

BEAUTIFICATION AND TREE COMMITTEE AGENDA

AGENDA

BEAUTIFICATION AND TREE COMMITTEE MEETING

July 15, 2024

4:00 p.m.

City Hall Council Chamber

VIA ZOOM

<https://zoom.us/j/95147361566?pwd=S2N6bnRSbHVqZkdwaFJlVkhVNFBZQT09>

Meeting ID: 951 4736 1566 Passcode: 197873

Dial 1(346) 248-7799 or 1(669) 900-6833

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
 - A. Approval of July 1, 2024 Beautification & Tree Minutes
5. AUDIENCE PARTICIPATION/PRESENTATIONS
6. COMMITTEE REPORTS
 - A. Update on Trevitt Sculpture
 - B. Wasco Co. Heritage Tree Nominations
 - C. Residential Tree Suggestion Email
 - D. Committee Chair Update
7. ACTION ITEMS
 - A. Approval of Tree Grant Application
8. DISCUSSION ITEMS
 - A. Tree Grant Application Publication
9. ADJOURNMENT

This meeting conducted Via ZOOM

Prepared by/
Abigail Jara, Executive Assistant

CITY OF THE DALLES BEAUTIFICATION & TREE COMMITTEE

To promote and honor our rich cultural history, share and enhance the beauty of our community, and strengthen communal pride in our public spaces through citizen engagement, advocacy, recognition, and partnerships.

MINUTES

BEAUTIFICATION AND TREE COMMITTEE MEETING

July 1, 2024

VIA ZOOM/IN PERSON

PRESIDING: Janet Kavanagh

MEMBERS PRESENT: Debi Ferrer, Janet Kavanagh, John Nelson, Angel Drinkwine,

ABSENT: Adam Rahmlow

Staff Liaison: Abby Jara, Staff Liaison

Also in attendance: Mike Kasinger, Facilities Supervisor

CALL TO ORDER

Kavanagh called the meeting to order at 4:01 pm.

ROLL CALL

Executive Assistant Abigail Jara conducted roll call; Ferrer, Kavanagh, Nelson, Drinkwine, present; Rahmlow absent

APPROVAL OF AGENDA

It was moved by Ferrer and seconded by Nelson to approve the agenda as presented. The motion carried 4 to 0; Ferrer, Nelson, Kavanagh, Drinkwine voting in favor; none opposed; Rahmlow absent

APPROVAL OF MINUTES

It was moved by Ferrer and seconded by Nelson to approve the June 17, 2024 minutes as presented. The motion carried 4 to 0; Ferrer, Nelson, Kavanagh, Drinkwine voting in favor; none opposed; Rahmlow absent

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Beautification and Tree Committee Meeting

July 1, 2024

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AUDIENCE PARTICIPATION

Bev Eagy introduced herself. She was the recipient of last month's Beautification Award and wanted to observe the committee.

Nelson stated he has served on the Planning Commission and Urban Renewal, and finds the Beautification & Tree Committee (BTC) enjoyable.

COMMITTEE REPORTS

Staff Liaison

Jara provided an update on the fencing location off the highway near the marina and confirmed with the committee that they have received the email containing ideas beautifying the fence on Pacific Coast Producers (PCP) property, as requested at the previous meeting.

Ferrer suggested planting vines on the chain link fence, as her first choice, although she acknowledged that plants can be destructive on a tall fence. Her second choice was to paint the metal chain link fence black, like powder coating, and her third choice was to use neutral-colored slats, that way it does not stand out.

Drinkwine mentioned she is still getting up to speed and asked if there is still time to provide suggestions.

The committee said yes.

Kavanagh thought the goal was to enhance the fence in a way to hide the industrial area behind it. She suggested adding a mural or sunflowers around the fence.

The committee discussed additional ideas for beautifying the fence. Jara will share these ideas with the City Manager and update the committee accordingly.

Jara also informed the committee that previous minutes regarding discussion on plastic cigarette butt containers, as requested at the last BTC meeting, could not be located.

DISCUSSION

Heritage Tree

Kavanagh informed the committee that they need to move forward with submitting a Heritage Tree nomination to the State of Oregon for Wasco County/City of The Dalles.

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Residential Tree

Ferrer updated the application for the 2024 Residential Tree program (see attached) and discussed the changes with the committee.

She mentioned Scott Baker, Executive Director for Parks and Rec., liked the committee's idea of donating a tree to Parks and Rec. for use in one of their parks as a demonstration on proper tree planning for grant recipients. No decision was made yet.

Ferrer also elaborated on the eligibility for the green infrastructure grant, which could help offset costs for the Residential Tree project.

Ferrer will send the Residential Tree application to the City Attorney for review and approval before it is publicized on the city website and Facebook.

The committee discussed various methods to promote the residential tree program, such as going door to door, setting up a table at the Farmer's Market, and events within the city.

Kavanagh suggested that the committee consider two additional tree species for diversity.

Nelson proposed the red bud. He said they're small, compact, has beautiful blossoms in the spring and has good fall color.

Ferrer recommended looking into Humble Roots, as it is the type of nursery the green infrastructure grant prefers due to its native stock.

Trevitt Triangle Update

Kavanagh informed the committee David Mills, Transportation Manager, will be meeting her the following day at the Trevitt triangle to discuss the sculpture placement. She invited anyone interested to join. Mills and his team have also worked on the irrigation.

The committee then discussed the details of the sculpture placement.

Next Meeting: July 15, 2024

Items for Next Meeting:

ADJOURNMENT

Being no further business, the meeting was adjourned at 4:51 pm.

BEAUTIFICATION & TREE COMMITTEE

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Submitted by/
Abigail Jara, Executive Assistant

SIGNED: _____
Janet Kavanagh, Chair

ATTEST: _____
Abigail Jara, Executive Assistant

BEAUTIFICATION & TREE COMMITTEE

“To promote and honor our rich cultural history, share and enhance the beauty of our community, and strengthen communal pride in our public spaces through citizen engagement, advocacy, recognition, and partnerships.”

City of The Dalles Beautification and Tree Committee 2024 Tree Grant Application



City of The Dalles Beautification and Tree Committee Mission

The Beautification and Tree Committee's mission is to add to the rich cultural history of our place, share the beauty of our community, and instill a sense of pride in our public, private, and communal outdoor spaces.

Program Purpose

The purpose of the Program is to provide grants for City of The Dalles residents to beautify and improve their property with trees.

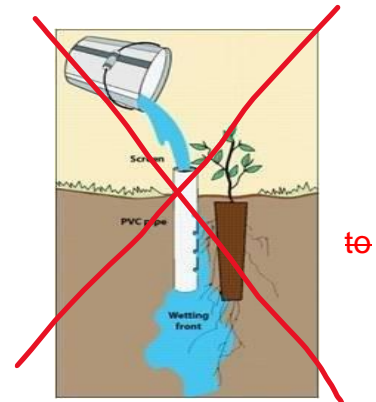
The Beautification and Tree Committee (BTC) recognizes the many benefits that a healthy urban forest provides: trees certainly make our neighborhoods more beautiful but they also increase property value of our homes and enhance economic vitality in business districts. On hot summer days, trees provide essential shade to cool our yards and buildings and save energy. Trees improve soil, air, and water quality and can also improve our quality of life by boosting our mental and physical health and providing homes to wildlife we value.

Grant Process

City of The Dalles ~~Beautification Residential~~ Tree Grants are available to residents within the city limits of The Dalles.

Applicants must complete the Application Form then submit it to the City of the Dalles as directed on the form. Applicants must select their preferred tree species from the approved list as part of the application process. The trees will have an approximate 1" – 1.5" inch diameter and stand 5' – 6' tall. All trees offered in this Program have been selected because they are hardy in this region, they are resistant to pests, and the roots are less likely than other species to cause problems for sidewalks and other infrastructure. Applicants are required to call the Oregon Utility Notification Center by dialing 811 prior to submitting an Application to ensure there are no underground utilities within five (5') feet of where you plan to plant your tree(s).

If irrigation is not available where the tree will be planted, Applicants may also request a **tree gator** (right), a watering bag to help water the tree regularly, ~~and/or a perforated PVC tube (far right) to place in ground next your tree to help water your tree more deeply and/or a spot sprinkler to help water your tree efficiently.~~ **Replace pvc image with sprinkler photo.** (See application form.)



If you plan to plant your tree within the improved right-of-way (parking strip), you must install a commercially produced **root barrier** (right) for the purpose of deflecting the tree's roots downward. Root barriers must be installed according to the manufacturer's instructions. Applicants may also request a root barrier when applying for a tree grant. ~~Please see the Form for more information.~~ (See application form.)



~~Application~~

Completed Applications must be submitted by **September 1, 2024**. ~~Returning your Application as soon as possible will also make it more likely you will get your first choice of tree variety.~~

Completed Applications will be reviewed by the ~~BTC Beautification Committee~~ and may be approved, rejected (due to existing site constraints), or the ~~BTC Beautification Committee~~ may request additional information from the Applicant prior to making a decision on an Application.

~~If the number of approved Applications exceed the available funds for this Project, Grant Awards will be determined on a first-come, first-served basis from the day and time the Application was submitted to the City. Returning your Application as soon as possible will also make it more likely you will get your first choice of tree variety.~~

The City anticipates notifying approved Grant Recipients by **September 15, 2024**. Grant recipients ~~should plan to may~~ pick up their trees on **Saturday October 12, 2024 at Thompson Park (602 West 2nd Street) at 10:00 a.m. to 1:00 p.m.** A tree planting demonstration will be provided along with instructions on how to care for trees during the critical first three years. ~~Wasco County Master Gardeners will be on hand to provide Recipients more information about planting and caring for your tree.~~

Please email City Clerk [Abigail Jara at ajara@ci.the-dalles.or.us](mailto:ajara@ci.the-dalles.or.us) ~~Izetta Grossman at igrossman@ci.the-dalles.or.us~~ or call (541) 296-5481 ext.1119 for questions about the Application process.

Grant Requirements and Information

All properties and planting sites must be within the city limits of The Dalles.

Applicants must be the property owner. Grants are limited to two (2) trees per property owner per year unless the City determines the number of Applicants and funds available allow for more or less trees per Grant. ~~The City's priority is to award at least one (1) tree to all approved Applicants.~~

If the number of approved Applications exceeds the available funds for this Project, priority will be given to projects that

- Plant trees near schools, affordable housing, senior housing, or in public rights of way;
- Involve multiple homes in the same residential neighborhood, with neighbors working together to enhance the neighborhood.

Trees may either be planted in the public right-of-way (e.g. parking strip) or the owner's front yard. If your street does not have a public right-of-way where the tree may be planted, or if you choose not to plant your tree in the public right-of-way, it may be planted in the front yard as long as it is clearly visible from the street. (See prioritization above.) The City will review all planting locations prior to tree issuance.

If you plan to plant your tree within the improved right-of-way (e.g., parking strip), you must install a commercially produced **root barrier** for the purpose of deflecting the tree's roots downward. Root barriers must be installed according to the manufacturer's instructions. Applicants may also request a root barrier when they apply for a Grant. Please see the Application Form for more information.

All Recipients must submit to the Oregon Utility Notification Center an underground utility request at least 48 hours prior to planting any awarded tree. Call the Oregon Utility Notification Center at 1-800-332-2344 or by dialing 8-1-1.

Recipients will be responsible for picking up their tree on **Saturday October 12, 2024** at **Thompson Park (602 W 2nd St)** at 10:00 am.

Awarded trees must be planted within five (5) days of the Recipient's receipt. Tree wells must be a minimum of two (2) times the size of the root ball and backfilled with loam topsoil. The City will provide additional planting recommendations when Recipients pick up their trees.

Recipients are responsible for the care and maintenance of their trees, including regular watering and pruning.

Tree Options (Note that we anticipate some changes to this list)

All Applicants should review the descriptions of these available trees to select the species best suiting the area where the tree will be planted. Your proposed planting area should be sufficient in size to accommodate the mature tree. Take note of which trees are currently in your neighborhood and consider planting other species, the size of other nearby trees, and the location of any overhead powerlines. You may select a first and second choice in the Application Form.

October Glory® Maple

Acer rubrum 'October Glory'



◆ Height 40' ◆ Spread 35' ◆ Zone 4

Tall, round-headed tree, usually the last to turn color in fall. Popular cultivar with medium green, glossy foliage that turns deep red in the fall.

Exclamation!™ London Planetree

Platanus x acerfolia 'Morton Circle'



◆ Height 60' ◆ Spread 40' ◆ Zone 5

Vigorous growing with a uniform upright pyramidal form and a strong central leader. Green leaves turn yellow in the fall. Develops exfoliating bark that is mottled brown, green, and tan that peels off to reveal patches of cream to white interior bark. Resistant to frost cracking and anthracnose.

Thornless Hawthorn

Crataegus crus-galli inermis



◆ Height 25' ◆ Spread 25' ◆ Zone 4

Rounded and spreading with leathery deep green glossy foliage. It has abundant white flowers in summer and is followed by bright red fruit in autumn. Good food source for birds. This vigorous tree is not only free from rust but is also drought tolerant.

Autumn Blaze® Maple

Acer x freemanii 'Jeffers Red' PP4864



◆ Height 50' ◆ Spread 40' ◆ Zone 3

Broad oval crown. Upright branching habit. Medium green summer foliage and brilliant color in the fall. Retains fall color longer than many cultivars. Tolerant of drought conditions.

The Dalles Beautification Committee 2023 Tree Grant Application

Please complete and deliver a completed Application Form to the City Clerk's Office on the second floor of City Hall by September 1, 2024 . You can also complete the application form on the City's website [INSERT LINK](#)

Name: _____ Phone: _____

Email: _____

Address of property (where tree will be planted): _____

Mailing address (if different from above): _____

Which tree species would you prefer? Please refer to the previous page for available tree descriptions. Mark your first and second choices. If you are applying for more than one tree, please indicate how many of each tree (up to two total) you are requesting.

(Note: Options may change)

_____ *October Glory Maple*

_____ *Thornless Hawthorn*

_____ *Exclamation! London Plane Tree*

_____ *Autumn Blaze Maple*

Describe where you plan to plant the tree. Are you anticipating planting the tree in the public right-of-way or your front yard? If there are other trees in the area, how far away are they from where you plan to plant the new tree(s)? Please also include a photo of the planned planting location if possible.

The Dalles Beautification Committee 2023 Tree Grant Application (continued)

If the number of approved Applications exceeds the available funds for this Project, priority will be given to projects that

- Plant trees near schools, affordable housing, senior housing, or in public rights of way;
- Involve multiple homes in the same residential neighborhood, with neighbors working together to enhance the neighborhood.

Do your plans include anything that may deserve such prioritization? If so, please describe.

Would you like either of the following tools to assist with watering or a root barrier to help keep roots from impacting sidewalks? If so, please check item(s) below.

Tree Gator Bag *PVC-Deep-Watering-Tube* *Spot Sprinkler* *Root Barrier*

Are there any overhead utility lines where you plan to plant the tree(s)? Please check below.

YES *NO*

By signing below, I certify I am the legal owner of the property where the tree will be planted. If awarded this Grant, I agree to care for the tree by providing routine maintenance and watering regularly and I agree to the use of photographs and/or written information about my tree Project by the City of The Dalles Beautification Committee for promotional purposes.

Applicant Signature

Date

For Staff Use Only

Application No.: _____

Date Received: _____

Application Complete: _____

Eligibility Verified: _____

Grant Awarded: _____

Tree(s) Picked up on: _____

Notes: