

RESOLUTION NO. 24 — 45

A RESOLUTION OF THE CITY OF ASTORIA RELATING TO FEES FOR SERVICES.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ASTORIA:

Section 1 Authority for Fees. The various departments of the City incur expenses in searching for and furnishing copies of records, reports and documents, and providing special services for private individuals and private concerns. The City Council deems it advisable, for the efficient conduct of the affairs of the various departments, that reasonable fees be charged for furnishing such records, reports, documents and services. A deposit may be requested in advance of providing the requested information.

Section 2. Schedule of Fees. The fee schedules for the various Departments of the City of Astoria are attached to this Resolution and identified as follows:

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Section 3. Application of Fees. The fees shall be charged whether the request for the service is made in person, by telephone or in writing.

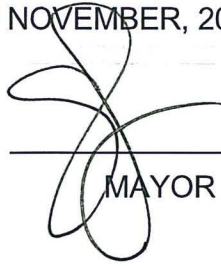
Section 4. Exceptions to the Payment. No law enforcement agency, Civil Service Commission or department of the Armed Forces is required to pay the fees established in Section 1 of this resolution.

Section 5. Fees Remitted to Finance Department. Fees collected under the provisions of this resolution shall be remitted to the Finance Department. The Finance Director shall deposit the fees received in the appropriate established fund.

Section 6. Repeal. Resolution No. 24-15 adopted May 20, 2024 is repealed.

Section 7. Effective Date. The provisions of this resolution shall be effective December 4, 2024.

ADOPTED BY THE CITY COUNCIL THIS 4th DAY OF NOVEMBER, 2024.
APPROVED BY THE MAYOR THIS 4th DAY OF NOVEMBER, 2024.



MAYOR

ATTEST:



City Manager

ROLL CALL ON ADOPTION		YEA	NAY	ABSENT
Councilor	Davis	✓		
	Brownson	✓		
	Adams	✓		
	Hilton	✓		
Mayor	Fitzpatrick	✓		



City of Astoria

Clatsop County, Oregon

Fee Schedule

Compiled: Thursday, October 31, 2024

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Schedule A Building Inspection

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Mechanical Permit Fees

CITY OF ASTORIA MECHANICAL PERMIT FEES	
Fee Description	Fees
Plan Check Fees	25% of mechanical permit fees when plan review is performed
Minimum Permit Fee	\$65.00
Permit Fees for One- and Two-Family Dwellings:	
Mechanical Equipment:*	
Clothes dryer, exhaust fan, kitchen hood	\$15.00 each
Fuel burning (incl. vents, chimney, flues, etc.)	\$30.00 each
All other appliances and equipment	\$30.00 each
Gas Piping:	
One to four outlets	\$12.00
Additional outlets (each)	\$2.50 each
Alteration to mechanical equipment or system	\$24.00
<p><i>*Mechanical equipment for one- and two-family dwellings includes, but is not limited to: wood stove, fireplace insert, furnace and its attached add-ons (e.g. cooling coil and air filter), pellet stove, heat pump condenser unit, log lighter, portions of boiler not regulated by the State, pool heater, sauna.</i></p> <p><i>The following items are included in the base fee, separate fees will not be assessed: filter, volume damper, fresh air intakes, electric water heater regulated by plumbing code, duct work, control units or thermostats and similar equipment.</i></p>	
Permit Fees for Commercial, Industrial and Multi-Family Residential:	

<i>Use the total value of mechanical construction work to calculate the Mechanical permit fee.</i>	
\$1 - \$2,000	\$65.00 minimum
\$2,001 - \$25,000	\$65.00 for the first \$2,000 plus \$7.80 for each additional \$1,000 or fraction thereof
\$25,001 - \$50,000	\$244.40 for the first \$25,000 plus \$5.85 for each additional \$1,000 or fraction thereof
\$50,001 - \$100,000	\$390.65 for the first \$50,000 plus \$3.50 for each additional \$1,000 or fraction thereof
\$100,001 and up	\$565.65 for the first \$100,000 plus \$3.50 for each additional \$1,000 or fraction thereof
Additional Plan Review Fee <i>For consultation, coordination and inquiries related to changes, additions or revisions after initial application submittal.</i>	\$65.00/hr (minimum charge \$65.00)
Inspections for Which No Fee is Specifically Indicated	\$65.00/hr (\$65.00 minimum)
Inspections Outside of Normal Business Hours	\$65.00/hr (\$65.00 minimum)

<p>Permit Renewal (Expired Permit Reinstatement Fee)</p> <p><i>Fee for renewal of a permit that has been expired for one year or less, provided no changes have been made in the original plans and specifications for the work. A permit may only be renewed once.</i></p> <p><i>Permits that have been expired longer than one year cannot be renewed. You must reapply for new permits.</i></p>	<p>1/2 of total permit fees using permit rates at time of renewal</p>
<p>Investigation Fee – Expired Permits</p> <p><i>Hourly rate charged for research, travel time and time spent on site ensuring fire and life safety requirements are satisfied.</i></p> <p><i>Fee is in addition to permit renewal fee</i></p>	<p>\$65.00/hr (minimum charge \$65.00)</p>
<p>Re-inspection Fee</p>	<p>\$65.00 each</p>
<p>Investigation Fee A</p> <p><i>Low effort to determine compliance.</i></p>	<p>\$97.50</p>
<p>Investigation Fee B</p> <p><i>Medium effort to gain compliance. Stop Work order posted. Applicant obtains required permit within 10 business days.</i></p>	<p>\$130.00</p>
<p>Investigation Fee C</p> <p><i>High effort to gain compliance. Applicant failed to meet deadline or has had more than one documented violation in 12 months for starting work without permits.</i></p>	<p>\$250.00 or hourly rate whichever is greater.</p>
<p>State Surcharge and Training Fees*</p> <p><i>*The amount of the State surcharge is established by the State of Oregon on building permit fees, electrical permit fees, mechanical permit fees, plumbing permit fees, manufactured home permit fees, grading fees, and the hourly fees charged under the Master Permit program. The surcharge is subject to change by the State and is collected by the City and passed through to the State.</i></p> <p><i>(12 percent as of October, 2010)</i></p>	<p>Per State established fee</p>

Plumbing Permit Fees

<p>CITY OF ASTORIA</p> <p>PLUMBING PERMIT FEES</p>	
<p>Fee Description</p>	<p>Fees</p>
<p>Plan Check Fees</p>	<p>25% of plumbing permit fees when plan</p>

	review is performed
Minimum Permit Fee	\$65.00
Commercial, Industrial and Multi-Family Residential Permits, and Alterations to Existing One and Two-Family Dwelling Systems*	\$175.00
<i>*Fixtures include: water closet, lavatory, tub/shower, sink, bidet, laundry tubs, disposal, dishwasher, clothes washer, water heater, floor sink/drain, through drain, drinking fountain, hose bib, sump pump/ejector, urinal, roof drain/overflow, catch basin, interceptor/grease trap, dental units and receptors.</i>	\$20.00 per fixture
One or Two-Family Dwelling, New Construction: <i>Fee includes first 100 feet of water, storm and sewer service</i>	
One bathroom	\$213.00
Two bathrooms	\$282.00
Three bathrooms	\$351.00
Each additional bathroom above three & kitchen above one	\$69.00
Fixture	\$20.00 each
<i>*Base fee includes: kitchen, hose bibs, icemakers, underfloor low point drains, and rain drain packages that include piping, gutters, downspouts, and perimeter systems.</i>	
Additional Plan Review Fee <i>For consultation, coordination and inquiries related to changes, additions or revisions after initial application submittal.</i>	\$65.00/hr (minimum charge \$65.00)
Expired Application Processing Fee <i>Hourly rate charged for actual time spent processing and reviewing applications for which a permit is never issued.</i> <i>Credit is given for paid plan check fees.</i>	\$65.00/hr (minimum charge \$65.00)
Water Heater Permit, One and Two-Family Residential Only <i>Replacement of water heater of similar size and location that it is replacing. (Includes one inspection)</i>	\$65.00
Inspections for Which No Fee is Specifically Indicated	\$65.00/ea
Inspections Outside of Normal Business Hours	\$65.00/hr (1.5 hr minimum)
Medical Gas System <i>Calculate the total value of system equipment and installation costs,</i>	

<i>including but not limited to inlets, outlets, fixtures and appliances. Apply the value of work to the medical gas system permit fee table below.</i>	
\$1 - \$2,000	\$65.00 minimum
\$2,001 - \$25,000	\$65.00 for the first \$2,000 plus \$7.80 for each additional \$1,000 or fraction thereof
\$25,001 - \$50,000	\$244.40 for the first \$25,000 plus \$5.85 for each additional \$1,000 or fraction thereof
\$50,001 - \$100,000	\$390.65 for the first \$50,000 plus \$3.50 for each additional \$1,000 or fraction thereof
\$100,001 and up	\$565.65 for the first \$100,000 plus \$3.50 for each additional \$1,000 or fraction thereof
Miscellaneous Permits:	
Reverse plumbing	\$61.00
Solar units (potable water)	\$65.00
Swimming pool piping to equipment	\$65.00
Permit Renewal (Expired Permit Reinstatement Fee) <i>Fee for renewal of a permit that has been expired for one year or less, provided no changes have been made in the original plans and</i>	1/2 of total permit fees

<p><i>specifications for the work. A permit may only be renewed once.</i></p> <p><i>Permits that have been expired longer than one year cannot be renewed.</i></p> <p><i>You must reapply for new permits.</i></p>	<p>using permit rates at time of renewal</p>
<p>Investigation Fee – Expired Permit</p> <p><i>Hourly rate charged for research, travel time and time spent on site ensuring fire and life safety requirements are satisfied.</i></p> <p><i>Fee is in addition to permit renewal fee.</i></p>	<p>\$65.00/hr</p>
<p>Re-inspection Fee</p>	<p>\$65.00/ea</p>
<p>Removal, Abandonment, or Cap Off of Fixtures as Listed Above</p>	<p>\$ per fixture</p>
<p>Sanitary Service:</p>	
<p> First 100 feet</p>	<p>\$48.00</p>
<p> Each additional 100 feet or fraction thereof</p>	<p>\$26.00</p>
<p>Storm Sewer Service:</p>	
<p> First 100 feet</p>	<p>\$48.00</p>
<p> Each additional 100 feet or fraction thereof</p>	<p>\$26.00</p>
<p>Water Service:</p>	
<p> First 100 feet</p>	<p>\$48.00</p>
<p> Each additional 100 feet or fraction thereof</p>	<p>\$26.00</p>
<p>Investigation Fee A</p> <p><i>Low effort to determine compliance.</i></p>	<p>\$97.50</p>
<p>Investigation Fee B</p> <p><i>Medium effort to gain compliance. Stop Work Order posted. Applicant obtains required permit within 10 business days.</i></p>	<p>\$130.00</p>
<p>Investigation Fee C</p> <p><i>High effort to gain compliance. Applicant failed to meet deadline or has had more than one documented violation in 12 months for starting work without permits.</i></p>	<p>\$250.00 or hourly rate whichever is greater.</p>
<p>State Surcharge and Training Fees*</p> <p><i>*The amount of the State surcharge is established by the State of Oregon on building permit fees, electrical permit fees, mechanical permit fees, plumbing permit fees, manufactured home permit fees, grading fees, and the hourly fees charged under the Master Permit program. The surcharge is subject to change by the State and is</i></p>	<p>Per State established fee.</p>

collected by the City and passed through to the State.

(12 percent as of October, 2010)

Structural Permit Fees

CITY OF ASTORIA STRUCTURAL PERMIT FEES	
Fee Description	Fee
<p>Building Permit Fees: <i>The International Code Council Building Valuation Data Table, current as of April 1 each year, is used to calculate the project value and is based on the type of construction and proposed building use. Project value is then applied to the table below to determine the building permit fee.</i></p> <p><i>Use total value of construction work determined above to calculate the Building Permit Fee below:</i></p>	
\$1 - \$2,000	\$65.00 minimum fee
\$2,001 - \$25,000	\$65.00 for the first \$2,000 plus \$10.53 for each additional \$1,000 or fraction thereof
\$25,001 - \$50,000	\$307.19 for the first \$25,000 plus \$7.90 for each additional \$1,000 or fraction thereof
\$50,001 - \$100,000	\$504.69 for the first \$50,000 plus \$5.27 for each additional \$1,000 or fraction thereof
\$100,001 and up	\$768.19 for the first \$100,000 plus \$4.39 for each additional \$1,000 or fraction thereof
<p><i>*Definition of Valuation: The valuation to be used in computing the permit fee and plan check fee shall be the total value of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire extinguishing systems and other permanent work or equipment, and the contractor's profit as determined by the Building Official.</i></p>	

Building Plan Check Fee	65% of building permit fees
<p>Manufactured Dwelling Permits:</p> <p>Installation permit <i>Fee includes: concrete slab, code compliant runners or foundations, electrical feeder, first 100 lineal feet of plumbing connections, all cross-over connections and Administrative fee.</i></p> <p>•*Accessory structure fees will be assessed based on the value of construction determined under the Building Permit Fee section above.</p> <p>•Utility connections beyond 100 lineal feet will be assessed separate plumbing fees determined under the Plumbing Permit, Plan Check & Inspection Fee section of this Schedule.</p>	<p>\$190.00* includes Administrative fee</p>
<p>Additional Plan Review Fee <i>For consultation, coordination and inquiries related to changes, additions or revisions after initial application submittal.</i></p>	<p>\$65.00/hr One hour minimum</p>
<p>Alternative Materials and Methods <i>Hourly rate charged per person involved in review.</i></p>	<p>\$65.00/hr</p>
<p>Building Demolition Permit Fee</p>	<p>Apply Building Permit Fees (above) based on total project value. Minimum fee \$65.00/hr. One hour minimum.</p>
<p>Residential Fire Sprinklers <i>Fee includes inspections and plan review</i></p> <p><i>Fee determined by square footage of work covered.</i></p>	
<p>0 to 2,000 sq ft</p>	<p>\$150.00</p>
<p>2,001 to 3600 sq ft</p>	<p>\$200.00</p>
<p>3,601 to 7,200 sq ft</p>	<p>\$300.00</p>
<p>>7,200 sq ft</p>	<p>\$400.00</p>
<p>Expired Application Processing Fee <i>Hourly rate charged for actual time spent processing and reviewing applications for permits that are never issued.</i></p>	<p>\$65.00/hr</p>

<i>Credit is given for paid plan check fees.</i>	
Fire/Life Safety (F/LS) Plan Check Fee	40% of building permit fees when F/LS plan review is required
Foundation Only Permit	Apply Building Permit fees (above) based on 20% of total project value + deferred fee
Inspections for Which No Fee is Specifically Indicated	\$65.00/hr One hour minimum
Inspections Outside of Normal Business Hours	\$65.00/hr One hour minimum
Permit Extension (first one free)	\$50.00
Permit Renewal (Expired Permit Reinstatement Fee) <i>Fee for renewal of a permit that has been expired for one year or less, provided no changes have been made in the original plans and specifications for the work. A permit may only be renewed once.</i> <i>Permits that have been expired longer than one year cannot be renewed, you must reapply for new permits.</i>	1/2 of total permit fees using permit rates at time of renewal
Investigation Fee – Expired Permits <i>Hourly rate charged for research, travel time and time spent on site ensuring fire and life safety requirements are satisfied.</i> <i>Fee is in addition to permit renewal fee.</i>	\$65.00/hr
Phased Permit Fee <i>Coordination fee charged in addition to normal plan review and permit fees; base fee includes required predevelopment meeting.</i> <i>Fee assessed on each phase of a project.</i>	\$275.00 + 10% of the total building permit fee for each phase of work. Not to exceed \$1,500 for each phase
Re-inspection Fee	\$65.00/hr
Change of Occupancy Permit/No other work being done	\$65.00/hr
Commercial Deferred Submittal Fee	65% of the value of the building permit fee calculated & using the value of the

	deferred portion + \$150
Residential Deferred Submittal Fee	65% of the value of the building permit fee calculated & using the value of the deferred portion + \$150
Solar Installation Permit	\$99.00 includes one inspection
Installations in compliance with section 305.4 of the Oregon Solar Installation Specialty Code	Apply building permit fees (above)
All other installations	Additional Inspections \$65 each
<p><i>*Valuation includes structural elements of solar panels including racking, mounting elements, rails, and the cost of labor to install. Valuation does not include the cost of solar equipment, including collector panels and inverters.</i></p> <p><i>Separate electrical fees also apply</i></p>	
Temporary Certificate of Occupancy – Residential – first 30 day - free	\$65.00
Temporary Certificate of Occupancy – Commercial – first 30 day - free	\$100.00
Appeal to City Council	\$25.00
School District Construction Excise Tax (Authorized by ORS 320.170 thru ORS 320.189) <i>Applies to construction within Astoria School District in the City of Astoria.</i>	The construction excise tax is assessed as a dollar rate per square foot of construction which is collected by the City of Astoria and forwarded to the school district assessing the tax for capital improvement project funding.
Investigation Fee A <i>Low effort to determine compliance.</i>	\$97.50
Investigation Fee B <i>Medium effort to gain compliance. Stop Work order posted. Applicant obtains required permit within 10 business days.</i>	\$130.00
Investigation Fee C <i>High effort to gain compliance. Applicant failed to meet</i>	\$250.00 or hourly rate

<p><i>deadline or has had more than one documented violation in 12 months for starting work without permits.</i></p>	<p>whichever is greater</p>
<p>State Surcharge and Training Fees*</p> <p><i>*The amount of the State surcharge is established by the State of Oregon on building permit fees, electrical permit fees, mechanical permit fees, plumbing permit fees, manufactured home permit fees, grading fees, and the hourly fees charged under the Master Permit program. The surcharge is subject to change by the State and is collected by the City and passed through to the State.</i></p> <p><i>(12 percent as of October, 2010)</i></p>	<p>Per State established fee.</p>

Schedule B City Administration

Astoria City Code	\$30.00
Budget Detail	\$20.00
Budget Document	\$20.00
City Council agendas and minutes subscription rate by mail	\$5.00/issue or \$60.00/year
By e-mail (Effective 1/1/98 - no charge to press, government agencies, or one per Neighborhood Association)	No charge
Copy of any code or publication purchased by the City for resale	\$0.50/page
Copy of any ordinance, resolution or report, already prepared and stock on hand, or photocopy	\$0.50/page
NSF (Non-Sufficient Fund) Check Fee	\$35.00
One-time, special event liquor license application	\$35.00
Parking Lot Fees	
13th Street Parking Lot	\$30.00/month
US Bank Parking Lot Spaces	\$30.00/month
Staff time for record search, review for exempt material and supervise citizens's record inspection (hourly wage plus fringe benefits)	\$20.00 to \$50.00/hour
Transportation Services Vehicle Fee	\$35.00/vehicle
Transportation Services Vehicle Driver Application	\$35.00
plus processing fee	\$15.00
Lien Search Fee	\$20.00/per search transaction
Liquor License Application – New Outlet	\$150.00
Change to current liquor license Application	\$100.00
“No Parking” Block Deposit	\$30.00
Parking Block Permit	
Per Day	\$5.00
Per Week	\$25.00
Per Month	\$40.00

Per Quarter	\$100.00
Per Half Year	\$180.00
Annually	\$330.00
Replacement Fees	
Parking Block	\$30.00
Annual Service Permit	
Per Quarter Per Vehicle	\$50.00
Project Permit	
Per Month Per Vehicle	\$40.00
Dumpster Permit	
Per Day	\$5.00
Per Week	\$25.00
Per Month	\$40.00
Per Quarter	\$100.00
Per Half Year	\$180.00
Annually	\$330.00
Annual License Fee for Lodging Establishments	\$25.00
Attorney Review of Materials	\$190.00 per hour

Schedule C Community Development Department

Astoria Planning Commission, Historic Landmarks Commission, or Design Review Committee agendas and minutes subscription rate by mail	\$3.50/issue or \$42.00/year
By e-mail (No charge to press, government agencies, or one per Neighborhood Association).	No Charge
Copy of Development Code	\$35.00
Copy of Comprehensive Plan	\$35.00
Copy of Land Use & Zoning Map (approximately 6 square feet)	\$6.00
Copy of Land Use & Zoning Map (approximately 20 square feet)	\$20.00
Postage and handling for mailing Development Code or Comprehensive Plan, each	\$10.00
Postage and handling for mailing 20 square foot Zoning map	\$3.50
Copy of audio tapes, each	\$20.00
Copy of CD's, each	\$10.00
Permit Applications	
Accessory Dwelling Unit Permit	\$100.00
Amendment to Comprehensive Plan or Development Code	\$750.00
Amendment to Existing Permit	Same fee as existing permit fee
Appeal	\$500.00
Class B Home Occupation	\$200.00
Conditional Use	\$500.00
Conditional Use – Temporary Use Renewal	\$250.00
Demolition or Moving (Historic)	\$500.00
Design Review < \$25,000 Project Value	\$350.00
Design Review > \$25,000 Project Value	\$750.00
Exterior Alteration < \$25,000 Project Value	\$350.00
Exterior Alteration > \$25,000 Project Value	\$750.00
Historic Designation	\$100.00

Historic Designation Removal	\$100.00
Home Stay Lodging License	\$500.00
Home Stay Lodging for Existing, Pre-approved Facilities	\$150.00
Home Stay Lodging License Renewal	\$150.00
Home Stay Lodging Code compliance and Fire/Life/Safety Inspection	\$300.00
Home Stay Lodging License Appeal	\$400.00
Lot Line Adjustment without survey	\$50.00
Lot Line Adjustment with survey	\$100.00
LUCS	\$50.00
Major or Minor Partition (in addition to fees noted in Development Code 13.720)	\$300.00 + actual costs
Miscellaneous Review	\$200.00 Admin \$350.00 APC/HLC
New Construction (Historic)	\$350.00
Non-Conforming Use Review	\$350.00
Parking Exemption	\$200.00
Permit Extensions – Admin	\$100.00
Permit Extensions - Hearing	\$250.00
Planned Development	\$500.00 + actual costs
Pre-application Conference	\$150.00
Retail Street Vendor	\$100.00
Satellite Dish/Commercial	\$100.00
Sign Permits (not requiring building permit)	\$50.00
Subdivision (in addition to fees noted in Development Code 13.720)	\$500.00 + \$20 per lot + actual costs
Variance (Administrative or for Planning Commission)	\$300.00 Admin \$500.00 APC
Wind/Solar Array	\$250.00
Wireless Communication Facility Application	\$3,000.00 +

	actual cost
Wireless Communication Facility additional non-refundable fee for After-the-Fact Application	\$1,000.00
Violation	Doubled Fee
Zoning Verification Letter	\$50.00

Schedule D Fire Department

Any Fire Department record (including fire report/investigation report)	\$1 0. 00
Burn barrel permit fee, initial inspection by Department for 2 year permit	\$5 0. 00
Renewal of permit for additional 2 years thereafter	\$3 5. 00
Special burn permit fee-issues for no more than a one week period	\$3 5. 00
The Fire Department will offer fire safety inspection to all City businesses free of charge once every other year. If inspection of a business results in findings of fire hazards,	
A second inspection to survey mitigation of hazard	\$2 5. 00
If a third inspection is necessary to check for hazards	\$5 0. 00

The City of Astoria will administer a cost-recovery program to recover costs from those incidents that require services from the Astoria Fire Department on its transportation route and in areas where there is no other fire service protection.

Residents, business owners, and/or taxpayers of the City of Astoria and its service-contract areas (Tongue Point Job Corps), and any citizens of areas where the Astoria Fire Department has mutual aid agreements will not be billed for services as described in this program.

Rates for recovering costs shall be those established in accordance with the Oregon State Fire Marshal's standardized costs schedule as specified in ORS 478.310(2)(a), and as hereinafter amended.

Fees will be based on both direct (apparatus, personnel, and miscellaneous supplies and services) and indirect (billing and collection costs). No fees will be charged for the direct provision of emergency medical treatment and supplies.

Charges to all parties will include a minimum 30-minute response charge.

Schedule E Astoria Public Library

1. Overdue Materials

- a. After due date, items are rented for 25 cents per day until the 60th day.
- b. No late fee for children's books.
- c. Item is considered lost after 60 days and a replacement fee is charged unless item is returned.

2. Subscribing Library Family Fee (persons who reside outside of Astoria city limits).

- a. \$18.00 for three-month period.
- b. \$33.00 for a six-month period.
- c. \$60.00 for a 12-month period.
- d. Non-resident owners of property within the City, and members of their households, are eligible to have free library borrowers cards by annually showing proof of having paid Astoria property taxes.

3. Print Pages – 20 cents per sheet.

4. Borrowers Card Replacement - \$6.00.

5. Damage Fees

- a. Slight damage - \$3.00.
- b. Extensive damage or loss - replacement cost plus \$3.00 processing fee, or bring duplicate item.

6. Flag Room Rental

- a. Library Programs and Programs sponsored by the City of Astoria-room use is free.
- b. Non-profit groups/organizations and private groups - \$20.00 per hour.
- c. Business and Commercial Entities Meetings - \$35.00 per hour.
- d. Refundable Required Deposit - \$15.00 per meeting.

Schedule F Parks And Recreation Department

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[Schedule F2 Astoria Maritime Memorial And Garden Of Surging Waves](#)

[Schedule F3 Oceanview Cemetery](#)

[Schedule F4 Astoria Recreation Division Rental Fees](#)

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Schedule F1 Astoria Aquatic Center

<u>Drop In</u>		
Youth	\$6.00	
Adult	\$8.00	
Family (Up to 5 People)	\$20.00	
<u>Scholarship Drop In Voucher</u>		
APRCF Voucher Pays 1/2 of Entry, Recipient Pays \$1 for Drop-In	<u>APR CF Vouch er</u>	<u>Scholarshi p Recipient Charge</u>
Youth	\$2.00	\$1.00
Adult	\$3.00	\$1.00
Family	\$9.00	\$1.00
<u>Aquatic Center Annual Pass (Non-refundable, good for 12 consecutive months)</u>	<u>Reg. Rate</u>	
Aquatic Center Youth/Senior Pass	\$480. 00	
Aquatic Center Adult Annual Pass	\$660. 00	
Aquatic Center Family Annual Pass	\$900. 00	
<u>Aquatic Center Monthly Pass</u>	<u>Reg. Rate</u>	<u>Cont. ACH Rate</u>
Youth & Senior	\$55.0 0	\$45.00
Adult	\$70.0 0	\$60.00
Family (Up to 5 Household Members)	\$90.0 0	\$80.00

Additional Family Member Added to Household (per person)	\$15.00	\$15.00
Swim Lessons		
Group Lessons	\$70.00	
Private Lessons	\$125.00 (Flat Rate per 4 x 30 minute lessons per child)	
Monthly Locker Rentals	Reg. Rate	Cont. ACH Rate
	\$20.00	\$5.00
Rentals/Misc.		
Lane rental (per lane, per hr.)	\$30.00	
Showers	\$3.00	
Towel Rental	\$2.00	\$0.00
Birthday Party (Max. 20 guests)	\$225.00	
Specialized Equipment Use (per land, per hr. plus individual admission)	\$100.00	
Youth Swim Teams		
<i>Contingent upon youth swim team renting a minimum of 100 hours of lap-lane space for the purpose of practicing per fiscal year, and all participants purchasing a monthly or daily pass</i> Youth Swim Team Lane Rental (per lane, per hr)	\$1.50	
Recreation Summer Swim League *Summer Swim League will only be offered June - August	\$25 Registration Fee and \$75.00 League fee	
Activity Camp	\$25 Registration Fee and \$60.00 per Week	

HISTORY
 Amended by Res. [RES 21-17](#) on 6/21/2021
 Amended by Res. [RES 22-19](#) on 6/20/2022
 Amended by Res. [RES 23-20](#) on 6/30/2023

Schedule F2 Astoria Maritime Memorial And Garden Of Surging Waves

Maritime Memorial

Fee for one engraved memorial 4" x 12" Standard Fee without customized graphic Name of person limited to 18 characters, including spaces <ul style="list-style-type: none"> • Inscription is limited to 23 characters, including spaces • Optional: small stock graphic illustration or second line of Inscription limited to 23 characters, including spaces 	\$50 0.00
Fee for Customized Graphic/Art Work <ul style="list-style-type: none"> • Includes customized graphic illustration/artwork (other than stock artwork that has already been engraved on the Memorial Wall) 	\$25 0.00
<u>Garden of Surging Waves</u>	
Fee for one Brick Standard Fee <ul style="list-style-type: none"> • Limited to 18 characters, including spaces 	\$25 0.00
Additional Brick <ul style="list-style-type: none"> • Limited to 18 characters, including spaces 	\$60. 00
Fee for one Paver Standard Fee <ul style="list-style-type: none"> • Limited to two lines, 32 characters per line, including spaces 	\$35 0.00
Additional Paver	\$10 0.00

HISTORY

Amended by Res. [RES 23-20](#) on 6/30/2023

Schedule F3 Oceanview Cemetery

<u>Graves-Ground Only (w/perpetual care)</u>	
Infant/Child plots	\$360
Block 68, Cremation only	\$662
All other blocks	\$1,987
<u>Interments</u>	
Casket Burial (opening and closing)	\$1,987
Cremated remains	\$993
Cremation Burial Additional Fee, Saturday	\$289
Casket Burial Additional Fee, Saturday	\$567
Late funerals (after 3:00 pm) add'l/hr.	\$116
<u>Disinterment</u>	

Adult	\$937
Child under 7	\$719
Cremated remains removed	\$289
<u>Liner and Installation</u>	
Liner Purchase	\$1,701
Liner Storage Fee	\$567
<u>Monument/Marker Permits</u>	
Monument Permit (Not over 62" in length)	\$347
Marker Permit-Double (2 people)	\$289
Marker Permit-Single	\$232
Marker Permit-Veteran	\$116
Grave Cover Permit	\$386
Unauthorized Marker Installation Fee (per occurrence)	\$110
Marker Permit-Baby grave cover	\$145
<u>Misc.</u>	
Chapel Reservation	\$128 /hr.
Other Work	\$90 /hr.
Purchase and Install In-Ground Vase	\$122
Outside Burial/Service Contractor Admin Fee	\$173
Payment Plan Admin Fee	\$58
Plot Buy-Back Admin Fee	\$58
Transfer of Deed Admin Fee	\$35

HISTORY

Amended by Res. [RES 21-17](#) on 6/21/2021

Amended by Res. [RES 22-19](#) on 6/20/2022

Amended by Res. [RES 23-20](#) on 6/30/2023

Amended by Res. [RES 24-15](#) on 5/20/2024

Schedule F4 Astoria Recreation Division Rental Fees

FACILITY RENTALS			
	Per 1/2 Day	Per Full Day	

		(7.5 Hours)	(7am -10pm)
Shively Hall		\$250	\$500
Alderbrook Hall		\$200	\$400
Special Events/Park Rentals (Event Insurance Required)		\$250	\$500
Sports Fields & Courts: Games, Tournaments & Events	\$50/ Hour		
Sports Fields & Courts: Practices	\$12/ Hour		
Stage Rental (32 sq. ft) Delivered & Picked Up	\$250/Day		
All Rental Deposits Require a \$250 Refundable Deposit			

HISTORY

Amended by Res. [RES 24-15](#) on 5/20/2024

Schedule F5 Astoria Column

Annual Parking Pass	\$5.00
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Schedule G Police Department

Unless otherwise stated, Police Department hourly charges are billed in 30 minute increments. Deposit prior to copying may be required.

	Fee
Arrest record, contact sheet	\$10.00
Attorneys fees for consultation	\$150.00/hour
Certified copy of police records (minimum 1 hour)	\$50.00/hour
Copy of audio recording (minimum 1 hour)	\$50.00/hour
Copy of Communications Center log	\$10.00/page
Copy of digital media (minimum 1 hour)	\$50.00/hour
Impound vehicle release	\$100.00
Police Officer - special events (minimum 1 hour)	\$50.00/hour
Staff review of public records	\$50.00/hour
Vehicle identification number inspection	\$35.00

Schedule H Public Works Department

Public Works Administration Fees	
Custom Mapping	\$45.00/hour
Multiple Legal, Letter and Ledger size prints, each sheet	
BW	\$0.50
Color	\$1.00
Large format 18" x 24" up to 24" x 36" copies, each sheet	
BW	\$15.00
Color	\$25.00
Geologic Hazard Map (60" x 24" = 10 SF)	\$40.00
Electronic File (via electronic mail)	\$15.00
Electronic File (via digital media; CD, DVD or flash drive)	\$30.00
Property Use/Acquisition Fees	
Property Use/Acquisition Application	\$75.00
Application for Property Purchase	
Application Fee	\$450.00
Appraisal, Advertising & Recording Fee	Actual Cost
Application for Vacation or Easement	
Application Fee	\$500.00
Advertising & Recording Fee	Actual Cost
Application for Lease or License to Occupy	
Application Fee	\$425.00
Recording Fee	Actual Cost
Development Review Fees	
Land Use & Building Permit Review	Actual Cost
Infrastructure Plan Review and Construction Coordination	

Public Works Plan Review	1% of preliminary construction cost**
Public Works Construction Permit	2% of final construction cost**
Minimum	\$500
<i>**Estimated preliminary and final construction costs shall be provided by an Oregon Registered Professional Engineer and shall include all improvements in the public right-of-way and/or publically maintained infrastructure improvements.</i>	
Public Works Permit Fees	
Application to Fell/Cut Tree(s)	
Firewood	\$20.00
Right-of-Way	\$60.00
City Property	\$250.00
Arborist Report (if required)	Actual Cost
Grading and Erosion Control Permit	
Ground disturbance of less than 1 acre	\$110.00
Ground disturbance of greater than 1 acre	\$275.00
Permit extension	\$30.00
Geotechnical/Geological Review	Actual Cost
<i>Fees double for permit issued after work has started or been completed.</i>	
Utility Service Application	
Application fee	\$60.00
Sanitary sewer, storm drainage & water connection fee	Per Resolution
Right-of-Way Permit Application	\$100.00
Plus street cut fee (if applicable)	
Up to 50 Square Feet	\$100.00

Over 50 Square Feet	\$3.00 per Sq.Ft.
Application for Sidewalk/Driveway repair only	No Fee
<i>Fees double for permits issued after work has started or been completed. The charge for sidewalk/ driveway repair after work has commenced is \$200.</i>	
Garden Permit	
Application	\$40.00
Renewal per year	\$20.00
Watershed Road Access Fee	\$250.00/yr
<u>Traffic Control Device Rental Fee</u>	
<u>Description</u>	<u>Each Per Day</u>
Wooden Barricades (31 1/2" X 31 1/2")	\$3.50
Wooden Barricades w/ sign attached	\$5.00
Type III Barricade	\$5.00
18" Traffic Cones	\$1.00
Traffic Control Signs	\$15.00
<i>Lost or damaged traffic control devices will be charged at the current list price for replacement.</i>	
<u>Water & Sanitary Sewer Resolutions</u>	
Water and sanitary sewer fees are established in specific resolutions that are periodically updated and reissued. Water and sewer resolutions and fee information are available from the Public Works Department at (503) 338-5173.	
<u>System Development Charge Resolution</u>	
System Development Charges are established in the most current version of the Resolution Establishing Water, Wastewater, Storm Drainage, Transportation and Parks System Development Charges. SDC information is available from the Public Works Department at (503)-338-5173	

HISTORY
Amended by Res. [RES 22-39](#) on 11/20/2023