



# CITY OF THE DALLES PUBLIC WORKS

1215 WEST 1<sup>st</sup> STREET  
THE DALLES, OREGON 97058  
(541) 296-5401

Application Fee	\$10
Expedite Fee	\$25
Event Deployment Fee	\$50
A contractor work zone is not an event.	

# SIDEWALK/STREET CLOSURE APPLICATION

In accordance with The Dalles [Municipal Code 2.24.060](#), the sidewalk/street closure permit application must be submitted at least seven (7) business days prior to the proposed closure date. The Public Works Department shall have seven days to process the application. Fee(s) must be paid in full before application will be processed. **This permit will be considered a public document. All information submitted will be accessible to the public, in its entirety, on the City's website.**

**Please download and save this form before filling it out.**

**Date of Application:**

Format: MM/DD/YYYY

**Applicant First Name**

**Applicant Last Name**

Primary First Name

Primary Last Name

**Contact/Responsible Party**

**Email:**

If the responsible party is not the applicant

Primary email address

**Business Name:**

**Mailing Address:**

**Phone:**

**Other Phone:**

On-call emergency phone number

Daytime phone number

For sidewalk closures a temporary pedestrian accessible route plan (TPARP) must be selected.

- View the TPARP advisory memorandum [here](#).
- View the TPARP options [here](#) and then select the type you will use.

**Type of Closure:**

- Street (TCP Required)
- Sidewalk (TPARP Required)
- City-Owned Parking Lot (TCP Required)
- Dumpster placed in the right-of-way
- Other (Describe below)

**For sidewalk closures, select a type of Temporary Pedestrian Accessible Route Plan (TPARP):**

- 1.a. Sidewalk diversion - Within roadway
- 1.b. Sidewalk diversion - Additional right-of-way
- 2. Sidewalk closure - Mid-block
- 3. Sidewalk closure - Corner

Please describe other type of right-of-way closure

**Location(s) of closure**

**Reason for closure (e.g. event, construction, etc.)**

Please write the addresses or sections of sidewalk/street for the requested closure.

Please describe the project or event for the requested closure.

**Closure begin date**

**Time**

**Closure end date**

**Time**

10/28/2024

11/22/2024

Format: MM/DD/YYYY

Format: MM/DD/YYYY

## Sidewalk/Street Closure Fees

Fee(s) must be paid in full before application will be processed.

1. Application Fee: \$10.00
2. Expedited Fee (when application is turned in less than 5 days prior to the event): \$25.00
3. Event Deployment Fee (on for profit events which require use of City signs and barricades that staff deliver to event): \$50.00  
A contractor work zone is not an event.

To pay by credit card, call the Public Works Department at (541) 296-5401.

To pay with a check or cash, mail or deliver to the City of The Dalles Public Works Department, 1215 West 1st Street, The Dalles, 97058 during business hours, weekdays 7:00 a.m. to 4:00 p.m.

## Required Attachments

The applicant may be required to email one or more items to complete this application:

1. For street closures, applicants must attach a written and drawn **traffic control plan** that shows the safe and efficient movement of public traffic through or around a work/closure zone while protecting workers, incident responders, and equipment. The traffic control plan will be reviewed per the [Oregon Temporary Traffic Control Handbook](#).
2. Applicants for street or City-owned parking lot closures for events or construction work must provide a **Certificate of General Liability Insurance** with a minimum of \$1,000,000 coverage, with stated purpose of on the Certificate for the event and listing The City of The Dalles, 313 Court St. The Dalles, OR 97058 as a co-insured. Insurance is in addition to acknowledgement of responsibility and cannot be cancelled without prior notice to the City.

View the City's policy for insurance requirements [here](#). Read The Dalles Municipal Code 2.24.060 [here](#).

## Acknowledgment of Applicant Responsibility

- I, the Applicant, agree to comply with the provisions of the City Charter, The Dalles Municipal Code (including TDMC 2.24.060), Resolutions, City policies connected with sidewalk and street closures, and with the requirements listed in this Application.

I, the Applicant, agree to indemnify, defend, and hold harmless the City of The Dalles and its officers, agents, and employees, from and against all liability, loss, and costs (of whatever form or nature, including property damage, pedestrian accessibility, personal injury, and death) arising from or relating in any way to actions, suits, claims, or demands attributable in whole or in part to my (including my officers, agents, and employees) acts or omissions in the performance of activities connected with this Permit.

I, the Applicant, certify I or the Responsible Party listed in this Application will notify adjacent property or business owners 72 hours prior to any closures authorized by this Permit.

I, the Applicant, certify I or the Responsible Party listed in this Application shall remain on-site or be available for on-call emergencies for the duration of the Permitted event and closure.

I, the Applicant, certify I or the Responsible Party listed in this Application will notify City Public Works Central Dispatch at the times of both closure and reopening by calling (541) 298-5507.

Failure of the applicant to meet the requirements of this permit, including following of the Traffic Control Plan and/or Temporary Pedestrian Accessible Route Plan, will result in a Stop Work Order and possible revocation of the permit.

***By clicking submit and pasting or typing your name/signature in the signature line, you confirm you have read, understood, and affirmatively agree to be bound by the terms and conditions described.***

Applicant Signature



Please save the form after signing. Then click to email the form to [publicworks@ci.the-dalles.or.us](mailto:publicworks@ci.the-dalles.or.us)

## Receipt of Required Items

City Use Only

TCP for Street/Parking Lot Closure:	Attached	Not Required
TPARP for Sidewalk Closure:	Attached	Not Required
Certificate of General Liability:	Attached	Not Required
Payment Received:      Check	Cash	Credit Card



# Record of Approvals

**Michael H. Bosse** Digitally signed by Michael H. Bosse  
Date: 2024.10.17 14:38:51 -07'00'

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Americans with Disabilities Act  
Coordinator

**Daniel Hunter** Digitally signed by Daniel Hunter  
Date: 2024.10.21 08:57:55 -07'00'

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Human Resources/Risk  
Director

**David Mills** Digitally signed by David Mills  
Date: 2024.10.22 13:10:38 -07'00'

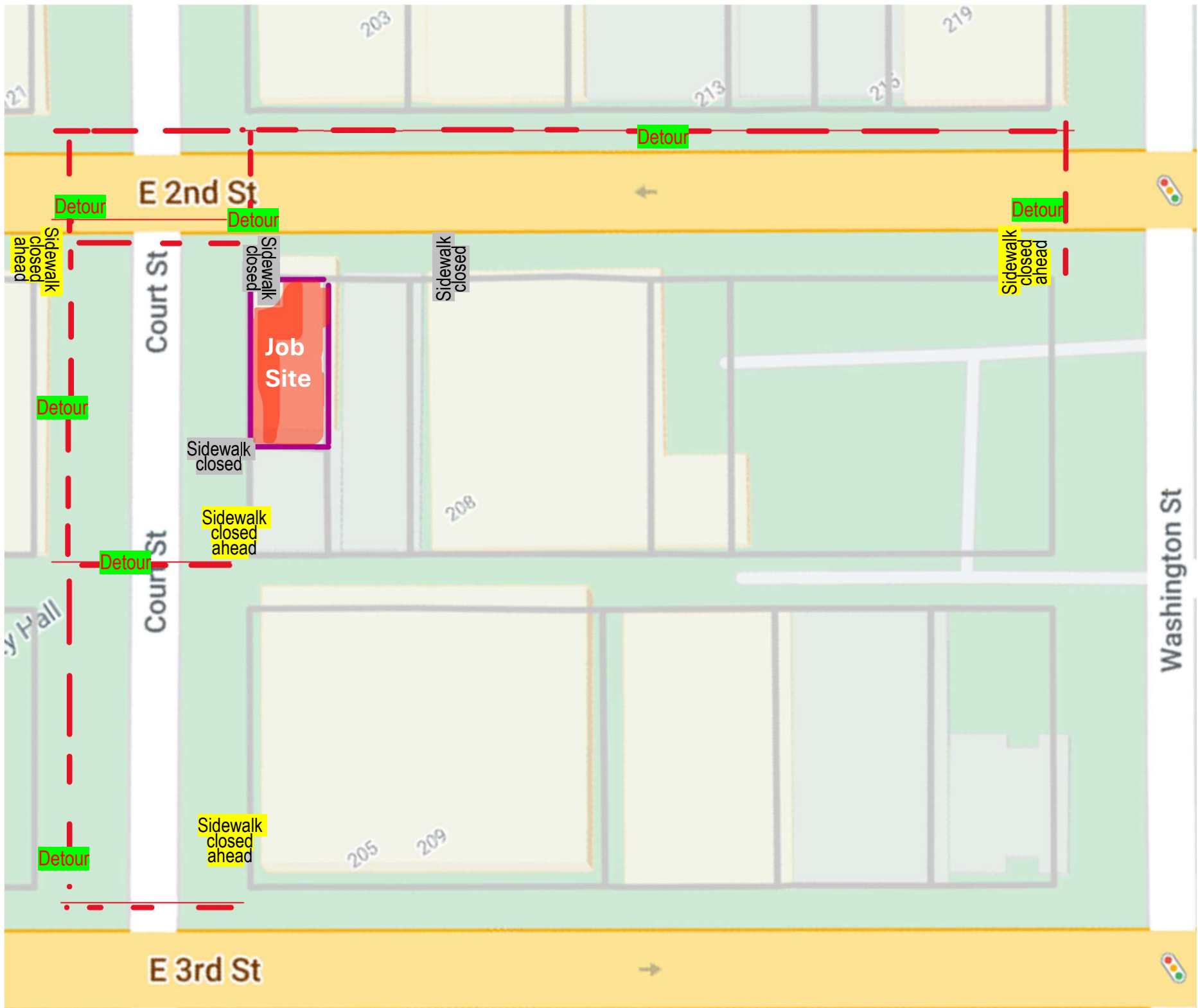
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Transportation Division  
Manager

11/22/24

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Permit Expiration Date



See Traffic Control Plans MAP

**Need sidewalk closure around the building at 200 E 2<sup>nd</sup> Street**

\* Keep pedestrian off Sidewalk next to building and Provide space for workers to work on the Building

Southwest corner of 2<sup>nd</sup> & Court Street – Sidewalk closed ahead

Southeast corner of 2<sup>nd</sup> & Court Street – Sidewalk closed Detour to Northside of street

Sidewalk Closed Sign at 208 E 2<sup>nd</sup> facing East

Southeast corner of 2<sup>nd</sup> & Washington Street – Sidewalk closed ahead

Southeast corner of 2<sup>nd</sup> & Washington Street –Detour to Northside of street

Sidewalk Closed Sign at 306 Court Street facing North

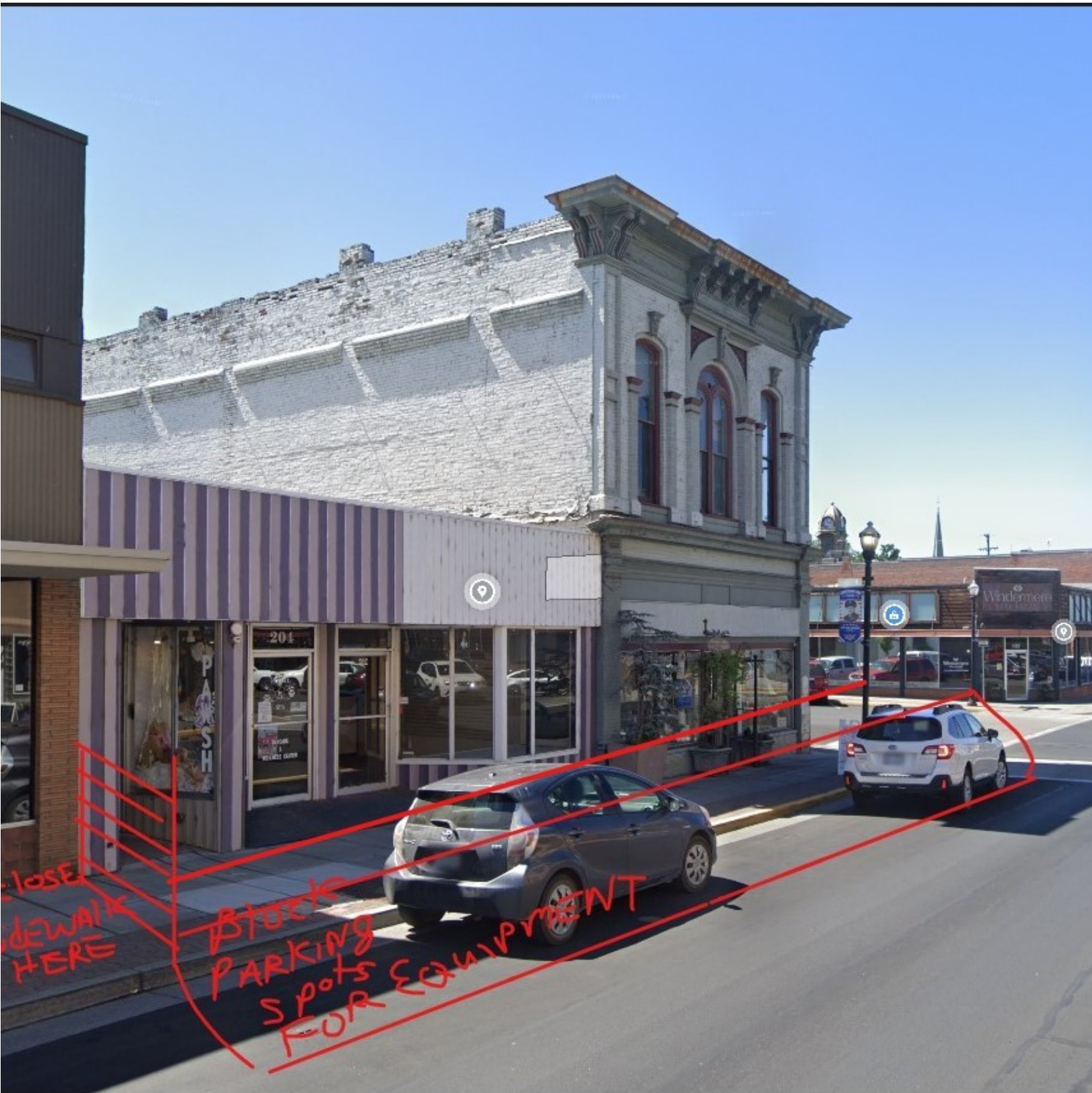
May not be needed

Northeast corner of 3rd & Court Street – Sidewalk closed ahead

Northeast corner of 3rd & Court Street – Detour to West side of street

We'll notify Discount Plus Store at 212 E 2<sup>nd</sup> Street that we are requesting the closure of the sidewalk at the far west side of their building.





LOSE  
SIDEWALK  
HERE

BLOCK  
PARKING  
SPOTS  
FOR EQUIPMENT





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/17/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> LaPorte Insurance, LLC 5515 SE Milwaukie Ave Portland OR 97202	<b>CONTACT NAME:</b> Michael McEnery <b>PHONE (A/C. No. Ext):</b> 971-404-3539 <b>E-MAIL ADDRESS:</b> mmcenery@laporte-insurance.com	<b>FAX (A/C. No.):</b> 503-231-1021	
	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURED</b> D&R Masonry Restoration Inc. dba D&R Waterproofing 8890 SE McLoughlin Blvd Portland OR 97222-7309	<b>INSURER A :</b> VALLEY FORGE INSURANCE CO		20508
	<b>INSURER B :</b> CNA		20135
	<b>INSURER C :</b> Continental Casualty Company		20443
	<b>INSURER D :</b> LLOYDS OF LONDON		
	<b>INSURER E :</b>		
<b>INSURER F :</b>			

**COVERAGES**

CERTIFICATE NUMBER: 745135423

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	6049995111	7/22/2024	7/22/2025	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 15,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	BUA6049995125	7/22/2024	7/22/2025	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	Y	Y	6049995111	7/22/2024	7/22/2025	EACH OCCURRENCE	\$ 10,000,000
							AGGREGATE	\$ 10,000,000
								\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
B D	Cyber Liability/Cyber Deception Pollution Liability Incl Mold	Y Y	Y Y	6052247622 CPL00362001	7/22/2024 7/22/2024	7/22/2025 7/22/2025	Limits Ded: \$5,000	\$1000000 / \$250000 \$5M Per/\$5M Agg

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

JOB NUMBER: 24254 JOB NAME: Sigmans Building Restoration

Certificate Holder and all required entities are included as additional insured (ongoing and products completed operations)/ Waiver of Subrogation, on the General Liability including Primary non Contributory, Auto Liability and Umbrella, when required by written contract per the attached blanket endorsements: CNA74705XX (1-15), CNA75079XX (10-16), CNA63359XX (04-12)  
 Pollution policy form CPL001-0615 Blanket Additional insured, primary non contributory and Waiver of Subrogation applies when required by written contract form attached.  
 Mold coverage is included in the Pollution Coverage/policy with a \$5,000 deductible.  
 See Attached...

**CERTIFICATE HOLDER****CANCELLATION**

The City of The Dalles  
 313 Court St.  
 The Dalles, OR 97058

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# Oregon Workers' Compensation Certificate of Insurance

**Certificate holder:**

CITY OF THE DALLES  
313 COURT ST.  
THE DALLES, OR 97058

**The policy of insurance listed below has been issued to the insured named below for the policy period indicated. The insurance afforded by this policy is subject to all the terms, exclusions and conditions of such policy; this policy is subject to change or cancellation at any time.**

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<b>Insured</b> D & R Masonry Restoration Inc 8890 SE Mcloughlin Blvd Milwaukie, Or 97222-7309	<b>Producer/contact</b> SAIF Corporation SAIF Corporation
<b>Issued</b> 10/17/2024 <b>Policy</b> 962528 <b>Period</b> 10/01/2024 to 10/01/2025	<b>Limits of liability</b> Bodily Injury by Accident \$1,000,000 each accident Bodily Injury by Disease \$1,000,000 each employee Body Injury by Disease \$1,000,000 policy limit

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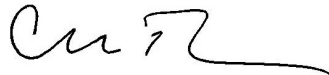
**Description of operations/locations/special items**

24254 Sigmans Building Restoration

**Important**

This certificate is issued as a matter of information only and confers no rights to the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policies above. This certificate does not constitute a contract between the issuing insurer, authorized representative or producer and the certificate holder.

Authorized representative



Chip Terhune  
President and CEO

They are thinking they will not be on the other sides of the building until October 28<sup>th</sup>.  
So, we better go with an October 28<sup>th</sup> start and better estimate going to November 22.  
As for October 31<sup>st</sup> (they will most likely only be working on the Court Street side and not 2<sup>nd</sup> Street yet.)  
\*I will ask them to quit working around 2:30PM on the 31<sup>st</sup> to ensure as little disruption to the Trick or  
Treat event downtown.

Thank you,  
Michael



**Michael Leash** | Sr. Mortgage Consultant, NLMS #478152  
The Columbia Gorge Office | Guild Mortgage Company ID #3274  
**Direct:** 541.298.8326 | **Cell:** 541.340.0892 | **efax:** 888.394.6743  
**Email:** [mleash@guildmortgage.net](mailto:mleash@guildmortgage.net)  
**Nancy Griffin** | Transaction  
Coordinator | **E:** [ngriffin@guildmortgage.net](mailto:ngriffin@guildmortgage.net)

## Jean Corbin

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**From:** Michael Leash <mleash@tdhgi.com>  
**Sent:** Thursday, October 31, 2024 2:08 PM  
**To:** David Mills; Jean Corbin  
**Subject:** RE: Approved Sidewalk/Street Closure Permit

**WARNING:** Email from external source. Links and attachments could pose security risks. Investigate sender and think before you click.

Hi David,

Thank you... I'll share this with the team at D&R.

Thank you for all your help,  
Michael

**Michael Leash**

Ph: 541-340-0892

email: [mleash@TDHGI.com](mailto:mleash@TDHGI.com)

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**From:** David Mills [mailto:dmills@ci.the-dalles.or.us]  
**Sent:** Thursday, October 31, 2024 1:46 PM  
**To:** Jean Corbin; Michael Leash  
**Subject:** RE: Approved Sidewalk/Street Closure Permit

Good afternoon Michael,

You are authorized to close the 7 parking spots on Court St. during the construction times listed on the permit. The contractor must leave the portion of Court St. near the alley (already painted in yellow) open for trucks exiting the alley and turning North.

We can extend the permit until noon on Friday, November 29<sup>th</sup>. The starlight parade is this afternoon and we need the streets open for that. If the contractor feels they need more time as we get closer to the 29<sup>th</sup>, we can take a look at extending the permit again.

Thank you,

**David Mills**  
**Transportation**  
**Division Manager**

Phone: 541-506-2011  
Mobile: 541-980-8919  
dmills@ci.the-dalles.or.us



City of The Dalles Public Works  
1215 W 1<sup>st</sup> Street  
The Dalles, OR 97058

**PUBLIC RECORDS LAW DISCLOSURE:**

This email is a public record of the City of The Dalles and is subject to public inspection unless exempt from disclosure under Oregon Public Records Law. This email is also subject to the City's Public Records Retention Schedule.

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**From:** Jean Corbin <jcorbin@ci.the-dalles.or.us>  
**Sent:** Thursday, October 31, 2024 11:02 AM  
**To:** Michael Leash <mleash@tdhgi.com>  
**Cc:** David Mills <dmills@ci.the-dalles.or.us>  
**Subject:** RE: Approved Sidewalk/Street Closure Permit

Hello Michael,

I have cc's our Transportation Manager on this email, as he will need to approve the updated request that are below. If you look on page 3 of the permit you will see that all TPARP signs and traffic control are the responsibility of the applicant and/or contractor.

Discover Rentals should have what you need if the contractor does not.

Thank you,

*Jean Corbin*

Administrative Secretary

City of The Dalles

1215 W. 1<sup>st</sup> Street

The Dalles, OR. 97058

541-506-2001

[jcorbin@ci.the-dalles.or.us](mailto:jcorbin@ci.the-dalles.or.us)

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**From:** Michael Leash <mleash@tdhgi.com>  
**Sent:** Thursday, October 31, 2024 10:31 AM  
**To:** Jean Corbin <jcorbin@ci.the-dalles.or.us>; [ben@drmasonry.com](mailto:ben@drmasonry.com)  
**Cc:** Randy Seibel <rseibel@ci.the-dalles.or.us>; Justin Bobo <Justin@drmasonry.com>  
**Subject:** RE: Approved Sidewalk/Street Closure Permit

**WARNING:** Email from external source. Links and attachments could pose security risks. Investigate sender and think before you click.

Hi Jean,

Thank you for getting the permit issued.

The team with D&R is still working on the east and south walls of the building, and it looks like they will not get to the west side until Tuesday of next week.

Also, after talking to the guys working on site, they would like to amend the permit to include the 5-6-parking spots along the west side of the building. Because of the dust created from grinding out the mortar (no one likes getting dust on their car) and they need to be able to maneuver the lift on that side of the building so having access to these spots during the day will be helpful. Sigmans will be impacted and obviously they are totally fine with this.

And, let's extend the permit to go through November 30<sup>th</sup> for now.

Will the Team from the City be putting out the signs and dropping some of them off next week?

Thank you for all your help,

**Michael Leash**

Ph: 541-340-0892

email: [mleash@TDHGI.com](mailto:mleash@TDHGI.com)

---

**From:** Jean Corbin [<mailto:jcorbin@ci.the-dalles.or.us>]

**Sent:** Tuesday, October 22, 2024 1:42 PM

**To:** Michael Leash; [ben@drmasonry.com](mailto:ben@drmasonry.com)

**Cc:** Randy Seibel

**Subject:** Approved Sidewalk/Street Closure Permit

Hello Michael,

Please see the attached approved Closure Permit for the Sigman's Building.

Please note on page 3 that there are two dates that the sidewalk will need to be opened.

**Thurs Oct 31<sup>st</sup> as you stated in your notes as well as Monday November 11<sup>th</sup> for the Veterans Day Parade.**

Please let me know if you have any questions.

Thank you,

*Jean Corbin*

Administrative Secretary

City of The Dalles

1215 W. 1<sup>st</sup> Street

The Dalles, OR. 97058

541-506-2001

[jcorbin@ci.the-dalles.or.us](mailto:jcorbin@ci.the-dalles.or.us)

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## Jean Corbin

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**From:** Michael Leash <mleash@tdhgi.com>  
**Sent:** Monday, December 23, 2024 9:22 AM  
**To:** David Mills; Jean Corbin  
**Subject:** RE: Approved Sidewalk/Street Closure Permit

**WARNING:** Email from external source. Links and attachments could pose security risks. Investigate sender and think before you click.

Thank you...

Hope everyone has a Merry Christmas 😊

**Michael Leash, Principal**  
**GBHD, LLC**  
Ph: 541-340-0892  
email: [mleash@TDHGI.com](mailto:mleash@TDHGI.com)

---

**From:** David Mills [mailto:dmills@ci.the-dalles.or.us]  
**Sent:** Monday, December 23, 2024 9:20 AM  
**To:** Michael Leash; Jean Corbin  
**Subject:** RE: Approved Sidewalk/Street Closure Permit

Good morning Michael,

We will extend the permit until January 3<sup>rd</sup>.

Jean, please update the permit.

Thank you,

David

---

**From:** Michael Leash <mleash@tdhgi.com>  
**Sent:** Monday, December 23, 2024 8:10 AM  
**To:** David Mills <dmills@ci.the-dalles.or.us>; Jean Corbin <jcorbin@ci.the-dalles.or.us>  
**Subject:** RE: Approved Sidewalk/Street Closure Permit

**WARNING:** Email from external source. Links and attachments could pose security risks. Investigate sender and think before you click.

Hi David,

We are in need of extending the permit again. They are here today trying to finish-up, however I believe they'll be here for a few more days. Can we extend the permit through January 3, 2025?

If they finish early, and clear out, I'll send you an email indicating they are done.

Thank you for all your help,  
Michael

**Michael Leash, Principal**  
GBHD, LLC  
Ph: 541-340-0892  
email: [mleash@TDHGI.com](mailto:mleash@TDHGI.com)

---

**From:** David Mills [<mailto:dmills@ci.the-dalles.or.us>]  
**Sent:** Monday, December 16, 2024 9:17 AM  
**To:** Michael Leash; Jean Corbin  
**Subject:** RE: Approved Sidewalk/Street Closure Permit

Good morning Michael,

We will extend the permit until the 20<sup>th</sup>. Hopefully the weather will cooperate!

Thank you for keeping us informed on the status.

David

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**From:** Michael Leash <[mleash@tdhgi.com](mailto:mleash@tdhgi.com)>  
**Sent:** Monday, December 16, 2024 8:42 AM  
**To:** Jean Corbin <[jcorbin@ci.the-dalles.or.us](mailto:jcorbin@ci.the-dalles.or.us)>; David Mills <[dmills@ci.the-dalles.or.us](mailto:dmills@ci.the-dalles.or.us)>  
**Subject:** RE: Approved Sidewalk/Street Closure Permit

**WARNING:** Email from external source. Links and attachments could pose security risks. Investigate sender and think before you click.

Hi Jean,

It looks like we need to extend the permit through this week, to the 20<sup>th</sup>.

D&R is hoping to finish painting this week; the snow & cold slowed things down last week.

Thank you for all your help,  
Michael

**Michael Leash, Principal**  
GBHD, LLC  
Ph: 541-340-0892  
email: [mleash@TDHGI.com](mailto:mleash@TDHGI.com)

---

**From:** Jean Corbin [<mailto:jcorbin@ci.the-dalles.or.us>]  
**Sent:** Monday, December 2, 2024 7:56 AM  
**To:** David Mills; Michael Leash  
**Subject:** RE: Approved Sidewalk/Street Closure Permit

Good Morning,

I have extended the permit expiration date too December 13<sup>th</sup>.

Have a great day,

*Jean Corbin*

Administrative Secretary

City of The Dalles

1215 W. 1<sup>st</sup> Street

The Dalles, OR. 97058

541-506-2001

[jcorbin@ci.the-dalles.or.us](mailto:jcorbin@ci.the-dalles.or.us)

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**From:** David Mills <[dmills@ci.the-dalles.or.us](mailto:dmills@ci.the-dalles.or.us)>  
**Sent:** Wednesday, November 27, 2024 3:23 PM  
**To:** Michael Leash <[mleash@tdhgi.com](mailto:mleash@tdhgi.com)>  
**Cc:** Jean Corbin <[jcorbin@ci.the-dalles.or.us](mailto:jcorbin@ci.the-dalles.or.us)>  
**Subject:** RE: Approved Sidewalk/Street Closure Permit

Good afternoon Michael,

Go ahead and open the sidewalk on Court St. and you can leave the sidewalk closure on 2<sup>nd</sup> St. If at all possible I would like the lift moved to Court St. It is a safer place to store equipment than on 2<sup>nd</sup> St.

I will have Jean extend the permit until December 13<sup>th</sup>.

Have a great Thanksgiving!

David

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**From:** Michael Leash <[mleash@tdhgi.com](mailto:mleash@tdhgi.com)>  
**Sent:** Wednesday, November 27, 2024 3:16 PM  
**To:** David Mills <[dmills@ci.the-dalles.or.us](mailto:dmills@ci.the-dalles.or.us)>  
**Cc:** Jean Corbin <[jcorbin@ci.the-dalles.or.us](mailto:jcorbin@ci.the-dalles.or.us)>  
**Subject:** RE: Approved Sidewalk/Street Closure Permit

**WARNING:** Email from external source. Links and attachments could pose security risks. Investigate sender and think before you click.

Hi David,

It looks like I'll need to extend the permit for two more weeks until December 13<sup>th</sup>. We are still trying to finish up with the painting.

I was hoping to see if we have some leeway on the sidewalk closure, during the Starlight parade?

\*I can open up the sidewalk on Court Street totally.

\*However, on 2<sup>nd</sup> street we have scaffolding over the front door of Sigman's on 2<sup>nd</sup> street and the lift is parked their currently. If possible, I'd like to leave it, the D&R guys were not planning on working on Friday. Or I can try to have

someone move it, and just leave the small scaffolding over the front door Sigmans and people would be able to go around the small cover.

Let me know... and sorry for the change in requests.

Michael

**Michael Leash**

Ph: 541-340-0892

email: [mleash@TDHGI.com](mailto:mleash@TDHGI.com)

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**From:** David Mills [<mailto:dmills@ci.the-dalles.or.us>]  
**Sent:** Friday, November 8, 2024 3:42 PM  
**To:** Michael Leash  
**Cc:** Jean Corbin  
**Subject:** Re: Approved Sidewalk/Street Closure Permit

Good afternoon Michael,

I think that your foot print is small enough right now that it will be fine to leave it closed for the parade.

Thanks for asking,

**David Mills**

Transportation

Division Manager

**City of The Dalles**

**Public Works**

**O:** 541-506-2011

**C:** 541-980-8919

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On Nov 8, 2024, at 2:16 PM, Michael Leash <[mleash@tdhgi.com](mailto:mleash@tdhgi.com)> wrote:

**WARNING:** Email from external source. Links and attachments could pose security risks. Investigate sender and think before you click.

Hi David,

I wanted to ask you about Monday. (Veterans Day Parade) Would it be okay to keep the sidewalk on Court Street (only) next to Sigmans closed? The sidewalk on 2<sup>nd</sup> street will not be impeded at all. They have scaffolding over the sideway and are working on that side of the building.

Thank you,  
Michael

**Michael Leash**

Ph: 541-340-0892

email: [mleash@TDHGI.com](mailto:mleash@TDHGI.com)

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**From:** David Mills [<mailto:dmills@ci.the-dalles.or.us>]  
**Sent:** Thursday, October 31, 2024 1:46 PM  
**To:** Jean Corbin; Michael Leash  
**Subject:** RE: Approved Sidewalk/Street Closure Permit

Good afternoon Michael,

You are authorized to close the 7 parking spots on Court St. during the construction times listed on the permit. The contractor must leave the portion of Court St. near the alley (already painted in yellow) open for trucks exiting the alley and turning North.

We can extend the permit until noon on Friday, November 29<sup>th</sup>. The starlight parade is this afternoon and we need the streets open for that. If the contractor feels they need more time as we get closer to the 29<sup>th</sup>, we can take a look at extending the permit again.

Thank you,

**David Mills**  
**Transportation**  
**Division Manager**

Phone: 541-506-2011  
Mobile: 541-980-8919  
[dmills@ci.the-dalles.or.us](mailto:dmills@ci.the-dalles.or.us)



City of The Dalles Public Works  
1215 W 1<sup>st</sup> Street  
The Dalles, OR 97058

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**From:** Jean Corbin <[jcorbin@ci.the-dalles.or.us](mailto:jcorbin@ci.the-dalles.or.us)>  
**Sent:** Thursday, October 31, 2024 11:02 AM  
**To:** Michael Leash <[mleash@tdhgi.com](mailto:mleash@tdhgi.com)>  
**Cc:** David Mills <[dmills@ci.the-dalles.or.us](mailto:dmills@ci.the-dalles.or.us)>  
**Subject:** RE: Approved Sidewalk/Street Closure Permit

Hello Michael,

I have cc'd our Transportation Manager on this email, as he will need to approve the updated request that are below.

If you look on page 3 of the permit you will see that all TPARP signs and traffic control are the responsibility of the applicant and/or contractor.

Discover Rentals should have what you need if the contractor does not.

Thank you,

*Jean Corbin*

Administrative Secretary

City of The Dalles

1215 W. 1<sup>st</sup> Street

The Dalles, OR. 97058

541-506-2001

[jcorbin@ci.the-dalles.or.us](mailto:jcorbin@ci.the-dalles.or.us)

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**From:** Michael Leash <[mleash@tdhgi.com](mailto:mleash@tdhgi.com)>

**Sent:** Thursday, October 31, 2024 10:31 AM

**To:** Jean Corbin <[jcorbin@ci.the-dalles.or.us](mailto:jcorbin@ci.the-dalles.or.us)>; [ben@drmasonry.com](mailto:ben@drmasonry.com)

**Cc:** Randy Seibel <[rseibel@ci.the-dalles.or.us](mailto:rseibel@ci.the-dalles.or.us)>; Justin Bobo <[Justin@drmasonry.com](mailto:Justin@drmasonry.com)>

**Subject:** RE: Approved Sidewalk/Street Closure Permit

**WARNING:** Email from external source. Links and attachments could pose security risks. Investigate sender and think before you click.

Hi Jean,

Thank you for getting the permit issued.

The team with D&R is still working on the east and south walls of the building, and it looks like they will not get to the west side until Tuesday of next week.

Also, after talking to the guys working on site, they would like to amend the permit to include the 5-6 parking spots along the west side of the building. Because of the dust created from grinding out the mortar (no one likes getting dust on their car) and they need to be able to maneuver the lift on that side of the building so having access to these spots during the day will be helpful. Sigmans will be impacted and obviously they are totally fine with this.

And, let's extend the permit to go through November 30<sup>th</sup> for now.

Will the Team from the City be putting out the signs and dropping some of them off next week?

Thank you for all your help,

**Michael Leash**

Ph: 541-340-0892

email: [mleash@TDHGI.com](mailto:mleash@TDHGI.com)

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**From:** Jean Corbin [<mailto:jcorbin@ci.the-dalles.or.us>]

**Sent:** Tuesday, October 22, 2024 1:42 PM

**To:** Michael Leash; [ben@drmasonry.com](mailto:ben@drmasonry.com)

**Cc:** Randy Seibel

**Subject:** Approved Sidewalk/Street Closure Permit

Hello Michael,

Please see the attached approved Closure Permit for the Sigman's Building.

Please note on page 3 that there are two dates that the sidewalk will need to be opened.

**Thurs Oct 31<sup>st</sup> as you stated in your notes as well as Monday November 11<sup>th</sup> for the Veterans Day Parade.**

Please let me know if you have any questions.

Thank you,

*Jean Corbin*

Administrative Secretary

City of The Dalles

1215 W. 1<sup>st</sup> Street

The Dalles, OR. 97058

541-506-2001

[jcorbin@ci.the-dalles.or.us](mailto:jcorbin@ci.the-dalles.or.us)

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