

**City of Newberg
Sustainability Committee
Meeting Notes**

Date:	Tuesday, 9/7/10
Time:	2:00 pm
Location:	Engineering Conference Room
Participants:	Jan Wolf, Paul Chiu, Sonja Johnson

- Commuter Challenge
 - o *Will be coming up in October. Jan will start working on it.*
 - o *Potential for prizes to come from the Wellness Grant – they asked for suggestions and Sonja replied that the Commuter Challenge prizes would be a good option.*
 - o George Fox University is interested in participating in the Fall Commuter Challenge. Paul will have their representative get in touch with Jan to kick start the contest.
- Encouraging sustainable transportation
 - o Estimated cost for putting a hybrid car sign in a parking lot is \$200
 - o Would it be possible for City to cost-share signs for businesses to put in their parking lots encouraging carpooling or hybrid/electric cars? Idea to put on the shelf for when the economy gets better
 - o If we put signs in city-owned lots, we need a letter sent to the surrounding businesses asking if they object to the idea and then forward that letter to the Traffic Safety Committee for their input. Also need a letter addressing the cost, what the need is, and the purpose.
 - o Sonja will ask David Beam about the current status of the electric vehicle recharge stations. ****Update:** PGE has not provided feedback from the initial list of Newberg locations which are at the WaterWise Garden parking lot, George Fox University, and the PCC campus when it is built.
- E-Waste recycling
 - o Sonja sent out an email asking other departments if they are interested in purchasing Green-Disk boxes for e-waste not collected by Waste Management. Maintenance and Admin are happy with their current recycling efforts. Planning/Building and Ops are interested in more recycling. Jan will be in touch with them. Library has been collecting e-waste since we started last spring.
- Energy Monitor from the Energy Trust
 - o Jan demonstrated the energy monitor that the Library got from the Energy Trust. An older (non-HD) TV pulls 8 watts even when it is off. When it is on, it pulls 60-70 watts. If a power strip is plugged in and on, it uses energy; if it is turned off but left plugged in, it does not use energy. The monitor can also tell you how much energy you've used for an entire day if you keep it plugged in; similar to the way a car's trip computer works. We will contact the Library to see if one of the monitors can be reserved for a couple of months for City employee use.
- Sustainable Action Plan

- o Discussed creating a sustainable action plan for the city. It would provide a focus for the committee and some goals to reach over the next year.
 - o We will research some sustainable action plans for next month to determine what we could create given limited time and resources.
- Adjourned at 3:15pm

Next Meeting:

Date: Tuesday Oct 5, 2010

Time: 2pm

Location: Engineering Conference Room