

**Lake Grove Water District  
Minutes of Regular Board Meeting  
July 15, 2024**

The meeting of the Lake Grove Water District Board of Commissioners was called to order at 6:00 p.m. at the Celebrate Conference Center 15555 Bangy Rd. Lake Oswego, OR 97035 and chaired by Dan Taylor.  
Present in person: Larry Kitchen, Steve Koper, JD Pavek, Bruce Goldson, Paul Howard, and Tammy Schalk.  
By phone: Virgil Pearce

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1. **PUBLIC COMMENT:** None
2. **AGENDA APPROVAL:** Larry Kitchen made a motion to approve the agenda. JD Pavek seconded the motion. A vote was called. In favor: All.
3. **CONSENT AGENDA:** Larry Kitchen made a motion to approve the June 17, 2024, Board meeting minutes. JD Pavek seconded the motion. A vote was called. In favor: JD Pavek, Steve Koper, Virgil Pearce. Abstain: Larry Kitchen and Dan Taylor. Larry Kitchen made a motion to approve the June 2024 financials. JD Pavek seconded the motion. A vote was called. In favor: All. Larry Kitchen made a motion to approve the June 2024 accounts payable. JD Pavek seconded the motion. A vote was called. In favor: All.
4. **NEW BUSINESS:** Discussion of LGWD rate increase. The following table was discussed and agreed upon to increase the base rates effective December 1, 2024:

Meter size:	New Rate:
5/8"	50.00
3/4"	55.00
1"	70.00
1 1/2"	90.00
2"	145.00
3"	550.00
4"	705.56
4" Fire	350.00
6"	1050.00
6" Fire	787.50
8"	1450.00

Larry Kitchen made a motion to increase the base rates effective December 1, 2024, with a hearing on October 21, 2024. JD Pavek seconded the motion. A vote was called. In favor of: All.

**5. DEPARTMENTS:**

**COMMISSIONERS:** The new email system is still a work in progress for some.

**OFFICE:** District Manager reported that the new City of Portland water agreement has been signed by both parties. The City of Lake Oswego new agreement will be signed in August 2024. The lead and copper inventory has not been completed in June and will continue in July. The state deadline is

October 2024. The hydrant replacement project will be postponed for the next fiscal year 2025-2026. Dan Taylor made a motion to transfer \$6615.50 from the contingency fund to cover the engineer expense. JD Pavsek seconded the motion. A vote was called. In favor: All. The District office will be audited at the end of the month.

**FIELD OPERATOR:** None

**ENGINEER:** Current updates on the following projects:

**Summer Woods/Washington Ct.** (6244 Washinton Ct.) A pre-construction meeting was held with restrictions. No work from Lake Grove Water District will be done until a certificate of insurance and the performance bond is received. Sanitary work is underway.

**Carman Dr. improvements** – Final contract is work in progress for Turney’s signatures and the work is scheduled for August 2024.

**5357 Oakridge redevelopment** – New service has been completed and the old service has been terminated.

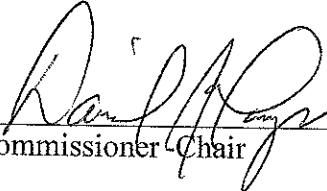
**Sunset Commons** (16607 Boones Ferry) – This is still in the design phase.


**Habitat for Humanity** – The old service has been found and terminated.

**5337 Bonita** – Water theft and removal of water was done by the developer. Fee’s and penalties will be determined and confirmed by legal counsel.

**Chick-fil-A:** The District gained access to locate the “fire double check”. The restaurant is scheduled to open in Spring of 2025.

6. Meeting adjourned at 6:45 pm

  
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Commissioner Chair                      8/19/2024  
Date

  
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Commissioner                      AUG/19/2024  
Date