

**City of Newberg  
Sustainability Committee  
Meeting Notes**

<b>Date:</b>	<b>Wednesday, 5/10/11</b>
<b>Time:</b>	<b>10:00 am</b>
<b>Location:</b>	<b>Engineering Conference Room</b>
<b>Participants:</b>	April Catan, Paul Chiu, Geo dePaz, Michele Faber, Sonja Johnson

1. GreenDisk Recycling
  - a. Annette dePaz approved using Sonja and Jan's office supply funds to get more TechnoTrash Cans.
  - b. Discussed requirements for getting more TechoTrash Cans from GreenDisk (listed below) and decided to get them in the next fiscal year when more time is available and Jan is here to help write accurate information.
  - Explain(ing) what they are, how many we have purchased in the past, when they were purchased, what funds they were purchased with, where the bins have been located, and how long they took to fill up. Add to the memo the cost to purchase more, when they will be purchased, the funds they will be purchased with and where the bins will be located.
2. Farmer's Market
  - Time constraints prevent Sonja from coordinating the Farmers Market this year. April Cataan volunteered to write a city-wide email asking if anyone is interested in the having a booth in the market. Sonja will provide last year's calendar for April to use and the 2011 vendor agreement.
3. Commuter Challenge
  - Jan has been in the hospital so discussion was held whether to continue with the Commuter Challenge that was supposed to start this week. The committee decided to go ahead with the challenge. Michele Faber will work with Jessica in setting it up for June and will also send it to the Friday Update or Employee Newsletter, whichever comes out first.
4. Other Business
  - Geo dePaz gave an update on the battery recycling event he would like to see the city sponsor.
  - Committee discussed how to get sustainability tips in the city newsletters
5. Sustainability Map Update
  - Michele and Paul worked on updating the Sustainability Map during the remaining 15 minutes of the meeting
6. City Carbon Calculation Update
  - Sonja and April worked on updating the city's carbon calculation during the remaining 15 minutes of the meeting

7. Adjourned at 10:45 pm to allow working time on projects.

**Next Meeting:**

**Date:** Tuesday June 8, 2011

**Time:** 10 am

**Location:** Engineering Conference Room