

City of Newberg Sustainability Committee Meeting Notes

Date:	Tuesday, 6/2/09
Time:	2:00 pm
Location:	Engineering Conference Room
Participants:	Michelle McManus, David Beam, Jan Wolf, Paul Chiu, Dan Danicic, Denise Bacon

o **Sustainability Ideas:**

- Office Supplies
 - o Use recycled paper
 - o Encourage ways to use less paper
 - o Develop purchasing policy for sustainable office products
 - o Office depot has a program
 - o Create or borrow a purchasing list for green products
 - o Purchase products with less packaging
 - o Green cleaning supplies
- Vehicles
 - o Clean Cities program
 - o Purchasing policy – smaller cars, hybrid cars, electric cars
 - o Shut off stopped vehicles – no idling
- Green Building
 - o Incentives for green buildings – permit discounts
- Solar Energy
 - o Create demo unit or pilot project (such as cell phone charging station)
- Bicycle Transportation
 - o Encourage staff to use bicycle to get to work by providing a bike rack and possibly a shower.
 - o Encourage public bicyclists by maintaining bike path paint markings, and removing gutter debris (glass)
 - o Community bike events
- Carpooling
 - o Leave policies (schedule flexibility) that make it easier to carpool
 - o Incentives such as City paying a taxi if a carpooler has to go home early
- Solid Waste
 - o Reduce (eliminate) the amount of waste going to landfills from City buildings

o **Mission Statement:**

A mission statement needs to be developed for/by the sustainability committee in order to get buy-in and more participation.

o **Meeting Scheduling:**

Meetings will continue on a monthly basis on the first Tuesday of every month at 2:00pm and will be held in the Engineering Conference Room.

Homework:

Mission Statement:

Committee members are to research mission statements of other sustainability committees and bring their favorite to the next meeting. Alternatively, members may write their own and bring that.

Extra Credit Homework:

Make a list of easy, no-cost sustainability practices that could be implemented right away (a few are already listed in the ideas above).

Next Meeting:

Date: Tuesday, July 7, 2009

Time: 2pm

Location: Engineering Conference Room