



Historic Preservation Commission

Minutes

August 27, 2024

Newberg Public Safety Building 401 E. Third Street

Denise Bacon Community Room

Hybrid Meeting

1. Call to Order

The meeting was called to order at 7:05pm.

2. Roll Call

Commissioners Present: Bob Woodruff, Britta Mansfield, Chuck Watson, Brian Engstrom, Councilor Wheatley (left at 7:37)

Absent: Joy Hughes, Debbra Burkle

Staff Present: City Recorder Rachel Thomas, Planning Manager Clay Downing

3. Public Comments

No public comments were received.

4. Presentations

a. Historic Standards and Character Addressing New Construction and/or Infill (Building features, windows, and other) by Joy Sears and Robert Olguin

Joy Sears and Robert Olguin from Oregon Heritage a division of Oregon Parks and Recreation presented on infill and design standards for historic districts and buildings with historic designations.

5. Continued Business

a. Draft of Five-Year Work Plan

Rachel Thomas presented the draft work plan. Discussion on the plan ensued. A work group of Britta Mansfield, Bob Woodruff, and Chuck Watson will meet in early November to complete the plan and bring it back to the rest of the commission at their next meeting.

6. Updates from Planning Staff

Clay Downing shared two projects that are under review and may come before this commission in the future.

7. Items from Commissioners

The next meeting previously scheduled for November 26th has been rescheduled for December 17th at 6pm to allow more time for the work plan to be developed.

8. Adjournment

The meeting adjourned at 8:52.

Rachel C. Thomas

Rachel Thomas, City Recorder

Attested by on Sep 5, 2024 (date), by



[R. Woodruff \(Sep 5, 2024 07:17 PDT\)](#)

Bob Woodruff, Commission Chair

2024-0827 HPC Minutes signed

Final Audit Report

2024-09-05

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