

City of Brookings

MEETING AGENDA

CITY COUNCIL

Monday, August 14, 2023, 7:00pm

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

CITY COUNCIL

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Appointments/Announcements

1. Yard of the Month – August [Pg. 1]
 - a. Residential – 825 Crestwood Pl. – Frank and Monica Barnekoff
 - b. Commercial – 433 Oak St. – Manley Art Center

E. Scheduled Public Appearances

(Informational presentations to Council on non-agenda items – 10 minute limit per person.)

1. Coast Community Health – David Gilmore and Eddie Larsen

F. Oral Requests and Communications from the audience

(*Public Comments on non-agenda items – five (5) minute limit per person, please submit Public Comment Form in advance)

G. Consent Calendar

1. Approve City Council meeting minutes for July, 24, 2023 [Pg. 2]
2. Accept Planning Commission meeting minutes for June, 27, 2023 [Pg. 4]
3. Accept Park and Recreation meeting minutes for March, 23, 2023 [Pg. 6]

H. Staff Reports/Hearings

1. Fire Bay Apron Replacement Project Award [Pg. 7]
 - a. Quote - Klinefelter Contracting [Pg. 8]
 - b. Quote- Woudstra Concrete [Pg. 9]
 - c. Quote – Sage Bruce Construction [Pg. 10]
2. ODOT Speed Zone Change – East Harris Heights Rd to Deer Park [Pg. 11]
 - a. ODOT Technical Memorandum – Speed Zone Investigation [Pg. 12]
3. Airport Apron/Taxiway Project Award [Pg. 27]
 - a. Brookings Airport Sealcoating Plan [Pg. 28]
 - b. Quote - CR Contracting [Pg. 29]
4. Wastewater Pump Station Repairs Award [Pg. 34]
 - a. Pump Station Photos [Pg. 35]
 - b. Quote - MJ Glazebrook Construction [Pg. 38]

I. Informational/Non-Action Items

1. July Vouchers [Pg. 41]

J. Remarks from Mayor and Councilors

K. Adjournment

URBAN RENEWAL AGENCY

A. Call to Order

C. Roll Call

D. Consent Calendar

1. Approve Urban Renewal meeting minutes June 26, 2023 [Pg. 44]

E. Staff Reports

1. Urban Renewal 2023 Sidewalk Repair Project Award [Pg.46]
 - a. Klinefelter Bid [Pg. 47]
 - b. McLennan Bid [Pg. 48]
2. Authorize Bid for Alder Parking Lot [Pg. 49]
 - a. Alder Street Parking Lot Plan [Pg. 51]
3. LED Lighting Update

F. Agency Remarks

G. Adjournment

*Public Comment forms and the agenda packet are available on-line at www.brookings.or.us, Brookings City Hall and Chetco Community Public Library. Return completed Public Comment forms to the City Recorder before the start of the meeting or during regular business hours.

All public meetings are held in accessible locations. Auxiliary aids will be provided upon request with at least 72 hours advance notification. Please contact 469-1102 if you have any questions regarding this notice.

View the City Council meeting LIVE at the time of the meeting on:

- Television – Charter Channel 181
- Internet – 1. Visit the City of Brookings website at www.brookings.or.us. 2. Click on Government (top tab). 3. Click on City Council (right side). 4. Under Agenda & Meetings click "Watch Meeting Live" 5. You will need to download the VLC Media Player. Follow directions and links for your device.

Yard of the Month Winners

Owners: Frank and Monica Barnekoff- 825 Crestwood Pl.



Manley Art Center- 433 Oak St. Owner: Pelican Bay Art Associates



City of Brookings CITY COUNCIL MEETING MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Monday, July 24, 2023

Call to Order

Mayor Hedenskog called the meeting to order at 7:03 PM

Roll Call

Council Present: Mayor Ron Hedenskog, Councilors Isaac Hodges, Andy Martin, Michelle Morosky, and Ed Schreiber; a quorum present

Staff present: City Manager Janell Howard, PWDS Deputy Director Lauri Ziemer, Administrative Assistant Michelle Robidoux

Media Present: 1

Others Present: Approximately 25 audience members

Apointments/Announcements

1. Budget Committee Appointment - Ryan Reneau

Mayor Hedenskog moved, Councilor Schreiber seconded, and Council voted unanimously to appoint Ryan Reneau to the Budget Committee, Position 3, with a term expiring February 1, 2025.

2. Yard of the Month for July
 - a. Residential – 1247 Iris St – Dave & Rita Bunting
 - b. Commercial – 349 Chetco Avenue – Dairy Queen

Oral Requests and Communication from the Audience

1. Mary Rowe, Heather St, Brookings, addressed the Council regarding homeless issues.
2. Tammy Tanner, 994 B Parkview Dr, Brookings, spoke concerning the homeless encampment across from her residence on Highway 101 near Harris Beach.
3. Thena Larteri-Lyons, 96305 Spindrift Ln, Brookings, spoke regarding the potential homeless camp across from Harris Beach.
4. Dave Kuehn, 98430 N Bank Chetco River Rd, Brookings, Oregon South Coast Fishermen, spoke in regards to the conditions and access to Social Security Bar.
5. Leonard Krug, 97002 Dodge Ave, Brookings, Oregon South Coast Fishermen & Oregon Anglers Alliance, spoke regarding the conditions and consequences of restricting access to Social Security Bar.

County Commissioner Brad Alcorn updated the Council on the Flat Fire.

Consent Calendar

1. Approve Liquor License for new ownership – Cielito Lindo
2. Approved Council minutes for July, 2023
3. Accept Financials for June 2023

Mayor Hedenskog moved, Councilor Morosky seconded, and Council voted unanimously to approve the Consent Calendar.

Remarks from Mayor and Councilors

Councilor Schreiber spoke about keeping residents informed of current events involving our city through a social media platform.

Councilor Martin spoke regarding the impact that Ferry Creek dam removal will have on our local salmon population and suggested a Council workshop with ODFW on our local waterways.

Adjournment

Mayor Hedenskog moved and Council voted unanimously to adjourn the meeting at 7:40 PM.

Respectfully submitted:

ATTESTED:
this 14th day of August, 2023:

Ron Hedenskog, Mayor

Janell K. Howard, City Manager

BROOKINGS PLANNING COMMISSION MINUTES

June 27, 2023

CALL TO ORDER

The regular meeting of the Brookings Planning Commission was called to order by Chair Watwood at 7:01 pm in the Council Chambers at Brookings City Hall followed by the Pledge of Allegiance.

ROLL CALL – Introduction of new Planning Commissioner Sage Bruce

Commissioners Present: Anthony Bond, Sage Bruce, Cody Coons, Skip Hunter, Clayton Malmberg, Gerry Wulkowicz, Chair Skip Watwood.

Staff Present: PWDS Director Tony Baron, Deputy Director PWDS Lauri Ziemer, City Attorney Lori Cooper participating by phone

Others Present: APP-1-23 - Applicant's Attorney Allison Reynolds participating by phone. 28 audience members

Media Present: 1

PLANNING COMMISSION CHAIR PERSON ANNOUNCEMENTS - None

PUBLIC HEARINGS

- 4.1 In the matter of File No. CUP-7-23, a request for approval of a Conditional Use Permit to operate a Short Term Rental facility at 1111 Easy Street; Assessors Map & Tax Lot No. 4113-05BD-01601.

There was no ex parte contact, bias, personal interest, or conflicts of interest declared and no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:10 pm. PWDS Director Tony Baron reviewed the staff report.

Applicant's representative, Ron Reel, Premier Ocean Properties, was present to answer any questions. No members of the public spoke in opposition and no participant requested additional time to submit materials. Public hearing was closed at 7:15 pm.

The Commission deliberated. **Motion made by Commissioner Coons to approve File No. CUP-7-23 a request for a Conditional Use Permit to operate a short term rental at 1111 Easy Street based on the findings and conclusions stated in the staff report and subject to the Conditions of Approval; motion seconded and with no further discussion by a 7-0 vote the motion carried.**

Motion made by Commissioner Wulkowicz to approve the Final Order regarding file CUP-7-23, based on the findings and conclusions stated in the staff report and subject to the Conditions of Approval; motion seconded and with no further discussion by a 7-0 vote the motion carried.

- 4.2 In the matter of File No. APP-1-23, an appeal to the Planning Commission of a Notice of Abatement issued April 14, 2023 to St. Timothy's Episcopal Church, at 401 Fir Street, Assessor's Map & Tax Lot No. 4113-05BC-07300.

Commissioner Hunter recused himself on APP-1-23 and removed himself from the meeting. There was no ex parte contact, bias, personal interest, or conflicts of interest declared and no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:17 pm. PWDS Director Tony Baron reviewed the staff report.

Applicant's attorney, Allison Reynolds presented applicant's response to the Abatement notice.

Robert O'Sullivan, 96734 DeMoss, Brookings, OR spoke in support of St. Timothy's Church.

Diana Cooper, 805 Paradise Lane, Brookings, OR spoke in support of St. Timothy's Church.

John Malaer, 431 Redwood, Brookings, OR spoke in opposition of St. Timothy's Church.

Jon Myers, 909 NE A St, Grants Pass, OR spoke in support of St. Timothy's Church.

Maria Sudduth, 95880 Eggers Road, Brookings, OR spoke in support of St. Timothy's Church.

Rev. Linda Lee, PO Box 7174, Brookings, OR spoke in support of St. Timothy's Church.

Louise Abbott, 18659 Gardner Ridge, Brookings, OR spoke in support of St. Timothy's Church.
Rev. James Abbott, 18659 Gardner Ridge, Brookings, OR spoke in support of St. Timothy's Church.
Sister Cora Rose, 401 Fir St, Brookings, OR spoke in support of St. Timothy's Church.
Michael Tompkins, 268 4th St, Crescent City, CA spoke in support of St. Timothy's Church.
Patricia Black, 268 4th St, Crescent City, CA spoke in support of St. Timothy's Church.
Ron Reel, PO Box 7500, Brookings, OR spoke in support of St. Timothy's Church.
Henry Cunningham, 520 Redwood St, Brookings, OR spoke in support of St. Timothy's Church.
Karen Cunningham, 520 Redwood St, Brookings, OR spoke in support of St. Timothy's Church.
Brandon Usry, 412 Fir Street St, Brookings, OR spoke in opposition of St. Timothy's Church.
Joanie Lindenmeyer, 15569 Oceanview, Brookings, OR spoke in support of St. Timothy's Church.

Applicant's attorney requested additional time to submit materials and leave record open for an additional seven days.

Motion made by Commissioner Coons to continue File APP-1-23 for an additional seven days to July 4th; motion seconded and with no further discussion by a 6-0 vote the motion carried.

MINUTES FOR APPROVAL

5.1 Minutes of regular Planning Commission meeting of May 2, 2023.

Motion made by Commissioner Malmberg to approve the Planning Commission minutes of May 2, 2023; motion seconded and with no further discussion by a 6-0 vote the motion carried.

UNSCHEDULED PUBLIC APPEARANCES - None


REPORT FROM THE PLANNING STAFF - None

COMMISSION FINAL COMMENTS - None

ADJOURNMENT

Chair Watwood adjourned the meeting at 9:01 pm.

Respectfully submitted,


Skip Watwood, Brookings Planning Commission Chair
Approved at the August 1, 2023 meeting

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
March 23, 2023

CALL TO ORDER

Chair Steve Kerr called the meeting to order at 7:00 pm followed by the Pledge of Allegiance. Tony Baron introduced new Commissioner Ryan Reneau.

ROLL CALL –

Present: Commissioners Jaime Armstrong, Dan Brattain (by phone), Steve Kerr, Ryan Reneau

Absent: Mike Worthey

Also present: PWDS Director Tony Baron and Jay Trost

Audio recording was not functioning, following is a summary of the meeting.

APPROVAL OF MINUTES

Motion made by Commissioner Armstrong to approve the minutes of February 16, 2023; motion seconded and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES – None

COMMISSION BUSINESS –

A. Election of Vice Chair – Jaime Armstrong nominated as Commission Vice Chair. **Motion made to appoint Jaime Armstrong as Commission Vice Chair; motion seconded and Commission voted; the motion carried unanimously.**

REGULAR AGENDA

A. South Coast Community Aquatics (SCCA) Pool Management Proposal – Tony Baron presented SCCA management proposal. **Motion made to recommend City Council consider entering into an agreement with South Coast Community Aquatics to assist the City of Brookings in the management of the municipal pool for the 2023 season, motion seconded and Commission voted, with Commissioner Dan Brattain abstaining, the motion carried with all other members approving.**

B. Parks Capital Improvement Plan – Tony Baron presented 2023 Parks Capital Improvement Plan. Commission ranked the projects. 1. Tennis Court LED Light Replacement 2. Stout Park Pet Unleashed Area Water 3. Bandshell snack shack renovations. 4. Capella Patio Area. **Motion made to recommend City Council consider funding the projects listed on the Parks Capital Improvement Plan for fiscal year 2023-24; motion seconded and Commission votes; the motion carried unanimously.**


INFORMATION UPDATES/DISCUSSION ITEMS - None

COMMISSIONER REPORTS/COMMENTS – For future CIP projects Commissioner Brattain suggested fence addition to Chetco Point Park and Chair Kerr suggested ceiling tile replacement in mens and womens restrooms at Azalea Park snack shack.

ADJOURNMENT

Next meeting scheduled for May 25, 2023. With no further business, meeting adjourned..

Respectfully submitted,



Steve Kerr, Chair

(Approved at ~~March 23, 2023~~ meeting)

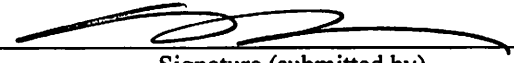
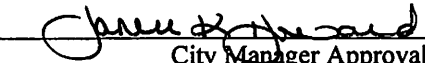
7-27-23

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: August 14, 2023

Originating Dept: PWDS


Signature (submitted by)

City Manager Approval

Subject: Fire Bay Apron Replacement Project

Recommended Motion:

Authorize City Manager to enter into an agreement with Klinefelter Contracting in the amount of \$33,725 for the City Hall Fire Bay Apron Replacement Project.

Financial Impact:

\$33,725 included in 2023-24 Capital Projects Reserve Fund budget.

Background/Discussion:

The project includes demo of the asphalt parking area in front of the City Hall Fire Engine Bays and replacing the asphalt with a reinforced concrete apron. Overtime, with the increase in weight of the fire trucks, the asphalt has developed cracks, is settling and failing in areas causing ponding at the doors.

Staff recommends awarding to the lowest qualified bidder, Klinefelter Contracting for \$33,725.

Bidders	Bid
Klinefelter Contracting	\$33,725
Woudstra Concrete	\$34,200
Sage Bruce Construction	\$42,083

Attachments:

- a. Quote – Klinefelter Contracting
- b. Quote – Woudstra Concrete
- c. Quote – Sage Bruce Construction



GAYLORD KLINEFELTER
CONTRACTING

Gaylord Klinefelter Con. OR CCB 200803, CA RK Tractor
Ser. CA LIC. 974344, DIR 10000552576
97993 Olsen LN.
OR
(541)469-6068
rkbub@hotmail.com

ADDRESS

City of Brookings
Fire Station Apron

Estimate 1504

DATE 07/31/2023

ACTIVITY	QTY	RATE	AMOUNT
concrete	49	195.00	9,555.00
Excavation Excavate and Haul away	3,096	2.50	7,740.00
Base Rock	119	26.00	3,094.00
Set Up place and finish	3,096	3.50	10,836.00
Rebar	2	1,250.00	2,500.00

TOTAL \$33,725.00

Accepted By

Accepted Date

Woudstra Concrete

PO Box 7947
Brookings, Or. 97415
woudstraconcrete@gmail.com
woudstraconcretefinishers.com
M-541-661-2444 O-541-469-6550

ESTIMATE

DATE: 7-24-2023

TO:

City of Brookings
898 Elk St
Brookings, OR 97415
C/O Tony Baron Phone: 541-661-4085
Email: abaron@brookings.or.us

PROJECT:

Fire Station Apron

SCOPE OF WORK:

1. Form, rebar, pour and finish 40'x 82' concrete apron.

PRICE INCLUDES:

All materials, equipment, and labor. Fine grade existing base. New concrete to be 6 sac (3500psi) mix, with fiber, ave 5" thick (6" @ edges), #4 rebar 16" o.c., Broom finish, sealed with WB150. Sawcut control joints approx. 8ft o.c.

PRICE DOES NOT INCLUDE:

Removal of existing asphalt, base rock, plumbing, electrical, landscaping, fencing, drain lines, painting.

ESTIMATE AS FOLLOWS:

1. <u>Broom Finish Parking Apron</u>	
- 3,280sqft x \$9.85	= \$ 32,308.
2. <u>Clean, Backer-rod, and Seal Control Joints</u>	
- 688ft x \$ 2.75/ft	= \$ 1,892.
Project Total	= \$ 34,200.

***Note:** Extra work not included will be performed at a rate of:
Concrete = \$10/sqft. Demolition = \$8/sqft. Or receipts, plus equipment (\$75/hr), and labor (Mike \$65/hr, Crew \$40/hr/man).

Thank-you!

**SAGE BRUCE CONSTRUCTION
INCORPORATED**

960 Brooke Ln
Brookings, OR US

541-661-0985

sagebruceconstruction@hotmail.c
om

Estimate 1057



ADDRESS

City Of Brookings 1
898 Elk Dr
Brookings, OR 97415

DATE
08/01/2023

TOTAL
\$42,083.00

DATE	ACTIVITY	AMOUNT
08/01/2023	Fire Hall Concrete replacement	
	General	
	Concrete and asphalt Tear out	5,783.00T
	- Haul off and dump	
	- Dumping at city location in town	
	Concrete	
	New Concrete	36,300.00
	- 1 load gravel prep	
	- #4 rebar 2ft o/c	
	- 6" concrete slab	
	- Control Joints 12ft o/c	
	- Broom Finish	
	- 6 sack mix design	
	- Approximately 3,300 square ft.	
	SUBTOTAL	42,083.00
	TAX	0.00
	TOTAL	\$42,083.00

THANK YOU.

Accepted By


Accepted Date

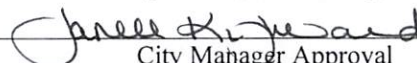
CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: August 14, 2023

Originating Dept: PW/DS



Signature (submitted by)


City Manager Approval

Subject: Speed Zone Change – East Harris Heights Road to Deer Park

Recommended Motion:

Authorize City Manager to respond to the Oregon Department of Transportation concurring with the proposed speed zone changes as highlighted in the speed zone investigation.

Financial Impact:

none

Background/Discussion:

The Oregon Department of Transportation (ODOT), at the request of Council, as a follow up to the speed zone change on Chetco Avenue in February of 2022, initiated a speed zone study in order to review if lower speeds were warranted between East Harris Heights and Deer Park.

ODOT prepared the attached technical memorandum regarding the speed zone investigation of Highway 101 from East Harris Heights Road to Deer Park. The memo identifies a reduction in speed from 55 mph to 50 mph.

Attachments:

- a. ODOT Technical Memorandum – Speed Zone Investigation #13597.



Oregon

Tina Kotek, Governor

Department of Transportation

Region 3 Traffic

3500 NW Stewart Parkway
Roseburg, Oregon 97470
Phone 541.957.3536
Fax 541.672.6148

TECHNICAL MEMORANDUM

TO: Michael Kimlinger, P.E.
State Traffic/Roadway Engineer

FROM: Ray Lapke, P.E.
Region 3 Traffic Engineer

Wm. Mike Birch
Speed Zone Investigator

SUBJECT: Speed Zone Investigation #13597
Oregon Coast Hwy #9 (US 101)
200 feet northwest of Deer Park Drive (MP 354.33) to 250 feet northwest
of W Harris Heights Road (MP 355.31)
ODOT / City of Brookings



RENEWS: 12-31-2024

A speed zone investigation has been completed at the subject location and reports thereof are attached for your review and approval. This investigation was conducted in response to a request for an investigation from Anthony Baron, Public Works & Development Services Director. Anthony cites; "It can be hard to turn onto Highway 101 at Carpenterville Road and Dawson Road with the current speed set at 55. Particularly turning south onto 101 from Dawson as vehicles traveling south come onto merging traffic quite quick. Also, semi-trucks turning onto Highway 101 at Carpenterville and the truck exit at South Coast Lumber".

Section A, from 200 feet northwest of Deer Park Drive (MP 354.33) to 250 feet northwest of W Harris Heights Road (MP 355.31), is 0.98 mile in length. The roadway functional classification is urban principal arterial.

There are three intersecting streets in this section. All are paved and controlled by a STOP sign.

Horizontal alignment contains one curve. Vertical alignment is mostly level.

The spot speed data for this section yields a 50th percentile speed of 54 MPH / 85th percentile speed of 58 MPH with 31% exceeding the existing Statutory 55 MPH maximum speed limit. The 2018-2020 crash rate is 0.87 with an ADT of 6,409 vehicles.

This office recommends establishing 50 MPH zoning in this section. The recommendation was determined from OAR 734-020-0015 (2)(d). The 50th percentile speed is 35 or greater.

Section B-G, from 250 feet northwest of W Harris Heights Road (MP 355.31) to 300 feet northwest of Pedrioli Drive (MP 359.50) was not investigated.

Noted: Section A, is mostly outside of city limits. However, we used the speed zoning process for urban area since the following is allowed under OAR 734-020-0015 (2). A highway between the city limits and the UGB may be considered within the city limits if the segment has the same context and roadway character as the adjacent segment within the city limits.

RRL: WMB:

OREGON DEPARTMENT OF TRANSPORTATION State Traffic-Roadway Engineer

Report of Speed Zone Investigation

Oregon Coast Hwy #9 (US 101)

200 feet northwest of Deer Park Drive (MP 354.33) to 300 feet northwest of Pedrioli Drive (MP 359.50)

ODOT / City of Brookings

May 23, 2022

Recommendation: Rescind SZ Order No. 13411 dated March 9, 2022 and establish the following speed zoning as listed below:

Section:

Investigated	On Oregon Coast Hwy (US 101)	MP	Existing	Recommended
A	<u>From:</u> 200 feet northwest of Deer Park Drive	354.33	55 MPH (Stat.)	50 MPH <u>1/</u>
	<u>To:</u> 0.17 mile northwest of Carpenterville Hwy. (OR 255)	354.66		
	<u>From:</u> 0.17 mile northwest of Carpenterville Hwy. (OR 255)	354.66	55 MPH (Stat.)	50 MPH <u>2/</u>
	<u>To:</u> 475 feet northwest of W Harris Heights Road	355.27		
	<u>From:</u> 475 feet northwest of W Harris Heights Road	355.27	55 MPH (Stat.)	50 MPH <u>1/</u>
	<u>To:</u> 250 feet northwest of W Harris Heights Road	355.31		
Not Investigated	On Oregon Coast Hwy (US 101) / Chetco Avenue			
	<u>From:</u> 100 feet southeast of W Harris Heights Road	355.38	45 MPH	45 MPH <u>1/</u>
	<u>To:</u> 0.26 mile northwest of Parkview Drive	355.61		
	C <u>From:</u> 0.26 mile northwest of Parkview Drive	355.61	35 MPH	35 MPH <u>1/</u>
	<u>To:</u> 350 feet southeast of Crissey Circle (south conn.)	356.39		
	D <u>From:</u> 350 feet southeast of Crissey Circle (south conn.)	356.39	30 MPH	30 MPH <u>1/</u>
	<u>To:</u> 100 feet northwest of Pacific Avenue	357.06		
	E <u>From:</u> 100 feet northwest of Pacific Avenue	357.06	20 MPH	20 MPH <u>1/</u>
	<u>To:</u> 100 feet east of Alder Street	357.59		
	F <u>From:</u> 100 feet east of Alder Street	357.59	35 MPH	35 MPH <u>1/</u>
	<u>To:</u> 0.11 mile east of N Bank Chetco River Road	357.87		
	On Oregon Coast Hwy (US 101)			
	G <u>From:</u> 0.11 mile east of N Bank Chetco River Road	357.87	45 MPH	45 MPH <u>1/</u>
	<u>To:</u> 0.14 mile west of Lower Harbor Road	357.99		
	<u>From:</u> 0.14 mile west of Lower Harbor Road	357.99	45 MPH	45 MPH <u>2/</u>
	<u>To:</u> 300 feet northwest of Pedrioli Drive	359.50		

1/ ODOT - Road Authority; City of Brookings - Interested Jurisdiction2/ ODOT - Road Authority

Historical Background:

Investigation Requested by: Anthony Baron, Public Works & Development Services Director, City of Brookings
 Requested Speed: 45 MPH
 Previous Action: Established SZ Order No. 13411 dated March 9, 2022

<u>Investigation:</u>	<u>Investigated Section A</u>	<u>Not Investigated Section B-G</u>
Section Length	0.98 mile	•
50% Speed	54 MPH	•
85% Speed	58 MPH	•
2018-2020 Crash Rate*	0.87	•
2020 Average Daily Traffic	6,409	•
Context	Rural	•
Culture Type and Density	Rural	•
Horizontal Alignment	One Curve	•
Vertical Alignment	Mostly Level	•
Curve Signs & Speed Riders	None	•
Existing Posted Speed	55 MPH (Statutory)	•
Recommended Speed	50 MPH	•

*Crashes per Million Vehicle Miles

Roadway Data:

Surface	AC	•
Width	24-39 ft. (FL to FL)	•
Lanes	2	•
Parking	Not Prohibited	•
Shoulders	5-11 ft. paved, 3-10 ft. graveled	•
Intersecting Streets	3	•
Paved	3	•
Stopped	3	•
Signalized and Other	0	•
Pedestrian Activity	Low	•
Bicycle Activity	Low	•
Bicycle Lanes	0%	•
Sidewalk	0%	•
Marked Crosswalks	0	•
Enhanced Crosswalks	0	•
Transit	No	•

Crash Data:

Study Period	1/1/18 - 12/31/20	•
2018-2020 Total Crashes	6	•
2018-2020 Fatal K Crashes	0	•
2018-2020 Serious Injury A Crashes	0	•
2018-2020 Injury B and C Crashes	2	•
2018-2020 No Injury O Crashes	4	•
2018-2020 Section Crash Rate (R)	0.87	•
2018-2020 Comparable Crash Rate (r) $\frac{1}{1}$	1.16	•
Deviation (R-r)	0.00	•

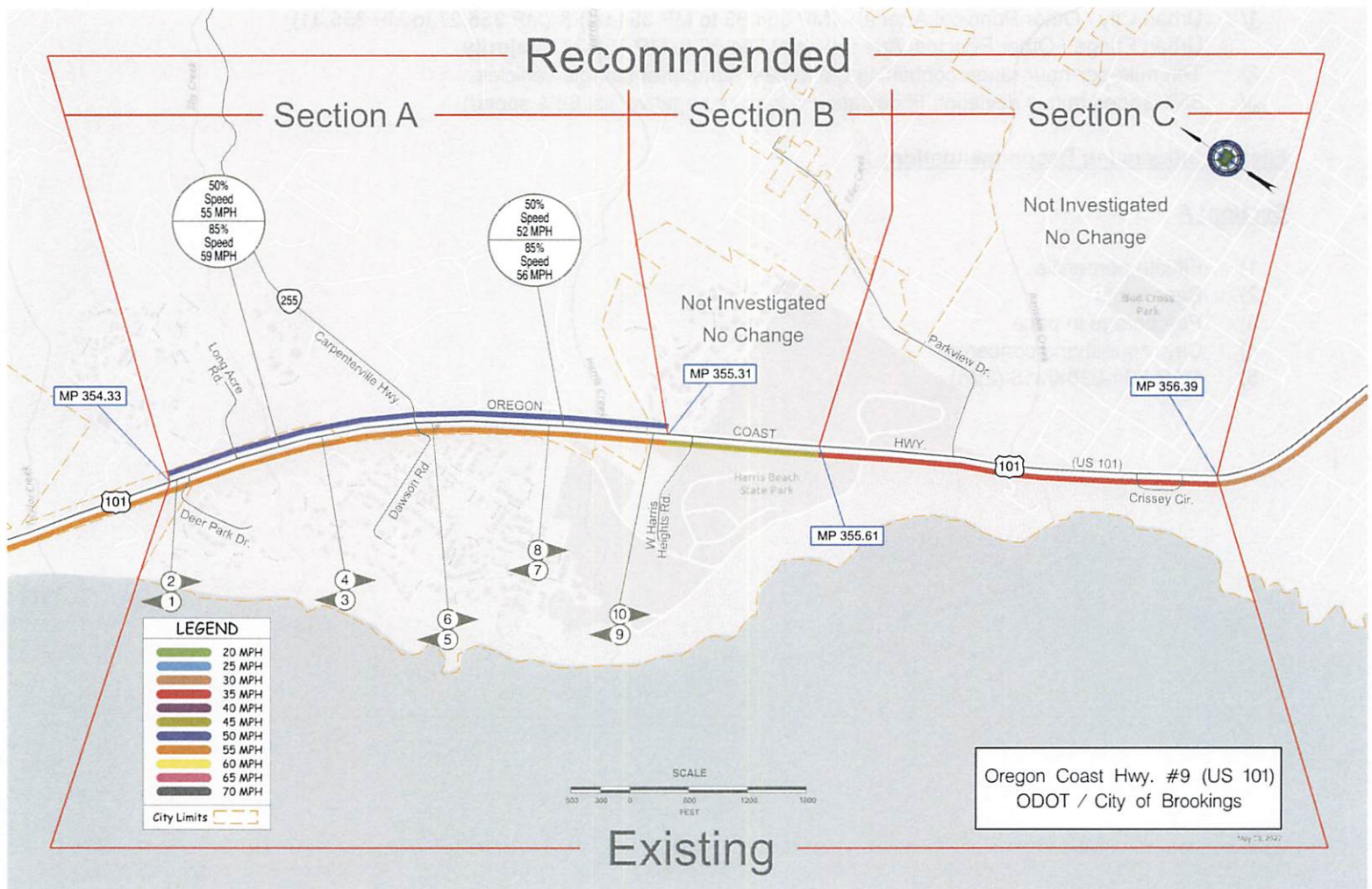
<u>Spot Speed Data:</u>	<u>Investigated Section A</u>	<u>Not Investigated Section B-G</u>
50% Speed	54 MPH	•
85% Speed	58 MPH	•
Pace Limits <u>2/</u>	49-58 MPH	•
% in Pace	77%	•
Maximum Speed	70 MPH	•
Posted Speed	55 MPH (Statutory)	•
% Exceeding Posted Speed	31%	•
Computed 85th Speed <u>3/</u>	58 MPH	•
Recommended Speed	50 MPH	•

- 1/ Urban City / Other Principal Arterial - (MP 354.33 to MP 354.66) & (MP 355.27 to MP 355.31)
Urban Fringe / Other Principal Arterial - (MP 354.66 to MP 355.27) **Majority**
- 2/ Ten mile-per-hour range containing the largest number of sample vehicles.
- 3/ 85% speed minus deviation (if deviation is zero or negative, list 85% speed)

Factors Influencing Recommendation:

Section: A

- 1) Fiftieth percentile
- 2) Pace limits
- 3) Percentage in pace
- 4) City request and concerns
- 5) OAR 734-020-0015 (2)(d)



Typical Views
Oregon Coast Hwy #9 (US 101)
200 ft. NW of Deer Park Dr. (MP 354.33) to 250 ft. NW of W Harris Heights Rd. (MP 355.31)
ODOT / City of Brookings
Image Date: April 27, 2022

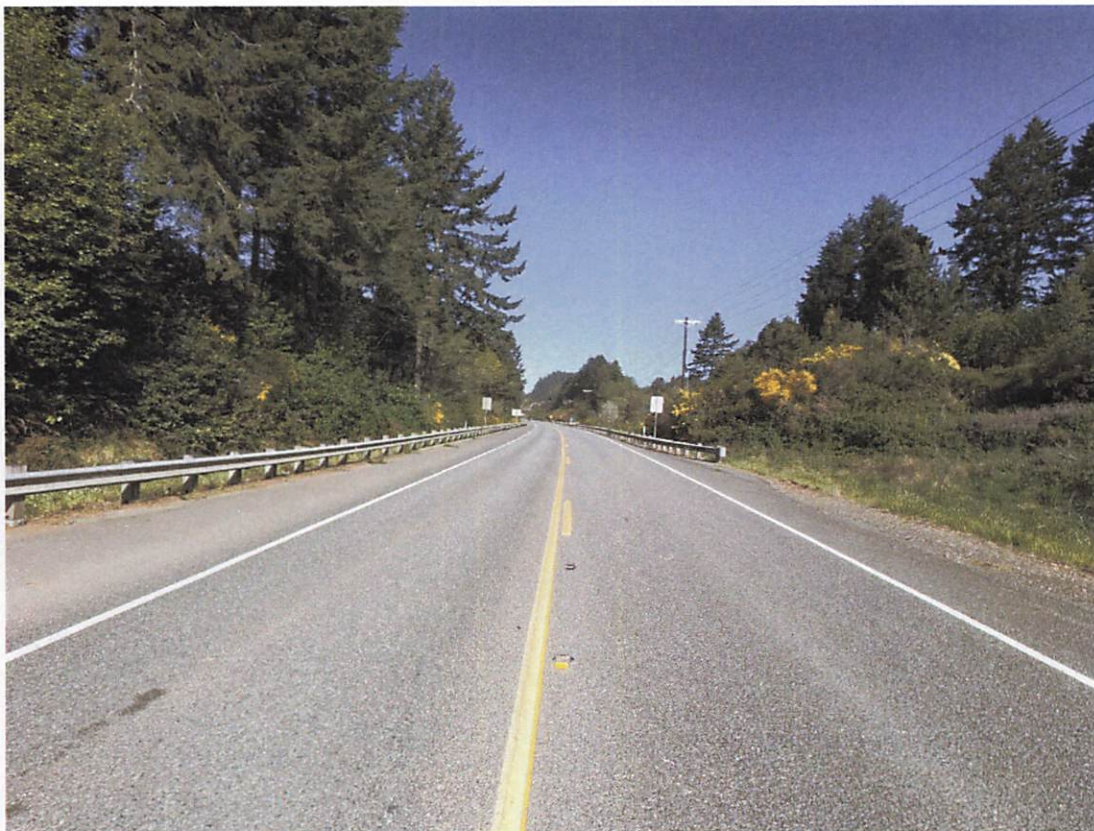


(1) Looking northbound from 125 feet northwest of Deer Park Drive.

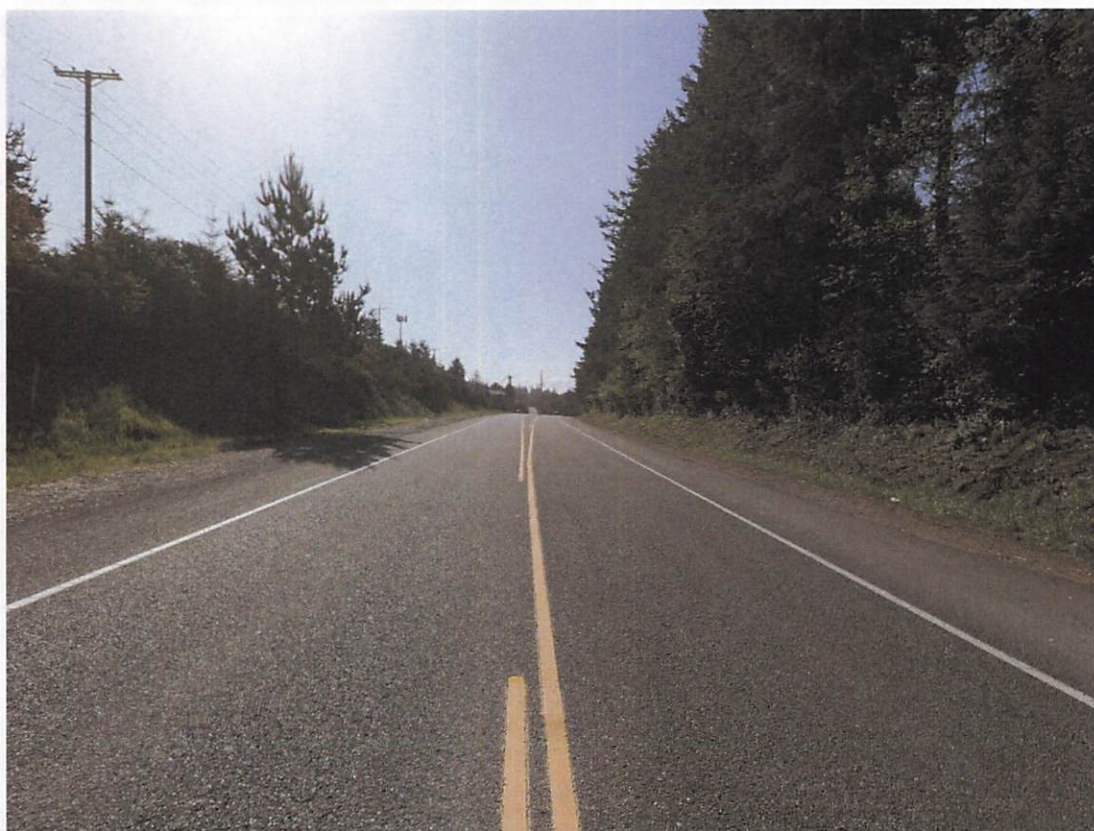


(2) Looking southbound from 125 feet northwest of Deer Park Drive.

Typical Views
Oregon Coast Hwy #9 (US 101)
200 ft. NW of Deer Park Dr. (MP 354.33) to 250 ft. NW of W Harris Heights Rd. (MP 355.31)
ODOT / City of Brookings
Image Date: April 27, 2022



(3) Looking northbound from 0.17 mile southeast Long Acre Road.

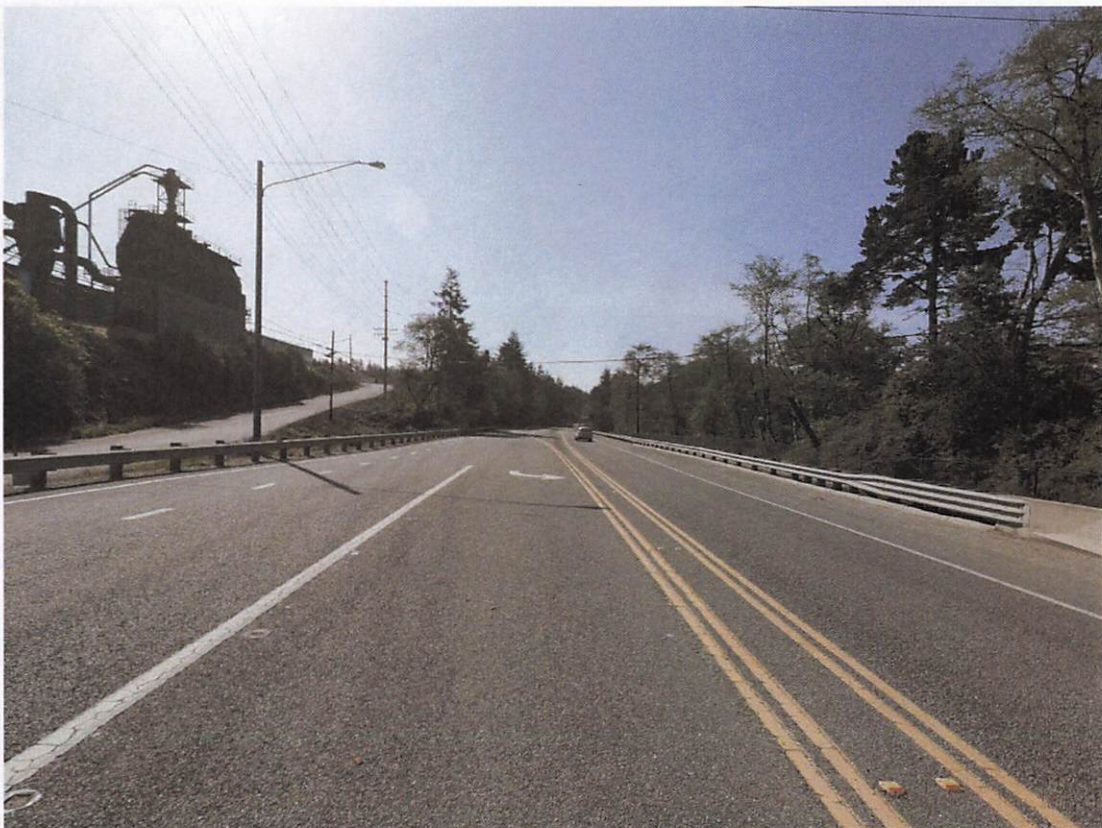


(4) Looking southbound from 0.17 mile southeast Long Acre Road.

Typical Views
Oregon Coast Hwy #9 (US 101)
200 ft. NW of Deer Park Dr. (MP 354.33) to 250 ft. NW of W Harris Heights Rd. (MP 355.31)
ODOT / City of Brookings
Image Date: April 27, 2022



(5) Looking northbound from 175 feet southeast of Carpenterville Hwy/Dawson Road.



(6) Looking southbound from 175 feet southeast of Carpenterville Hwy/Dawson Road.

Typical Views
Oregon Coast Hwy #9 (US 101)
200 ft. NW of Deer Park Dr. (MP 354.33) to 250 ft. NW of W Harris Heights Rd. (MP 355.31)
ODOT / City of Brookings
Image Date: April 27, 2022



(7) Looking northbound from 0.26 mile southeast of Carpenterville Hwy/Dawson Road.

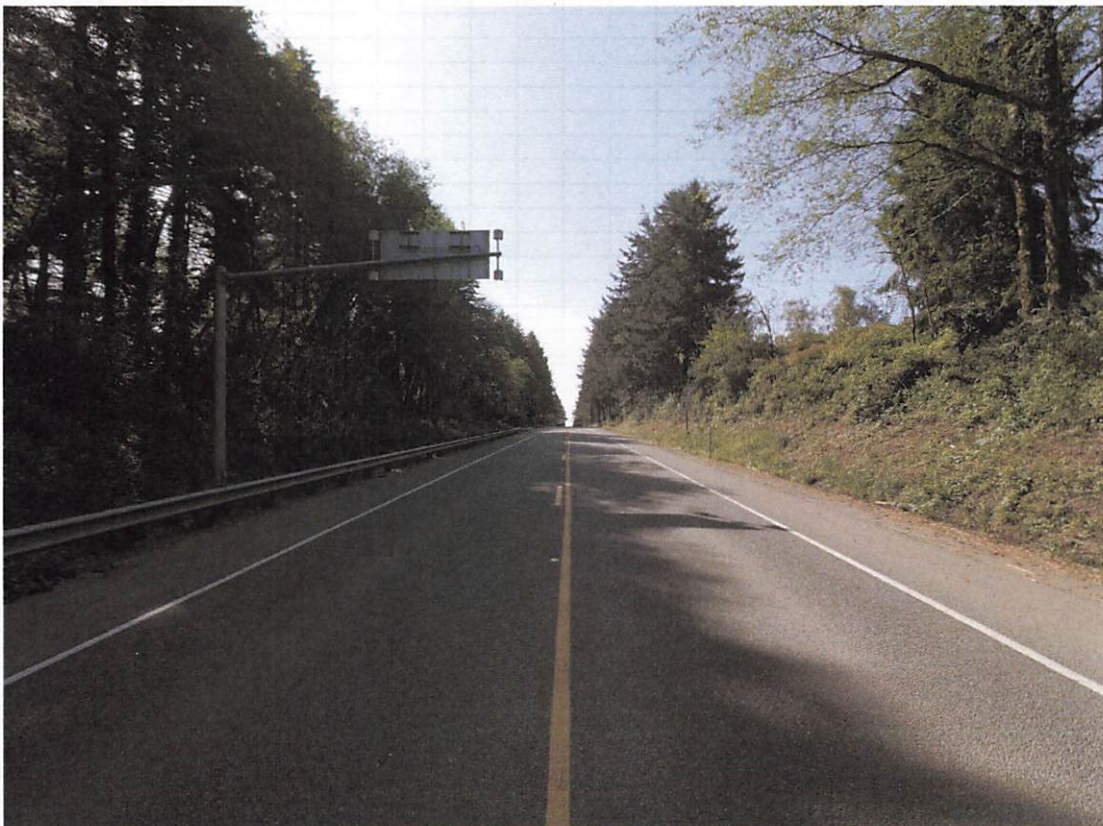


(8) Looking southbound from 0.26 mile southeast of Carpenterville Hwy/Dawson Road.

Typical Views
Oregon Coast Hwy #9 (US 101)
200 ft. NW of Deer Park Dr. (MP 354.33) to 250 ft. NW of W Harris Heights Rd. (MP 355.31)
ODOT / City of Brookings
Image Date: April 27, 2022



(9) Looking northbound from 400 feet northwest of W Harris Heights Road.



(10) Looking southbound from 400 feet northwest of W Harris Heights Road.

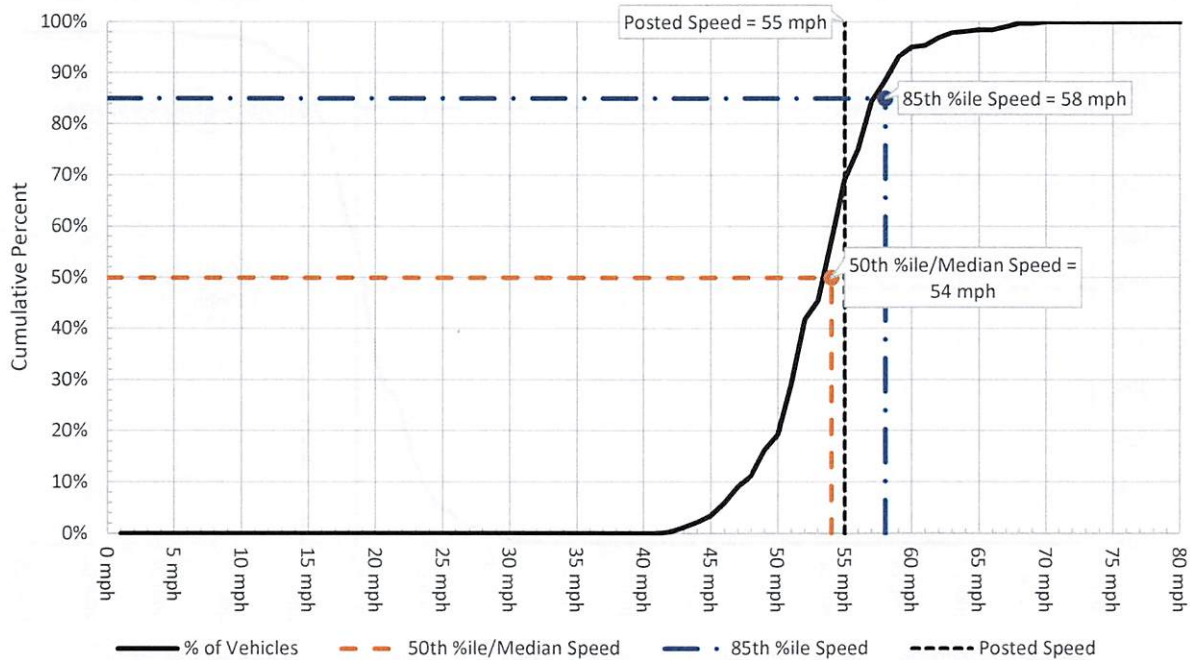
[illegible]

Date: May 23, 2022

Spot Speed Measurement Report - Corridor Summary

Roadway	Oregon Coast Hwy. #9 (US 101)	Date	April 27, 2022
City	See individual graphs for inside or outside city limits	Time	10:49 AM - 12:08 PM
County	Curry	Weather	Sunny
Location	See individual graphs for specific location.	Investigator	Mike Birch
Direction of Travel	Northbound & Southbound	Agency/Company	ODOT

Combined Direction Speed Profile



Summary Statistics (2 Spot Speed Studies)

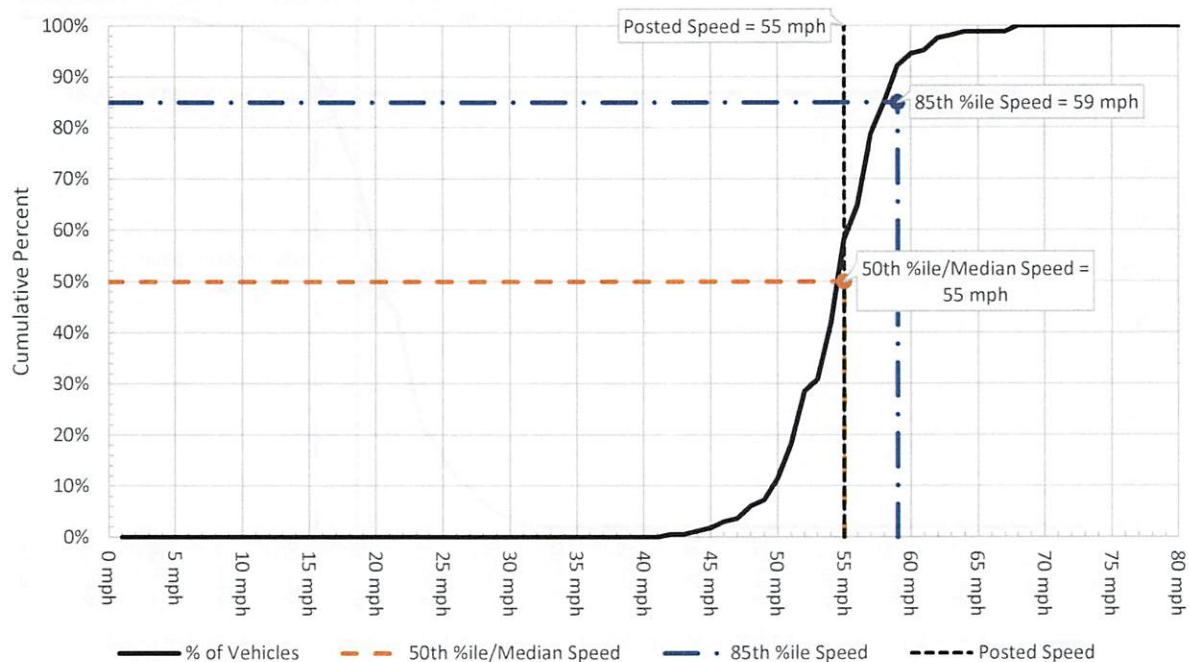
Direction	Northbound	Combined	Southbound
Total # of Vehicles	155 vehicles	321 vehicles	166 vehicles
50th %ile/Median Speed	53 mph	54 mph	54 mph
85th %ile Speed	57 mph	58 mph	58 mph
Mean Speed	53 mph	54 mph	54 mph
Standard Deviation	4.1 mph	4.5 mph	4.8 mph
Pace Limits*	49 mph - 58 mph	49 mph - 58 mph	50 mph - 59 mph
% In Pace	79%	77%	77%
Max Speed	65 mph	70 mph	70 mph
Posted Speed	55 mph	55 mph	55 mph
% Exceeding Posted Speed	29%	31%	33%

*10 mph range containing the largest number of sampled vehicles.

Spot Speed Measurement Report

Roadway	Oregon Coast Hwy. #9 (US 101)	Date	April 27, 2022
City	Brookings	Time	10:49 AM - 11:24 AM
County	Curry	Weather	Sunny
Location	450 feet SE of Long Acre Rd. (MP 354.42) (1)	Investigator	Mike Birch
Direction of Travel	Northbound & Southbound	Agency/Company	ODOT

Combined Direction Speed Profile



Summary Statistics

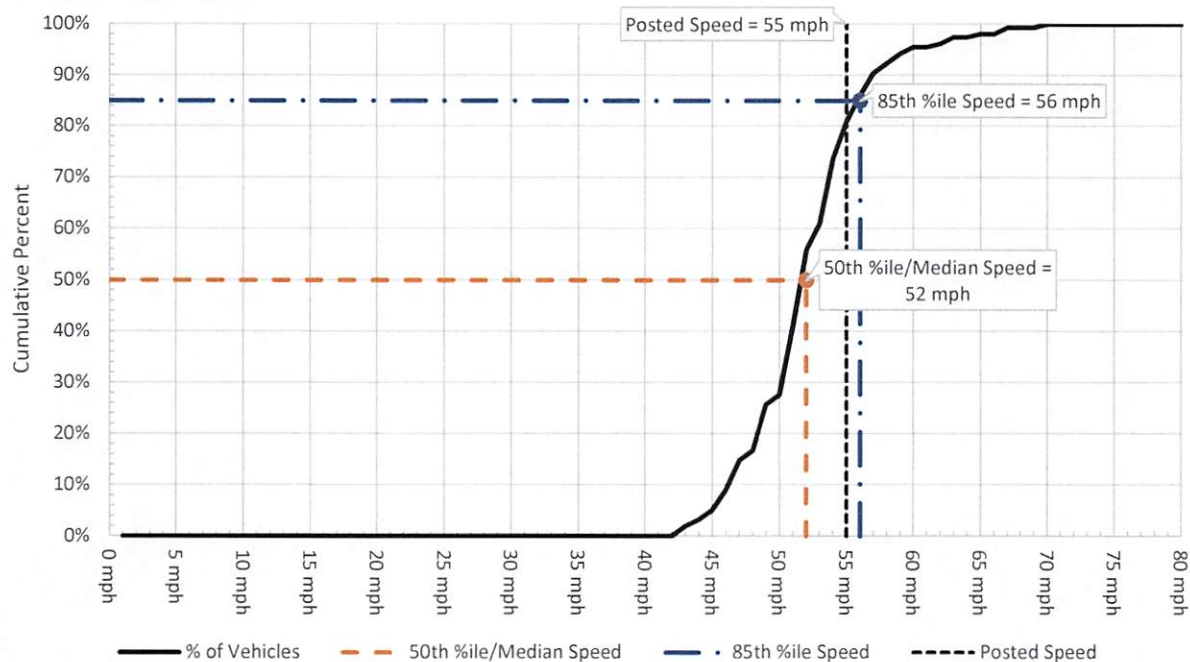
Direction	Northbound	Combined	Southbound
Total # of Vehicles	77 vehicles	165 vehicles	88 vehicles
50th %ile/Median Speed	55 mph	55 mph	55 mph
85th %ile Speed	59 mph	59 mph	58 mph
Mean Speed	55 mph	55 mph	55 mph
Standard Deviation	4 mph	4 mph	4 mph
Pace Limits*	50 mph - 59 mph	50 mph - 59 mph	50 mph - 59 mph
% In Pace	82%	85%	88%
Max Speed	63 mph	68 mph	68 mph
Posted Speed	55 mph	55 mph	55 mph
% Exceeding Posted Speed	42%	42%	42%

*10 mph range containing the largest number of sampled vehicles.

Spot Speed Measurement Report

Roadway	Oregon Coast Hwy. #9 (US 101)	Date	April 27, 2022
City	Outside City Limits	Time	11:48 AM - 12:08 PM
County	Curry	Weather	Sunny
Location	0.25 mile NW of W Harris Heights Rd. (MP 355.11) (2)	Investigator	Mike Birch
Direction of Travel	Northbound & Southbound	Agency/Company	ODOT

Combined Direction Speed Profile



Summary Statistics

Direction	Northbound	Combined	Southbound
Total # of Vehicles	78 vehicles	156 vehicles	78 vehicles
50th %ile/Median Speed	52 mph	52 mph	52 mph
85th %ile Speed	56 mph	56 mph	57 mph
Mean Speed	52 mph	52 mph	53 mph
Standard Deviation	4 mph	5 mph	5 mph
Pace Limits*	47 mph - 56 mph	47 mph - 56 mph	46 mph - 55 mph
% In Pace	82%	77%	72%
Max Speed	65 mph	70 mph	70 mph
Posted Speed	55 mph	55 mph	55 mph
% Exceeding Posted Speed	17%	19%	22%


*10 mph range containing the largest number of sampled vehicles.

CITY OF BROOKINGS

COUNCIL AGENDA REPORT

Meeting Date: August 14, 2023

Originating Dept: PW/DS


Signature (submitted by)


City Manager Approval

Subject: Airport Taxiway Sealcoating Project

Recommended Motion:

Authorize City Manager to enter into an agreement with CR Contracting in the amount of \$324,994 for the taxiway sealcoating project at the Brookings Airport, contingent on FAA grant approval.

Financial Impact:

\$324,994 of which 90%, \$292,495, would be reimbursed by an FAA grant. The match would be from the Airport Fund and/or Capital Project Reserve Fund.

Background/Discussion:

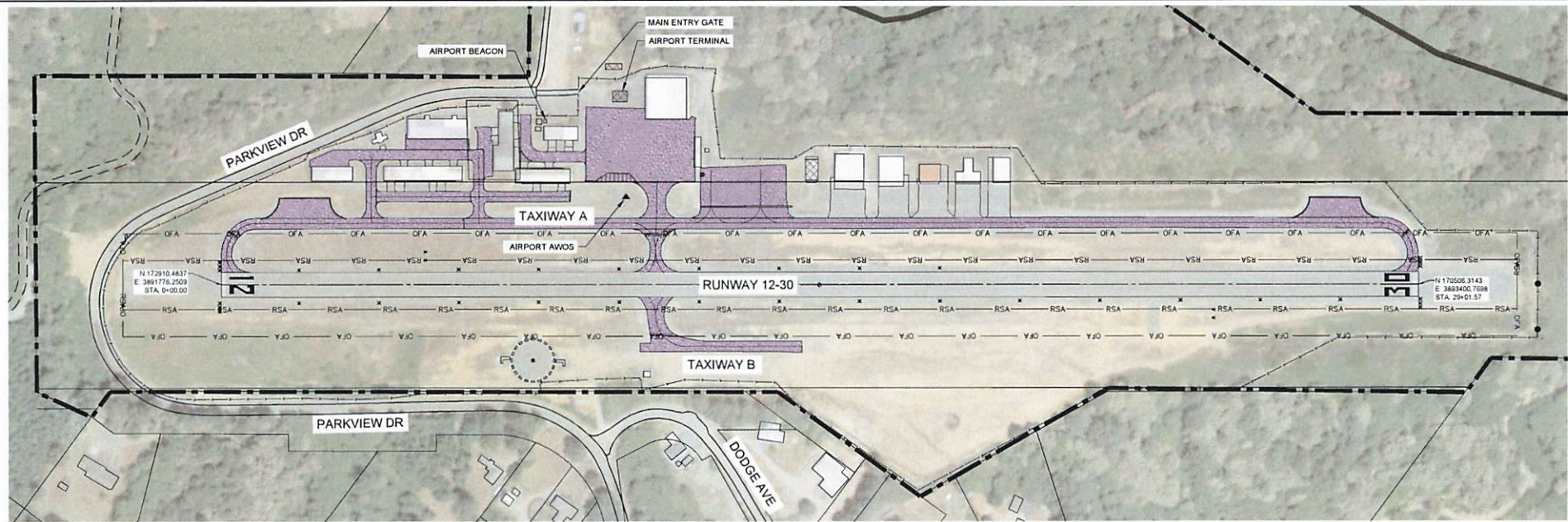
The Airport Taxiway Apron / Sealcoating project was identified as a priority project in the Airport Masterplan adopted by Council in 2022. The project includes sealcoating Taxiway A and B at the Brookings Airport. Upon approval at tonight's meeting, and pending FAA grant approval, the work is scheduled to be completed between August 24-26. We will not give notice to proceed until the FAA has given grant approval.

The City has requested a grant for 90% of the project from the Federal Aviation Administration (FAA) in the amount of \$292,495 which requires a match of \$32,499 which will be funded from the Airport Fund and/or Capital Project Reserve Fund.

The City aviation engineering firm, Century West, recommends awarding bid to CR Contracting for the base bid (\$262,883) and Alternate 1 (\$62,112) for a total of \$292,495.

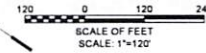
Attachments:

- a. Brookings Airport Sealcoating Plan.
- b. Quote – CR Contracting



SITE AND SURVEY CONTROL PLAN
SCALE: 1"=120'

1
G-02



LEGEND:

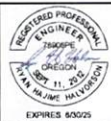
RUNWAY SAFETY AREA	— RSA —
OBSTACLE-FREE ZONE	— OFZ —
OBJECT FREE AREA	— OFA —
WORK AREA BOUNDARY	

SURVEY NOTES:

1. THE EXISTING CONDITIONS MAP BASED ON GIS.
2. THE COORDINATES SHOWN ARE BASED ON THE OREGON STATE PLANE NORTH ZONE (3601).
VERTICAL DATUM: NAVD83
3. IF SHOWN, THE LOCATION OF EXISTING UNDERGROUND UTILITIES THROUGHOUT THIS SET OF DRAWINGS ARE IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK, AND AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTORS FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.
4. FOR ACCESS TO THE SURVEY CONTROL POINTS THAT ARE LOCATED OUTSIDE OF THE CONSTRUCTION AREA, CONTRACTOR/SURVEYOR SHALL COORDINATE AND RECEIVE APPROVAL FROM THE AIRPORT BEFORE ENTRY INTO THIS AREA.

THIS PLAN SHEET IS INTENDED TO BE VIEWED IN COLOR. THE FOLLOWING COLORS SHOULD BE DISTINGUISHABLE WHEN PRINTED CORRECTLY.

RED BLUE



VERIFY SCALES
BAR IS ONE INCH ON ORIGINAL DRAWING.
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY.

NO.	DATE	BY	APPR	REVISIONS



PORTLAND OFFICE
5500 MEADOWS ROAD
SUITE 4050
LAKE OSWEGO, OR 97035
503.478.3150 OFFICE

DESIGNED BY	RHH
DRAWN BY	RHH
CHECKED BY	JAK
SCALE	AS NOTED

**CITY OF BROOKINGS
BROOKINGS AIRPORT
TAXIWAY AND APRON SURFACE SEAL PROJECT**

SITE & SURVEY CONTROL

DRAWING NO.
G-02
SHEET NO.
2 OF 19

ELECTRONIC DOCUMENT AVAILABLE UPON REQUEST

SECTION 00400
BID FORM

1.1 PROJECT

- A. Project Title: **Brookings Airport Taxiway and Apron Surface Seal Project**
1. The project consists of crack repair, pavement preparation, surface sealant application, paint removal and restriping of airport markings.
 2. The project locations include:
 - a. Brookings Airport – Taxiway A
 - b. Brookings Airport – Taxiway A1
 - c. Brookings Airport – Taxiway A2
 - d. Brookings Airport – Taxiway A3
 - e. Brookings Airport – Taxiway B
 - f. Brookings Airport – Various Taxilanes
 - g. Brookings Airport – Various Aprons
 3. Work includes traffic control, materials and workmanship to complete the project in accordance with the language contained herein.
 4. Bid Submission Location: Finance Payment Window, 898 Elk Drive, Brookings, OR
- B. Bid Submission Deadline: August 1, 2023 2:00 pm
- C. Bid Opening Time & Date: August 1, 2023 2:00 pm

Bidder's Name: C.R. CONTRACTING, LLC

Bidder's Address: 64435 Strickler Ave. Ste. 100 Bend, OR 97703

Bidder's Telephone Number: 541-306-6216

1.2 BASE BID

- A. The Undersigned is: (check one of the following and insert information requested)
1. ☒ A corporation organized and existing under the laws of the State of Oregon; or
 2. ☐ A partnership registered under the laws of the State of _____; or
 3. ☐ An individual doing business under an assumed name registered under the laws of the State of _____; or
 4. ☐ An individual doing business under his or her own name.
- B. The Undersigned agrees to be bound by the following documents:
1. Invitation to Bid
 2. Summary of Work
 3. Instructions to Bidders
 4. Bid Form
 5. First Tier Subcontractor Bid Disclosure Form
 6. Non Collusion Affidavit
 7. Responsibility Affidavit
 8. Payment Procedure
 9. Change Order Procedure
 10. Special Provisions
 11. Public Improvement Contract
 12. Addenda # NONE through _____ inclusive

1.3 OVERHEAD & PROFIT

The Bid Price includes all fees, taxes, profit, overhead, and similar items.

1.4 TIME OF COMPLETION

RD (initial) The Undersigned agrees, if awarded Contract, to fully complete it in accordance with the timeframes specified.

1.5 BIDDER'S RESIDENCY

- A. ☒ The Bidder is a resident of the State of Oregon.
- B. ☐ The Bidder is a non-resident of the State of Oregon as defined below.
- C. A non-resident of Oregon is one who has neither paid Unemployment Taxes nor Income Taxes in Oregon during the 12 calendar months immediately preceding submission of this Bid, nor has a Business Address in Oregon.
- D. Bidder's State of Residence: _____. If a non-resident, the Bidder shall indicate the State in which the Bidder resides and the Preference Discount, if any, given by that State.

1.6 BID SECURITY

Accompanying herewith is Bid Security; which is not less than ten (10) percent of the total amount of the Base Bid.

1.7 BID SECURITY FORFEITURE

The Undersigned (Bidder/Contractor) further agrees that the Bid Security accompanying this Bid is left in escrow with the Owner; that the amount thereof is the measure of liquidated damages which the Owner will sustain by the failure of the Undersigned to execute and deliver the above-named Agreement and that if the Undersigned defaults in executing the Agreement then the full value of the Bid Security may, at the Owner's option, become the property of the Owner. If the Bid is not accepted within sixty (60) calendar days after the time set for the opening of the Bids or if the Undersigned executes and delivers the said Agreement within the sixty (60) day time frame the Security will be returned.

1.8 CONTRACT

The Undersigned agrees, if awarded the Contract, to deliver an executed Public Improvement Contract to the Owner within ten (10) calendar days after receiving the Contract Forms an executed Agreement.

1.9 NONCOLLUSION

The Undersigned certifies that (1) this Bid has been arrived at independently and is being submitted without collusion with, and without any agreement, understanding or planned common course of action with, any other Vendor of materials, supplies, equipment, or services to limit independent bidding or competition, and (2) the contents of this Bid have not been communicated by the Undersigned or its Employees or Agents to any Person not an Employee or Agent of the Undersigned or its Surety on any Bond furnished with the Bid and will not be communicated to such Person prior to the official opening of the Bid.

1.10 WAGE RATES

The Undersigned agrees, if awarded a Contract, that he will comply with the provisions of ORS 279C.800 - 279C.870 pertaining to the payment of prevailing rates of wage.

1.11 CONTRACTORS' REGISTRATION

As a condition to submitting this Bid, a Contractor must be registered with the Oregon Construction Contractors Board in accordance with ORS 701.035 to 701.050, and the Contractor must disclose the Registration Number.

1.12 WORKER'S COMPENSATION INSURANCE

The successful Bidder hereby certifies that, in compliance with the Worker's Compensation Law of the State of Oregon, Worker's Compensation Insurance will be provided by:

1. Name of Carrier (Not local Agent): SAIF
2. Policy Number: OR SAIF Policy 997827

1.13 BID SCHEDULE

Bid Item	Description	Spec. Section	Unit	Estimated Quantity	Unit Price	Total Cost
Schedule A - Base Bid - Surface Seal Project						
1	Mobilization (Limited to 5% of the total project cost)	C-105	LS	1	\$ 14,500.00 Fourteen Thousand Five Hundred Dollars	\$ 14,500.00
2	Temporary Traffic Control	01300	LS	1	\$ 19,366.00 Nineteen Thousand Three Hundred Sixty-Six Dollars	\$ 19,366.00
3	Runway Closure Markers (Crosses)	01300	EA	2	\$ 5,000.00 Five Thousand Dollars	\$ 10,000.00
4	Safety Plan Compliance Document	01300	LS	1	\$ 5,000.00 Five Thousand Dollars	\$ 5,000.00
5	Construction Staking	01406	LS	1	\$ 18,000.00 Eighteen Thousand Dollars	\$ 18,000.00
6	Temporary Erosion and Pollution Control	C-102	LS	1	\$ 12,500.00 Twelve Thousand Five Hundred Dollars	\$ 12,500.00
7	Surface Preparation/FOD Prevention Controls	P-100/P-101/P-608	LS	1	\$ 34,500.00 Thirty-Four Thousand Five Hundred Dollars	\$ 34,500.00
8	Pavement Marking Removal, Striping	P-620	SF	3,439	\$ 3.95 Three Dollars and Ninety-Five Cents	\$ 13,584.05
9	Crack Sealing	P-101/P-605	LF	7,563	\$ 2.50 Two Dollars and Fifty Cents	\$ 18,907.50
10	Slurry Seal, Type I	P-626	SY	12,752	\$ 7.25 Seven Dollars and Twenty-Five Cents	\$ 92,452.00
11	Pavement Marking, Striping (Single Coat Application)	P-620	SF	0	\$ 3.50 Three Dollars and Fifty Cents	\$ 0.00
12	Pavement Marking, Striping (Two Coat Application)	P-620	SF	3,439	\$ 7.00 Seven Dollars	\$ 24,073.00
Total Schedule A - Base Bid						\$ 262,882.55

Two Hundred Sixty-Two Thousand Eight Hundred Eighty-Two Dollars and Fifty-Five Cents

TOTAL BID (in writing)

C.R. CONTRACTING, LLC

Contractors Name

1. Quantities shown on the Bid Form are estimates. Contractor shall provide and be paid for actual, verified, quantities at the Bid Unit Prices.
2. Change Orders shall be the actual number of units at the Bid Unit Price.
3. Errors in the Bid Amount shall be reconciled by multiplying the Bid Unit Price times the number of units.

Additive Alternate 1 - Slurry Seal

Additive alternative bid items will be awarded individually. Each line item shall include all traffic control, signage and all materials, labor and equipment needed to produce a complete function product in conformance with applicable project drawings and specifications.

Bid Item	Description	Spec. Section	Unit	Estimated Quantity	Unit Price	Total Cost
Schedule B - Additive Alternate 1 - Slurry Seal						

1	Pavement Marking Removal, Striping	P-620	SF	432	\$ 3.95 Three Dollars and Ninety-Five Cents	\$ 1,706.40
2	Slurry Seal, Type I (Alternative 1 Area)	P-626	SY	7,708	\$ 7.25 Seven Dollars and Twenty-Five Cents	\$ 55,883.00
3	Pavement Marking, Striping (Single Coat Application)	P-620	SF	428	\$ 3.50 Three Dollars and Fifty Cents	\$ 1,498.00
4	Pavement Marking, Striping (Two Coat Application)	P-620	SF	432	\$ 7.00 Seven Dollars	\$ 3,024.00
Total Schedule B – Additive Alternate 1 \$ 62,111.40						

Sixty-Two Thousand One Hundred Eleven Dollars and Forty Cents

TOTAL BID (in writing)

C.R. CONTRACTING, LLC

Contractors Name

1. Quantities shown on the Bid Form are estimates. Contractor shall provide and be paid for actual, verified, quantities at the Bid Unit Prices.
2. Change Orders shall be the actual number of units at the Bid Unit Price.
3. Errors in the Bid Amount shall be reconciled by multiplying the Bid Unit Price times the number of units.

Additive Alternate 2 – Fog Seal

Additive alternative bid items will be awarded individually. Each line item shall include all traffic control, signage and all materials, labor and equipment needed to produce a complete function product in conformance with applicable project drawings and specifications.

Bid Item	Description	Spec. Section	Unit	Estimated Quantity	Unit Price	Total Cost
Schedule C – Additive Alternate 2 - Fog Seal						
1	Pavement Marking Removal, Striping	P-620	SF	0	\$ 3.95 Three Dollars and Ninety-Five Cents	\$0.00
2	Asphalt Surface Fog Seal Treatment (Alternative 2 Area)	P-608	SY	10,586	\$ 5.50 Five Dollars and Fifty Cents	\$ 58,223.00
3	Pavement Marking, Striping (Single Coat Application)	P-620	SF	0	\$ 3.50 Three Dollars and Fifty Cents	\$0.00
4	Pavement Marking, Striping (Two Coat Application)	P-620	SF	860	\$ 7.00 Seven Dollars	\$ 6,020.00
Total Schedule C - Additive Alternate 2 \$ 64,243.00						

Sixty-Four Thousand Two Hundred Forty-Three Dollars

TOTAL BID (in writing)

C.R. CONTRACTING, LLC

Contractors Name

1. Quantities shown on the Bid Form are estimates. Contractor shall provide and be paid for actual, verified, quantities at the Bid Unit Prices.
2. Change Orders shall be the actual number of units at the Bid Unit Price.
3. Errors in the Bid Amount shall be reconciled by multiplying the Bid Unit Price times the number of units.

1.14 COMPLETED ATTACHMENT(S) TO RETURN WITH THIS BID

- A. Bid Security
- B. First Tier Subcontractor Disclosure form
- C. Non Collusion Affidavit
- D. Responsibility Affidavit
- E. **Federal Contract Provisions – A5 – Certification of Compliance with FAA Buy American Preference**
- F. **Federal Contract Provisions – A22 – Certification of Bidder Regarding Tax Delinquency and Felony Convictions**

1.15 SIGNATURES


Name of Firm: C.R. CONTRACTING, LLC

By: _____
(Sole Individual)

or

By: _____
(Partner)

or

By: Russell Davis 
(Authorized Officer of Corporation)

Attested By: Devin McAllister 
(Secretary of Corporation)

Phone number: 541-306-6216 Registered Classification: Commercial General Contractor Level 2
Residential General Contractor

Contractor's Registration Number: 174967 Expiration date: 4/1/2025

Employer's Tax ID: 20-0906340 Submitted on July 28th, 2023


END OF BID FORM

CITY OF BROOKINGS


COUNCIL AGENDA REPORT

Meeting Date: August 14, 2023

Originating Dept: PW/DS



Signature (submitted by)



City Manager Approval

Subject: Wastewater Pump Station Repairs

Recommended Motion:

Authorize City Manager to enter into an agreement with MJ Glazebrook Construction in the amount of \$66,927 for Wastewater Pump Station Repairs

Financial Impact:

\$66,927 funded from Wastewater System Replacement Fund.

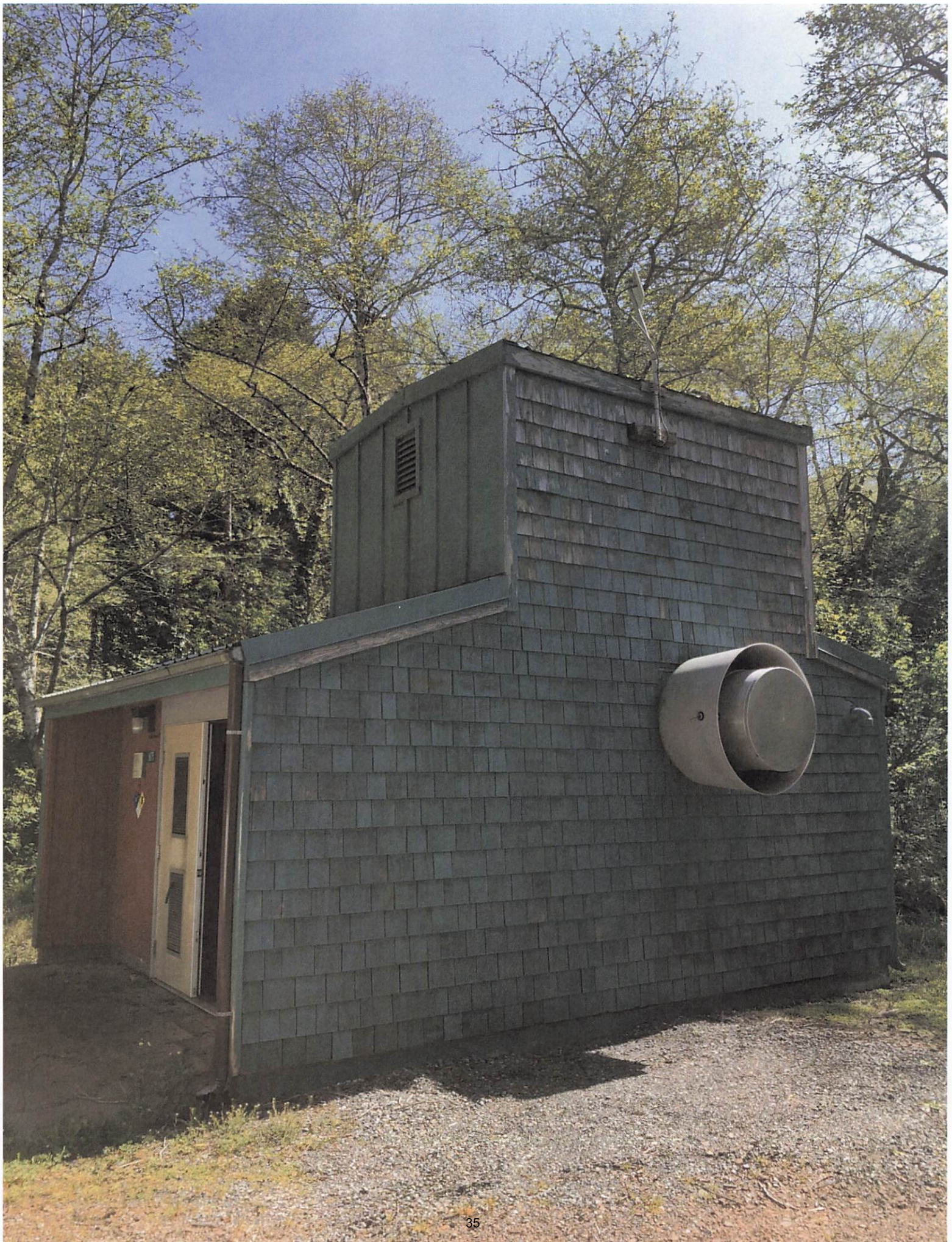
Background/Discussion:

The project includes roofing, siding and painting repairs on Dawson Tract (DT) Pump Station 1 & 4 as well as repairs to the pump station at Constitution Way. We recently completed the above ground fuel tank project on DT 1 & 4 and are now looking to complete the repairs needed on the buildings.

MJ Glazebrook Construction was the lone respondent to requests for bids. We contacted two other contractors. One did site visits. Both chose not to submit bids. Staff recommends awarding to MJ Glazebrook Construction.

Attachments:

- a. Pump station photos
- b. Quote – MJ Glazebrook Construction







M & J Glazebrook Construction

P.O Box 2763
 Brookings Or 97415
 OCCB# 190409 / MDI# 1970MDI
 541-661-3895

Estimate

DATE	ESTIMATE NO.
6/30/2023	303

NAME / ADDRESS
City of Brookings

PROJECT

ITEM	DESCRIPTION	QTY	RATE	TOTAL
	Deer Park			
Material	Allura siding	50	16.0886	804.43
Material	2x4x8 primed cedar	7	63.23857	442.67
Material	2x8x8	3	139.72667	419.18
Material	2x6x12	7	129.13286	903.93
Material	2x8x20	7	279.43857	1,956.07
Material	Allura soffitt	4	57.4875	229.95
Material	2x4x20	5	126.488	632.44
Material	5/8" cdx (if needed)	4	35.57	142.28
Material	Hydrogap	2	229.99	459.98
Material	vent	2	40.24	80.48
misc	disposal		250.00	250.00
Material	stainless screws (box)	2	172.49	344.98
Material	stainless nails	2	109.25	218.50
Material	paint	3	57.49	172.47
Material	caulk	16	10.33875	165.42
Labor		240	50.00	12,000.00
	Final price to be at Time and Material cost. I have allowed some rot repair. If no rot, less material or less time, price reduced.			
Estimate expires in 15 days.			TOTAL	\$19,222.78

P.O Box 2763

Brookings Or 97415

OCCB# 190409 / MDI# 1970MDI

541-661-3895

DATE	ESTIMATE NO.
7/16/2023	304

NAME / ADDRESS
City of Brookings- Multi use path

				PROJECT
ITEM	DESCRIPTION	QTY	RATE	TOTAL
Material	1x3x20 pc	2	51.75	103.50
Material	2x4x8 pc	15	63.25	948.75
Material	2x4x10	1	69.58	69.58
Material	2x4x12 pc	1	83.49	83.49
Material	2x4x20 pc	4	126.50	506.00
Material	2x8x8 pc	13	139.72538	1,816.43
Material	2x8x12 pc	3	184.57667	553.73
Material	2x8x20 pc	4	280.14	1,120.56
Material	Allura Soffitt	4	51.75	207.00
Material	gable vent	2	40.24	80.48
Material	htdragap	3	229.99	689.97
Material	Stainless Screws	3	172.49	517.47
Material	stainless nails	3	109.25	327.75
misc	vents	2	80.49	160.98
Material	Allura 8-1/4"	153	16.10	2,463.30
Material	5/8 CDX (If needed)	4	35.57	142.28
Material	2x6x8 pt	3	13.79	41.37
Material	2x6x10 pt	1	17.24	17.24
Material	corrugated metal roofing	1	36.80	36.80
misc	Gutters	58	10.35	600.30
misc	downspouts	40	10.35	414.00
Material	paint	5	57.488	287.44
misc	caulk	24	10.33833	248.12
Labor		450	50.00	22,500.00
Estimate expires in 15 days.			TOTAL	\$33,936.54

M & J Glazebrook Construction LLC

P.O Box 2763

Brookings Or 97415

OCCB# 240816/ MDI# 1970MDI

541-661-3895

Estimate

DATE	ESTIMATE NO.
7/27/2023	305

NAME / ADDRESS
City of Brookings- Constitution

PROJECT

ITEM	DESCRIPTION	QTY	RATE	TOTAL
Material	2x6x10	2	139.15	278.30
Material	2x6x12	2	143.75	287.50
Material	2x4x8	13	63.24	822.12
Material	2x4x10	6	69.58	417.48
Material	5/8 sheathing	14	40.00	560.00
Material	hydrogap	1	229.99	229.99
Material	drip edge	5	13.80	69.00
Material	shingles	5	49.99	249.95
Material	felt	1	38.00	38.00
Material	cap	2	74.50	149.00
misc	gutters	22	10.35	227.70
misc	downspout	20	10.35	207.00
misc	set up charge	1	175.00	175.00
Material	stainless screw	2	195.50	391.00
Material	stainless nails		150.00	150.00
Material	gable vent	2	40.24	80.48
Material	caulk	12	10.34	124.08
misc	disposal		300.00	300.00
Material	paint	3	74.74	224.22
Material	stainless flashing	7	25.00	175.00
Material	Allura plank	38	16.09	611.42
Labor		160	50.00	8,000.00

Estimate expires 15 days from receipt.

TOTAL \$13,767.24

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/23	07/06/2023	90218	5908	Amazon Capital Services	49-00-2005	53.53
07/23	07/06/2023	90219	5438	B&H Photo-Video	10-00-2005	4,769.66
07/23	07/06/2023	90220	313	Brookings Vol Firefighters	10-00-2005	2,250.00
07/23	07/06/2023	90221	715	Budge McHugh Supply	20-00-2005	2,458.68
07/23	07/06/2023	90222	5567	CAL/OR Insurance Agency	30-00-2005	683.33
07/23	07/06/2023	90223	6031	Cascade Home Center	10-00-2005	1,042.37
07/23	07/06/2023	90224	528	Caselle, Inc	25-00-2005	15,857.00
07/23	07/06/2023	90225	5822	Chaves Consulting Inc	49-00-2005	370.20
07/23	07/06/2023	90226	3834	Clean Sweep Janitorial Service	10-00-2005	1,992.00
07/23	07/06/2023	90227	5827	Coastal Investments LLC	10-00-2005	960.00
07/23	07/06/2023	90228	1745	Coastal Paper & Supply, Inc	10-00-2005	1,035.48
07/23	07/06/2023	90229	5939	Country Media Inc	25-00-2005	1,251.00
07/23	07/06/2023	90230	5804	Early Management Team Inc	50-00-2005	2,000.00
07/23	07/06/2023	90231	5432	First Community Credit Union	25-00-2005	4,662.00
07/23	07/06/2023	90232	6097	GP Energy	10-00-2005	4,009.17
07/23	07/06/2023	90233	6189	Connie Houston	20-00-2005	500.00
07/23	07/06/2023	90234	5754	iFocus Consulting Inc	10-00-2005	19,500.00
07/23	07/06/2023	90235	202	League of Oregon Cities	10-00-2005	6,112.34
07/23	07/06/2023	90236	5660	Leathers & Associates Inc	50-00-2005	244,382.53
07/23	07/06/2023	90237	328	Les Schwab Tire Center	10-00-2005	98.99
07/23	07/06/2023	90238	4269	Gary Milliman	10-00-2005	325.00
07/23	07/06/2023	90239	5936	Northwest Insurance Group Inc	33-00-2005	3,257.00
07/23	07/06/2023	90240	4324	OGFOA	10-00-2005	120.00
07/23	07/06/2023	90241	4781	OHA Cashier	50-00-2005	4,150.00
07/23	07/06/2023	90242	6167	Paragon Property Management	10-00-2005	2,000.00
07/23	07/06/2023	90243	4	Noah Kelly	10-00-2005	422.00
07/23	07/06/2023	90244	6022	Philadelphia Insurance Companies	10-00-2005	301.00
07/23	07/06/2023	90245	866	Pitney Bowes Global Financial , LLC	10-00-2005	144.93
07/23	07/06/2023	90246	4992	Police Legal Sciences, Inc	10-00-2005	1,280.00
07/23	07/06/2023	90247	322	Postmaster	25-00-2005	1,075.00
07/23	07/06/2023	90248	207	Quill Corporation	10-00-2005	395.17
07/23	07/06/2023	90249	6094	SAIF Corporation	10-00-2005	68,939.86
07/23	07/06/2023	90250	6203	Salmon Run Ladies Golf Club	61-00-2005	100.00
07/23	07/06/2023	90251	6206	Ultra Bright Lightz	10-00-2005	265.93
07/23	07/06/2023	90252	4542	Umpqua Bank	45-00-2005	5,322.00
07/23	07/06/2023	90253	5223	WesTek Marketing LLC	30-00-2005	2,628.60
07/23	07/06/2023	90254	6136	Western Display Fireworks LTD	32-00-2005	15,000.00
07/23	07/13/2023	90255	5876	Advanced Reporting LLC	25-00-2005	188.00
07/23	07/13/2023	90256	5908	Amazon Capital Services	10-00-2005	44.98
07/23	07/13/2023	90257	4734	Aramark Uniform Services	10-00-2005	120.00
07/23	07/13/2023	90258	6121	AutoZone Inc	10-00-2005	13.38
07/23	07/13/2023	90259	6209	Beyea, Russell	15-00-2005	96.00
07/23	07/13/2023	90260	4939	Bi - Mart Corporation	10-00-2005	214.16
07/23	07/13/2023	90261	2407	Blue Star Gas	10-00-2005	7,669.27
07/23	07/13/2023	90262	6116	Brookings Chrysler Dodge Jeep Ram	20-00-2005	1,006.28
07/23	07/13/2023	90263	5048	Brookings Harbor Medical Center	10-00-2005	150.00
07/23	07/13/2023	90264	5070	Canon Solutions America	10-00-2005	49.32
07/23	07/13/2023	90265	5842	Century West Engineering Corp	33-00-2005	2,582.00
07/23	07/13/2023	90266	5952	Chetco Auto Marine & Industrial Supply	10-00-2005	430.24
07/23	07/13/2023	90267	3834	Clean Sweep Janitorial Service	25-00-2005	175.00
07/23	07/13/2023	90268	4882	Coastal Heating & Air	10-00-2005	135.00
07/23	07/13/2023	90269	6205	James Crafton	15-00-2005	25.00
07/23	07/13/2023	90270	284	Day Management Corp	30-00-2005	994.32

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/23	07/13/2023	90271	371	DEQ - CRIS	25-00-2005	301.24
07/23	07/13/2023	90272	749	Emerald Pool & Patio	10-00-2005	113.82
07/23	07/13/2023	90273	5951	Executech Utah LLC	49-00-2005	30.35
07/23	07/13/2023	90274	153	Ferrellgas	20-00-2005	539.37
07/23	07/13/2023	90275	5004	Galls LLC	10-00-2005	70.56
07/23	07/13/2023	90276	6207	Gear 911 Specialties Inc	10-00-2005	2,077.55
07/23	07/13/2023	90277	269	Grainger	15-00-2005	2,504.30
07/23	07/13/2023	90278	139	Harbor Logging Supply	20-00-2005	245.50
07/23	07/13/2023	90279	6030	Hartwick Automotive LLC	10-00-2005	75.39
07/23	07/13/2023	90280	5858	Jacobs Engineering Group Inc	25-00-2005	123,266.75
07/23	07/13/2023	90281	6065	Local Government Law Group PC	10-00-2005	5,746.50
07/23	07/13/2023	90282	5892	Metro Overhead Door Inc	25-00-2005	39.00
07/23	07/13/2023	90283	3159	NorthCoast Health Screening	10-00-2005	230.00
07/23	07/13/2023	90284	6202	Oregon Water Resources Dept	20-00-2005	1,234.56
07/23	07/13/2023	90285	4	Machell Carroll	10-00-2005	136.00
07/23	07/13/2023	90286	1251	Performance Promotions	10-00-2005	1,351.54
07/23	07/13/2023	90287	207	Quill Corporation	10-00-2005	328.86
07/23	07/13/2023	90288	380	Stadelman Electric Inc	10-00-2005	1,417.53
07/23	07/13/2023	90289	6208	Summit Water Resources LLC	20-00-2005	1,863.26
07/23	07/13/2023	90290	861	Village Express Mail Center	10-00-2005	12.51
07/23	07/13/2023	90291	169	Waste Connections Inc	10-00-2005	2,299.47
07/23	07/13/2023	90292	5992	Ziply Fiber	30-00-2005	322.29
07/23	07/20/2023	90293	4859	Brookings Harbor Garden Club	10-00-2005	1,500.00
07/23	07/20/2023	90294	6147	Bullard Law	10-00-2005	17,741.27
07/23	07/20/2023	90295	3015	Charter Communications	30-00-2005	448.50
07/23	07/20/2023	90296	5313	City of Brookings	10-00-2005	359.21
07/23	07/20/2023	90297	3834	Clean Sweep Janitorial Service	10-00-2005	150.00
07/23	07/20/2023	90298	5874	Cumulus Global	49-00-2005	24.00
07/23	07/20/2023	90299	749	Emerald Pool & Patio	10-00-2005	2,488.78
07/23	07/20/2023	90300	6097	GP Energy	10-00-2005	2,738.34
07/23	07/20/2023	90301	6030	Hartwick Automotive LLC	10-00-2005	588.04
07/23	07/20/2023	90302	6211	Motion & Flow Control Products Inc	25-00-2005	987.36
07/23	07/20/2023	90303	5696	Oregon Business Forms Inc	20-00-2005	298.72
07/23	07/20/2023	90304	4	Alexus Miller	10-00-2005	473.00
07/23	07/20/2023	90305	4	Tyler Greiner	10-00-2005	193.00
07/23	07/20/2023	90306	6210	Palak Patel, MD	10-00-2005	75.00
07/23	07/20/2023	90307	207	Quill Corporation	10-00-2005	259.54
07/23	07/20/2023	90308	3369	Schwabe Williamson & Wyatt PC	10-00-2005	741.00
07/23	07/20/2023	90309	5298	Sea Clear Window Cleaning	10-00-2005	1,730.00
07/23	07/20/2023	90310	3499	Simplot Grower Solutions	15-00-2005	801.20
07/23	07/20/2023	90311	380	Stadelman Electric Inc	33-00-2005	2,419.08
07/23	07/20/2023	90312	797	Town & Country Animal Clinic	61-00-2005	204.00
07/23	07/20/2023	90313	5174	Travel Information Council	10-00-2005	167.00
07/23	07/20/2023	90314	4220	Woof's Dog Bakery	61-00-2005	63.99
07/23	07/20/2023	90315	5992	Ziply Fiber	25-00-2005	1,053.10
07/23	07/27/2023	90316	5070	Canon Solutions America	10-00-2005	482.54
07/23	07/27/2023	90317	1373	Cascade Fire Equipment	10-00-2005	1,598.06
07/23	07/27/2023	90318	3015	Charter Communications	10-00-2005	82.23
07/23	07/27/2023	90319	6212	Sarah Michelle Chavez	10-00-2005	100.00
07/23	07/27/2023	90320	182	Coos-Curry Electric	10-00-2005	11,398.73
07/23	07/27/2023	90321	4746	Curry County Treasurer	10-00-2005	288.00
07/23	07/27/2023	90322	4534	Daily Journal of Commerce Oregon	33-00-2005	811.80
07/23	07/27/2023	90323	317	DCBS - Fiscal Services	10-00-2005	944.16
07/23	07/27/2023	90324	298	Freeman Rock, Inc	10-00-2005	404.50
07/23	07/27/2023	90325	6184	HCI Industrial & Marine Coating Inc	52-00-2005	106,208.70
07/23	07/27/2023	90326	4171	In-Motion Graphics	10-00-2005	416.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
07/23	07/27/2023	90327	4980	iSecure	10-00-2005	33.00
07/23	07/27/2023	90328	5860	Lane Council of Governments	10-00-2005	1,242.00
07/23	07/27/2023	90329	4981	McLennan Excavation, Inc	52-00-2005	36,618.95
07/23	07/27/2023	90330	4487	Net Assets Corporation	10-00-2005	330.00
07/23	07/27/2023	90331	3789	Oak Street Health Care Center	10-00-2005	150.00
07/23	07/27/2023	90332	5008	Online Information Services	10-00-2005	133.92
07/23	07/27/2023	90333	5155	Oregon Department of Revenue	10-00-2005	802.50
07/23	07/27/2023	90334	5703	PacWest Machinery	15-00-2005	77.43
07/23	07/27/2023	90335	4	Timothy Mellen	10-00-2005	244.00
07/23	07/27/2023	90336	4	Noelle Taylor	10-00-2005	258.00
07/23	07/27/2023	90337	4	Wild Rivers Film Festival	10-00-2005	319.00
07/23	07/27/2023	90338	6074	Michael Pereda	10-00-2005	1,473.50
07/23	07/27/2023	90339	5101	Pitney Bowes Reserve Acct	10-00-2005	500.00
07/23	07/27/2023	90340	5851	Quinn's Well Pump & Filtration Service	33-00-2005	187.00
07/23	07/27/2023	90341	3	Marilyn Busch Realty & Prop Mngmnt	20-00-2005	300.00
07/23	07/27/2023	90342	6213	RSR Group Inc	10-00-2005	5,684.54
07/23	07/27/2023	90343	861	Village Express Mail Center	10-00-2005	8.22
Grand Totals:						<u><u>784,414.98</u></u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

City of Brookings

URBAN RENEWAL AGENCY MEETING MINUTES

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Monday, June 26, 2023

Call to Order

Chair Hedenskog called the meeting to order at 8:00 PM

Roll Call

Agency Present: Chair Ron Hedenskog, Directors Isaac Hodges, Andy Martin, and Ed Schrieber; a quorum present

Absent: Director Michelle Morosky

Staff present: City Manager Janell Howard, PWDS Director Anthony Baron, and PWDS Deputy Director Lauri Ziemer

Media Present: 1

Others Present: 0

Consent Calendar

1. Approve Urban Renewal meeting minutes for June 12, 2023

Chair Hedenskog moved, Director Hodges seconded, and Agency voted unanimously to approve the Consent Calendar.

Staff Reports

1. Chetco Avenue Enhancements - Traffic Study Award

Tony Baron presented the staff report

Director Hodges moved, Director Martin seconded, and Agency voted unanimously to authorize expenditure of Urban Renewal funds for Kittelson & Associates in the amount of \$28,487 to perform a traffic study of Chetco Avenue from Alder Street to Pacific Avenue.

2. Façade Improvement Program

Tony Baron presented the staff report

Agency discussed. **Chair Hedenskog moved Director Martin seconded, and Agency voted unanimously** to authorize staff to revise the criteria for the Façade Improvement Program as listed in the staff report.

3. Alder Street Parking Lot

Tony Baron presented the staff report

Agency discussed if project should be done now rather than have to do in future and questioned if it accomplished providing parking for the downtown area. **Director Hodges moved, Chair Hedenskog seconded, to authorize City Manager to pursue development of the Alder Street Parking Lot project and bring bids back for approval.** Council discussed. **With a vote of two to two, Director Martin and Schreiber voting nay, the motion failed.**

Agency Remarks

Chair Hedenskog asked about the agreement with Dr. Rush for the Rush Building parking lot, was advised that staff is researching the history and renewing agreement terms.

Adjournment

Chair Hedenskog moved, Director Schrieber seconded and Agency voted unanimously to adjourn the meeting at 8:45 PM.

Adjournment

Chair Hedenskog moved, Director Schrieber seconded and Agency voted unanimously to adjourn the meeting at 8:45 PM.

Respectfully submitted:

ATTESTED:
this 14th day of August, 2023:

Ron Hedenskog, URA Chair

Janell K. Howard, City Manager

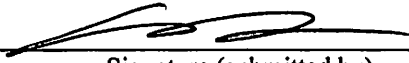

CITY OF BROOKINGS

URBAN RENEWAL AGENCY

AGENDA REPORT

Meeting Date: August 14, 2023

Originating Dept: PWDS


Signature (submitted by)

Executive Director Approval

Subject: Urban Renewal 2023 Sidewalk Repair project

Recommended Motion:

Authorize City Manager to enter into an agreement with Klinefelter Contracting in the amount of \$80,815 for the Urban Renewal District 2023 Sidewalk Repair project.

Financial Impact:

\$80,815 from Urban Renewal Funds.

Background/Discussion:

The project set to begin construction Late August, early September and includes demo and replacement of curbs, gutters, sidewalks, ADA ramps and driveway approaches in various locations downtown.

This project was estimated to cost approximately \$86,500. We requested bids from a total of four contractors. Two were non responsive. Staff recommends awarding contract to Klinefelter Contracting, the lowest qualified bidder at \$80,815. This will be funded from Urban Renewal Funds, budgeted in FY 2023-24.

Bidders	Bid
Klinefelter Contracting	\$80,815
McLennan Excavation	\$87,732

Attachments:

- a. Klinefelter Bid
- b. McLennan Bid



Gaylord Klinefelter Con. OR CCB 200803, CA RK Tractor
Ser. CA LIC. 974344, DIR 10000552576
97993 Olsen LN.
OR
(541)469-6068
rkbub@hotmail.com

ADDRESS

City of Brookings
URA Sidewalks Repairs
2023/2024

Estimate 1505

DATE 07/31/2023

ACTIVITY	QTY	RATE	AMOUNT
Lump Sum Bid construction facilities and temp controls	1	1,500.00	1,500.00
Sidewalk prep sidewalk and driveway prep	2,955	5.00	14,775.00
Concrete sidewalks	1,650	8.00	13,200.00
Curb And Gutter PREP	460	15.00	6,900.00
Curb And Gutter set up, place and finish	460	39.00	17,940.00
Driveway approach	1,350	10.00	13,500.00
ADA ramp	4	2,500.00	10,000.00
Asphalt patch lump sum	2	1,500.00	3,000.00

TOTAL \$80,815.00

Accepted By

Accepted Date



CITY OF BROOKINGS

Item	Description	Quantity	Unit	Unit Price	Total
	URA - Sidewalk Repairs 2023-24				
1	Construction Facilities and Temp Controls	1	LS	12,000.00	12,000.00
2	Sidewalk & Driveway Prep	2955	SF	4.50	13,297.50
3	5' Concrete Sidewalk	1650	SF	7.50	12,375.00
4	Curb & Gutter Prep	460	LF	23.50	10,810.00
5	Curb and Gutter	460	LF	23.50	10,810.00
6	Driveway Approach	1305	SF	8.00	10,440.00
7	Access Ramp	4	EA	2,500.00	10,000.00
8	AC Patch	2	LS	4,000.00	8,000.00
	TOTAL BID				87,132.50

The 2023-24 Urban Renewal Sidewalk Rehabilitation Project includes the replacement of damaged curb-gutter- sidewalks and ADA ramps in various locations in the downtown core area.

Hemlock - various driveway approaches and sidewalk replacement on both sides between Wharf & Fern

Cottage - North side entry driveway into Rogue Credit Union

Cottage & Mill Intersection - ADA ramps

Mill - Driveway approach into Cascade Lumber Yard and into building

Railroad & Mill - ADA Ramp at west corner (Cascade Lumber Yard Building)

Chetco Avenue - Sidewalk panel replacement in various locations

ALL DEMO INCLUDED - DUMPED @ UPPER YARD

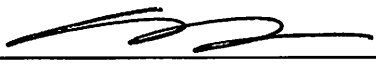
CITY OF BROOKINGS

URBAN RENEWAL AGENCY

AGENDA REPORT

Meeting Date: August 14, 2023

Originating Dept: PWDS


Signature (submitted by)


Executive Director Approval

Subject: Alder Street Parking Lot

Recommended Motion:

Direct City Manager to pursue bids from individual contractors for the Alder Street Parking Lot project.

Financial Impact:

\$130,000 to \$150,000 from Urban Renewal Funds.

Background/Discussion:

The Alder Street Parking Lot was identified as a priority in the 2017 Downtown Master Plan update. The project includes installing curb gutter and sidewalk as well as paving and striping a strip of land along the east edge of Alder Street between Spruce Drive. This would provide overflow parking in the downtown area.

The Brookings Urban Renewal Agency in 2020 considered the development of the Alder Street Parking Lot project as a low priority compared to other projects such as reinstating the Façade Improvement Program, the completion of Railroad Street from Wharf to Pacific, the Chetco Town Center Pocket Park and additional flower baskets on Chetco Avenue. These projects have now been completed, and staff sought direction from the Agency on projects to complete in the FY 2023-24 year.

Staff presented the Alder Street Parking lot project to the Urban Renewal Agency Board at the June 26th meeting. The engineer's estimate was \$300,000 - \$375,000. The Agency was not interested in pursuing at this amount and requested staff look at other options. Since then, staff reached out directly to local contractors for cost estimates to do the project. Cost collected from this process plus a 15% contingency now estimates the project at \$130,000 - \$150,000. Factors contributing to the reduced cost are a combination of value engineering, nature of the existing parking lot and the curb gutter, and the sidewalk being constructed to match the existing road grade reducing the need for engineered grading plans.

Alder Street in this area was included in the 2022-23 paving projects and a new curb gutter and sidewalk were installed on the west side of Alder Street in 2014. That project was designed “in house” and bid similarly to how this project is proposed and how the city bid the Hemlock Street improvements in 2020-21.

Staff is seeking Council direction to proceed with bid process.

Attachments:

- a. Alder Street Parking Lot Plan

