



**City Council
September 16, 2024
Virtual Meeting**

Online: <https://us06web.zoom.us/j/89536547180>

Public Comment Registration: <https://bit.ly/nbgcomment>

Please note, virtual public comment requires preregistration.

See link for more information.

View Slides: [Link](#)

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. CITY MANAGER'S REPORT

4.1. July Statistical Report

i [RCA: City Manager Report](#)

ii [Presentation](#)

5. PUBLIC COMMENTS

6. CONTINUED BUSINESS

**6.1. Review and Authorization of Funding for Applications to the 2023-2024
Notice of Funding Availability for the Newberg Construction Excise Tax Fund**

i [Exhibit A- Resolution 2024-3941](#)

ii [Presentation](#)

7. ADJOURNMENT

ADA STATEMENT

Contact the City Recorder's Office for physical or language accommodations at least 2 business days before the meeting. Call (503) 537-1283 or email cityrecorder@newbergoregon.gov. For TTY services please dial 711.

REQUEST FOR COUNCIL ACTION



Date Action Requested: (September 16, 2024)

Order <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Motion <input type="checkbox"/> Information <input checked="" type="checkbox"/> Proclamation <input type="checkbox"/>	
Subject: CM statistics for July 2024 data	Staff: Will Worthey CM Department: Administration
Work Session <input type="checkbox"/> Business Session <input checked="" type="checkbox"/>	Order On Agenda: CM report

Is this item state mandated? Yes ☐ No ☒

If yes, please cite the state house bill or order that necessitated this action: NA

Recommendation: NA

Executive Summary: The statistical summary of events conducted by city departments in July 2024.

Fiscal Impact: All were conventionally budgeted items.

Council Goals:

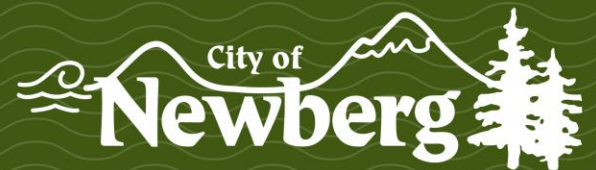
Goal 5: Create and maintain a high level of transparency with our residents in order to build trust.

Effective CM reporting assists with Objective 1:

Expand communication outreach in regard to regular city events and additional involvement with city businesses.

Newberg CM report

Monthly Statistics to the end of July 2024



Planning: combined planning decisions of all sorts*: 11

Average
2022

11.67

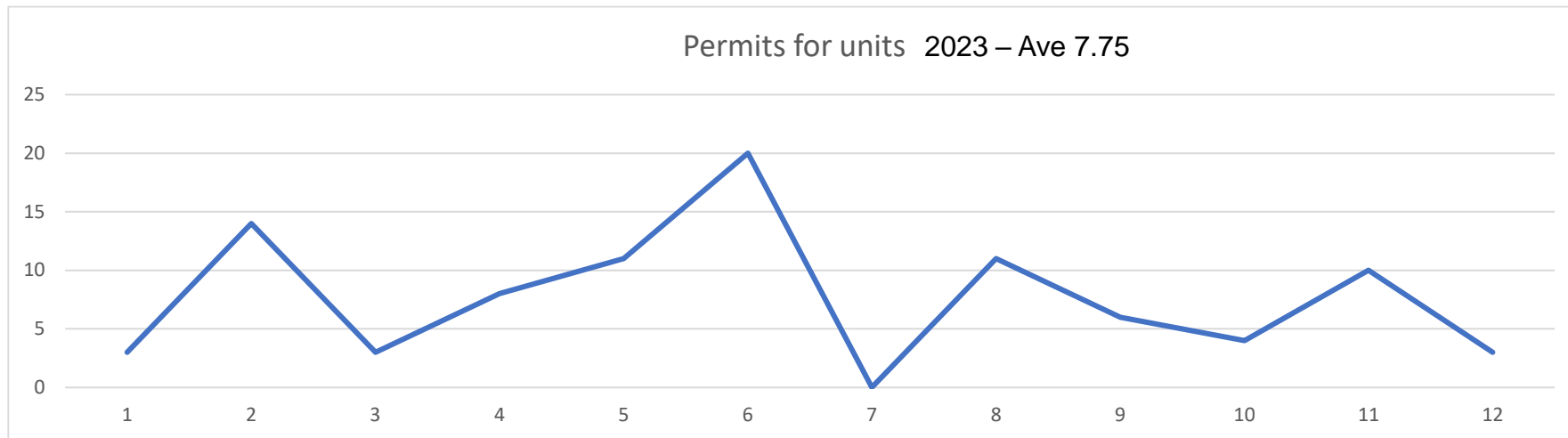
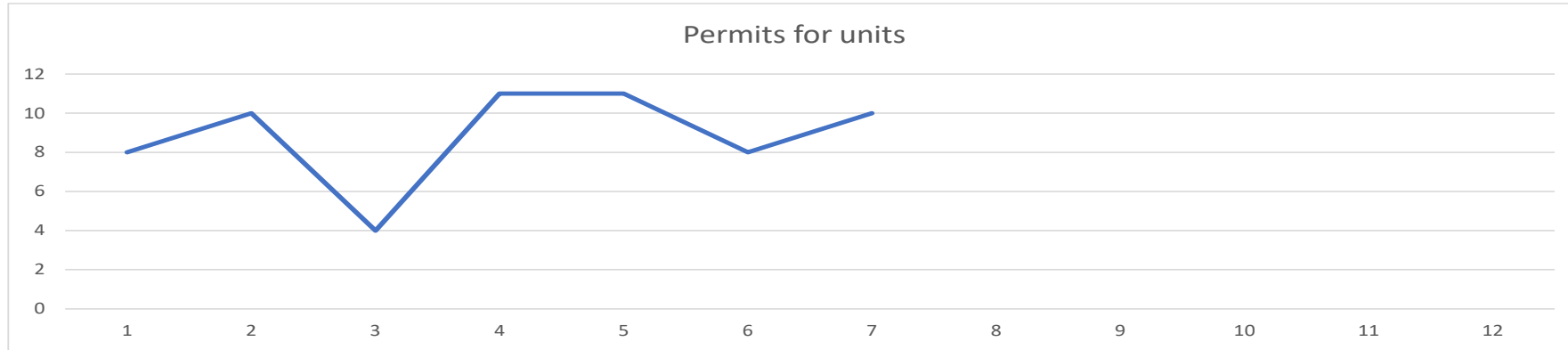


* Combined from the Director, Planning Commission and Council

Planning: building permits for housing units: 10

**Average
2022**

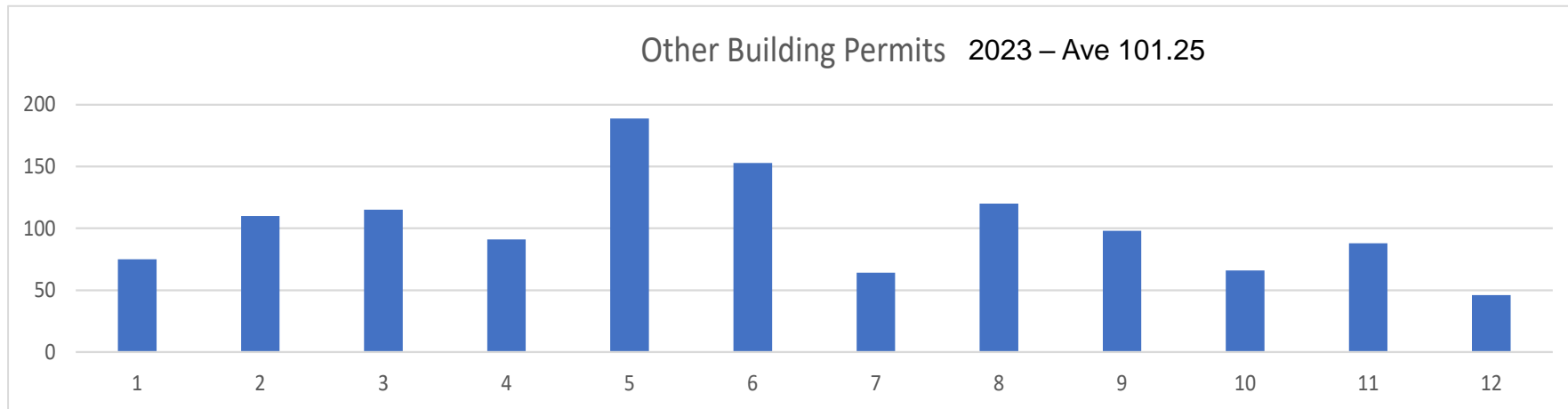
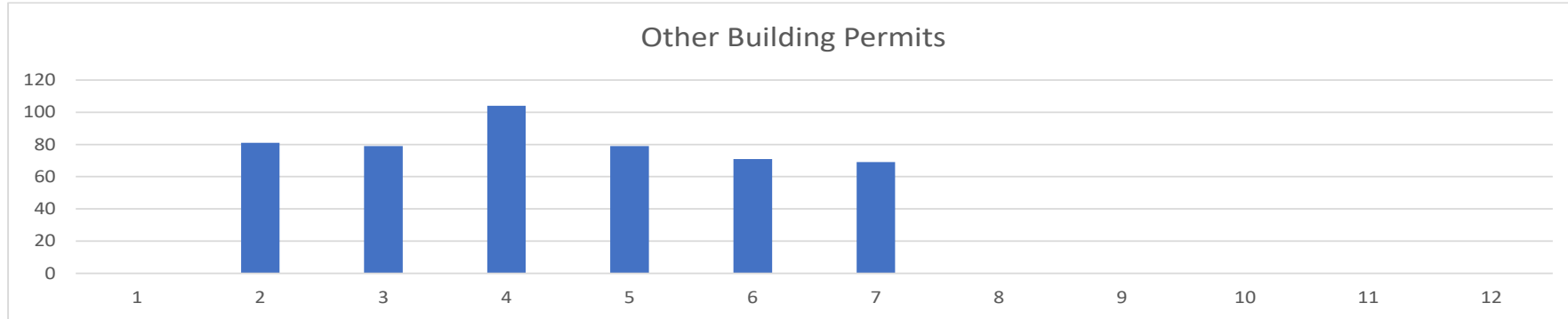
15



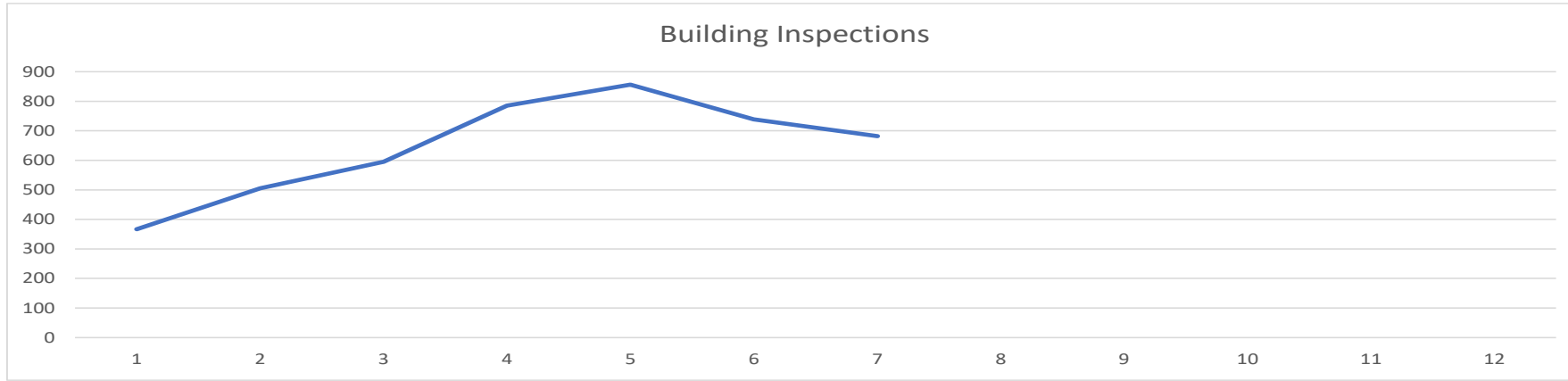
Planning: building permits other types: 69

**Average
2022**

122

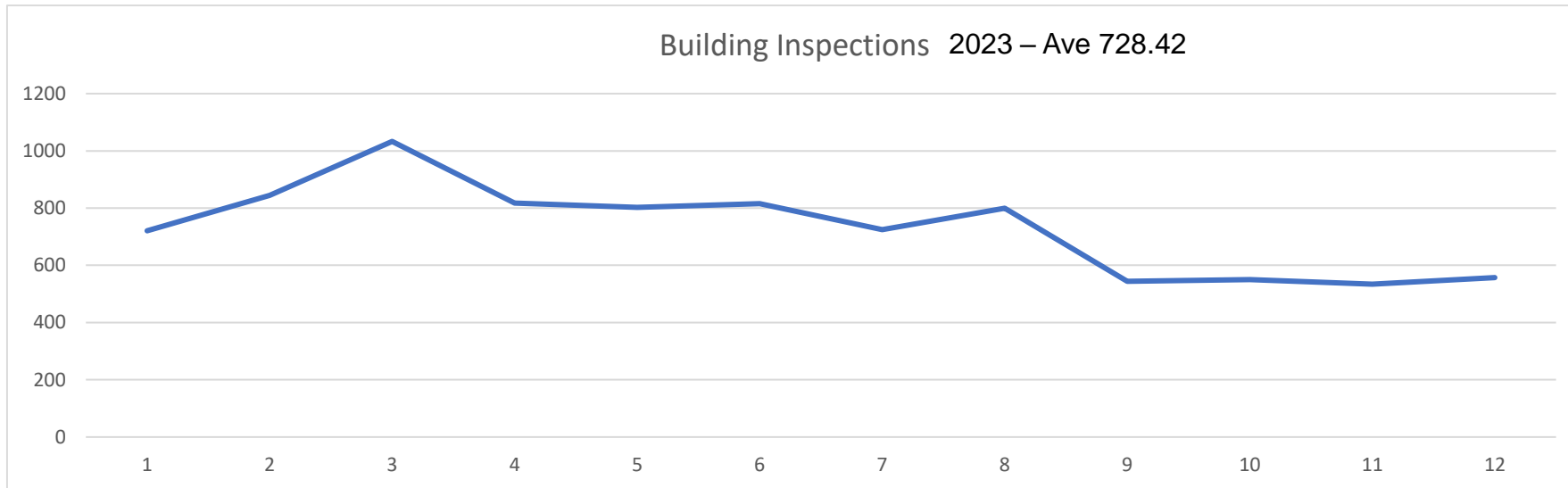


Planning: building inspections: 682



**Average
2022**

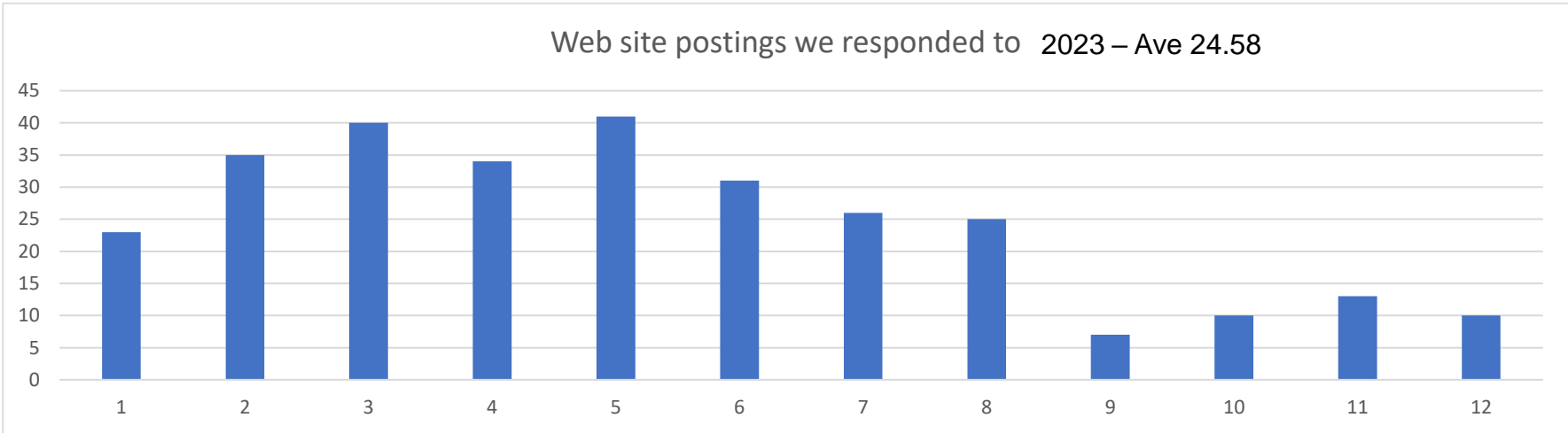
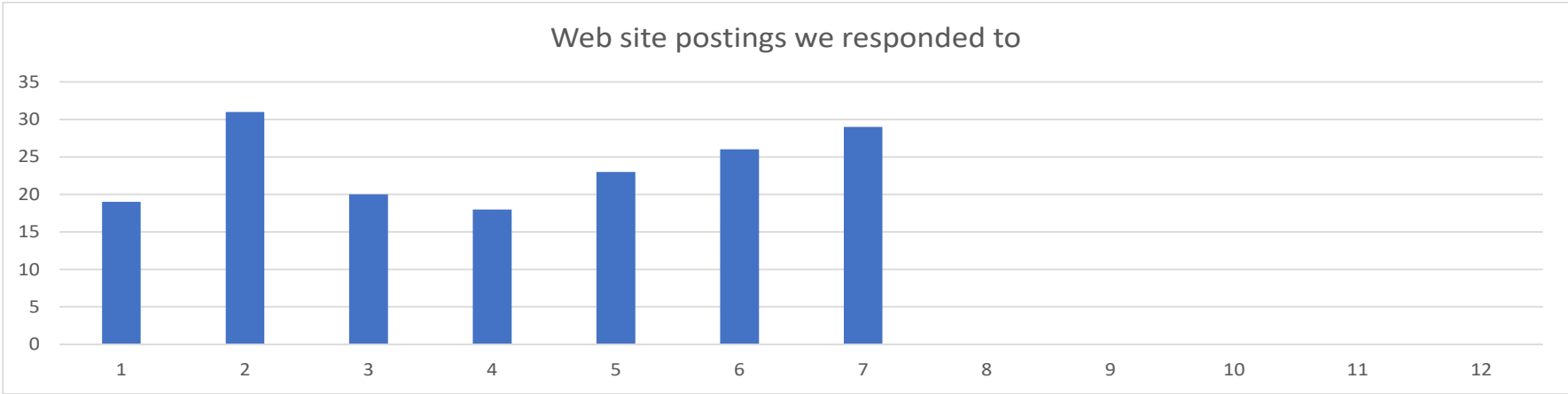
691



Community Engagement: submission forms through website: 29

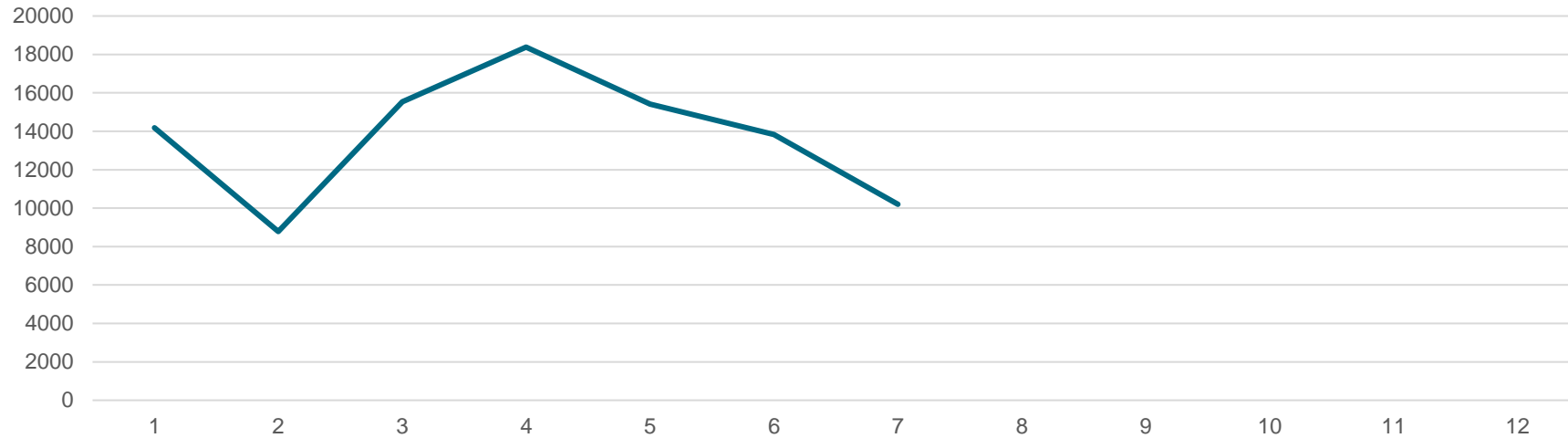
Average
2022

23



Community Engagement: social media engagement: 10,198

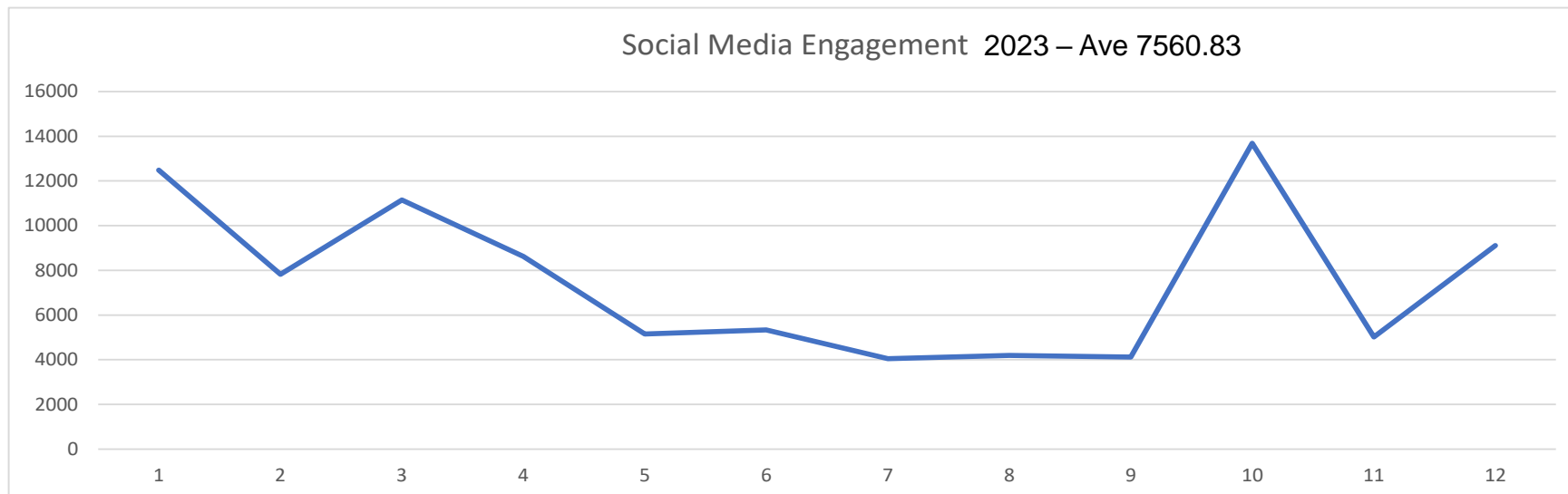
Social Media Engagement



**Average
2022**

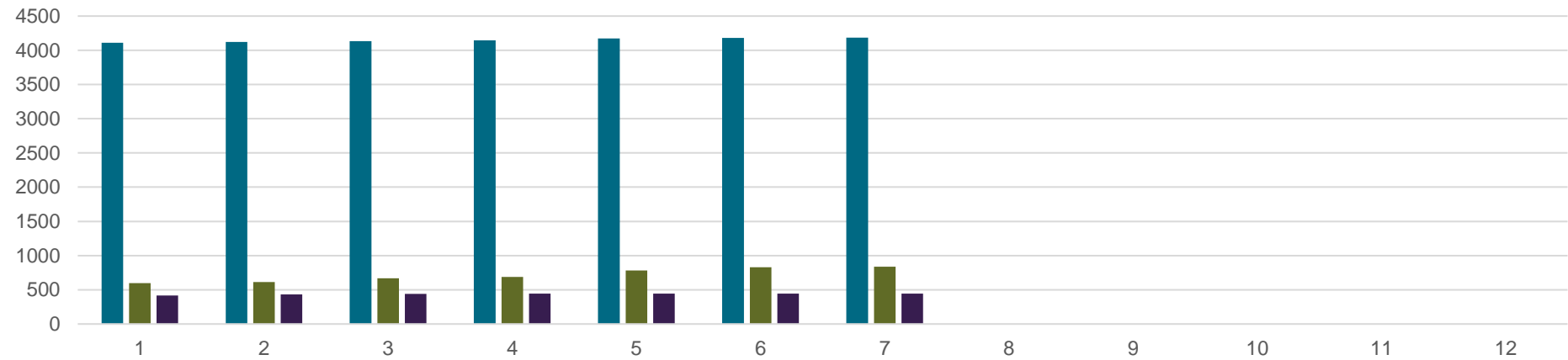
7942.5

Social Media Engagement 2023 – Ave 7560.83



Community Engagement: Socials followers Facebook 4185, Other 837, LinkedIn 446

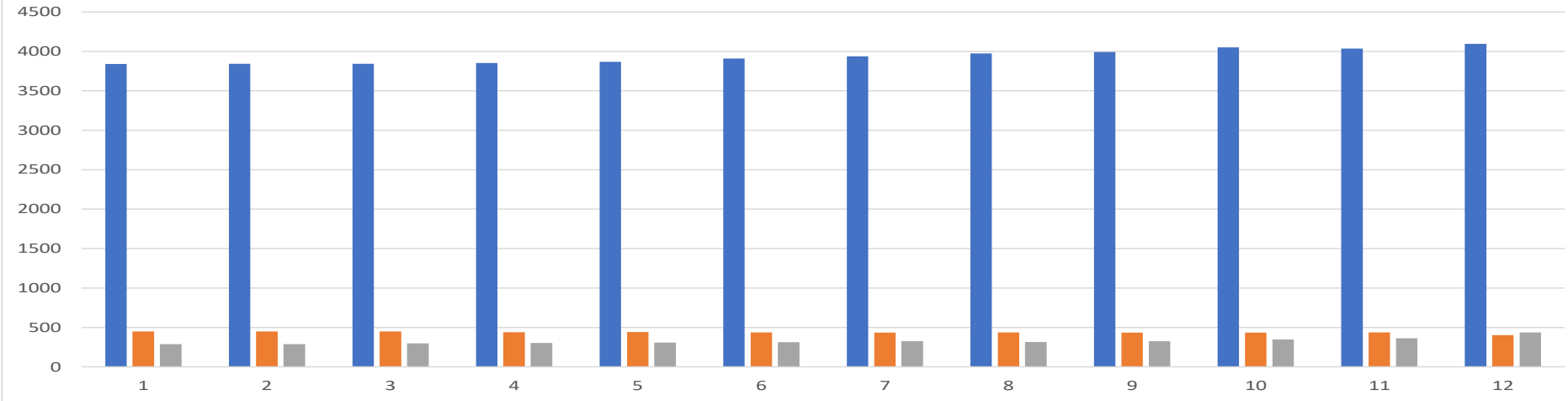
Facebook, Other, and LinkedIn



Average
2022

Facebook
3746
Twitter
415
LinkedIn
253.6

2023 data – Facebook: 3936.67 Other: 436.83 LinkedIn: 325.83

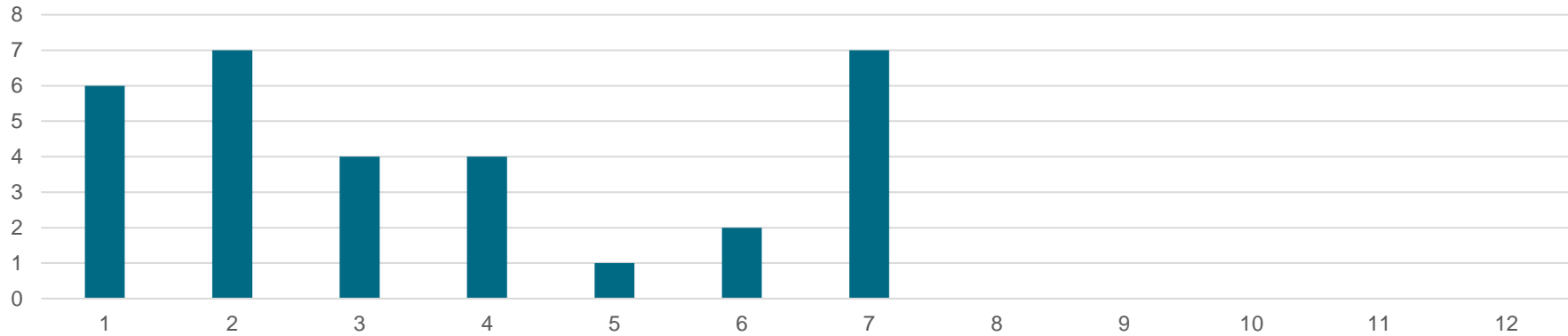


City Recorder: Public Records Requests: 7

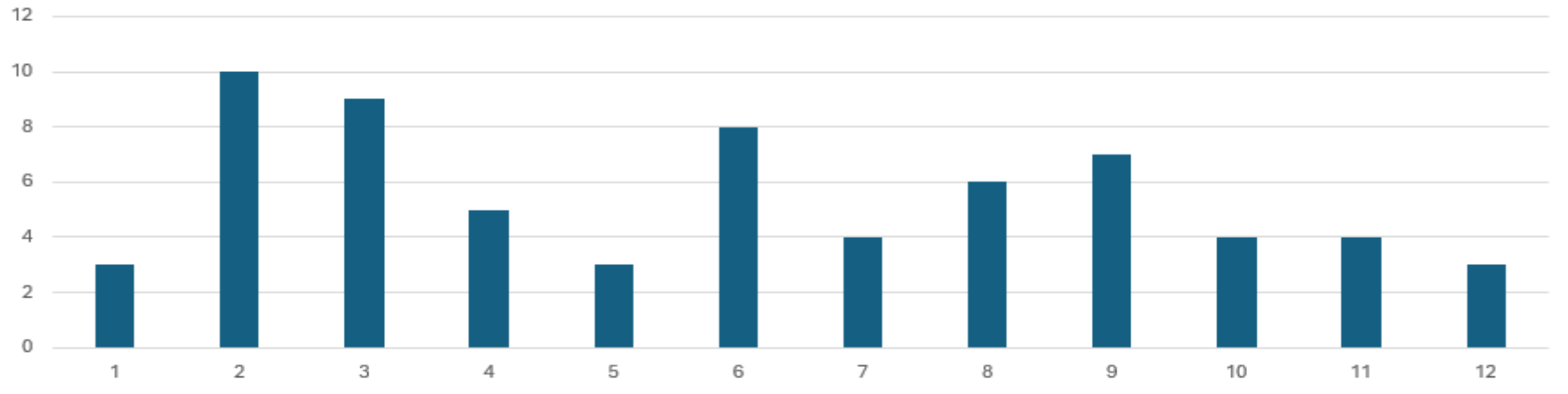
**Average
2022**

4.5

Public Information Requests

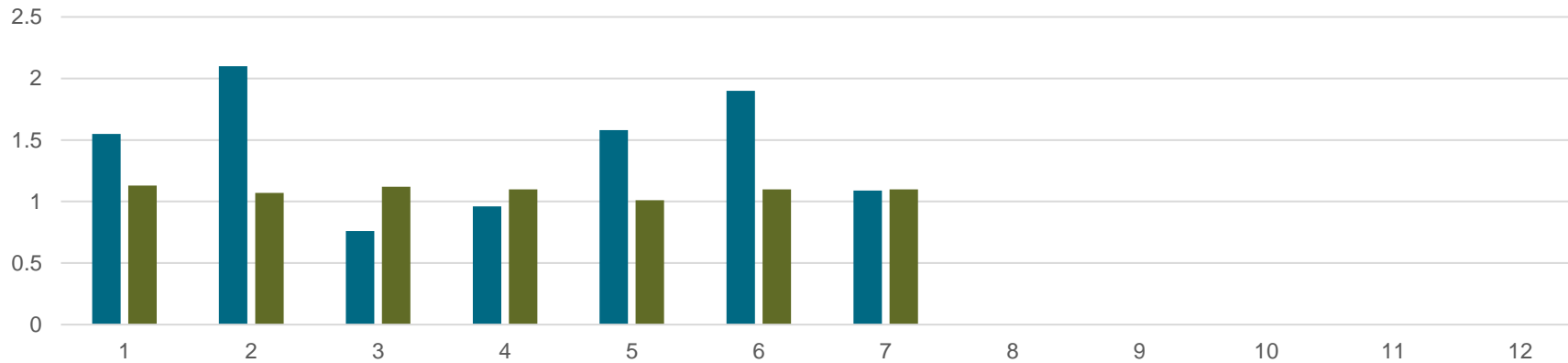


2023 Data, PRR Ave. 5.5



Finance: \$1.09 M of payments to accounts payable & \$1.1 M of payroll

Accounts Payable \$ and Payroll \$



**Average
2022**

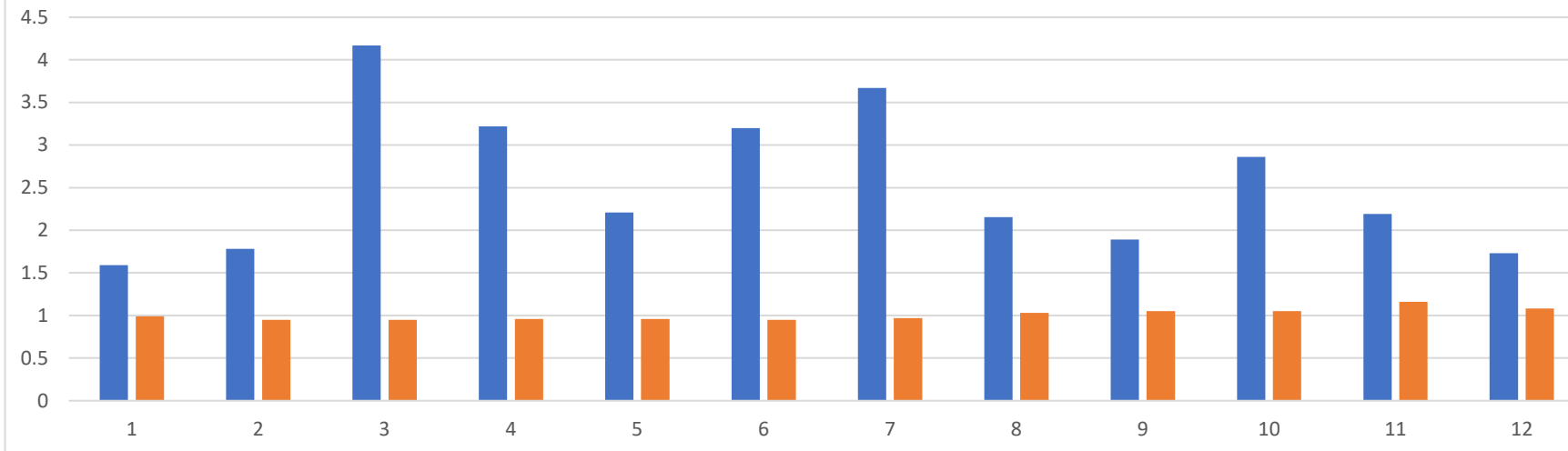
AP

\$1.75 M

Payroll

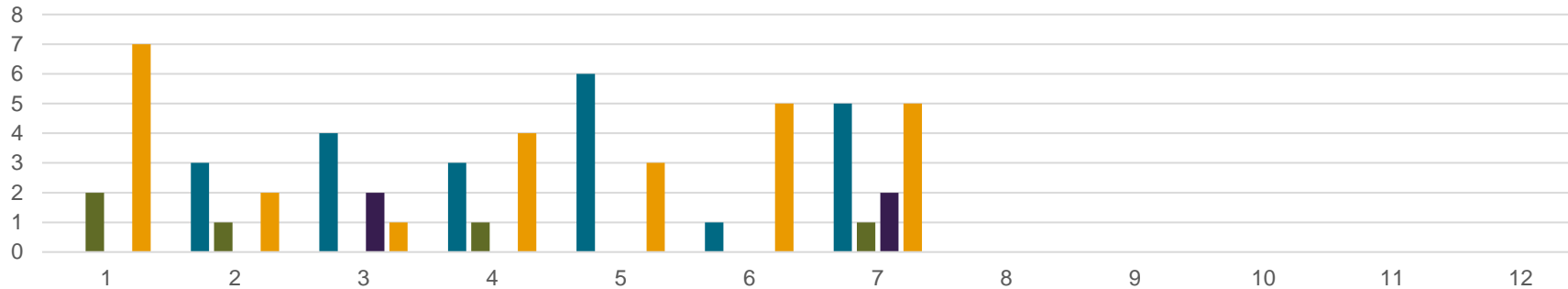
\$0.93 M

2023 Data Accounts Payable Ave \$2.56M and Payroll Ave. \$1.01M



HR activity: Recruitments advertised - 5 Hires: 1 Separations: 2,
FMLA / ADA / OFLA / workers comp claims: 5

Recruitments, Hires, Separations, Claims



**Average
2022**

Recruitments

5.6

Hires

1.9

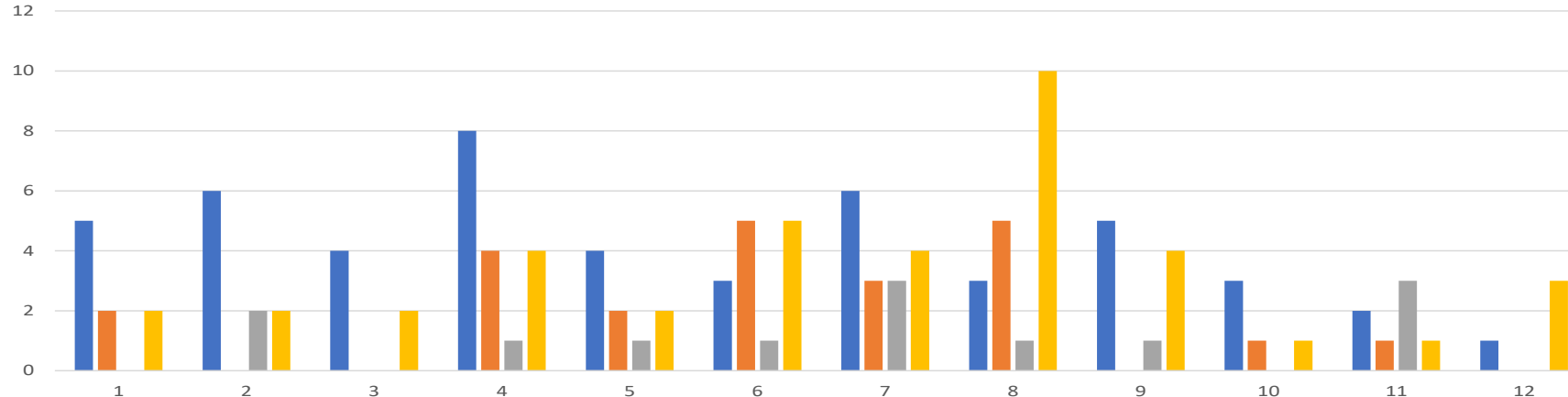
Separations

1.6

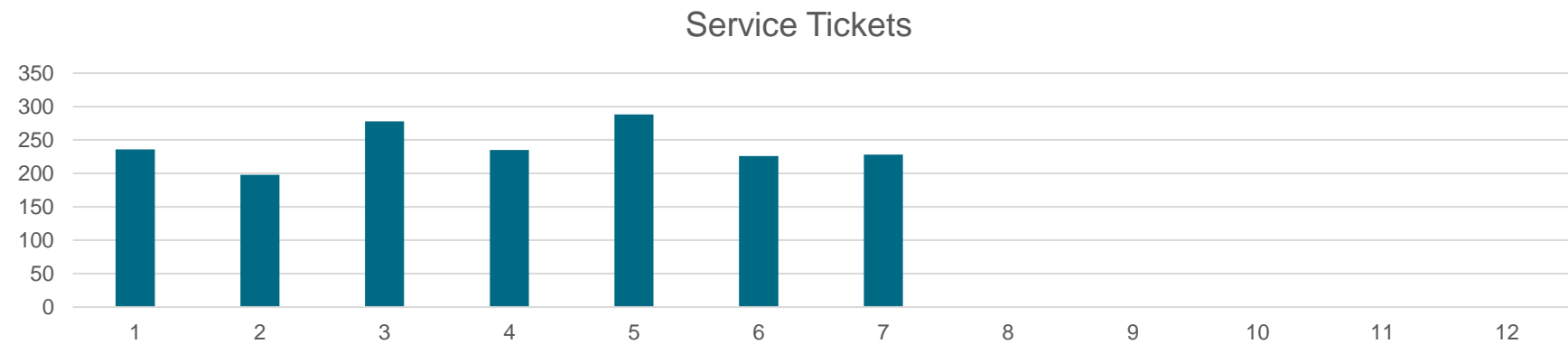
Claims

2.6

2023 Data, Recruitments Ave 4.17, Hires Ave 1.92, Separations Ave 1.08, Claims Ave 3.33

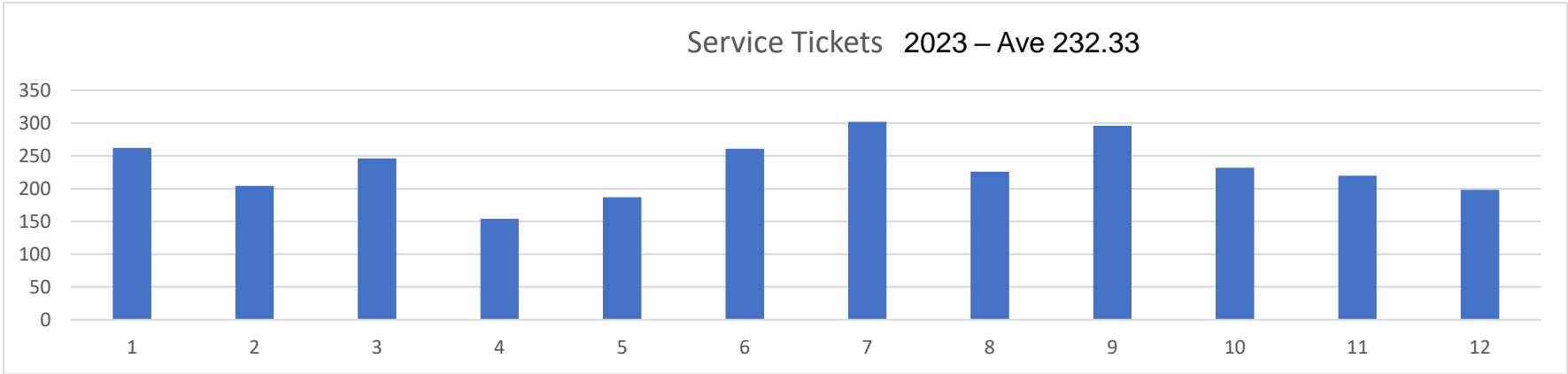


IT resolved 228 service tickets for the city.



Average
2022

203.4

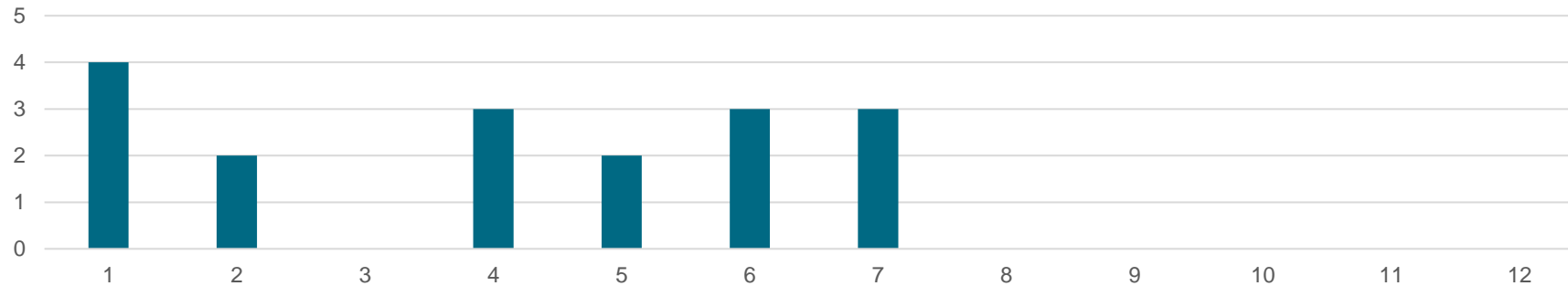


IT responded to 3 after hours on-call events.

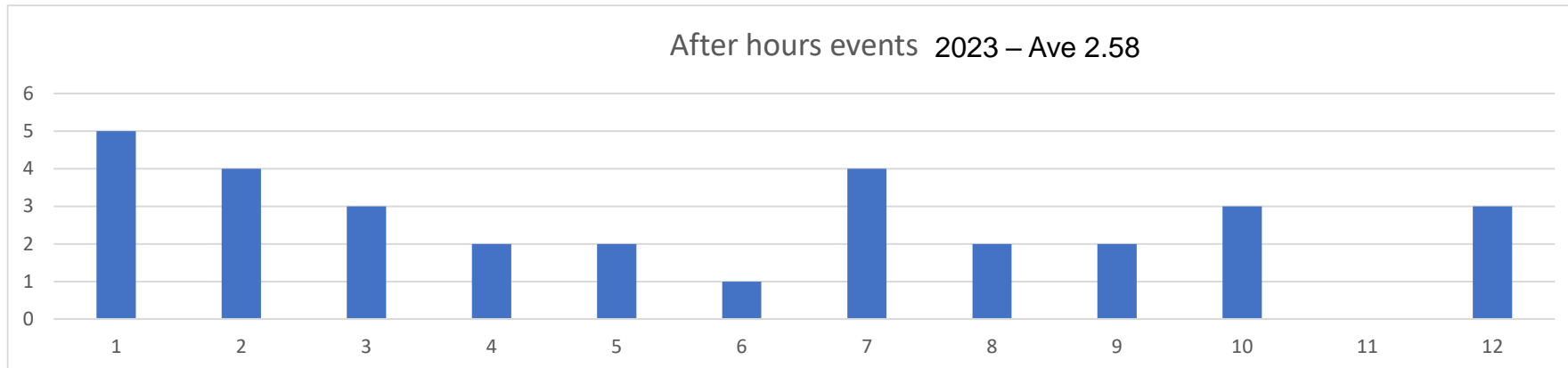
**Average
2022**

3.6

After hours events

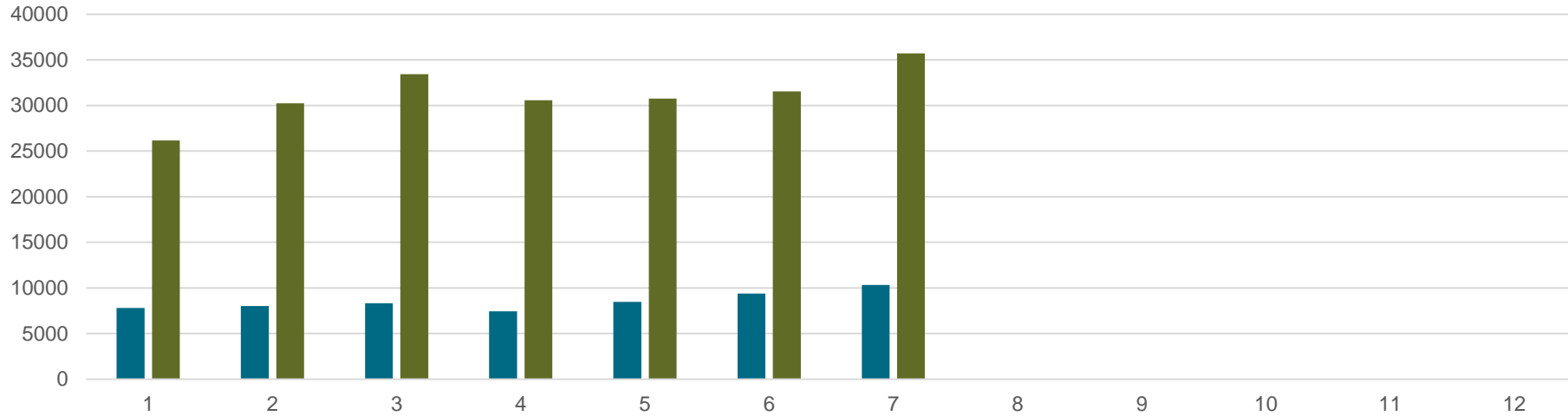


After hours events 2023 – Ave 2.58



Library Activity: Door count 10,330, Circulation events 35,727

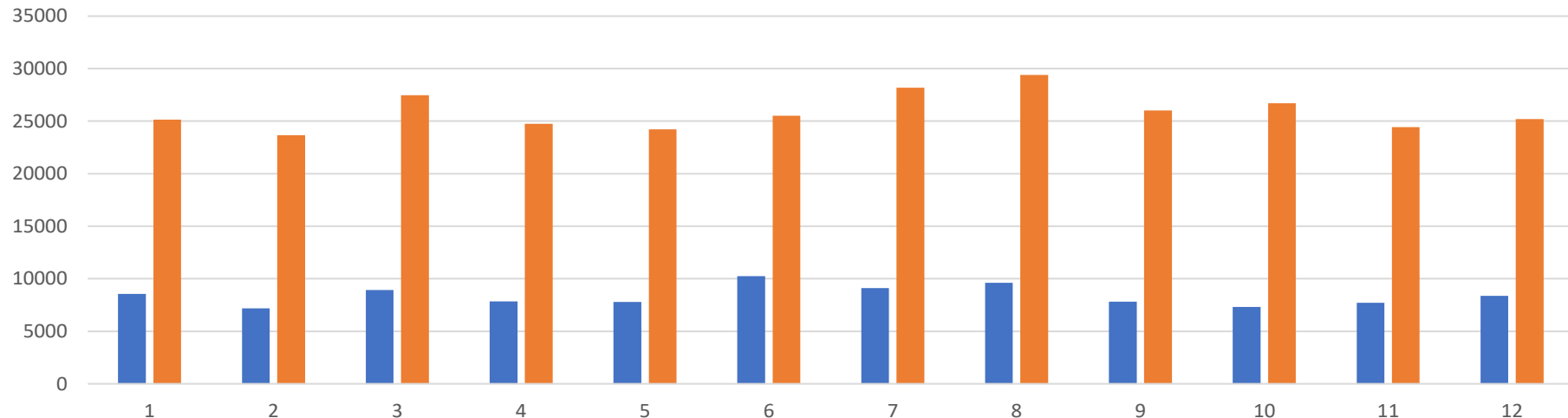
Door Count, Circulation Events



**Average
2022**

**Door Count
7108
Circulation
Events
23,418**

2023 Data, Door Count Ave. 8371.58, Circulation Events Ave. 25,889.50

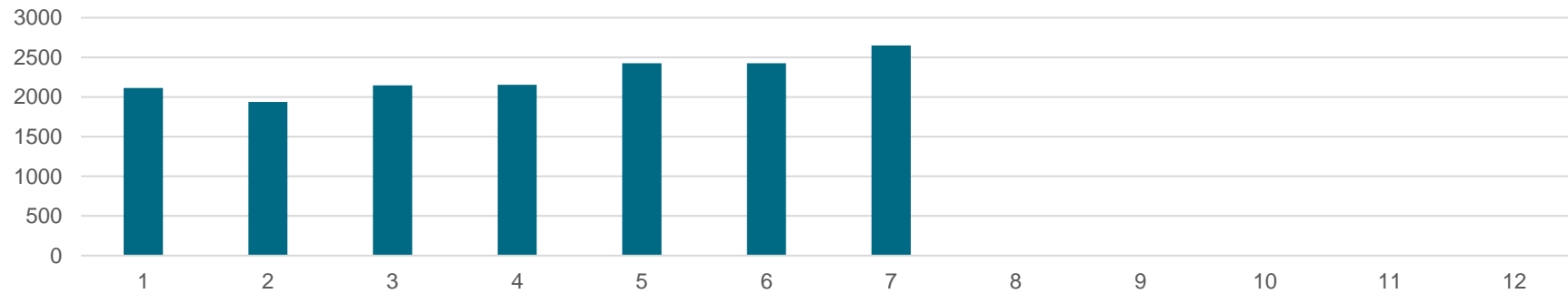


Public Safety: 2652 – calls for service

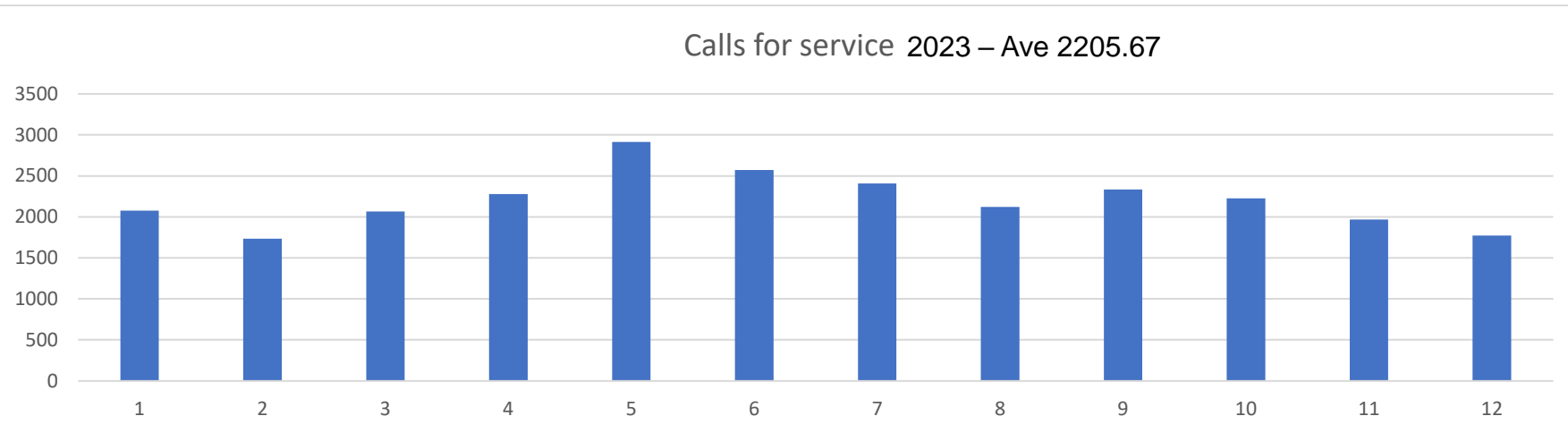
**Average
2022**

2065

Calls for service

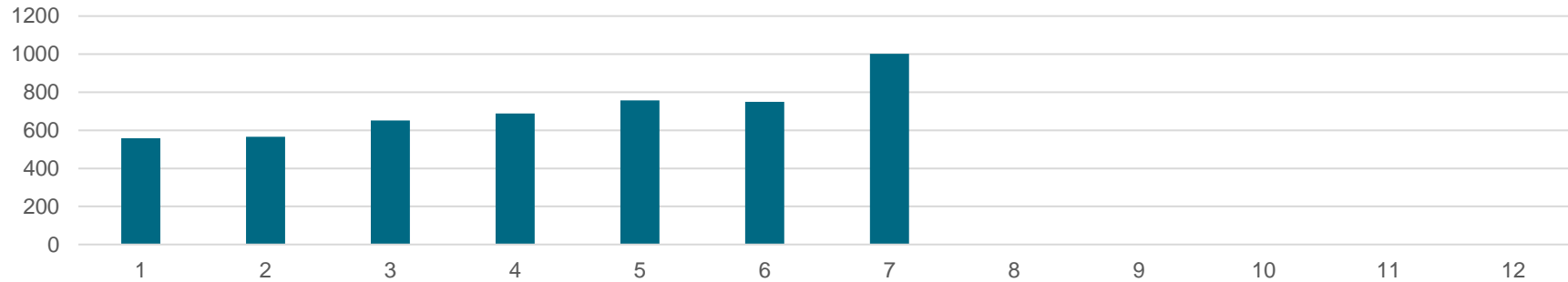


Calls for service 2023 – Ave 2205.67



Public Safety: 1002 – traffic stops

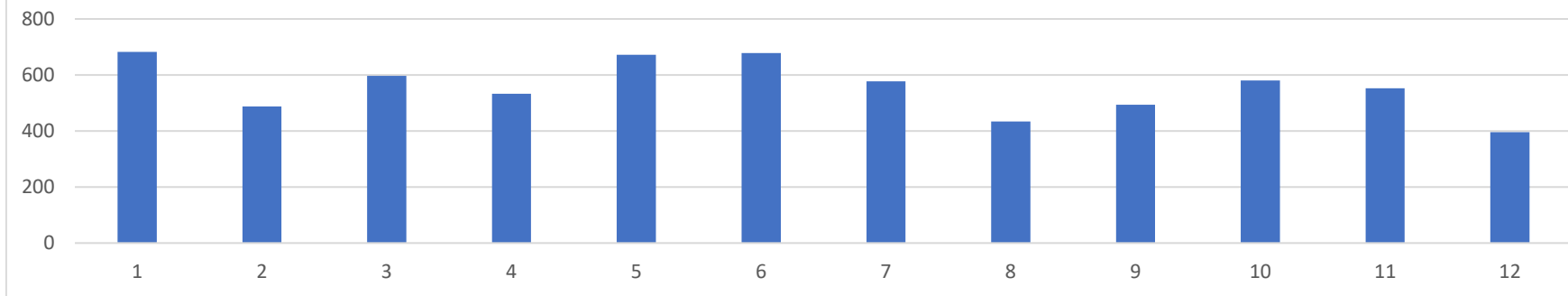
Traffic Stops



**Average
2022**

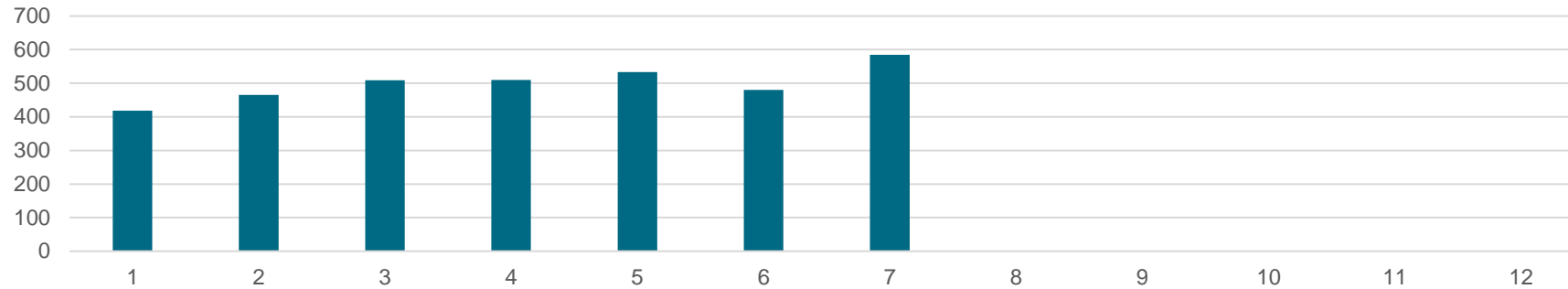
561

Traffic Stops 2023 – Ave 557.33



Public Safety: 585 – citations & warnings

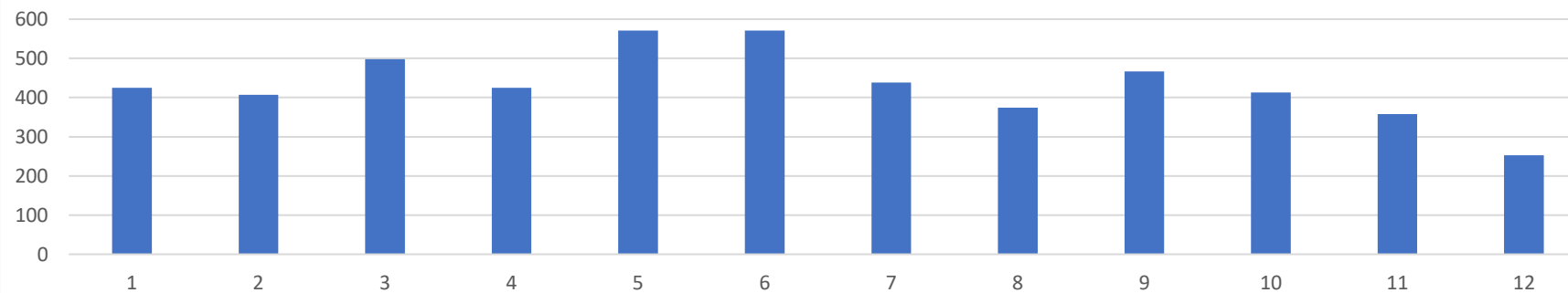
Citations and Warnings



**Average
2022**

428

Citations and Warnings 2023 – Ave 433.33

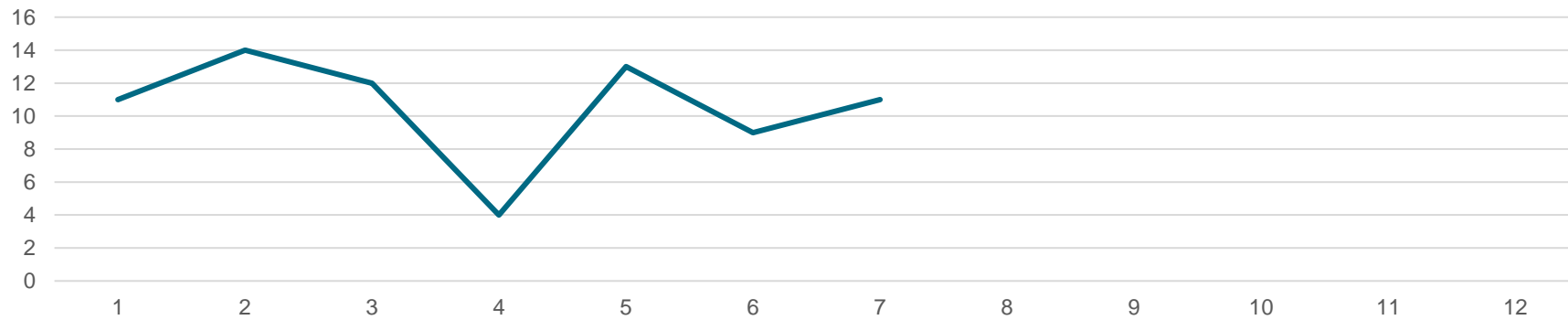


Public Safety: 11 – DUI's

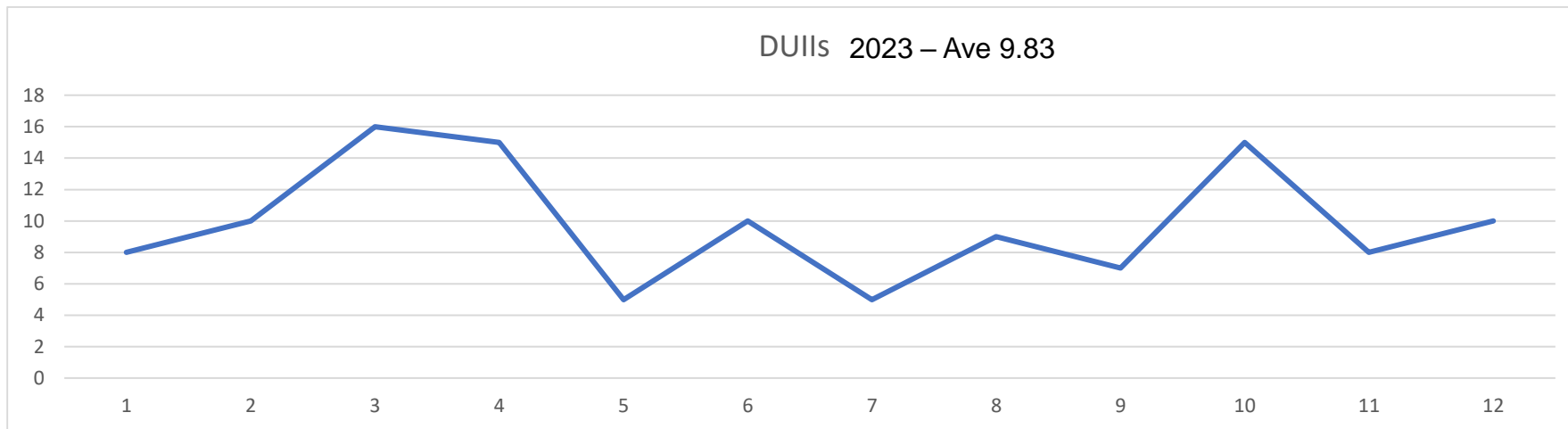
**Average
2022**

12.1

DUIs

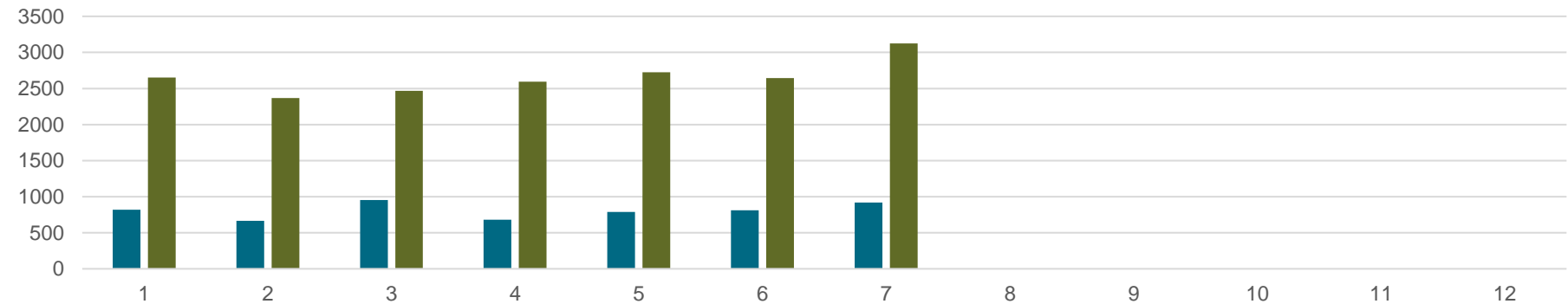


DUIs 2023 – Ave 9.83



Dispatch: 920 “911” calls & 3123 non-emergency calls

911 calls, Non emergency calls



**Average
2022**

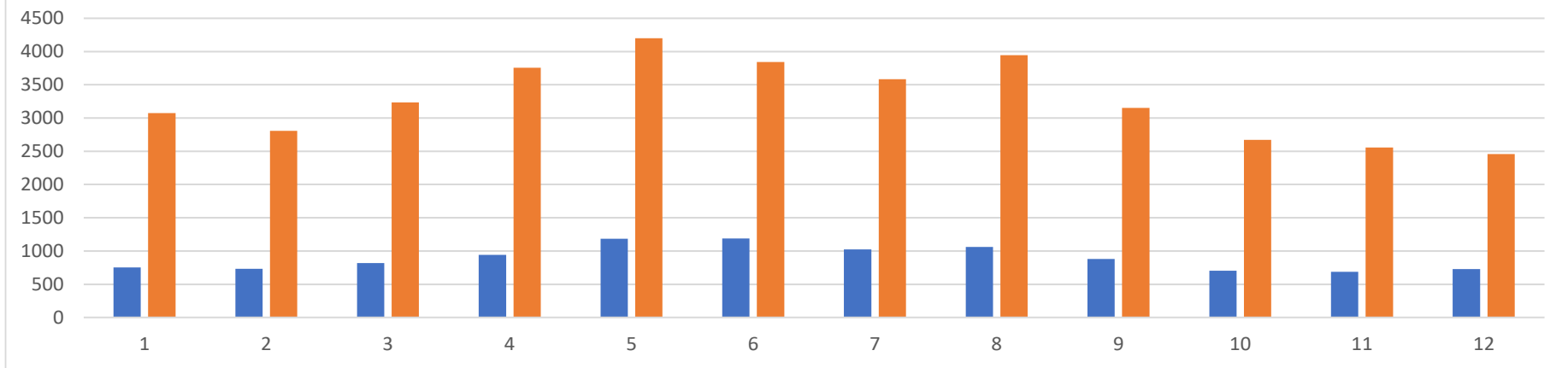
911 Calls

817

**Non-
Emergency
Calls**

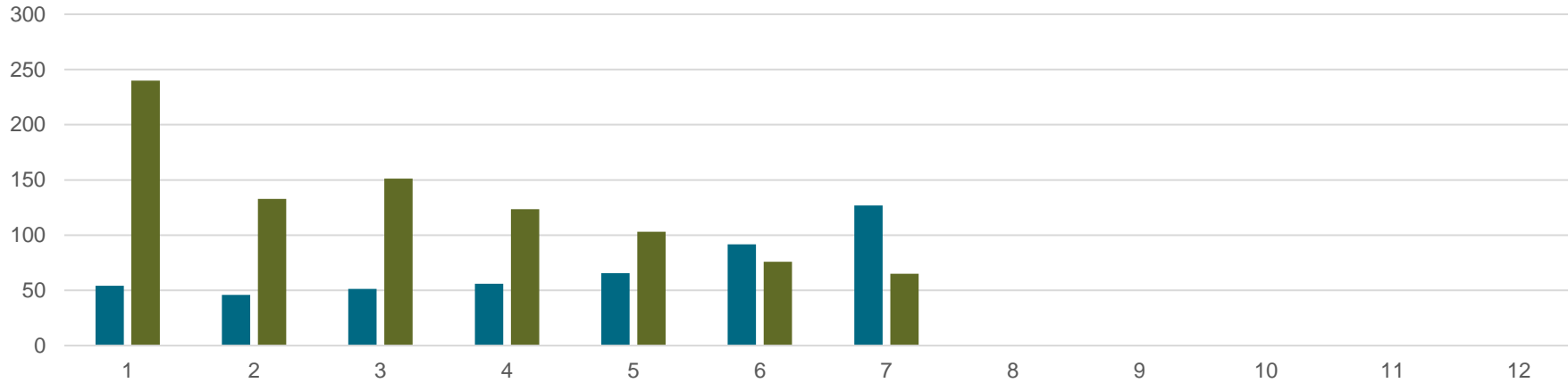
3436

2023 Data, 911 calls Ave. 891.92, Non-Emergency calls Ave. 3214.08



Public Works: water production was 126.8 million gallons, & 65 million gallons (MG) were treated

Clean water, Waste Water

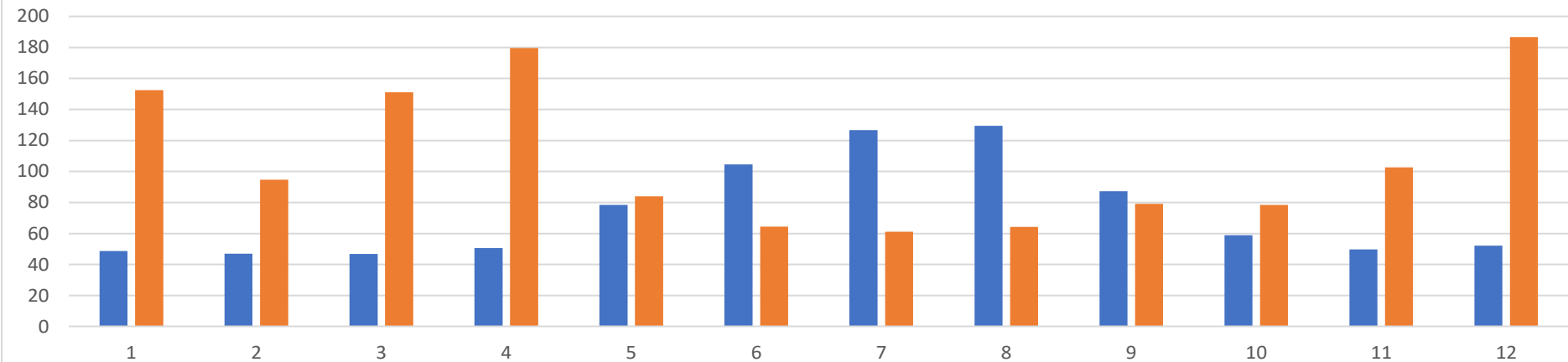


**Average
2022**

**Clean Water
69.45 MG**

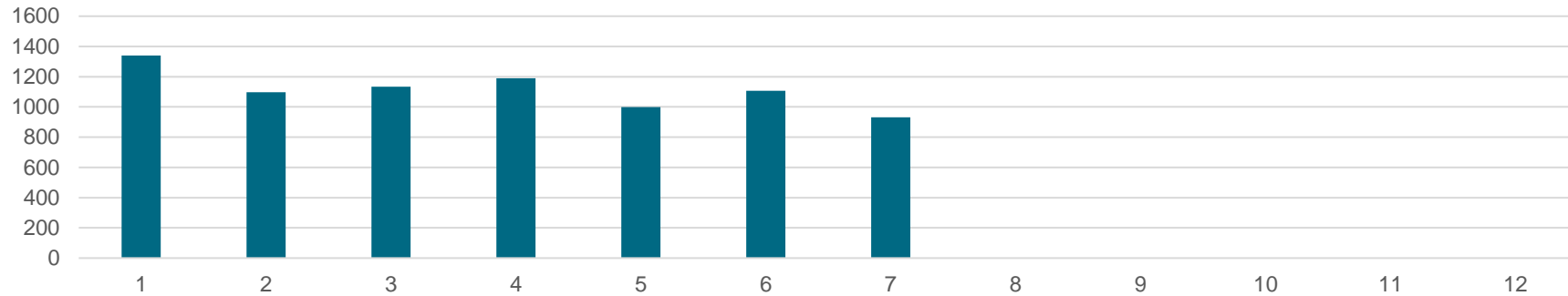
**Waste Water
105.46 MG**

2023 Data, Clean Water Ave. 73.33 MG, Waste Water Ave 108.20 MG



Public Works: 931 work orders completed

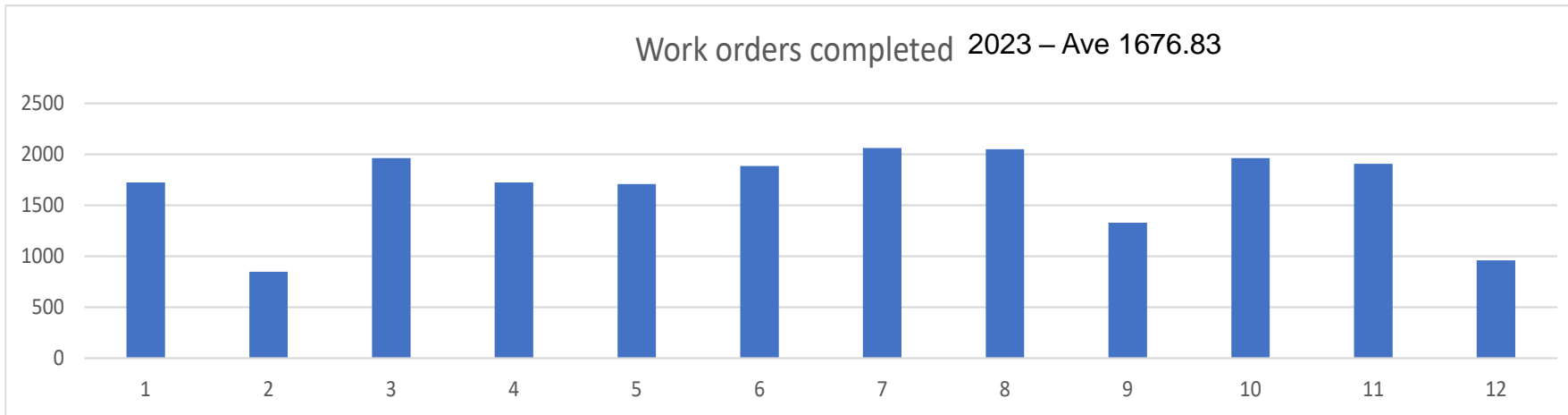
Work orders completed



**Average
2022**

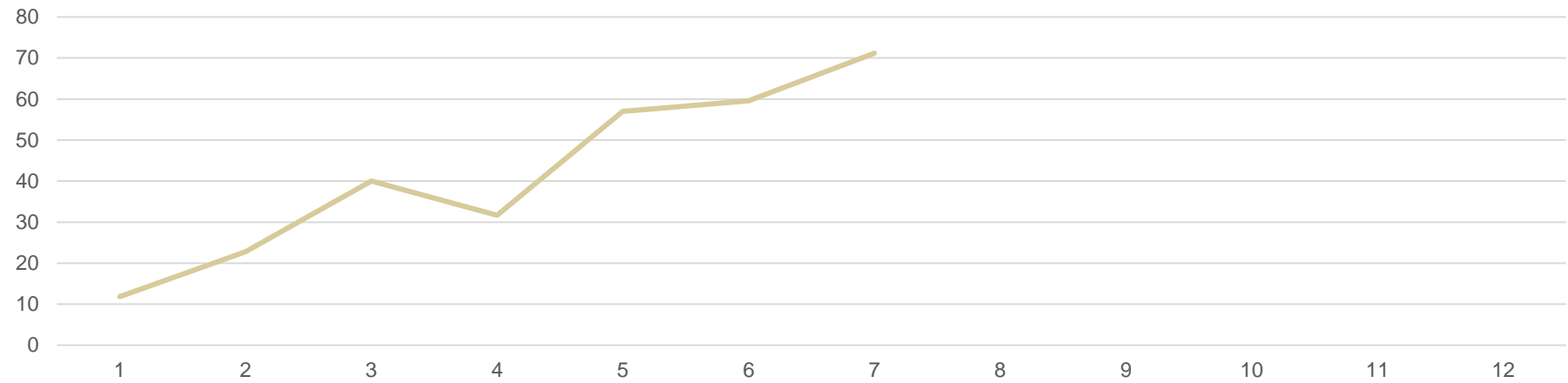
1452.6

Work orders completed 2023 – Ave 1676.83



Public Works: 71.16 MWh of energy generated

Energy Production

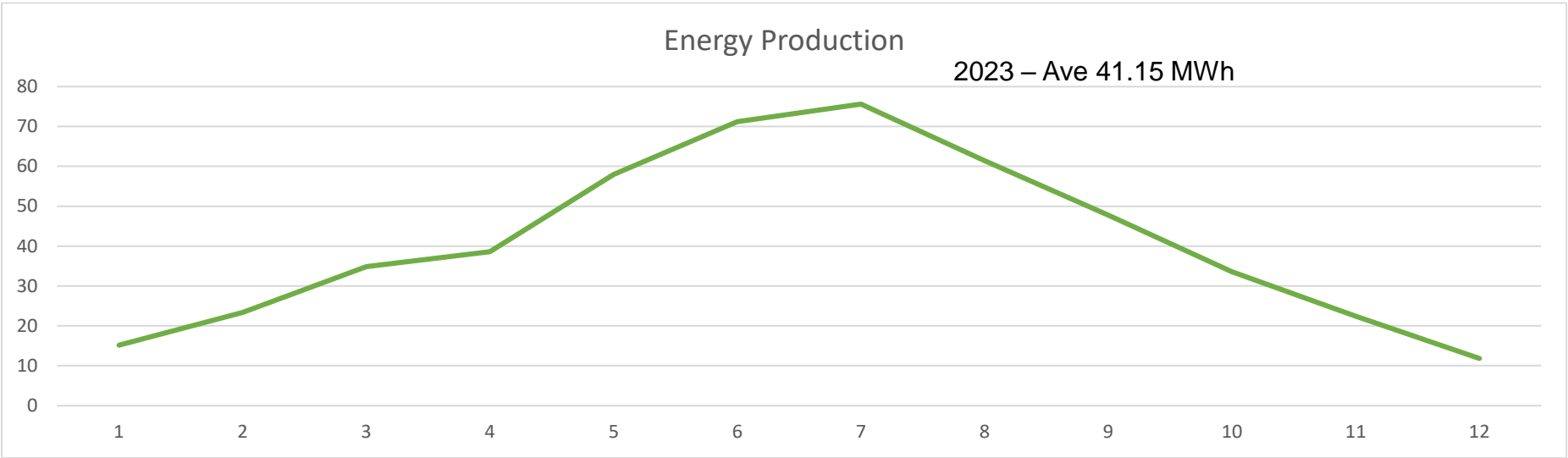


Average
2022

47.35 MWh
(April–Dec only)

Energy Production

2023 – Ave 41.15 MWh



So that's the totals to the end of July 2024!

Questions?

EXHIBIT A.
RESOLUTION NO. 2024-3941



RESOLUTION No. 2024-3941

A RESOLUTION AWARDING FY 23-24 CONSTRUCTION EXCISE TAX FUNDS TO YAMHILL COUNTY AFFORDABLE HOUSING CORPORATION IN THE AMOUNT OF \$310,738.35.

Recitals:

1. On January 11, 2024, the City of Newberg published a Construction Excise Tax (CET) Notice of Funding Availability (NOFA) that closed on April 4, 2024. Two eligible applications were submitted for the FY 2023-2024 first round disbursement.
2. The City of Newberg received two eligible applications, one from Yamhill County Affordable Housing Corporation requesting \$262,500, and one from Catholic Charities of Oregon et al. requesting \$397,050 with consideration for the second (Legacy) disbursement.
3. City staff calculated the available award allocations of the CET Fund monies pursuant to Newberg Municipal Code Chapter 3.60 and with prior direction from the Newberg City Council to retain specified funding for a second (Legacy) disbursement.
4. On April 23, 2024, the Newberg Affordable Housing Commission held a public meeting to review and discuss the applications against the applicable criteria. The Commission recommended that Yamhill County Affordable Housing Corporation be awarded the amount of \$262,500 from the CET Fund first round allocation, and that the Catholic Charities of Oregon et al. be awarded the remainder of the first round CET fund monies, which were later determined to be up to \$48,238.35.
5. City Council reviewed the applications for first round CET fund allocation and the Newberg Affordable Housing Commission recommended awards on August 19, 2024. Among the factors Council considered were the size of the proposed projects relative to available first round CET funds, timeliness of grant awards with respect to the applicant's proposed projects, and prioritization of affordable housing preservation over new housing production in this first round.

The City of Newberg Resolves as Follows:

1. Yamhill County Affordable Housing Corporation is awarded \$310,738.35 for their project: *2024 Newberg Home Rehabilitation Program*, from the CET Fund first round disbursement.
2. The City Manager, in consultation with the City Attorney, shall finalize the City of Newberg CET Fund first round allocation contracts.

Effective Date of this resolution is the day after the adoption date, which is: September 17, 2024.
Adopted by the City Council of Newberg, Oregon, this 16th day of September 2024.

City Recorder

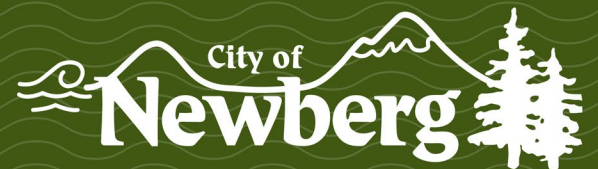
Attest by the Mayor this 16th day of September 2024.

Bill Rosacker, Mayor

Construction Excise Tax Fund Award Allocation

Yamhill County Affordable Housing Corporation

City Council September 16, 2024

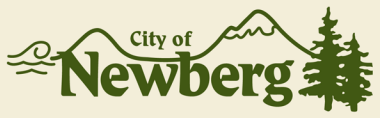




City Council Decision

City Council decided on August 19, 2024, that:

1. Yamhill County Affordable Housing Corporation be awarded the amount of **\$310,738.35** for their project: *2024 Newberg Home Rehabilitation Program*, from the CET Fund first round allocation if willing to accept the additional \$48,238.35 above their initial request.



Staff Recommendation

Staff is therefore requesting that:

- City Council adopt updated Resolution 2024-3941 awarding FY 23-24 Construction Excise Tax Funds to Yamhill County Affordable Housing Corporation in the amount of \$310,738.35.