
**City of Newberg
Budget Committee Meeting
May 14, 2024**

Meeting called to order at 6:02 p.m.

Commissioners Present:

Shelly Reimer
Steph St. Cyr
Raquel Peregrino de Brito
Judy Brown
Ned Knight
Alex Nichols
Theodore Ebor
Bill Rosacker
Molly Olson
Derek Carmon
Elise Yarnell-Hollamon
Mike McBride
Robyn Wheatley

Staff Present:

City Manager Will Worthey
City Recorder Rachel Thomas
Finance Director Kady Strode
Community Development Director Scot Siegal
Planning Manager Clay Downing
Management Analyst Jen Elkins
Graphic Design Specialist Emily Salsbury
Newberg-Dundee Chief of Police Jeff Kosmicki
Newberg-Dundee Police Captain Ferguson

Absent: Peggy Kilburg

4. PUBLIC COMMENTS:

No Public Comment

6. REPORTS AND PRESENTATIONS

6a. Public Safety Fund

Finance Director Kady Strode starts the presentations with the Public Safety Funds. Speaking regarding the Forfeiture fund. There was a moment for questions and councilor McBride asked how this money was obtained. There was discussion around the law changes and cost risks to confiscation and forfeiture. The next topic included the 911 tax fund and the breakdown of that revenue stream, expenditures, cost variations and fund generalities. The final subtopic is the Public Safety Fee. General information about the funds, revenues and expenditures in this fund was given by Kady Strode. A few general clarifying questions were asked.

6b. Community Development and Building Fund

The Community Development and Building Fund was discussed by Kady Strode with Community Development Director Scot Siegel. This includes inspections, permits, licensing, agreements, etc. Scot went over the expenditures of this fund. Clarifying questions were asked by the commission. Discussion over the CET fund details transpired and how this fund operates.

6c. Funds 19, 21, 99

Fund 19 is the Transient Lodging Tax Fund, Kady Strode spoke about the trend of increase with this fund and the Short-Term Rental impact on this. Tourism production pools into this fund and a percentage of this fund transfers directly into the General Fund. Discussion around the percentage of funds transferred into The General Fund was had, explanation came from Councilor Yarnell-Hollamon as to the history of this decision, why the percentage was chosen and how this decision came about.

Fund 21 is the Governmental Capital Projects fund. At this point in time the money in this fund was for the dispatch center. Once the final few payments are made the account will be closed.

Fund 99 is the ARPA fund. There are very few projects left within this fund that have not been closed. Once the few projects are finalized or funds repurposed the ARPA fund will be concluded.

Public Hearing for the Uses of State Revenue Sharing for the Fiscal Year 2024-2025

Public Hearing was called into order and no public testimony or comment came forth. Finance Kady Strode was asked to give her presentation. Part of this revenue comes from the Liquor, tobacco and Marijuana tax which are budgeted into the general fund. The Gas tax is budgeted into the street fund. The 911 Tax which is received for having a dispatch center is budgeted into fund 13.

A time for questions was given. A few clarifying questions were asked.

Another time was given for public comments and testimony, none were given.

Staff were asked for their recommendations.

Kady Strode recommended that the State Shared Revenues be passed as presented in the budget.

Action:

Motion to approve the State Shared Revenues as presented in the budget

Motion: Molly Olson

Second: Bill Rosacker

Vote: Unanimous

Public Hearing was closed by the chair.

General discussion continued around the budget, giving kudos to staff for keeping costs and spending down as much as possible. Chair Peregrino de Brito made it clear that the City Budget is a public document and can be presented upon request. Budget Change Request forms were discussed, alerting all Committee members that this form makes all department heads justify any change in budget funds before the City.

Action:

Motion to approve the Budget as presented.

Motion: Judy Brown

Second: Mike McBride

Vote: Unanimous

A small presentation on Property Tax Rates was given by Finance Director Kady Strode. She gave the history on the raised yearly rate of 3% due to the break off of Newberg Fire and the agreement with TVF&R and the assessed rate the City can take for the taxes. The average yearly increase for the average Newberg

citizen would be approximately \$28. These funds go to the general fund and Newberg Urban Area Management.

Discussion was held around if the budget committee did not approve this increase, where the money would be pulled from instead. City Manager Will Worthey explained that the only funds that could potentially be used would be from the sinking funds that were approved to use to pay off the communications tower. There would be no money set aside for debt reduction if this rate was not approved. This action of debt reduction will help pay off the Communications Tower bill quicker and reduce water bills in the future and increasing savings for citizens in the next two years and continually increasing saving citizens of Newberg in years to come.

Action:

Motion to approve the Property Tax Rate

Motion: Molly Olson

Second: Derek Carmon

Vote: Unanimous

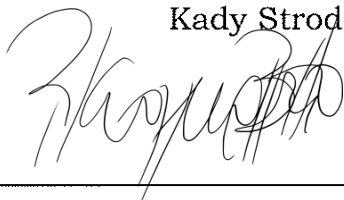
7. ADJOURNMENT

Meeting adjourned at 7:07 p.m.



Kady Strode, Finance Director

ATTEST:



Raquel Peregrino de Brito, Chair