BCR instruction for Dept Heads and Managers

-baseline budget will be doubled then BCR+/- anticipated needs will be based on doubled amounts

-Teach Dept heads how to think 2 years, trends and estimates

- Clear communication stream for when projected numbers are dramatically different

-If you run out, then you are out, overruns will result in disciplinary action

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Hold a training with all employees with budgetary responsibilities and organize a training session.

Beginning of November.