

**Lake Grove Water District
Minutes of Regular Board Meeting
November 18, 2024**

The meeting of the Lake Grove Water District Board of Commissioners was called to order at 6:00 p.m. at the Celebrate Conference Center 15555 Bangy Rd. Lake Oswego, OR 97035 and chaired by Dan Taylor. Present in person: Tammy Schalk, JD Pavsek, Bruce Goldson, Larry Kitchen, Steve Koper, Edward Hodges, and Paul Howard. By phone: Virgil Pearce and Signe Grimstad.

1. **PUBLIC COMMENT:** None
2. **AGENDA APPROVAL:** Larry Kitchen made a motion to approve the agenda. JD Pavsek seconded the motion. A vote was called. In favor: All.
3. **CONSENT AGENDA:** Larry Kitchen made a motion to approve October 21, 2024, Board meeting minutes. JD Pavsek seconded the motion. A vote was called. In favor: All. Larry Kitchen made a motion to approve the October 2024 financials. JD Pavsek seconded the motion. A vote was called. In favor: All. Larry Kitchen made a motion to approve the October 2024 accounts payable. JD Pavsek seconded the motion. A vote was called. In favor: All.
4. **NEW BUSINESS:** Audit presentation – Signe Grimstad presented the FY 2023-2024 Audit. Larry Kitchen made a motion to accept the FY 2023-2024 audit with the edits discussed. JD Pavsek seconded the motion. A vote was called. In favor: All.
5. **OLD BUSINESS:** The City of Lake Oswego contract is not available. Erica will give the latest information on the contract at the end of this month. JD Pavsek made a motion to upgrade the SCADA, not to exceed 25K based on a written proposal that needs to be submitted by Hiland Water Corporation. Larry Kitchen seconded the motion. A vote was called. In favor: All.

6. DEPARTMENTS:

COMMISSIONERS: Larry Kitchen and Steve Koper will be working on the annual performance review for the District Manager.

OFFICE: The District Manager reported that meter reading is scheduled for this week. She also reminded everyone of the water rate increase effective December 1, 2024.

FIELD OPERATOR: Paul reported that the Sanitary Survey went well, and a few minor repairs will need to be done.

ENGINEER: Current updates on the following projects:

Washington Ct. (6244 Washinton Ct.) Renaissance homes purchased meter boxes. The meter boxes will need to be set and sized.

Carman Dr. Water Improvements – Termination of the 12-inch valve and the release of 5% retainage remains until the project is complete.

Chick-fil-A: The construction work is underway. They have not requested the meter for the fire line.

Sunset Commons (16607 Boones Ferry) – This is still in the design phase; nothing has changed or been scheduled yet.

5337 Bonita – New service and termination of existing service is still pending. The meter has been sized for the new house. Nothing has been Scheduled yet.


5342 Bonita – The existing house was removed. A new home has been built. The developer was advised of LGWD requirements. Nothing has been scheduled yet.


5751 Washington Court – This is a partition. The owner has been contacted. The house is currently vacant, and the water is shut off. Nothing scheduled yet.

6122 Carman Drive – (Pole Barn House) The meter has been sized, and nothing has been scheduled for the new service.

4375 Oakridge –The existing house has been removed. The builder has been advised of LGWD requirements. The SDC Fees are still due from the builder.

6. Meeting adjourned at 6:51 pm

 12/16/2024
Commissioner-Chair Date

 12/16/2024
Commissioner Date