Phase I: Fix the roof and gutters - Estimated to cost \$28,600.
- Phase II: Repair the bathroom, wall structure - Estimated cost \$25,000.
- Phase III: Landscaping, security for the building, other needs, TBD.

Special thanks to our Community Partners including Curry County Suicide Awareness and Prevention Council's Veterans Task Group!

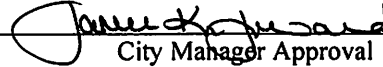
# CITY OF BROOKINGS

## COUNCIL AGENDA REPORT

Meeting Date: October 9, 2023

Originating Dept: Finance & Admin

Signature (submitted by)

  
City Manager Approval

---

Subject:

Authorized signatories for all City financial activities

Recommended Motion:

Adopt Resolution 23-R-1250, Authorizing signatories for all City financial activities.

Financial Impact:

None.

Background/Discussion:

The City Council last updated authorized signers for all City financial activities in January 2021. The City Charter states that the Mayor shall sign, and that the Council President shall function as Mayor when the Mayor is unable. In addition, the positions of City Manager and Finance Director have historically been the other two authorized signatories, since at least 2000. Position titles and individuals have changed since that time.

Public Works and Development Services Director has been an authorized signatory on Federal and State grant reports since at least 2009. To be consistent with current position titles, and with grant agencies' authorized signatories, staff recommends updating the resolution for Authorized Signatories to include the following positions:

Mayor  
Council President  
City Manager  
Finance Director  
Public Works and Development Services Director

Attachment

a. Resolution 23-R-1250

**CITY OF BROOKINGS**  
**State of Oregon**

**RESOLUTION 23-R-1250**

**A RESOLUTION OF THE CITY OF BROOKINGS AUTHORIZING SIGNATORIES FOR ALL CITY FINANCIAL ACTIVITIES.**

**WHEREAS**, the City of Brookings (“City”) Charter states the Mayor shall sign all approved records of proceedings of the Council and countersign all checks and vouchers; and

**WHEREAS**, the City Charter states that the Council President shall function as Mayor when the Mayor is unable; and

**WHEREAS**, all disbursements drawn on the City of Brookings funds require authorized signatories; and

**WHEREAS**, all financing, borrowing, and encumbering of assets, require authorized signatories; and

**WHEREAS**, the positions listed below, with the exception of Public Works and Development Services Director have been the authorized signatories for all City of Brookings financial activities since 2000, and

**WHEREAS**, the City desires to have finance signatories consistent with State and Federal Granting agencies, and

**WHEREAS**, the Public Works and Development Services Director has consistently been an authorized signatory on Federal and State grant reports,

**NOW, THEREFORE, BE IT RESOLVED THAT** the City Council of the City of Brookings authorizes signatories for all City of Brookings financial activities, and borrowing and encumbering assets, to the following list of positions:

Mayor  
Council President  
City Manager  
Finance Director  
Public Works and Development Services Director

Passed by the City Council October 9, 2023, and made effective the same date.

Attest:

---

Mayor Ron Hedenskog

---

City Recorder Janell K. Howard

## Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/23	09/07/2023	90533	5908	Amazon Capital Services	49-00-2005	230.92
09/23	09/07/2023	90534	4734	Aramark Uniform Services	10-00-2005	150.00
09/23	09/07/2023	90535	6230	Better Health Family Medical	10-00-2005	281.00
09/23	09/07/2023	90536	2407	Blue Star Gas	10-00-2005	3,573.00
09/23	09/07/2023	90537	6116	Brookings Chrysler Dodge Jeep Ram	10-00-2005	93.54
09/23	09/07/2023	90538	313	Brookings Vol Firefighters	10-00-2005	2,250.00
09/23	09/07/2023	90539	715	Budge McHugh Supply	20-00-2005	1,255.77
09/23	09/07/2023	90540	2364	C & S Fire-Safe Services LLC	10-00-2005	56.50
09/23	09/07/2023	90541	5567	CAL/OR Insurance Agency	30-00-2005	683.33
09/23	09/07/2023	90542	5822	Chaves Consulting Inc	49-00-2005	370.20
09/23	09/07/2023	90543	5952	Chetco Auto Marine & Industrial Supply	25-00-2005	476.72
09/23	09/07/2023	90544	3834	Clean Sweep Janitorial Service	33-00-2005	2,222.00
09/23	09/07/2023	90545	5827	Coastal Investments LLC	10-00-2005	960.00
09/23	09/07/2023	90546	1745	Coastal Paper & Supply, Inc	10-00-2005	789.76
09/23	09/07/2023	90547	1740	Code Publishing Company Inc	10-00-2005	220.50
09/23	09/07/2023	90548	5939	Country Media Inc	10-00-2005	160.68
09/23	09/07/2023	90549	259	Da-Tone Rock Products	20-00-2005	561.38
09/23	09/07/2023	90550	1	Galdina Serrano	20-00-2005	167.07
09/23	09/07/2023	90551	1	Natalie Crino	20-00-2005	263.71
09/23	09/07/2023	90552	1	Brendon Shepherd	20-00-2005	270.10
09/23	09/07/2023	90553	1	Brooklyn Vandehey	20-00-2005	189.31
09/23	09/07/2023	90554	5804	Early Management Team Inc	50-00-2005	2,000.00
09/23	09/07/2023	90555	3342	Fastenal	20-00-2005	36.09
09/23	09/07/2023	90556	5432	First Community Credit Union	25-00-2005	4,662.00
09/23	09/07/2023	90557	6097	GP Energy	10-00-2005	4,783.97
09/23	09/07/2023	90558	269	Grainger	10-00-2005	432.90
09/23	09/07/2023	90559	6226	Jose Gutierrez	10-00-2005	116.97
09/23	09/07/2023	90560	6227	Darryl Harmon	10-00-2005	414.92
09/23	09/07/2023	90561	5733	Thomas W Kerr	10-00-2005	817.54
09/23	09/07/2023	90562	6228	Chris Limon	10-00-2005	367.62
09/23	09/07/2023	90563	4269	Gary Milliman	10-00-2005	325.00
09/23	09/07/2023	90564	4443	Napa Auto Parts-Golder's	10-00-2005	1.41
09/23	09/07/2023	90565	4487	Net Assets Corporation	10-00-2005	210.00
09/23	09/07/2023	90566	5008	Online Information Services	10-00-2005	152.68
09/23	09/07/2023	90567	699	OR Transportation Infrastructure Bank	44-00-2005	125,255.00
09/23	09/07/2023	90568	4794	Pacific Rim Copy Center	50-00-2005	78.00
09/23	09/07/2023	90569	4	Brookings Seventh-day Adventist Church	10-00-2005	141.00
09/23	09/07/2023	90570	4	Wild Rivers Film Festival	10-00-2005	115.50
09/23	09/07/2023	90571	4	Mary Ann Antenucci	10-00-2005	26.50
09/23	09/07/2023	90572	4	Kaitlin Lawson	10-00-2005	258.00
09/23	09/07/2023	90573	5101	Pitney Bowes Reserve Acct	10-00-2005	500.00
09/23	09/07/2023	90574	322	Postmaster	25-00-2005	1,075.00
09/23	09/07/2023	90575	5849	PR Diamond Products Inc	15-00-2005	547.00
09/23	09/07/2023	90576	207	Quill Corporation	10-00-2005	464.79
09/23	09/07/2023	90577	3	Bob Moore	20-00-2005	135.86
09/23	09/07/2023	90578	6229	Wayne E Sheffel Jr	10-00-2005	300.78
09/23	09/07/2023	90579	5979	LeeAnn Spring Sheffel	10-00-2005	334.20
09/23	09/07/2023	90580	380	Stadelman Electric Inc	10-00-2005	718.00
09/23	09/07/2023	90581	3752	Trace Analytics, LLC	10-00-2005	25.84
09/23	09/07/2023	90582	4542	Umpqua Bank	45-00-2005	5,322.00
09/23	09/07/2023	90583	2122	Cardmember Service	10-00-2005	7,154.87
09/23	09/14/2023	90584	5908	Amazon Capital Services	49-00-2005	546.45
09/23	09/14/2023	90585	496	APSCO LLC	53-00-2005	53,456.05

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/23	09/14/2023	90586	6121	AutoZone Inc	10-00-2005	21.89
09/23	09/14/2023	90587	5070	Canon Solutions America	10-00-2005	74.07
09/23	09/14/2023	90588	6232	Central Machinery Sales Inc	50-00-2005	129,705.00
09/23	09/14/2023	90589	185	Del Cur Supply	50-00-2005	566.01
09/23	09/14/2023	90590	371	Dept. of Environmental Quality	25-00-2005	374.40
09/23	09/14/2023	90591	6092	Earth Planter	75-00-2005	1,125.00
09/23	09/14/2023	90592	5951	Executech Utah LLC	49-00-2005	30.50
09/23	09/14/2023	90593	4989	Gaylord Klinefelter Contracting Inc	50-00-2005	33,361.75
09/23	09/14/2023	90594	6226	Jose Gutierrez	10-00-2005	50.13
09/23	09/14/2023	90595	6227	Darryl Harmon	10-00-2005	301.76
09/23	09/14/2023	90596	6030	Hartwick Automotive LLC	10-00-2005	359.39
09/23	09/14/2023	90597	5858	Jacobs Engineering Group Inc	25-00-2005	132,129.50
09/23	09/14/2023	90598	6157	Michael Keller	10-00-2005	375.00
09/23	09/14/2023	90599	6228	Chris Limon	10-00-2005	96.08
09/23	09/14/2023	90600	6065	Local Government Law Group PC	10-00-2005	5,432.50
09/23	09/14/2023	90601	3561	Oil Can Henry's	10-00-2005	512.00
09/23	09/14/2023	90602	4	Debbie Bruschi	10-00-2005	382.00
09/23	09/14/2023	90603	5768	Proficient Auto Center Inc	10-00-2005	1,463.50
09/23	09/14/2023	90604	207	Quill Corporation	10-00-2005	374.82
09/23	09/14/2023	90605	6231	Billy R Reynolds	10-00-2005	300.00
09/23	09/14/2023	90606	6229	Wayne E Sheffel Jr	10-00-2005	288.25
09/23	09/14/2023	90607	5979	LeeAnn Spring Sheffel	10-00-2005	944.12
09/23	09/14/2023	90608	142	Tidewater Contractors Inc	15-00-2005	423.81
09/23	09/14/2023	90609	169	Waste Connections Inc	50-00-2005	12,010.78
09/23	09/14/2023	90610	4808	Neil Watson	10-00-2005	159.52
09/23	09/14/2023	90611	5992	Ziply Fiber	30-00-2005	191.30
09/23	09/21/2023	90612	5908	Amazon Capital Services	49-00-2005	204.40
09/23	09/21/2023	90613	4939	Bi - Mart Corporation	10-00-2005	199.99
09/23	09/21/2023	90614	5070	Canon Solutions America	10-00-2005	504.74
09/23	09/21/2023	90615	193	Central Equipment Co, Inc	10-00-2005	1,686.57
09/23	09/21/2023	90616	3834	Clean Sweep Janitorial Service	10-00-2005	150.00
09/23	09/21/2023	90617	4882	Coastal Heating & Air	50-00-2005	2,631.00
09/23	09/21/2023	90618	5734	Jose Contreras	10-00-2005	309.07
09/23	09/21/2023	90619	173	Curry Equipment	15-00-2005	931.28
09/23	09/21/2023	90620	259	Da-Tone Rock Products	50-00-2005	216.00
09/23	09/21/2023	90621	317	DCBS - Fiscal Services	10-00-2005	443.52
09/23	09/21/2023	90622	1	Tom Wimmer	20-00-2005	300.00
09/23	09/21/2023	90623	2640	Dyer Partnership, The	52-00-2005	36,413.59
09/23	09/21/2023	90624	6097	GP Energy	10-00-2005	3,336.05
09/23	09/21/2023	90625	6226	Jose Gutierrez	10-00-2005	83.55
09/23	09/21/2023	90626	6227	Darryl Harmon	10-00-2005	301.76
09/23	09/21/2023	90627	5754	iFocus Consulting Inc	49-00-2005	2,575.00
09/23	09/21/2023	90628	6234	iPlay Safety Surfacing LLC	50-00-2005	85,103.00
09/23	09/21/2023	90629	6221	Kittelson & Associates Inc	75-00-2005	1,446.25
09/23	09/21/2023	90630	6228	Chris Limon	10-00-2005	58.49
09/23	09/21/2023	90631	4741	M & J Glazebrook Construction	53-00-2005	29,178.09
09/23	09/21/2023	90632	5603	Oregon Assoc of Municipal Recorders	10-00-2005	75.00
09/23	09/21/2023	90633	6122	Owens Pump & Equipment	53-00-2005	70.37
09/23	09/21/2023	90634	1359	Pacific Coast Audio	20-00-2005	269.00
09/23	09/21/2023	90635	207	Quill Corporation	10-00-2005	55.75
09/23	09/21/2023	90636	6233	Michelle Robidoux	10-00-2005	29.99
09/23	09/21/2023	90637	5979	LeeAnn Spring Sheffel	10-00-2005	396.86
09/23	09/21/2023	90638	861	Village Express Mail Center	10-00-2005	49.37
09/23	09/21/2023	90639	5992	Ziply Fiber	25-00-2005	1,280.87
09/23	09/28/2023	90640	5908	Amazon Capital Services	49-00-2005	852.38
09/23	09/28/2023	90641	4939	Bi - Mart Corporation	10-00-2005	27.92

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
09/23	09/28/2023	90642	5108	Brad Kelly, PT	10-00-2005	105.00
09/23	09/28/2023	90643	6147	Bullard Law	10-00-2005	14,142.09
09/23	09/28/2023	90644	588	Cardinal Services Inc	10-00-2005	1,976.00
09/23	09/28/2023	90645	6031	Cascade Home Center	20-00-2005	1,424.91
09/23	09/28/2023	90646	4977	Civic Plus LLC	49-00-2005	9,345.09
09/23	09/28/2023	90647	4882	Coastal Heating & Air	10-00-2005	415.43
09/23	09/28/2023	90648	5734	Jose Contreras	10-00-2005	239.28
09/23	09/28/2023	90649	182	Coos-Curry Electric	10-00-2005	11,459.49
09/23	09/28/2023	90650	1620	Curry County Community Development	10-00-2005	55.00
09/23	09/28/2023	90651	4746	Curry County Treasurer	10-00-2005	284.50
09/23	09/28/2023	90652	5642	Financial Pacific Leasing	30-00-2005	47,689.78
09/23	09/28/2023	90653	298	Freeman Rock, Inc	15-00-2005	247.00
09/23	09/28/2023	90654	6226	Jose Gutierrez	10-00-2005	325.85
09/23	09/28/2023	90655	6227	Darryl Harmon	10-00-2005	339.48
09/23	09/28/2023	90656	4171	In-Motion Graphics	25-00-2005	155.50
09/23	09/28/2023	90657	4980	iSecure	10-00-2005	33.00
09/23	09/28/2023	90658	4261	Lexipol LLC	10-00-2005	1,903.44
09/23	09/28/2023	90659	4269	Gary Milliman	10-00-2005	375.20
09/23	09/28/2023	90660	5155	Oregon Department of Revenue	10-00-2005	1,092.46
09/23	09/28/2023	90661	4	Brianna Saunders	10-00-2005	244.00
09/23	09/28/2023	90662	4	Erin Waller	10-00-2005	258.00
09/23	09/28/2023	90663	207	Quill Corporation	10-00-2005	59.99
09/23	09/28/2023	90664	3369	Schwabe Williamson & Wyatt PC	20-00-2005	171.00
09/23	09/28/2023	90665	6229	Wayne E Sheffel Jr	10-00-2005	292.43
09/23	09/28/2023	90666	5979	LeeAnn Spring Sheffel	10-00-2005	760.31
09/23	09/28/2023	90667	5195	Sonsray Machinery LLC	15-00-2005	1,043.46
09/23	09/28/2023	90668	2863	Verizon Wireless	10-00-2005	714.37
Grand Totals:						811,386.43

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:

Report type: Summary

**City of Brookings**  
**URBAN RENEWAL AGENCY MEETING MINUTES**

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415  
**Monday, June 26, 2023**

**Call to Order**

Chair Hedenskog called the meeting to order at 8:00 PM

**Roll Call**

Agency Present: Chair Ron Hedenskog, Directors Isaac Hodges, Andy Martin, and Ed Schrieber; a quorum present

Absent: Director Michelle Morosky

Staff present: City Manager Janell Howard, PWDS Director Anthony Baron, and PWDS Deputy Director Lauri Ziemer

Media Present: 1

Others Present: 0

**Consent Calendar**

1. Approve Urban Renewal meeting minutes for June 12, 2023

**Chair Hedenskog moved, Director Hodges seconded, and Agency voted unanimously to approve the Consent Calendar.**

**Staff Reports**

1. Chetco Avenue Enhancements - Traffic Study Award

*Tony Baron presented the staff report*

**Director Hodges moved, Director Martin seconded, and Agency voted unanimously to authorize expenditure of Urban Renewal funds for Kittelson & Associates in the amount of \$28,487 to perform a traffic study of Chetco Avenue from Alder Street to Pacific Avenue.**

2. Façade Improvement Program

*Tony Baron presented the staff report*

Agency discussed. **Chair Hedenskog moved Director Martin seconded, and Agency voted unanimously** to authorize staff to revise the criteria for the Façade Improvement Program as listed in the staff report.

3. Alder Street Parking Lot

*Tony Baron presented the staff report*

Agency discussed if project should be done now rather than have to do in future and questioned if it accomplished providing parking for the downtown area. **Director Hodges moved, Chair Hedenskog seconded, to authorize City Manager to pursue development of the Alder Street Parking Lot project and bring bids back for approval.** Council discussed. **With a vote of two to two, Director Martin and Schreiber voting nay, the motion failed.**

**Adjournment**

Chair Hedenskog moved, Director Schrieber seconded and Agency voted unanimously to adjourn the meeting at 8:45 PM.

Respectfully submitted:

ATTESTED:

this 9th day of October, 2023:

---

Ron Hedenskog, URA Chair

---

Janell K. Howard, City Manager




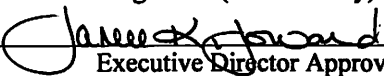
# CITY OF BROOKINGS

## URBAN RENEWAL AGENCY

### AGENDA REPORT

Meeting Date: October 9, 2023

Originating Dept: PWDS

  
Signature (submitted by)  
  
Executive Director Approval

---

Subject: City Hall Fire Bay Doors

Recommended Motion:

Authorize City Manager to sign an agreement with American Industrial Door LLC in the amount of \$91,350 for the installation of new fire bay doors at City Hall

Financial Impact:

\$91,350 from Urban Renewal

Background/Discussion:

The project includes the replacement of three solid panel overhead doors with Ryttec Spiral FV coiling doors. The proposed doors are manufactured by Ryttec and are a full-view coiling door.

The City Hall fire bay door replacement project was discussed during the fiscal year 2023-24 budget process and the need was determined based on the following benefits:

- Increase in opening speed
- Relocating the doors further out in order to increase circulation space in front of engines
- Improved lighting levels inside fire bays.

Staff reached out to three distributors of Ryttec doors and received bids from all three.

Bidders	Bid
Cascade Door Service Inc.	\$129,539
Strong Refuge Dock and Door	\$142,472
American Industrial Door LLC	\$91,350

Staff recommends awarding the fire bay door replacement project to American Industrial Door LLC, located in Grants Pass.

**Attachments:**

- a. American Industrial Door LLC Bid
- b. Strong Refuge Dock & Door Bid
- c. Cascade Door Service Inc. Bid
- d. Ryttec FV Specifications
- e. Photo – City Hall Fire Hall Bay Doors

**American Industrial Door LLC**  
**6142 Crater Lake Ave.**  
**Central Point, OR 97502**  
 Phone: (541) 664-5555 Fax: (541) 664-5556  
 OR Lic. 56160 CA Lic. 1066805

# Estimate

Date	Estimate #
9/21/2023	95868

Name / Address
City Of Brookings Public Works & Development Services 898 Elk Drive Brookings, OR 97415

Job Site
Brookings Fire Dept Brookings, OR 97415

MFG PO #	Rep	Terms	Installer	Customer Phone
	Ryan	Net 10 Days		541-469-1159

Description	Qty	Rate	Total
<b>Provide And Install In A Prepared Opening.</b>  <b>(3) 12' x 12' Rytec Spiral Full Vision Doors</b> Variable speed AC drive motor with dynamic braking and absolute encoder. Clear LEXAN Margard vision windows with extruded aluminum top and bottom frames. Finish is applicable to side column and head console sheet metal parts as well as: all hoods & covers, standard finish = Powder coated in "Rytec Silver". Extension springs in each side column assist the motor in opening the door. Brake release on the side column allows the door to be easily opened in the event of a power failure. Intelligent light curtain located in line with the moving door panel. Recognizes objects from floor to a height of over 6 feet. System 4 controller with self-diagnostic capabilities in NEMA-4X rated enclosure. SmartSurround Advanced Detection & Alert	3	30,450.00	91,350.00

Labor for new installs of doors and motors are warranted for a period of 1 year from date of install. Repair labor is warranted for a period of 30 days.  
 Warranty of parts are subject to manufacturers limits.

**Total**

We propose to furnish all materials and perform all labor necessary to complete this job. Any alteration or deviation from the above specifications involving extra cost of material or labor will only be executed upon written orders for same, and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing. Price subject to change after 5 days. Electrical connections and painting to be performed by others.

**Signature** \_\_\_\_\_

Submitted By

**American Industrial Door LLC**  
**6142 Crater Lake Ave.**  
**Central Point, OR 97502**  
 Phone: (541) 664-5555 Fax: (541) 664-5556  
 OR Lic. 56160 CA Lic. 1066805

# Estimate

Date	Estimate #
9/21/2023	95868

<b>Name / Address</b>
City Of Brookings Public Works & Development Services 898 Elk Drive Brookings, OR 97415

<b>Job Site</b>
Brookings Fire Dept Brookings, OR 97415

MFG PO #	Rep	Terms	Installer	Customer Phone
	Ryan	Net 10 Days		541-469-1159

Description	Qty	Rate	Total
<b>OPTIONAL EQUIPMENT</b> <b>3 Spiral Prewired Premium Package \$1,375.30 each NOT INCLUDED</b> <b>- Door wiring factory pre-installed, tested and certified - BTA4 Bluetooth enabled display/control integrated into side frame of door</b> <b>- 3 year electrical component coverage- Reduces onsite electrical connections by 90%</b> <b>ALL ELECTRICAL BY OTHERS.</b>			

Labor for new installs of doors and motors are warranted for a period of 1 year from date of install. Repair labor is warranted for a period of 30 days. Warranty of parts are subject to manufacturers limits.

American Industrial Door LLC is not responsible for working condition of existing operator.

**Total** \$91,350.00

We propose to furnish all materials and perform all labor necessary to complete this job. Any alteration or deviation from the above specifications involving extra cost of material or labor will only be executed upon written orders for same, and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing. Price subject to change after 5 days. Electrical connections and painting to be performed by others.

**Signature** \_\_\_\_\_

Submitted By \_\_\_\_\_



## Strong Refuge Dock and Door

29100 Town Center Loop West | Wilsonville, Oregon 97070  
+1 (503)-686-8546 | bradz@srdockanddoor.com

### RECIPIENT:

#### City of Brookings

898 Elk Drive  
Brookings, Oregon 97415

### Quote #126

Sent on \_\_\_\_\_

**Total** **\$142,471.77**

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
Spiral FV	Style/Dimensions Spiral FV-L (Full Vision) 12ft W x 12ft H  Features • Right Hand Motor • variable speed AC drive motor with dynamic braking and absolute encoder • System 4 Controller with self diagnostic capabilities in the NEMA 4X rated enclosures. SYS 4 Control Box 8.5" x 16.5" • Clear LEXAN Margard vision windows with extruded aluminum top and bottom frames • Finish is applicable to side column and head console sheet metal parts as well as hoods & covers, standard finish = powder coated in "Rytec Silver" • Extension springs in each side column allows the door to be easily opened in the event of power failure  Safeties • Smart Surround Advanced Detection & Alert System • Intelligent light curtain located in line with the moving door panel. Recognizes objects from the floor to a height of over 6ft  Activations	3	\$40,950.59	\$122,851.77
Rytec Installation	Professional Installation Style/Dimensions Spiral FV Rytec: 12FT W x 12FT H  Installation of Safeties  Installation of Activation	3	\$6,000.00	\$18,000.00
Service Charge	Fasteners, extra wire, conduit, anchors, welding wire, fuel, touch up paint, parking and all other misc expenses.	1	\$500.00	\$500.00



## Strong Refuge Dock and Door

29100 Town Center Loop West | Wilsonville, Oregon 97070  
+1 (503)-686-8546 | bradz@srdockanddoor.com

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
Hotel Fee:	Three nights in hotel & Food	1	\$1,120.00	\$1,120.00

**Total**

**\$142,471.77**

Anthony,

This does not include any finish work. If you bring the doors out there might need to be some finish work to seal up an gaps.

We can do the finish work if need be but just would want to come do a site visit if you wanted to proceed forward.

Thank you for giving us this opportunity to bid on this project.

This quote is valid for the next 30 days, after which values may be subject



5434 River RD N, #205 / Keizer, OR 97303  
 Ph: (503) 409-7586 / Fax: (503) 339-7164  
 OR Lic. 208572 / WA Lic. CASCADS853RZ

# BID/PROPOSAL

Date	Estimate #
10/5/2023	1219
Terms	Rep
Net 30	

Name / Address
City of Brookings Anthony Baron 898 Elk Drive Brookings, OR 97415

Job Name
Brookings Fire Bay Doors

We are pleased to submit the following quotation for your review and consideration.

Qty	Description	Price	Total
3	RYTEC HIGH-SPEED ROLL-UP DOOR Model: Spiral FV-L To fit an opening 12'-0"w x 12'-0"h  Includes the following: - Variable speed AC Drive motor with dynamic braking and absolute encoder - Clear LEXAN Margard vision windows - Intelligent light curtains in line with moving door panel - Smart Surround Advanced detection & Alert System - Factory Standard Rytec silver finish on head and side frames - Standard aluminum curtain finish - Spiral prewire package (3YR electrical warranty) - Mechanical and electrical installation from fused disconnect located within 6' of Rytec controls - Delivery to site and offload	43,179.38	129,538.14

Thank you for the opportunity to be of service. We look forward to working with you on this project.

<b>Total</b>	<b>\$129,538.14</b>
--------------	---------------------

**NOTE:**

All prices are plus applicable tax and freight (unless stated otherwise). Must have adequate uninterrupted access to openings. Unloading at site by others (unless in writing on quote). All electrical and control wiring by other (unless in writing on quote). If site not ready at time of install additional charges may apply. Late payments are subject to monthly service charge  
 Quote valid 90 days unless stated otherwise

Please sign and return when ordering

Date



**RYTEC**

HIGH PERFORMANCE DOORS

**SPIRAL<sup>®</sup> FV<sup>®</sup>**

HIGH PERFORMANCE FULL VISION RIGID ROLLING DOOR

Featuring  
**SmartSurround<sup>™</sup>**  
ADVANCED DETECTION & ALERT SYSTEM**SPIRAL<sup>®</sup> FV<sup>®</sup>****Ultra-High Speed, Security and Full Vision - All in One Door**

Take one look at the Spiral FV door (Full Vision) in action and it makes an immediate impression. Even with ultra-high opening speed, its unique Spiral technology provides remarkably quiet operation. Its top-to-bottom full-width window slats offer extra visibility and safety, not to mention a sharp, high-tech look. All of which promote an enviable image of cutting-edge operations.

For modern production and commercial environments with high traffic, the Spiral FV will take your facility's look and efficiency to a higher level.

Spiral FV high performance is guaranteed with a **5-year limited warranty**.

**High Speed**

- Opening speed of up to 100 inches per second improves traffic flow in fast-paced environments

**Full Vision**

- Full-width LEXAN<sup>™</sup> window slats with MARGARD<sup>™</sup> coating provide maximum visibility and durability

**Ultra Quiet**

- Spiral track design features no metal-to-metal contact for remarkably quiet operation

**Safety is Standard**

- SmartSurround<sup>™</sup> Advanced Detection & Alert System and Advanced<sup>3</sup> Light Curtain Safety System

**Smooth Operation**

- Advanced System 4<sup>®</sup> door controller enables precise door positioning, speed adjustment and control of all door functions

**Energy Efficient & Tight Seal**

- LEXAN polycarbonate slats and durable rubber membrane provide a 100% seal against dust, drafts and inclement weather

**QUALITY PERFORMANCE RELIABILITY****RYTECDOORS.COM**



# SPIRAL® FV®

## HIGH PERFORMANCE FULL VISION RIGID ROLLING DOOR



Automotive  
Dealership



Parking



Government &  
Municipalities



Security

### Size/Dimensions

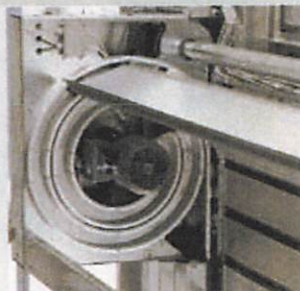
- Maximum width up to 20'
- Maximum height up to 19'8"

### Travel Speed

- Opening speed up to 100 inches per second

### Spiral Technology

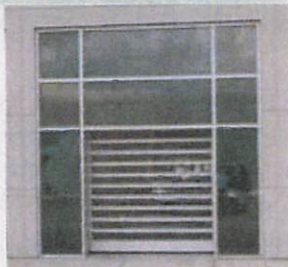
- Unique, patented design creates no metal-to-metal contact, resulting in less wear and tear on the panel
- Ultra quiet and low maintenance operation
- Utilizes AC drive motor with variable speeds to allow for soft acceleration and deceleration



AC drive motor

### Architectural Styling

- Sleek aluminum slat frames with 9-inch-high clear or tinted LEXAN™ polycarbonate windows
- Durable 'Rytec silver' powder coated finish\* is UV-stable and resists rust, corrosion and fingerprints
- Full-height/full-width visibility for added safety plus rigid-door security



Nine-inch high vision slats for increased visibility

### Electrical Controls

- System 4® controller housed in a NEMA 4X rated enclosure with factory set parameters
- Intelligent processor monitors and controls power consumption during operation
- Advanced self-diagnostics for troubleshooting



System 4 shown with optional rotary disconnect

### Panel Design

- Integral rubber weatherseal between the slats provides a tight weatherseal across the entire panel
- Patented hinge design allows for removal and replacement of individual slats without disassembling the door panel

Integral rubber weatherseal



### Safety is Standard

- **SmartSurround™ Advanced Detection and Alert System**  
Intuitive light curtain system + LED safety lights for traffic recognition, detection and alerting
- **Advanced³ Light Curtain Safety System** continuously monitors doorway opening
- Mechanical brake release lever allows door opening in the event of power failure



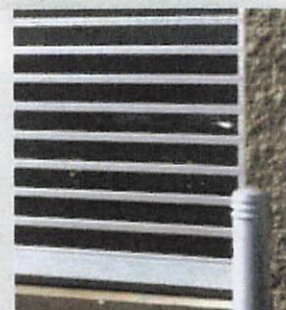
SmartSurround™ light curtains and LED light strips provide 4-corner perimeter guard

### Warranty

- Five-year limited warranty on motor/mechanical components and materials
- Two-year limited warranty on electrical components
- Properly maintained, LEXAN windows are covered by a 7-year limited warranty against breaks and excessive haze or yellowing

### Options

- Pre-wired premium package
- Translucent bronze or grey tinted slats
- Hood and motor covers
- Electric reversing edge with Ry-Wi® Wireless System
- Powder coated finish also available in RAL classic colors or custom match
- Multiple door activation options available; contact factory for details



Standard maximum sizes shown; larger sizes may be available upon request.

\*Side columns and head console; excludes US/R models.

American Owned, American Made



Watch All Rytec Testimonials

Specifications subject to change  
© 2022 Rytec Corporation LIT030122

**RytecDoors.com**  
**888-GO-RYTEC**

info@rytecdoors.com  
P: 262.677.9046 F: 262.677.2058  
One Cedar Parkway, PO Box 403  
Jackson, WI 53037-0403

**RYTEC**  
HIGH PERFORMANCE DOORS





# HIGH PERFORMANCE HIGHLIGHT FOR AUTOMOTIVE DEALERSHIPS

## SPIRAL<sup>®</sup> FV<sup>®</sup> FULL VISION

### MAXIMUM SPEED

Operates up to 10 times faster than conventional doors. Spiral FV doors operate at industry-leading speeds over 100 inches per second.

### FULL-WIDTH VISION SLATS

Continuous, undivided LEXAN<sup>™</sup> vision slats for maximum visibility and fog-free performance.

### MAXIMUM LONGEVITY

Industrial-strength construction and materials ensure extreme durability for virtually uninterrupted operation. MARGARD<sup>™</sup> coated LEXAN is shatter-proof, break, scratch and UV-light resistant.

### MARKET-LEADING WARRANTY

5-year mechanical, materials and components; 2-year electrical components; 7-year LEXAN vision slats.

### MAXIMUM SAFETY

Standard safety features including SmartSurround<sup>™</sup> Advanced Detection & Alert System and Advanced<sup>3</sup> Light Curtain Safety System.

### MINIMAL INSTALLATION

Fully factory-assembled panel, complete head assembly plus splice-ready cabling for fast, efficient installation.

### CONTROL & PERFORMANCE

Watertight, NEMA 4X System 4<sup>®</sup> Controller plus heavy-duty gear box/motor for unparalleled reliability in the most demanding high cycle environments.

### TRUSTED BY TOP BRANDS

Thousands of Spiral<sup>®</sup> doors installed in major auto dealerships and auto groups throughout North America.



Discover why leading design architects, engineers and contractors specify Rytec High Performance Doors.

American Owned, American Made



◀ Watch All Rytec Testimonials

Specifications subject to change. © 2022 Rytec Corporation LIT031522

**RytecDoors.com 888-GO-RYTEC**

info@rytecdoors.com P: 262.677.9046 F: 262.677.2058  
One Cedar Parkway, PO Box 403, Jackson, WI 53037-0403

QUALITY. PERFORMANCE. RELIABILITY.



**RYTEC**

HIGH PERFORMANCE DOORS

## SmartSurround™

ADVANCED DETECTION & ALERT SYSTEM



### DO YOUR DOORS INCLUDE THE LATEST - AND SMARTEST - TECHNOLOGY?

Advanced software technology for high-performance doors is here. The new Rytec SmartSurround™ features next-generation pattern recognition and traffic-sensing technology. This patented system is the latest Rytec advancement in high-performance door awareness and safety software. The intelligent object detection, recognition and safety alert system helps ensure a positive customer experience. In addition, its integrated, intelligent design minimizes impact on valuable floor space near the door opening.

By combining artificial intelligence, optical light curtains and high-intensity signaling lights in a single unit, the SmartSurround system creates an active 4-corner perimeter guard that extends beyond the door threshold. This intuitive, integrated system - combined with the Advanced<sup>3</sup> Light Curtain Safety System - offers unmatched awareness, detection, warning and signaling capabilities.

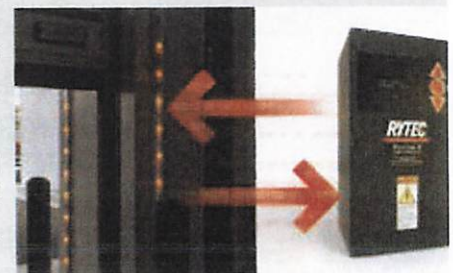
SmartSurround provides a visual cue and alerts traffic to door activity near the opening while simultaneously communicating with the Rytec System 4® Door Controller. The enhanced sensor/alert/safety system recognizes when traffic has passed through or remains near the door opening, and alerts those nearby and within sight of the doorway accordingly. SmartSurround is ideal for high-traffic areas where both vehicles and pedestrians are present.

**GET 'SMART' - WITH RYTEC!**

#### ENHANCED TECHNOLOGY

- Alert lights activate if traffic has not fully passed through the doorway or still may be present in the surrounding area
- High-intensity LED lights for greater alert and awareness impact with enhanced lens design for 180-degree visibility
- Bi-colored LED visual light warning for both bright or dark environments, interior and exterior applications and installations
- Customizable LED light settings with adjustable brightness control, color choice, timing, flashing rates and cascading population

Secure connectivity with CAN Bus communication and connection technology and quick-connect cables.



QUALITY PERFORMANCE RELIABILITY

[RYTECDOORS.COM](http://RYTECDOORS.COM)

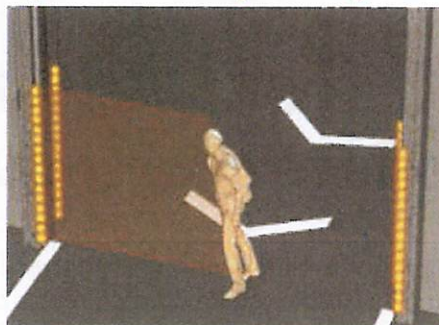


## Awareness/Vehicle Recognition



Door operation and activity awareness indicated by rapid, simultaneously-flashing red and amber lights when beams are blocked.

## In/Near Doorway Activity



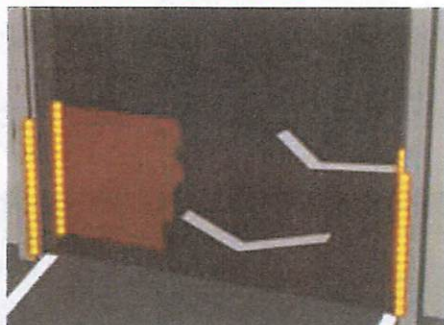
Reduced door opening/closing speed if beams are blocked, or abnormal traffic patterns or unusual doorway presence is detected.

## Animated Alert Lights



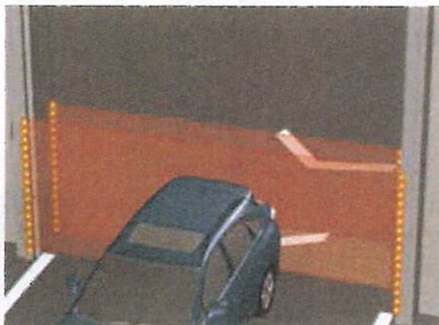
Cascading red in direction of movement when door is opening or closing.

## Environmental Mode



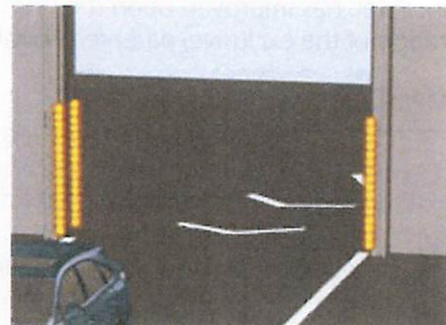
Recognizes when weather elements (rain/snow/ice) block beams for prolonged period and closes door slowly. Minimizes door open time during these events as long as all other safeties are clear.

## Doorway Not Cleared



Rapid flashing red and amber when inside beams are not fully cleared. This alerts service advisors vehicle remains in the doorway.

## Intelligent/Intuitive Alerts



Flashes amber prior to door closing, solid red when door is not completely open and more...

## ADDITIONAL AND CUSTOM SETTINGS AVAILABLE

### Key Features

- Slim, compact linear light strips feature 16 powerful multi-colored LEDs (light-emitting diodes) per unit
- Bi-colored (amber, red) LEDs with photoelectric light curtain beams
- Anodized aluminum retainers plus stainless-steel cable jacketing for long-lasting protection
- IP67 rating for protection from dust, airborne particles, water and liquids
- 4 (2 pairs) light curtain per set (left/right side columns and front/rear of door)
- Available for Spiral®, Spiral® FV®, Spiral® LH®, Spiral® LP and all Premium Prewired Package Spiral® doors

Watch the SmartSurround™ Advanced Detection and Alert System video online at:  
[RytecDoors.com/resources/product-videos](http://RytecDoors.com/resources/product-videos)



Retrofit installation available.

American Owned, American Made



◀ Watch All Rytec Testimonials

Specifications subject to change  
© 2022 Rytec Corporation LIT020922

**RytecDoors.com**

**888-GO-RYTEC**

info@rytecdoors.com

P: 262.677.9046 F: 262.677.2058

One Cedar Parkway, PO Box 403

Jackson, WI 53037-0403





# SPIRAL® PRE-WIRED PREMIUM PACKAGE with BTA4 Remote Door Controller

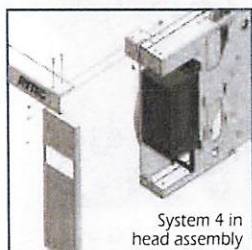


## Exclusive Spiral® Technology Plus Factory Certified Electrical Circuitry

The Rytec Spiral® Pre-Wired Premium Package provides the highest quality, factory-tested and pre-assembled high-performance door available. All Pre-Wired Premium Package Spiral doors feature out-of-the-box functionality and include an extensive 3-year electrical warranty. In addition, SmartSurround™ Advanced Detection and Alert System and an Advanced³ Light Curtain Safety System are now standard for increased safety and enhanced operating performance.

The Pre-Wired Premium Package option provides even greater value and aesthetic appeal for architects, contractors, installers, dealers and customers alike. Once again, Rytec has improved upon the unrivaled speed, sleek appearance and reliable operation of the exclusive, patented Spiral® door.

### COMPONENTS



System 4 in head assembly



Connection boxes provided

- ▶ System 4® Controller: Completely connected and fully operational, mounted securely in head assembly
- ▶ BTA4 Remote Controller/Display: Ultra-compact profile, user-accessible with total digital control
- ▶ Pre-wired on-board electrical component wiring: Reduces on-site electrical connections by over 90%, requiring no need to access System 4
- ▶ Simplified field connections: Separate power and activation-specific connection boxes included



BTA4 Controller in side column

### QUALITY-ASSURED TESTING & CERTIFICATION

- ▶ Received at installation site as factory-certified, fully tested and fully inspected
- ▶ Electronic circuitry and electrical wiring connections factory certified for complete, out-of-the-box functionality
- ▶ Industry-leading three-year extensive warranty electrical component coverage



### MINIMAL ELECTRICAL WIRING & PREPARATION

- ▶ No excess cable or wiring bundles or large plug ends requiring management, pulling or hiding
- ▶ Typical electrical installation – including power supply and activation – completed in two hours or less
- ▶ Minimal disruption to ongoing operations and customer service areas

### ARCHITECTURALLY ENHANCED AESTHETICS

- ▶ Minimal conduit and wiring create visually clean environments and unparalleled flexibility
- ▶ Multiple mounting configurations for BTA4 remote display and compact size provide clean appearance and easy access
- ▶ Architectural design flexibility for specification, pre-planning and final installation phases



Integrated into side column or remote installation  
Note: Power disconnect by others

**FACTORY TESTED, CERTIFIED AND WARRANTIED**



# SPIRAL® SERIES ADVANCEMENTS

## Enhanced Safety



### NEW ADVANCED³ LIGHT CURTAIN SAFETY SYSTEM

- ▶ Mounted in the door's travel path for most complete coverage
- ▶ Registers activity up to a height of 6'-6" from doorway threshold
- ▶ Intelligent signal processing provides continuous monitoring for improved door performance and longevity
- ▶ System 4® Controller and light curtains are in constant communication – providing advanced operation and diagnostic information
- ▶ Sensitivity adjustment for improved functionality in direct sunlight

## Increased Durability



### POWDER COATED PARTS

- ▶ New finish is 7 times stronger than painted galvanized\*
- ▶ Resists rust/oxidation, corrosion and fingerprints, and is UV-stable
- ▶ Available in all 213 RAL CLASSIC colors (additional charge applies)
- ▶ Environmentally-friendly process; produces less emissions than galvanizing
- ▶ 'Rytec silver' finish includes side columns, covers, hoods and consoles
- ▶ Durable clear anodized silver finish remains standard for door panel slats

## Strength and Serviceability



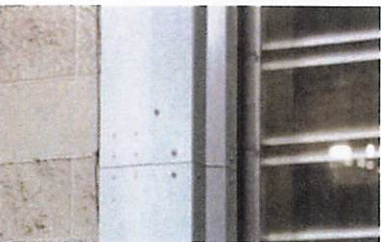
### MATERIAL AND MECHANICAL ENHANCEMENTS

- ▶ New formed and tapped sheet metal for improved strength
- ▶ Mechanical splicing yields consistent appearance of side column covers
- ▶ New finished surface ideal for both interior and exterior applications



### EASIER ACCESS FOR COMPONENT INSPECTION, MAINTENANCE, SERVICE AND INSTALLATION

- ▶ Removable lower side column cover provides easy access to straps and springs
- ▶ New service access panels added to consoles for improved motor and belt installation and service



### SIMPLIFIED IN-FIELD INSTALLATION

- ▶ Removal of laser film and shrink wrap from sheet metal surface no longer required
- ▶ Weld studs and round riv nuts eliminated
- ▶ CNC punched and formed components, hole alignment and hole placement ensure higher quality installation

\*Salt-spray testing is per ASTM B117 for 750 hours.



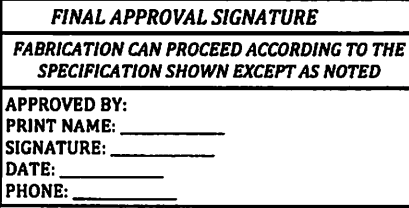
◀ Watch All Rytec Testimonials

Specifications subject to change  
© 2022 Rytec Corporation LIT031122

**RytecDoors.com**  
888-GO-RYTEC

info@rytecdoors.com  
P: 262.677.9046 F: 262.677.2058  
One Cedar Parkway, PO Box 403  
Jackson, WI 53037-0403












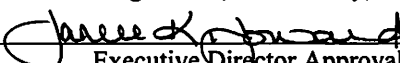
# CITY OF BROOKINGS

## URBAN RENEWAL AGENCY

### AGENDA REPORT

Meeting Date: October 9, 2023

Originating Dept: PWDS

  
Signature (submitted by)  
  
Executive Director Approval

---

Subject: Alder Street Parking Lot sidewalk and paving projects

Recommended Motion:

1. Authorize City Manager to sign agreement with Klinefelter Contracting for the Alder Street sidewalk project in the amount of \$74,668.
2. Authorize City Manager to sign agreement with Tidewater Contractors Inc. for the Alder Street parking lot paving project to Tidewater Contractors Inc. in the amount of \$59,878.

Financial Impact:

Total of \$134,546 for both contracts from Urban Renewal capital funds.

Background/Discussion:

The Alder street Parking Lot was identified as a priority in the 2017 Downtown Master Plan update. The project includes installing curb gutter and sidewalk as well as paving and striping a strip of land along the east edge of Alder Street between Spruce Drive and Spruce Drive. This would provide overflow parking in the downtown area.

Public Works and Parks staff currently mow the lot 3 to 4 times per year. Alder Street in this area was included in the 2022-23 paving projects and a new curb gutter and sidewalk were installed on the west side of Alder Street in 2014.

Staff contacted local contractors to do the work and received the following responses:

Bidders	Sidewalks	Paving
Klinefelter Contracting	\$74,668	Declined
McLennan Excavation (Sidewalks)	\$82,964	\$79,644
Tidewater Contractors Inc.	Declined	\$59,878
5R Excavation	Declined	Declined

Staff recommends awarding the Alder Street Parking Lot project to the low bidders for each portion of project; Tidewater Contractors Inc. for paving, and to Klinefelter Contracting for sidewalks.

Attachments:

- a. Contractor bids sheet – Klinefelter Contracting
- b. Contractor bid sheet – McLennan Excavation
- c. Contractor bid sheet – Tidewater Contractors Inc.
- d. Conceptual drawing

# Klinefelter Contracting

Item	Description	Fund	Quantity	Unit	Unit Price	Total
	<b>URA - Alder Street Sidewalk</b>					
1	Construction Facilities and Temp Controls	UR	1	LS	2,500.00	2,500.00
2	Sidewalk & Driveway Prep	UR	3050	SF	5.00	15,250.00
3	5' Concrete Sidewalk	UR	1700	SF	8.00	13,600.00
4	Curb & Gutter Prep	UR	367	LF	15.00	5,505.00
5	Curb and Gutter	UR	367	LF	39.00	14,313.00
6	Driveway Approach	UR	1350	SF	10.00	13,500.00
7	Access Ramp	UR	1	EA	2,500.00	2,500.00
9	Extruded Curb	UR	500	LF	15.00	7,500.00
	<b>TOTAL BASE ESTIMATE</b>					<b>74,668.00</b>

# McLennan Excavation

Item	Description	Quantity	Unit	Unit Price	Total
<b>URA - Alder Street Sidewalk</b>					
1	Construction Facilities and Temp Controls	1	LS	5,000.00	5,000.00
2	Sidewalk & Driveway Prep	3050	SF	5.13	15,649.10
3	5' Concrete Sidewalk	1700	SF	6.16	10,472.41
4	Curb & Gutter Prep	367	LF	28.167	10,523.68
5	Curb and Gutter	367	LF	36.49	13,390.18
6	Driveway Approach	1350	SF	10.00	13,497.47
7	Access Ramp	1	EA	3,941.95	3,941.95
8	Extruded Curb	500	LF	20.99	10,494.43
<b>TOTAL BASE ESTIMATE</b>					\$ 82,964.22

Item	Description	Quantity	Unit	Unit Price	Total
<b>URA - Alder Street Parking Lot</b>					
1	Construction Facilities and Temp Controls	1	LS	5,000.00	5,000.00
2	AC Paving (overlay) 1.5"	3250	SF	2.10	6,837.52
3	AC Paving (over existing gravel) 3"	5900	SF	3.74	22,094.37
4	AC Paving (over grass area) 3"	6250	SF	3.32	20,750.00
5	AC Paving prep (grass area) 6" base rock	6250	SF	2.10	16,312.50
6	Area Drain (city provide)	1	EA	2,165.39	2,165.39
7	Catch Basin & Curb Inlet (city provide)	1	EA	2,808.63	2,808.63
8	12" Storm Pipe & Backfill (city provide pipe)	20	LF	159.14	3,182.75
<b>TOTAL BASE ESTIMATE</b>					\$ 79,644.16

\*Butt joints will be ground down at any match point that is needed, 1.5" overlay placed

\*Existing gravel area to be prepped with existing rock, and 3" new asphalt

\*Existing grass area excavated out for 6" new base rock and 3" new asphalt

additional 2,200 sf to add on to line 4 + Line 5

# Tidewater Contractors, Inc

Item	Description	Quantity	Unit	Unit Price	Total
	<b>URA - Alder Street Sidewalk</b>				
1	Construction Facilities and Temp Controls	1	LS		
2	Sidewalk & Driveway Prep	3050	SF		
3	5' Concrete Sidewalk	1700	SF		
4	Curb & Gutter Prep	367	LF		
5	Curb and Gutter	367	LF		
6	Driveway Approach	1350	SF		
7	Access Ramp	1	EA		
8	Extruded Curb	500	LF		
	<b>TOTAL BASE ESTIMATE</b>				

Item	Description	Quantity	Unit	Unit Price	Total
	<b>URA - Alder Street Parking Lot</b>				
1	Construction Facilities and Temp Controls	1	LS	5,500.00	5,500.00
2	AC Paving (overlay) 1.5"	3250	SF	1.35	4,387.50
3	AC Paving (over existing gravel) 3"	5900	SF	2.85	16,815.00
4	AC Paving (over grass area) 3"	6250	SF	2.85	17,812.50
5	AC Paving prep (grass area) 6" base rock	6250	sf	1.85	11,562.50
6	Area Drain (city provide)	1	EA	1,500.00	1,500.00
7	Catch Basin & Curb Inlet (city provide)	1	EA	1,500.00	1,500.00
8	12" Storm Pipe & Backfill (city provide pipe)	20	LF	40.00	800.00
	<b>TOTAL BASE ESTIMATE</b>				59,877.50

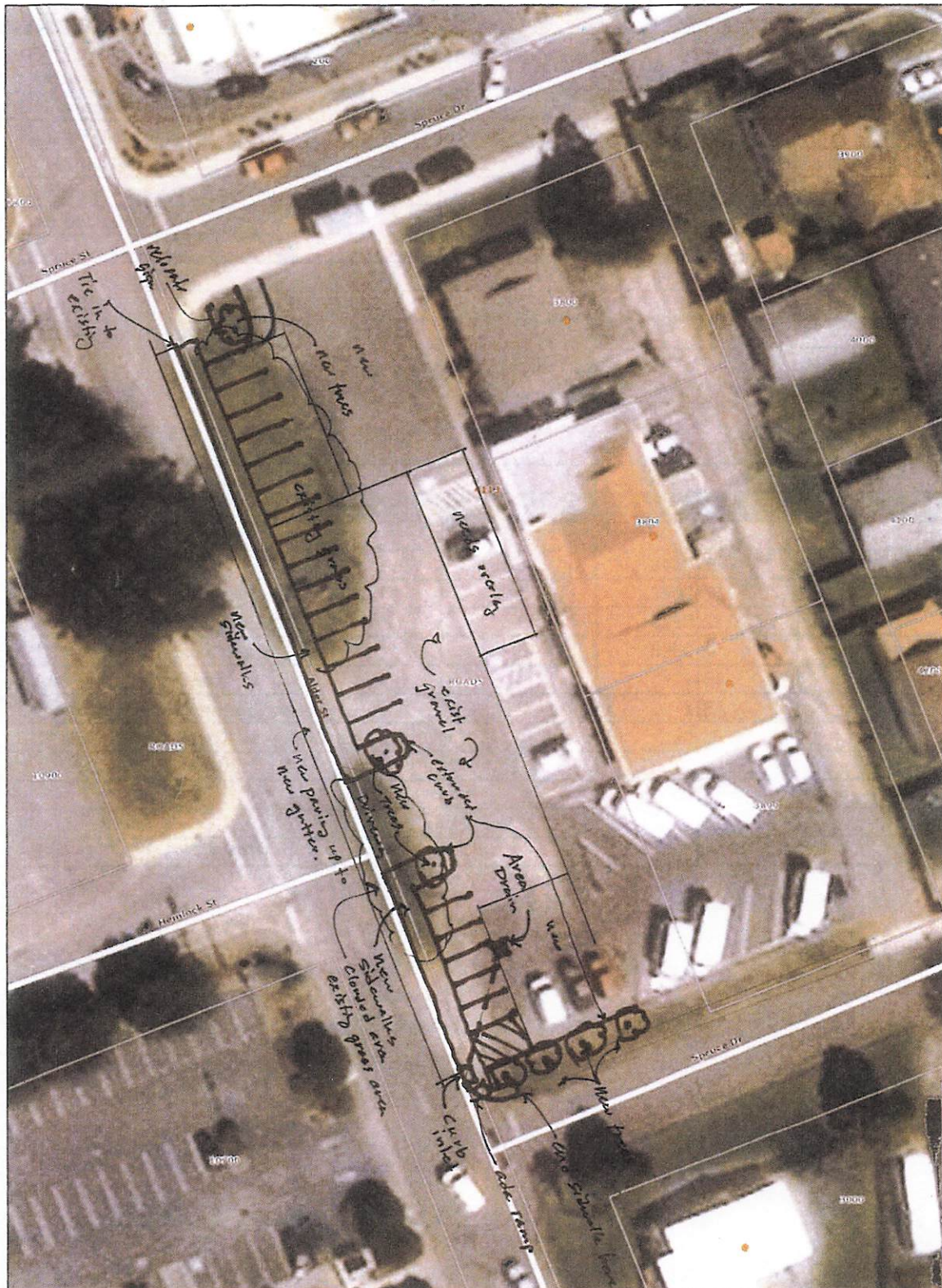
\*Butt joints will be ground down at any match point that is needed, 1.5" overlay placed

\*Existing gravel area to be prepped with existing rock, and 3" new asphalt

\*Existing grass area excavated out for 6" new base rock and 3" new asphalt



## Curry County Web Map



9/11/2023, 4:21:55 PM

World Imagery

Low Resolution 15m Imagery

High Resolution 60cm Imagery

High Resolution 30cm Imagery

## Citations

15cm Resolution Metadata

## Parcels

### Parcel Labels

All Roads

Situs Address (Current)

 Townships

 City Limits

Urban Growth Boundary

☐ Counties

1:564

A number line illustrating the conversion of 0.02 miles to kilometers. The top scale is labeled in miles (mi) with major tick marks at 0, 0.01, and 0.02. The bottom scale is labeled in kilometers (km) with major tick marks at 0, 0.01, and 0.03. Vertical lines connect the corresponding values on the two scales: 0 miles corresponds to 0 kilometers, 0.01 miles corresponds to 0.01 kilometers, and 0.02 miles corresponds to 0.03 kilometers. There are also intermediate tick marks on both scales.

Mexar, Microsoft  
Bureau of Land Management, State of Oregon, State of Oregon  
DOT, State of Oregon GEO, Esri, Canada, Esri, HERE, Garmin,  
USGS, EPA, USDA

Created by LCOG for Curry County