

BEAUTIFICATION AND TREE COMMITTEE AGENDA

AGENDA

BEAUTIFICATION AND TREE COMMITTEE MEETING

May 6, 2024

4:00 p.m.

City Hall Council Chamber

VIA ZOOM

<https://zoom.us/j/95147361566?pwd=S2N6bnRSbHVqZkdwaFJlVkhVNFBZQT09>

Meeting ID: 951 4736 1566 Passcode: 197873

Dial 1(346) 248-7799 or 1(669) 900-6833

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
 - A. Approval of April 15, 2024 Beautification & Tree Minutes
5. AUDIENCE PARTICIPATION/PRESENTATIONS
6. COMMITTEE REPORTS
7. ACTION ITEMS
 - A. Approval of Sculpture Design and Budget
 - B. Strategic Plan Approved
8. DISCUSSION ITEMS
 - A. Strategic Plan Update
9. ADJOURNMENT

This meeting conducted Via ZOOM

Prepared by/
Abigail Jara, Executive Assistant

CITY OF THE DALLES BEAUTIFICATION & TREE COMMITTEE

To promote and honor our rich cultural history, share and enhance the beauty of our community, and strengthen communal pride in our public spaces through citizen engagement, advocacy, recognition, and partnerships.

MINUTES

BEAUTIFICATION AND TREE COMMITTEE MEETING

April 15, 2024

VIA ZOOM/IN PERSON

PRESIDING: Janet Kavanagh

MEMBERS PRESENT: Debi Ferrer, Janet Kavanagh, John Nelson, Adam Rahmlow

ABSENT: Angel Drinkwine

Staff Liaison: Abby Jara, Staff Liaison

Also in attendance: Mike Kasinger, Facilities Supervisor

CALL TO ORDER

Kavanagh called the meeting to order at 4:01 p.m.

ROLL CALL

Executive Assistant Abby Jara conducted roll call; Ferrer, Kavanagh, Nelson, Rahmlow, present
Drinkwine, absent

APPROVAL OF AGENDA

It was moved by Nelson and seconded by Ferrer to approve the agenda as presented. The motion carried 4 to 0; Nelson, Ferrer, Kavanagh, Rahmlow voting in favor; none opposed; Drinkwine absent

APPROVAL OF MINUTES

It was moved by Ferrer and seconded by Nelson to approve the April 1, 2024 and March 18, 2024 minutes as presented. The motion carried 4 to 0; Ferrer, Nelson, Kavanagh, Rahmlow voting in favor; none opposed; Drinkwine absent

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AUDIENCE PARTICIPATION

Jann Oldenburg, introduced herself. She will potentially join the Beautification & Tree Committee (BTC) next month and came to observe the committee.

Mike Kasinger, facilities supervisor, reintroduced himself. He answered committee questions about his job description.

COMMITTEE REPORTS

Staff Liaison

Jara gave an update on:

- Pacific Coast Producers has a privacy widescreen fabric, along their fencing. The City Manager has asked the committee for ideas to enhance its appearance. Committee will discuss and send Jara an email with ideas.
- An updated strategic plan for FY 24/25 should be ready by next BTC meeting to approve. Committee will have a work session to discuss and update. No decisions will be made at the work session.
- Green Infrastructure Program. The process when the committee wants to pursue a grant will be; Identify the project, identify the grant that supports the project, compile information, then turn in to the city.

Rahmlow asked if the city is pursuing any of the grants from the Green Infrastructure Program and if so, to get a list of who is working on those.

Mainstreet Collaboration

Chavers confirmed the BTC could present to Mainstreet to ensure both groups aren't working on similar projects. Mainstreet meets once a month on the first Wednesday at Meadows Outdoor.

Kavanagh explained the presentation will be about potentially having a 'Beautification Award' for commercial.

Chavers would like the BTC to send him what they will be talking about to be added to the Mainstreet meeting agenda.

Kavanagh asked the Committee to think about more ways to collaborate with Mainstreet.

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MINUTES

Beautification and Tree Committee Meeting

April 15, 2024

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Trevitt Triangle Plants

Kavanagh gave an update on the Second Street Triangle. She spoke to Cynthia Keever from Public Works, to inform that the city has cleaned up the triangle area and is also interested in helping to plant flowers and clean up the other triangles. She would like Keever to be invited to the next committee meeting.

Jara will ask Keever to attend the next BTC meeting.

DISCUSSION

Strategic Plan for FY 24/25

Work session before the next Beautification & Tree Committee meeting will be for this discussion.

Beautification Award

Nelson stated the committee needs to nominate gardens, the week of April 15th to make a decision by April 22nd, to ensure it can be put on the water bill. He asked the committee if they still want to add the winners for each month on the water bill. The committee would like confirmation when it is due, before deciding.

Jara will talk to city staff to find out the deadline for notification to have winners printed on water bills.

Jara will also find out if the BTC needs to order more hats for the award winners.

Garden Show

Opening night is Thursday, April 25th at The Dalles Art Center. There needs to be a representative from the committee present. Ferrer and Kavanagh had been working on the Notable Tree 'Walking Tour' guide and map to hand out. (see attached).

Jara will work with the City Clerk to add the 'Walking Tour' guide and 'Heritage Tree' nomination form on the city website, so constituents can start to nominate Heritage Trees.

CCC News Article

Committee will revisit this topic at the mid-May meeting.

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Green Infrastructure Grant Program

Ferrer stated the grant program is still not live on the state’s website, but applications should be available mid-April, she continues to check. She commented there is still no way of knowing how much the committee can apply for.

The tree grant program will look different this year, if the committee wants to apply through the Green Infrastructure program, by prioritizing neighborhoods with fewer trees, around schools, and underserved areas.

Rahmlow stated he wants to find out who from the city is applying for the green infrastructure program so the committee can potentially work with that city employee or department.

Kavanagh stated this is a conversation that can be discussed more in depth at the work session but it still needs to be Beautification focused.

Next Meeting: May 6, 2024
Items for Next Meeting:

ADJOURNMENT

Being no further business, the meeting was adjourned at 5:22 pm.

Submitted by/
Abby Jara, Executive Assistant

SIGNED: _____
Janet Kavanagh, Chair

ATTEST: _____
Abby Jara, Executive Assistant

BEAUTIFICATION & TREE COMMITTEE

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The City of The Dalles Beautification and Tree Committee | Strategic Plan – 2023-2024 FY

| | |
|---|---|
| <p>Vision: A community that has involved citizens of all ages, strong local collaboration, green spaces, a revitalized downtown, efficient government, is a commercial hub, honors our cultural diversity, has a proactive education system, has compatible neighborhoods, a far ranging transportation system, and a comprehensive medical system. (Compiled summary of VAP)</p> | |
| <p>Mission: To promote and honor our rich cultural history, share and enhance the beauty of our community, and strengthen communal pride in our public spaces through citizen engagement, advocacy, recognition, and partnerships.</p> | |
| <p>Goal #1 Create a robust and extensive tree canopy and other green infrastructure to improve community health and wellbeing.</p> | Residential tree grants |
| | Trees for schools |
| | Develop a community tree plan to include potential sources of additional funding |
| | Become a part of Tree City USA |
| | Conduct a tree inventory |
| | Downtown streets tree project |
| <p>Goal #2 Preserve the beauty of our community through education and citizen engagement</p> | Stop the Drop |
| | 2 nd Saturday Clean-Ups |
| | Adopt-a-street |
| | Adopt-a- _____ (block, public space, etc.) |
| <p>Goal #3 Enhance the beauty and improve recognition of the communities' cultural history</p> | Wind sculptures, art |
| | Beautification awards (residential & businesses) and postcards to recognize other nominations |
| | Tree of the month |
| | Heritage tree inventory |
| | Cruise ship hillside |
| <p>Goal #4 Enhance the usability, enjoyment, and human aspects of public spaces, making our city more pedestrian friendly</p> | Benches |
| | Trashcans |
| | Planters |
| | Research downtown bump outs, pedestrian spaces, and parklets |
| | Increase bike rack availability |
| | Public fountains and water features |
| | Fencing art projects to hide empty lots, treatment plant |

RESOLUTION NO. 19-015

A RESOLUTION CONCURRING WITH THE MAYOR'S APPOINTMENT OF AN AD-HOC COMMITTEE TO MAKE RECOMMENDATIONS REGARDING APPEARANCE AND BEAUTIFICATION FOR THE CITY OF THE DALLES; AND APPROVAL OF THE MAYOR'S APPOINTMENTS TO AN AD-HOC CITY ATTORNEY APPLICANT REVIEW COMMITTEE

WHEREAS, at the Mayor's initiative, staff was requested to develop criteria for an ad-hoc committee regarding appearance and beautification of the City; and

WHEREAS, Mayor has proposed the make-up for this ad-hoc committee, which would consist of up to nine (9) individuals, with the requirement that citizens appointed to the committee must be residents of the City; and

WHEREAS, with the resignation of the City Attorney, the Mayor and City Council desire to initiate the process for interviewing prospective candidates for the position of City Attorney, which will involve the creation of certain interview panels as part of an overall committee for the selection process of a new City Attorney; and

WHEREAS, the Mayor has recommended the names of persons to serve on the City appearance and beautification committee, and has worked with the City's Human Resources Director to identify the names of persons to serve upon three interview panels to be established as part of the hiring process for a new City Attorney;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF THE DALLES AS FOLLOWS:

Section 1. Ad-hoc Committees Established. An ad-hoc committee for the purpose of improving the appearance and beautification of the City, and an ad-hoc City Attorney applicant review committee for the purpose of conducting a series of interviews of prospective candidates for the position of City Attorney, are hereby established.

Section 2. Appointment of Committee Members for Appearance and Beautification Committee. The Mayor has selected the following persons to serve on the Committee:

Bill Lennox
Brenda Coats
John Nelson
Max Butensky

Connie Krummrich
Judy Merrill
Tiffany Prince

Members of the Committee shall meet as necessary. The duties and responsibilities of the Committee shall be as follows:

- Explore projects, activities and events which will enhance the appearance and beautification of the City of The Dalles.
- Identify areas and/or neighborhoods in need of improvement.
- Pursue programs to improve and maintain the appearance of areas which have been identified as needing improvement.
- Recruit volunteer groups to participate in appearance and beautification projects.
- Provide recommendations to the City Council for possible regulations which will enhance the appearance of the community, and provide timely and periodic progress reports to the City Council.

Section 3. Sunset Clause. The authority of the Appearance and Beautification Committee shall end four (4) years from the date of adoption of this Resolution.

Section 4. Appointment of Panel Members for City Attorney Applicant Review Committee. The Mayor has selected the following persons to serve on the listed interview panels as part of the process to be used for the hiring of a new City Attorney:

- A. Telephone Interview Panel: Rich Mays, Russ Brown, Linda Miller, Julie Krueger, Gene Parker, Daniel Hunter.
- B. Personal Interview Panel A: Steve Lawrence, Matthew Klebes, Izetta Grossman, Dave Anderson, Steve Harris, Angie Wilson, Pat Ashmore, Daniel Hunter.
- C. Personal Interview Panel B: Mayor, City Council, Julie Krueger, Gene Parker

The authority of the interview panels established by this Resolution shall end upon the hiring of a person to fill the position of City Attorney.

Section 5. Effective Date. This Resolution shall be effective as of June 10, 2019.

PASSED AND ADOPTED THIS 10th DAY OF JUNE, 2019.

Voting Yes, Councilors: Brown, Miller, McGlothlin, Rungon, Long-Curtiss
Voting No, Councilors: _____
Absent, Councilors: _____
Abstaining, Councilors: _____

AND APPROVED BY THE MAYOR THIS 10th DAY OF JUNE, 2019.

Richard A. Mays

Richard A. Mays, Mayor

Attest:

Izetta Grossman, CMC
Izetta Grossman, CMC, City Clerk







