

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
IN AND FOR THE COUNTY OF CURRY, OREGON**

Order Approving Julie Swift,)
HR/Payroll Coordinator,)
To Receive a Credit Card in her)
Name)

ORDER NO. 23113

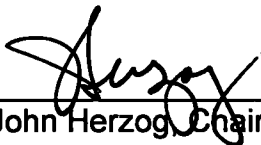
WHEREAS, Curry County has implemented a County Policy for Credit Cards; and

WHEREAS, Brad Rueckert, Finance Director, desires Julie Swift, Payroll/HR Coordinator, to have a county credit card again serving as the Finance departments Credit Card;

NOW, THEREFORE, THE BOARD OF CURRY COUNTY COMMISSIONERS HEREBY ORDERS the approval of a Curry County Credit Card with a limit of \$2,000.00 for Julie Swift HR/Payroll Coordinator.

DATED this 27th day of May, 2022.

CURRY COUNTY BOARD OF COMMISSIONERS



John Herzog, Chair

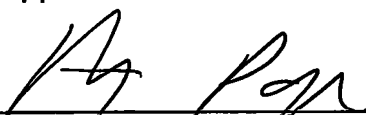


Christopher S. Baasch, Vice Chair



Court Boice, Commissioner 6-24-22

Approved as to Form:



Anthony Pope, Curry County Counsel



CREDIT CARD USER AGREEMENT

I, Julie Swift accept personal responsibility for the safeguard and proper use of the county credit card which has been assigned to me for use in performance of my job, in accordance with the terms outlined in the county credit card policy. I have read and understand the Curry County credit card policies and procedures.

I agree to surrender the card upon separation of employment with Curry County. I will notify the bank, the appropriate elected official or department head and finance department in compliance with the aforementioned policies and procedures immediately if the card is lost or stolen, or, if I become aware of unauthorized or fraudulent charges.

I understand that improper use of the card and failure to comply with the terms and conditions of the agreement and the aforementioned policies and procedures may result in disciplinary actions, in accordance with Curry County personnel rules and collective bargaining agreements, up to and including termination and legal action.

I understand and agree that I may be required to reimburse Curry County for any unauthorized or fraudulent charges to the card while in my custody.

Employee Signature: _____

Date: 5/27/2022

Elected Official or Department Head Signature: _____

Finance Director Signature: _____

Credit Card No.: _____

Additional Authorized Users

I, Julie Swift authorize the following users to use the county credit card assigned to me. I understand I am responsible for the card assigned to me and the purchases charged to the card.

By signing below, I agree that I have read and understand the Curry County Credit Card Policies and procedures.

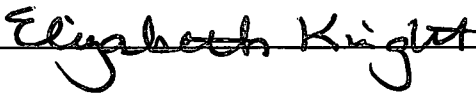
Authorized User #1

Name: Carrie Dexter

Signature:  Date: 3.27.22

Authorized User #2

Name: Elizabeth Knight

Signature:  Date: 5/27/22

Authorized User #3

Name: _____

Signature: _____ Date: _____

Authorized User #4

Name: _____

Signature: _____ Date: _____

Authorized User #5

Name: _____

Signature: _____ Date: _____