



LEBANON PARKS, TREES, AND TRAILS ADVISORY COMMITTEE MEETING AGENDA

December 18, 2024 at 3:00 PM

Santiam Travel Station – 750 3rd Street, Lebanon, Oregon

MISSION STATEMENT

The City of Lebanon is dedicated to providing exceptional services and opportunities that enhance the quality of life for present and future members of the community.

CALL TO ORDER - Chair, Rick Barnett

ROLL CALL

APPROVAL OF MINUTES - None Provided

DISCUSSION - Cheadle Lake Layout, Phase 1

1. Cheadle Lake Layout Phase 1

PUBLIC COMMENTS

NEXT SCHEDULED MEETING - January 15, 2024 (2:00 - 3:00pm)

ADJOURNMENT

Meetings are recorded and available on the City's YouTube page at:

<https://www.youtube.com/user/CityofLebanonOR/videos>

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Recorder at 541.258.4905.



Parks, Trees, and Trails Advisory Committee Meeting Minutes December 18, 2024

Committee Present Jan Diamantine, Linda Ziedrich, Anna Creel, Rodney Sell, Rick Barnett, Cindy Kerby, and City Councilor, Dave Workman.

Committee Absent None.

Staff Present Interim City Manager Ron Whitlatch, and Public Works Operations Manager, Jason Rush.

Call to Order Chair Barnett called the meeting to order at 3:00 p.m. in the Santiam Travel Station Board Room.

Approval of Minutes None.

Discussion

- Cheadle Lake Layout Phase I

Whitlatch provided the design showing the modifications based on discussions from the last committee meeting. After speaking with the architect firm and Udell Engineering there are additional suggested modifications.

Kerby asked the following questions:

- Is there going to be a way to close off the event area from the public pathways? Brian Vandetta stated this would be handled as it is not for events with temporary fencing.
- Will lighting be installed on new and existing pathways? Yes, the plan is to have them fully lit.
- Will the current caretaker and storage containers be staying where they are now? No answer currently.
- The current proposed location for portable restroom pads is not ideal from the stage due to the view of them.
- Should a paved location be added for ADA seating. Whitlatch stated some of these details will start showing up as design moves forward.

Brian Vandetta asked about the current berm of dirt at Cheadle Lake, his suggestion would be to use that dirt to create a sloped seating area at approximately 2% slope. Kerby had concerns on how this could limit the capacity of the seating area, a capacity estimate will be brought back with the next set of plans.

Brian Vandetta hopes to have 3D plan for the next committee meeting.

Sell would like to ensure there is an effort made to keep a North – South trail from the parking lot, Brian Vandetta stated with this phase there is no impact to the North – South

trail.

Ziedrich asked the following questions:

- Will the runoff from the asphalt parking lot be addressed, Whitlatch stated this will be addressed during construction.
- How large are the restrooms? Whitlatch stated the restroom's intention is for park users and not event users and events would need to still bring portable restrooms in.
- Will the stage have permanent lighting? The stage will have some permanent lighting, and events will be able to add their own as well.
- Do we have a professional stage and lighting designer, Brian Vandetta states we do have an architect that is familiar with stage design.

Kerby asked if when lighting is added will Ethernet be a possibility for cameras. Whitlatch stated this is a high priority for our IT Department.

The Lebanon Police Department and Fire Department will look at this design and make sure it fits their needs for safety requirements.

Homeland Security has evaluated the Strawberry Festival and could possibly offer some additional information on design needs regarding safety.

Brian Vandetta asked for clarification on the following items:

- Host moving, their site can stay in current location for this phase of development.
 - Is there an issue with storage areas for Strawberry Festival? This is not impacted during this phase of development and they will stay at current location.
- BLT Update

BLT had discussion regarding the development of their Georgia Pacific Trail and their options for connectivity, this discussion included public comment from Scott and Laura LaRoque. This trail development is currently being handled by the Linn County Planning Commission and is still under review.
 - **Public Comments**

Lebanon Community Foundation members Jolene Watson and Joanne Nelson asked as development moves forward at Cheadle Lake the City and Committee consider a memorial wall for the founders of park. Whitlatch asked if they have ideas of location, they do not at this time and they do not want to impede on any development plans. They did suggest a flagpole as a re-ignition spot and Whitlatch agreed this could be great for the next phase of development. Kerby suggested adding the strawberry festival carvings, a bench, and a plaque in honor of the founders and Strawberry Festival.

Next Scheduled Meeting

January 15, 2024 (2:00 – 3:30 p.m.)

Adjournment

Barnett Adjourned the meeting at 4:19 p.m.