

AGREEMENT

CITY OF NEWBERG
CITY RECORDER INDEX NO. 1659

This Agreement dated this 24th day of March, 1999, is entered into by and between City of Newberg, 414 E. First Street, Newberg, Oregon 97132 hereinafter referred to as the CITY, and Vision Software Inc. 5601 Barbados Blvd. Castle Hayne, North Carolina, 28429, hereinafter called the VENDOR, to provide the services described in Section II below (the "Work"), on the schedule outlined therein. Further the CITY has entered into an intergovernmental agreement with NORCOM, an Oregon Revised Statue 190 Organization providing public safety dispatch services to North Marion County, Oregon, to jointly utilize the system described herein of which VENDOR is aware of and in agreement to.

The following Exhibits attached hereto and made a part hereof, as well as the following provisions shall comprise this Agreement:

- "A" Software License Agreement dated December 14, 1998;
- "B" Software and Services Provided Final Quote, dated December 11, 1998;
- "C" Required Hardware to be Provided by CITY / NORCOM, dated March 12, 1999;
- "D" Statement of Work for Newberg / Statement of Work for NORCOM dated March 18, 1999;
- "E" R.A.I.N. Interface Position Statement dated October 7, 1998;

I. Compensation

- A. The CITY agrees to compensate the VENDOR for performance of the Work the lump sum amount of One hundred Eighty Nine Thousand Five Hundred Ninety Eight dollars (\$189,598).

Claims for payment shall be paid per the payment schedule as follows upon completion of the Work as outlined and the CITY acceptance thereof.

10% Payment	Upon Software Installation	\$18,959
40% Payment	Upon Completion of Interfaces	\$75,839
40% Payment	Upon Completion of Training	\$75,839
10% Payment	Upon Acceptance	\$18,961

- B. The VENDOR is engaged hereby as an independent contractor and will at all times be so deemed for purposes of each of the following:
 - 1. The VENDOR shall be solely responsible for payment of any Federal or State taxes required as a result of this Agreement; and
 - 2. This Agreement is not intended to entitle the VENDOR to any benefits generally granted to CITY employees. Without limitation, but by way of illustration, the benefits which are not intended to be extended by this Agreement to the VENDOR are vacation, holiday and sick leave, other leaves with pay, tenure, medical and dental coverage, life and disability insurance, overtime, Social Security, Workers' Compensation, unemployment compensation, or retirement benefits (except insofar

as benefits are otherwise required by law if the VENDOR is presently a member of the Oregon Public Employees Retirement System); and

3. The VENDOR is a sole proprietor or a partner or is an insured employer for purposes of the Oregon Workers' Compensation Law (ORS Chapter 656) and is solely liable for any Workers' Compensation coverage under this Agreement. If the VENDOR has the assistance of other persons in the performance of its obligations under this Agreement, the VENDOR agrees to qualify for and obtain and remain qualified for and retain during the term hereof Workers Compensation coverage as an insured employer under ORS 656.407.
- C. The VENDOR certifies that, at present, he or she, if an individual is not a program, CITY, State, or Federal employee.
- D. The VENDOR, if an individual, also certifies that he or she is not a member of the Oregon Public Employees Retirement System.

II. Services to be Provided/Schedule

- A. SERVICES: VENDOR shall perform the Work and furnish the software and services to provide a Computer Aided Dispatch software application for the CITY and NORCOM dispatch centers as more fully described in the Request for Proposal (RFP) dated December, 1997 and VENDOR'S response thereto. The CITY and NORCOM shall furnish and install the required computer and communications hardware as outlined by the VENDOR in attachment "C". In the event of any inconsistency in these documents the inconsistency shall be resolved first by looking to this Agreement, then to the response to the Proposal, and only thereafter to the RFP.
- B. SCHEDULE: Time is of the essence as it relates to this contract. VENDOR shall complete all of the work by not later than 180 days after execution of this agreement by both parties.

The time provided for in this subparagraph B may, however, be extended by the CITY at its sole discretion, upon written notice to the VENDOR. Such possibility does not, however, prevent the CITY recovery of damages for delay. If the delivery date/time is extended by the CITY due to no fault of the VENDOR, the CITY shall pay the VENDOR reasonable actual costs incurred as the proximate result of such delay, if any, upon submittal of documentation of such costs and approval of the same by the CITY.

III. Constraints

The VENDOR agrees:

- A. Pursuant to the requirements of ORS 279.310 through 279.320 and Article XI, Section 10 of the Oregon Constitution, the following terms and conditions are made a part of this Agreement.
 1. VENDOR shall:
 - a. Make payments promptly, as due, to all persons supplying to VENDOR labor or materials for the prosecution of the Work provided for in this Agreement.

- b. Pay all contributions or amounts due to the Industrial Accident Fund from such VENDOR or subVENDOR incurred in the performance of this Agreement.
 - c. Not permit any lien or claim to be filed or prosecuted against the CITY on account of any labor or material furnished under this Agreement.
 - d. Pay the Oregon Department of Revenue all sums withheld by VENDOR from employees pursuant to ORS 316.167.
2. If VENDOR fails, neglects or refuses to make prompt payment of any just claim for labor or services furnished to VENDOR or a subcontractor by any person in connection with agreement as such claim becomes due, the proper officer representing the CITY may pay such claim to the person furnishing the labor or services, and charge the amount of the payment against funds due to or to become due the VENDOR by reason of this Agreement.
 3. Except as specified or permitted by law no person shall be employed for more than eight (8) hours in any one day, or more than forty (40) hours in any one week, except in cases of necessity, emergency or where the public policy absolutely requires it, and in such cases, the laborer shall be paid at least time and one-half pay for all overtime in excess of eight (8) hours a day and for work performed on Saturday, Sunday and on any legal holiday specified in ORS 279.334 (1).

In case of contracts for personal services as defined in ORS 279.051, persons employed under such contracts shall be paid at least time and a half for all time worked on legal holidays specified in ORS 279.334(7(b)-(g)) and for overtime worked in excess of forty hours per week, except for such individuals who are excluded under ORS 653.010 to 653.261 or under 29 USC Section 201 to 209 from receiving overtime.

4. VENDOR shall promptly, as due, make payment to any person or partnership, association or corporation furnishing medical, surgical and hospital care or other needed care and attention incident to sickness and injury to the employees of VENDOR, of all sums which VENDOR has agreed to pay for such services, and all moneys and sums which VENDOR has collected or deducted from the wages of VENDOR'S employees pursuant to any law or agreement for the purpose of providing or paying for such services.
 5. All employers working under this Agreement are subject employers and are required to comply with ORS 656.017 (Workers' Compensation).
 6. This Agreement is expressly made subject to the debt limitation provisions set forth in Article XI, Section 10, of the Oregon Constitution, and is contingent upon funds being appropriated therefor. Any provisions herein which would conflict with law are deemed inoperative to that extent.
- C. INDEMNITY: The VENDOR shall indemnify, save harmless and defend the CITY, its officers, directors, agents, and employees from and against all claims and actions, and all expenses incidental to the investigation and defense thereof, arising out of or based upon damage or injuries to persons or property caused by the errors, omissions, fault or negligence of the VENDOR or the VENDOR'S employees, but not for the errors, omissions, fault or negligence of the CITY or its employees. In no event will the VENDOR be liable for incidental, consequential, or special damages.

- D. **INSURANCE:** VENDOR shall furnish the CITY evidence of comprehensive general liability insurance in the amount of not less than \$500,000 combined single limit per occurrence/\$1,000,000 general annual aggregate for personal injury and property damage coverage for the protection of the CITY, its officers, commissioners and employees against liability for damages because of personal injury, death, damage to property, including loss of use thereof, in any way related to this Agreement.

If the VENDOR will use motor vehicles in the course of performing the Work, furnishing the equipment and, providing the services outlined in Section II above, the VENDOR shall furnish the CITY evidence of automobile liability insurance in the amount of not less than \$500,000 combined single limit for personal injury and property damage coverage for the protection of the CITY, its officers, directors, agents, and employees against liability for damages because of personal injury, bodily injury, death, damage to property, including loss of use thereof, in any way related to this Agreement.

IV. **Termination: Amendment**

- A. This Agreement may be terminated by CITY upon at least thirty (30) days' written notice to the VENDOR. If not for cause, CITY shall compensate VENDOR for all actual costs incurred up to the date of termination, not to exceed the value of the Agreement.

V. **Miscellaneous**

- A. **NONDISCRIMINATION:** The VENDOR agrees that in performing the Work, furnishing the equipment and providing the services, called for by this Agreement, VENDOR shall not discriminate in employment against any person on the basis of such person's race, color, national origin or ancestry, creed, age, sex, or, marital status, or on the basis of physical or mental handicap, unless the demands of such employment, after reasonable accommodation, cannot be met by a person with a particular physical or mental handicap.
- B. **DEFAULT:** The CITY may, subject to the provisions of paragraph (4) below, after written notice of default to the VENDOR, terminate the whole or any part of this Agreement the event of any of the following circumstances:
1. If the VENDOR fails to make any payment, perform the Work, furnish the software or otherwise provide the services called for by this Agreement within the time specified herein or any extension thereof.
 2. If the VENDOR fails to perform any other provision of this Agreement and does not cure such failure within a period of ten (10) days (or such longer period as the CITY may authorize in writing) after receipt of notice from the CITY specifying such failure.
 3. In the event the CITY terminates this Agreement in whole, or in part, as provided in paragraph 1 or 2 above, the CITY shall return all software provided by VENDOR and VENDOR shall return any and all moneys paid it by CITY.
 4. Notwithstanding any other provision of this paragraph B, the VENDOR shall not be liable for any excess costs if the failure to perform the Agreement arises out of causes beyond the control and without the fault or negligence of the VENDOR. Such causes may include, but are not restricted to, acts of God or of the public enemy, acts of the CITY in either its sovereign or contractual capacity, fires,

floods, epidemics, quarantine restrictions, strikes, freight embargoes and unusually severe weather.

5. The rights and remedies of the CITY provided in this paragraph B shall not be exclusive, and are in addition to any other rights and remedies at law or in equity.

C. **WARRANTY:** VENDOR warrants that the software furnished in connection with this Agreement will function in accordance with the specifications contained in the Statement of Work. Additionally, the CAD and related software shall be warranted by the VENDOR to be free from defects for a period of one year from the date of the CITY written, final acceptance of the same. Software repairs and fixes will be provided for one (1) year from the date of final acceptance or upon the CITY operation of the system in such a manner so as to constitute "beneficial use", whichever is sooner. "Beneficial use" means the date on which the equipment is cut-over and the CITY is utilizing the equipment for on-going operations. This warranty does not cover defects or damages resulting from:

1. Use of the product other than in its normal and customary manner;
2. Physical or electronic abuse or misuse, accident, or neglect; or an act of God, fire, flood, earthquake, or catastrophe;
3. Unauthorized alterations or repairs made to the equipment.

D. **PERFORMANCE OF WORK:** VENDOR further warrants that the Work to be performed pursuant to this Agreement shall be done in a professional manner and will conform to all applicable professional standards. VENDOR warrants that all packaging and packing supplied will be in accordance with good commercial practice.

E. **TITLE AND RISK OF LOSS:** All sales and deliveries are F.O.B. destination (Woodburn / Newberg, Oregon). Title to the equipment and risk of loss and damage shall be borne by the CITY only after delivery and installation.

F. **EMPLOYEES NOT TO BENEFIT:** No employee or elected official of the CITY shall be admitted to any share or part of this Agreement or to any benefit that may arise therefrom; but, this provision shall not be construed to extend to this Agreement if made with a corporation for its general benefit.

G. **CITY FURNISHED PROPERTY:** No materials, labor or facilities, except for computer hardware, will be furnished by the CITY unless otherwise provided for in this Agreement.

H. **INTERGOVERNMENTAL COOPERATIVE PURCHASING STATEMENT:** CITY specifically excludes any and all public serving governmental agencies from utilizing this agreement for the purpose of an Intergovernmental Cooperative Purchasing Agreement.

ENTIRE AGREEMENT: This Agreement (including any and all Exhibits) constitutes the entire agreement of the parties and supersedes all previous agreements and understandings relating to subject matter hereof. This Agreement may be modified only in writing and by mutual agreement of the parties.

IN WITNESS WHEREOF the parties have executed this Agreement, the 24 day of March, 1999.

VENDOR: Vision Software, Inc.

By: Marty Holluzowski

CITY: City of Newberg

By: Charles Cole

Approved and For: Thomas D. Mahr

By: DMW

Federal Tax ID: 56 174 7324

City Attorney

EXHIBIT "A"

Dated: December 14, 1998

To the Agreement between City of Newberg and Vision Software, Inc.

SOFTWARE LICENSE AGREEMENT

VENDOR hereby grants to CITY a perpetual, non-transferable, non-assignable license to use the following Licensed Software for its in-house use upon payment of the License Fee. Payment of the License Fee is solely for the right to use the Licensed Software pursuant to the terms and conditions on the face and attached addendum of this Agreement and does not constitute the purchase of the Licensed Software or of any right or title therein.

Use of the Licensed Software is restricted to:	CITY OF NEWBERG	NORCOM
Eligible Computer System:		
Operating System:		
Site Location (complete address):	414 E. FIRST STREET NEWBERG OR. 97132	270 Montgomery Street Woodburn OR, 97071

CITY ACKNOWLEDGES THAT IT HAS READ THIS AGREEMENT, UNDERSTANDS IT AND AGREES TO BE BOUND BY ITS TERMS. NO MODIFICATIONS SHALL BE EFFECTIVE UNLESS IN WRITING SIGNED BY BOTH PARTIES.

1. DEFINITIONS

1.1 "SOFTWARE" means a set of instructions consisting of symbolic languages, processes and logic routines in machine executable form used in the operation of computer equipment applied to the performance of specific tasks.

1.2 "Licensed Software" means the software with any modifications or enhancements or part(s) thereof, listed on the attached Exhibit "B" Software Listing dated December 11, 1998.

1.3 "Eligible Computer System" means a designated computer with the Operating System/ Programming Language as stated on the attached Exhibit "C" hardware listing dated December 11, 1998 and its associated peripheral equipment.

1.4 "Use" means copying of all or any portion of software from storage units or media into a computer or using any software in the course of computer operation.

1.5 "In-house" means used only for CITY's own administrative purposes.

1.6 "DP Professional" shall mean any individual or business, which supplies others with computer equipment, software or professional advice regarding such. Computer manufacturers, dealers, distributors, retail stores, original equipment manufacturers ("OEMs"), independent sales organizations ("ISOs"), system integrators, software houses, and data processing consultants are examples of DP Professionals.

1.7 "Documentation" means four user's manuals.

2. TITLE AND VENDORSHIP

2.12 The Licensed Software and the original and any copies thereof, in whole or in part, whether said original and copies are made by VENDOR or CITY or anyone else and all copyright, patent and trade secret and other intellectual and proprietary rights therein are and remain the valuable property of VENDOR.

2.2 CITY understands and agrees that aspects of the Licensed Software that are VENDOR trade secrets include but are not limited to the following: system design, modular program structure, system logic flow, file design, video and report format design, coding techniques, and routines, file handling and special search techniques, video screen data entry handling and report and/or forms generation design.

2.3 CITY agrees to include on any copies made of the Licensed Software the same notices of VENDOR's Ownership interests that appear thereon.

3. SCOPE OF AUTHORIZED USE

3.1 For the License Fee plus charges which are due and payable per the payment schedule outlined herein VENDOR shall furnish CITY with one (1) copy of the Licensed Software, including documentation.

3.2 As specified above, CITY is granted a perpetual, nontransferable, non-assignable license to use the Software for CITY's and NORCOM's in house use. CITY shall not have the right to sublicense the Licensed Software in any manner.

3.3 CITY shall not assign or otherwise transfer this License or the Licensed Software or any part hereof by operation of law or otherwise directly or indirectly, including but not limited to any joint venture or combination arrangements with any other person or entity.

3.4 CITY warrants that it is not a DP Professional.

3.5 CITY understands and agrees that it shall not use the Licensed Software in any City or Site except the City and Site designated herein.

4. WARRANTY AND LIMITATION OF LIABILITY

4.1 CITY acknowledges that the Licensed Software is of such complexity that it may have inherent defects and agrees that AS VENDOR'S LIABILITY AND AS CITY'S REMEDY, VENDOR WILL PROVIDE ALL REASONABLE PROGRAMMING SERVICES TO CORRECT DOCUMENTED CODE ERRORS WHICH VENDOR'S DIAGNOSIS INDICATED WERE CAUSED BY A DEFECT IN AN UNALTERED VERSION OF THE DELIVERED LICENSED SOFTWARE. This nontransferable warranty is valid until one year expires.

4.2 If VENDOR, is unable, within 1 year, to repair or replace any product to a condition as warranted, CITY shall be entitled to a refund of the purchase price upon return of the Licensed Software to VENDOR.

4.3 VENDOR shall not be liable for any loss or damage that may arise through the use of software being maintained and supported hereunder, including without limiting the generality of the foregoing, any indirect, special or consequential damages, in connection with or arising from the furnishing of maintenance and support services hereunder for and upon the software being used by CITY in its Department.

4.4 VENDOR warrants that the maintenance and support service hereunder shall permit the CITY to be provided with a complete and usable system for its Department.

4.5 The CITY understands after the 1 year warranty period expires, a maintenance agreement must be in effect or the CITY will pay by the hour for continuing support.

5. CONFIDENTIALITY/ NONDISCLOSURE

5.1 CITY shall take all necessary and reasonable steps to keep the Licensed Software under adequate security to ensure that no unauthorized access, copies or use is made thereof, and to protect the confidentiality of the Licensed Software.

5.2 CITY agrees to notify VENDOR immediately of the existence of circumstances rounding any unauthorized knowledge, possession or use of the Licensed Software or any part thereof by any person or entity.

5.3 In the event that VENDOR should terminate this Agreement and fails and/or refuses to offer support and maintenance service for the software mentioned herein to CITY while VENDOR offers such service to other Units of government, or VENDOR shall fail and/or refuse to offer support and maintenance service for the software herein to CITY whether for reasons of bankruptcy, receivership, termination of business or for any other reason not herein mentioned, the CITY shall be entitled to receive the source code system documentation.

6. TERM AND TERMINATION

6.1 This Agreement shall be in effect until terminated as provided herein.

6.2 In the event of a material breach or default by the CITY in the performance of this Agreement, VENDOR shall give written notice to the CITY specifying the nature and extent of the breach and the CITY shall have fifteen (15) days thereafter to cure any such curable breach. If such a breach is not cured within said fifteen (15) day period, the termination of this Agreement shall become effective on said fifteenth day following day following said written notice.

6.3 The provisions of Sections 4.4, 5 and 7 shall survive any termination.

7. TAXES

7.1 CITY shall pay any and all taxes arising from or based upon the License Fee, this Agreement or CITY's Use of the Licensed Software.

7.2 CITY shall not deduct from payments to VENDOR any amounts paid or payable to third parties, customs duties or taxes, however designated.

8. GENERAL

8.1 The parties hereto acknowledge that each has read this Agreement, understands it, and agrees to be bound by its terms. The parties further agree that this Agreement shall not be modified, except by a written agreement signed on behalf of both parties by their respective duly authorized representatives.

8.2 If either party is required to engage in any proceedings, legal or otherwise to enforce its rights under this Agreement, the prevailing party shall be entitled to recover from the other, in addition to any other sums due, the reasonable attorneys fees, costs and necessary disbursements involved in said proceedings.

8.3 VENDOR is hereby authorized to make reasonable inquiries concerning CITY's compliance with this Agreement, and CITY shall cooperate with such.

8.4 Since unauthorized use or transfer of the Licensed Software or any information contained therein will diminish substantially the value to VENDOR of the trade secrets and proprietary interest that are the subject of this Agreement, if CITY breaches any of its obligations with respect to limited Use or confidentiality of the Licensed Software, VENDOR shall be entitled to equitable relief to protect its interest therein, including, but not limited to, injunctive relief as well as money damages.

8.5 VENDOR acknowledges that time is of the essence as it relates to this Agreement but shall not be liable for delays in any of its performance hereunder due to causes beyond its reasonable control including, but not limited to, acts of God, strikes, or inability to obtain labor or materials on time.

8.6 If any term(s), provisions(s), or condition(s) of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and in no way shall be affected, impaired or invalidated.

8.7 Governing Law: This Agreement shall be governed by the laws of the State of Oregon. All Claims concerning the validity, interpretation, or performance of any of its terms and provisions, or any of the rights or obligations of the parties hereto shall be instituted and prosecuted in Oregon, in accordance with the laws of the State of Oregon.

Vision Software, Inc.

11-Dec-98

Attachment B to the Vision Software License Agreement

Final Quote for Newberg PD and NORCOMM CAD, and Newberg PD MOBILE

Curt Scott,

Account Executive, Vision Software, Inc. - Pacific Northwest Office

Newberg PD CAD

Part Number	Description	Quantity	Amount
VMBL-2	Vision Message Switch	1	20,000
VPC3-2	Vision CAD - 2 positions	1	25,000
VPCS-2	Vision CAD - Supervisor Station	1	5,200
VPCMON	Vision CAD - View Only Monitors*	6	0 *See note at end
VPCE-3	E911 Interface - 3 Positions	1	2,600
VPCN-3	NCIC Link - 3 Positions	1	1,820
VPCP-3	Paging Link - 3 Positions	1	3,500
VPCM-3	Mapping Link - Interface Only	1	3,640
			61,760

NORCOMM CAD

Part Number	Description	Quantity	Amount
VPC3-2	Vision CAD - 2 positions	1	25,000
VPCS-2	Vision CAD - Supervisor Station	1	5,200
VPCMON	Vision CAD - View Only Monitors*	6	0
VPCE-3	E911 Interface - 3 Positions	1	2,600
VPCN-3	NCIC Link - 3 Positions	1	1,820
VPCP-3	Paging Link - 3 Positions	1	3,500
VPCM-3	Mapping Link - Interface Only	1	3,640
			41,760
CAD Software Total			103,520

CAD Services

Part Number	Description	Quantity	Amount
TCAD2 &	CAD Training on-site including		
TCADSA2	"Go Live" at two locations	14/\$1,200	16,800
INSCAD	CAD SW Install at two Locations	1	5,000
NWCCAD	CAD Network Install at two Loc.	1	5,000
VINTSER	Integration w/ RAIN RMS	1	10,500
M24CAD	24x7 Maintenance support	1	17,598
PMCAD	Project Management	1	4,500
CAD Services Total			59,398

Newberg PD MOBILE

Part Number	Description	Quantity	Amount	
VMBLA-2	Client Software and NCIC/LEDS Access*	9/\$1,000	9,000	* LEDS - OR State
	MOBILE Software		9,000	Law Enforcement
TMBL2 &	Mobile User and Systems Admin			Data System
TMBLSA2	Training on site (3 days)	3/\$1,200	3,600	
INSMBL	Mobile Software Install	1	2,500	
VINTSER	Integration w/ LEDS (NCIC)	1	10,500	
M8x5MBL	8x5 Maintenance for Mobile Sys.	1	1,080	
	MOBILE Services		17,680	
	MOBILE Total		26,680	

VISION Software and Services Totals

Newberg & NORCOMM CAD Software Total	103,520
CAD Services Total	59,398
MOBILE Total	26,680
Grand Total	189,598

Note: Vision CAD VIEW ONLY workstations allow Agency Staff to view, create reports of, and print historical and active CAD Call Data, but not ADD, EDIT or DELETE CAD Call data or otherwise interact directly with CAD Calls. The capability to interact directly with active CAD calls is restricted to DISPATCH and SUPERVISOR workstations.

City of Newberg / NORCOM CAD System
Vision Software Recommended Hardware

EXHIBIT "C" Dated: March 12, 1999

NORCOM

(Note: Items shown are by Compaq Computer Corp - equal product by other manufactures may be utilized)

QUANTITY	DESCRIPTION	PART NUMBER
CAD Server		
1	ProLiant 5500 6/200-512KB Model 1-128	241750-001
1	512-MB EDO Memory Expansion Kit (4x128-MB)	241773-B21
1	ForeRunner OC-3 UTP5 NIC	4402551
2	9.1 GB Wide-Ultra SCSI-3 10,000 rpm Drive (1")	36357-B21
Service Servers		
1	ProLiant 1850R 6/450 Model 1	328970-001
1	256-MB SDRAM Memory Kit	313616-B21
1	ForeRunner OC-3 UTP5 NIC	4402551
2	4.3 GB Wide-Ultra SCSI-3 10,000 rpm Drive (1")	336356-B21
Workstations		
3	Deskpro EP C333 6.4GB 64MB CDS	356010-004
3	128-MB Memory Kit (1x128-MB, 100MHz)	166614-B21
3	STB MVP Workstation Graphics Controller	270333-B21
3	ForeRunner OC-3 UTP5 NIC	4402551
6	V-90 Color Monitor	305609-001
Misc. Accesors		
1	Compaq Rack 7142	165753-001
1	Rack Mountable UPS R3000	242705-001
1	Stabilizing Feet (42U only)	189907-001
1	Monitor Utility Shelf	303606-B21
1	Keyboard Drawer	303607-B21
1	8-Port Keyboard/Monitor/Mouse Switch (All)	242695-001
4	CPU to Switch Cable, 9ft	165638-001
1	Rack Internal Trackball Keyboard	185152-001
1	HP Laser Jet 8100DN 32PPM Printer	C4216A#ABA
2	Windows NT Server 4.0	2273275V40VL
5	Windows NT Server client license	2272075V40VL
2	Backup Exec 7.2 SQL Agent	SBE-NTSQ-0006

City of Newberg / NORCOM CAD System
Vision Software Recommended Hardware

EXHIBIT "C" Dated: March 12, 1999

(Note: Items shown are by Compaq Computer Corp - equal product by other manufactures may be utilized)

NEWBERG		
QUANTITY	DESCRIPTION	PART NUMBER
CAD Server		
1	ProLiant 5500 6/200-512KB Model 1-128	241750-001
1	512-MB EDO Memory Expansion Kit (4x128-MB)	241773-B21
1	ForeRunner OC-3 UTP5 NIC	4402551
2	9.1 GB Wide-Ultra SCSI-3 10,000 rpm Drive (1")	36357-B21
Service Servers		
1	ProLiant 1850R 6/450 Model 1	328970-001
1	256-MB SDRAM Memory Kit	313616-B21
1	ForeRunner OC-3 UTP5 NIC	4402551
2	4.3 GB Wide-Ultra SCSI-3 10,000 rpm Drive (1")	336356-B21
Workstations		
3	Deskpro EP C333 6.4GB 64MB CDS	356010-004
3	128-MB Memory Kit (1x128-MB, 100MHz)	166614-B21
3	STB MVP Workstation Graphics Controller	270333-B21
3	ForeRunner OC-3 UTP5 NIC	4402551
6	V-90 Color Monitor	305609-001
Mobile Server		
1	ProLiant 1850R 6/450 Model 1	328970-001
1	256-MB SDRAM Memory Kit	313616-B21
1	ForeRunner OC-3 UTP5 NIC	4402551
2	4.3 GB Wide-Ultra SCSI-3 10,000 rpm Drive (1")	336356-B21
Misc. Accesors		
1	Compaq Rack 7142	165753-001
1	Rack Mountable UPS R3000	242705-001
1	Stabilizing Feet (42U only)	189907-001
1	Monitor Utility Shelf	303606-B21
1	Keyboard Drawer	303607-B21
1	8-Port Keyboard/Monitor/Mouse Switch (All)	242695-001
4	CPU to Switch Cable, 9ft	165638-001
1	Rack Internal Trackball Keyboard	185152-001
1	HP Laser Jet 8100DN 32PPM Printer	C4216A#ABA
3	Windows NT Server 4.0	2273275V40VL
5	Windows NT Server client license	2272075V40VL
1	Backup Exec for Windows NT Version 7.2	SBE-NTME-0000

**Vision Software, Inc.
Statement of Work
Attachment D**

Latest Revision Date: 3/18/99

VSI Sales Representative: Curt Scott	Date: 3/18/99
VSI Project Manager: Jenny Welsh	
Business Partner:	Business Partner Contact:
Telephone:	Fax:
Email Address:	
Business Partner Mailing Address:	
NOTE: If this is a Multi-Jurisdictional Customer, a Statement of Work must be completed for each Agency.	

SECTION I. GENERAL INFORMATION AND CUSTOMER PROFILE

A. GENERAL INFORMATION

A.1

CUSTOMER NAME: Newberg Police Department	PO#:
Is this a new VSI Customer or a Current VSI Customer: ☒ New Customer ☐ Current Customer	
If this is a Current VSI Customer, is this a DOS to Windows UPGRADE: ☐ Yes ☐ No	
Is this an Addendum to an existing Contract: ☐ Yes ☒ No Date Existing Contract Signed:	

A.2

CUSTOMER ADDRESS	STREET	CITY	STATE	ZIP
Location Address:	401 East Third Street	Newberg	OR	97132
Shipping Address:	same			
Mailing Address:	same			
Customer is located in what COUNTY: Yamhill County				

A.3

ORI Number: OR03600200	FDID#:	Jurisdiction: Newberg
Tax Status: ☐ Taxable ☒ Exempt	Tax Rate:	Tax ID #: 93-6002221
Additional Comments:		
NOTE: Customer must furnish VSI with a Tax Identification number and rate, and/or a Tax Exempt Certificate. The tax documentation must be faxed to the Accounting Department at Vision Software, Inc. (1-910-602-6190) upon initial preparation of the Statement of Work.		

B. CONTACT INFORMATION

Dept. Head: Robert Tardiff	Title: Chief	Email Address: npd@ci.newberg.or.us
Telephone: 503.538.8321	Fax: 503.538.5393	
List the names and telephone numbers of personnel dedicated to the project: (List main contact first.)		
NAME	TITLE	PHONE
Bonnie Dodson	Comm Mgr	503.537.1222
Susan Galecki	Sys. Admin	503.537.1279
John Hartsock	Consultant	503.780.4806
Additional Comments:		

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C. CUSTOMER PROFILE

C.1

AGENCY TYPE: ☒ 911 Center ☐ Fire ☐ Sheriff ☐ Jail ☐ Private Sector ☒ Police ☐ Airport Police				
☐ EMS ☐ Court ☐ College ☐ Other: ☒ Multi-Jurisdictional / # of Jurisdictions: 2				
Total # of Officers: 24	Sworn Officers: 24	Detective: 4	Civilian: 4	
Patrol: 11	Dispatch: 9	Jail: n/a	Admin: 2	Other:
Total Pop. Served: 20k	Day Population: same		Night Population: same	
Seasonal Increase: none		Other:		

C.2

Indicate below the VSI Public Safety Suite products the customer is automating:
☒ CAD ☐ RMS ☒ Mobile Data ☐ Jail ☐ Fire ☐ Court ☐ EMS ☐ GEO
☐ Other E911, Mapping, NCIC, Paging
Additional Comments:

D. NT NETWORK CONFIGURATION

TBD – Newberg will be a Host server site for Newberg and a Satellite PSAP at NORCOM. The exact network configuration is still under consideration and will be decided soon. The anticipated "hardware ready for software installation" date is 15 May, 1999.

Number of Servers:			Type of Servers: NT		
Total number of computer workstations on your entire network:					
Type of Connectivity: ☐ Hubs ☐ Switches ☐ Routers					
Are all workstations located in the same physical location (the same building.)? ☒ Yes ☐ No					
Are all servers located in the same physical location (the same building.)? ☒ Yes ☐ No					
If No, include the locations of each server and each workstation. Also, list the type of connectivity that currently exists between each location. E.g. Modems, T1 lines, Fiber Optic, etc.					
LOCATION	CONNECTIVITY/BAND WIDTH	ADDITIONAL COMMENTS			
CAD Server 1	Local	Newberg Equipment Room			
CAD Server 2	Local	Newberg Equipment Room			
Dispatch 1-2	Local	Newberg Comm/Dispatch Center			
Supervisor 1	Local	Newberg Comm/Dispatch Center			
View Only 1	Local	Chief's Office			
View Only 2	Local	Deputy Chief's Office			
View Only 3	Local	Shift Supervisor			
View Only 4	Local	Squad Room			
View Only 5	Local	Public Affairs			
View Only 6	Local	Fire Chief's Office			
Additional Comments: Newberg maintains a Novell network. An NT network will be installed for VSI applications. In addition, there are several NT servers supporting other functions. Newberg PD PSAP workstations are contained within the Newberg PD building.					

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NOTE: Customer must provide VSI with a detailed inventory list and a network diagram.

E. HARDWARE VENDOR INFORMATION

TBD - Expect Hardware Vendor to be identified following completion of Inter-government agreement.

Hardware Vendor: TBD	Telephone:
Street Address:	City:
State:	Zip:
Is hardware vendor NT Certified? ☐ Yes ☐ No	
Proposed hardware installation date:	
Hardware Maintenance Provider:	Phone:
Additional Comments:	
NOTE: The customer is responsible for providing hardware that meets VSI specifications as described in the Hardware Network Specifications Document. These hardware requirements are necessary for successful operation of the Windows NT version of the Vision applications software.	

F. SITE ISSUES

F.1

Does customer have physical space for the staging of hardware configuration? ☒ Yes ☐ No
If no, what modifications are planned and what is the planned completion date?
Has customer made arrangements for cabling? ☒ Yes ☐ No
CAT 5 cabling was installed in July 98. Facility is a new building with all new wiring.
If no, what is the planned completion date? N/A

F.2

Does customer have sufficient electrical outlets and power supply to accommodate new configuration of network and workstation hardware? ☒ Yes ☐ No
Note: Standard power outlet configuration is one outlet for each cpu and one outlet for each monitor.
Does customer have physical space for all network hardware components? (this includes workstations, server location must have room for racks etc.) ☒ Yes ☐ No
Is there an equipment room set aside for the rack, servers, hub, etc? ☒ Yes ☐ No

F.3

Is Customer aware that it is mandatory for them to have a dedicated phone line and modem for support connectivity (RAS?) ☒ Yes ☐ No
RAS line will be installed by 5/15/99 along with other hardware and will be ready prior to software installation.
Are notebook computers or other portable computers to be used? ☒ Yes ☐ No
If yes, please explain how these computers will be used and how they will access the network: Mobile data terminals accessing network via message switch
Additional Comments:
NOTE: -The cable must be at least CAT 5, tested, and Certified. VSI does not provide cable installation. Cable installation means pulling cable, installing termination plates in walls and floors. VSI is not responsible for any cable work done by any third party vendor. Transmission of data may be adversely affected by improper cable installation. -The Customer must provide VSI with a report of cable verification (CAT5 Certification).

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-The Customer must provide VSI with a diagram layout of the cable drop location, numbering, and relation to patch panel.

SECTION II. CAD INFORMATION / ☐ N/A

Number CAD calls/year: 40k			Number of Dispatchers: 9			Number of Call takers: 0			
Please indicate for each workstation or group of CAD positions (i.e. CAD Pos. # 1-5), if the workstation is used by a call taker (C), dispatch (D), Supervisor (S) or CAD Monitor-View Only (V); Services available (i.e., NCIC, Mapping, E911, or Message Switch (MS)); Location of the workstation									
Cad Position #	C	D	S	V	NCIC	Mapping	E911	Message Switch	Location
1	☒	☒	☐	☐	☒	☒	☒	☐	Newberg Comm/Dispatch Center
2	☒	☒	☐	☐	☒	☒	☒	☐	Newberg Comm/Dispatch Center
3	☐	☐	☒	☐	☒	☒	☒	☐	Newberg Comm/Dispatch Center
4	☐	☐	☐	☒	☐	☐	☐	☐	Chief's Office
5	☐	☐	☐	☒	☐	☐	☐	☐	Squad Room
6	☐	☐	☐	☒	☐	☐	☐	☐	Deputy Chief's Office
7	☐	☐	☐	☒	☐	☐	☐	☐	Public Affairs
8	☐	☐	☐	☒	☐	☐	☐	☐	Shift Supervisor's Office
9	☐	☐	☐	☒	☐	☐	☐	☐	Fire Chief's Office
	☐	☐	☐	☐	☐	☐	☐	☐	
	☐	☐	☐	☐	☐	☐	☐	☐	
	☐	☐	☐	☐	☐	☐	☐	☐	

What departments will be dispatched by this CAD system?
☒ Law Enforcement ☒ Fire ☒ EMS ☐ Other:

Additional Comments:

A. E911 INFORMATION/ ☐ N/A

Agency Contact Name for ANI/ALI information: Susan Galecki	Telephone: 503.537.1279
Total number of positions receiving E911: 3	Type of E911 Equipment: CML
E911 equipment vendor contact: Bob Connell	Telephone: 503.629.2602
ANI/ALI Source #1 contact name: GTE	Telephone: 503.629.2602
ANI/ALI Source #2 contact name: Matt Warnock, GTE	Telephone: 503.629.2680
Additional Comments:	
NOTE: If this is a new ANI ALI activation, Customer must - Procure activation of the ANI/ALI feed prior to VSI configuration. - Provide cable for connection from Controller to CAD Server. - Provide VSI with the ANI/ALI layout in printed or electronic format. And, an E911 Vendor representative must be present during ANI/ALI activation.	

B. NCIC INFORMATION / ☐ N/A

Total number of positions receiving NCIC access: 3	Total number desired to receive NCIC: 3
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Vendor providing NCIC access (list the State if that is appropriate.): RAIN to LEDS.	
Contact name: RAIN Don Berger LEDS Don Garrett	Telephone: 503.588.6351, 503.378.3056
Type of query formats: ☒ Tag ☒ VIN ☒ OLN ☒ Name and DOB ☒ Articles (property or evidence) ☒ Gun Registration	
Type of interface: ☒ Terminal Emulation (Toggle) ☒ Message Switch ☐ State Proprietary Software ☐ Third Party Software ☒ Other: Vision Message Switch to RAIN/LEDS.. See attached documentation	
Have State Protocols been ordered? ☒ Yes ☐ No	Planned Activation Date: Current version released and activated in 2/98
Type of protocol: ☒ TCP/IP CAD to Message Switch ☐ LU6.2 ☐ SNA 3270 ☐ LU2 ☒ Polling Bi-Sync Message Switch to RAIN/LEDS	
Additional Comments: Terminal Emulation via EXTRACT Terminal Emulation V6.2	
NOTE: If terminal emulation will be used, the 3270 Terminal Emulation Software must be purchased and installed by the customer. Customer must provide VSI with written verification from the State regarding the activation. The State, Customer and VSI must agree upon activation date. VSI is not responsible for supporting the state connectivity.	

C. MAPPING INFORMATION / ☐ N/A

Current Map program: ☒ Arcview ☐ MapInfo ☐ Other:
Map file format (.tab, .shp, etc.): .shp
workstations sharing mapping program: 0
Will mapping be used with RMS? ☐ Yes ☒ No
Will mapping be used on same monitor as CAD? ☒ Yes ☐ No
Is there a current source for mapping files? ☒ Yes ☐ No
Source(County Planning, etc): City of Newberg, Yamhill County
Mapping Source contact name: Telephone:
Additional Comments:
NOTE: -VSI does not warrant the completeness or accuracy of the data/map information provided by any Third Party Map program. VSI provides the interface only. Attributes, characteristics and data provided via Arcview, Mapinfo or any other Map Programs sold through a third party vendor are not the responsibility of VSI. The VSI Mapping Software Product does not include importing or transferring of existing map files to Arcview, Mapinfo or any other Map Program. If file transfer/importing and/or digitization/manipulation of data provided by Arcview, Mapinfo or any other Map Program is required, these services must be detailed in the Statement of Work. Please attach a complete explanation of such services to this document. -Customer must provide a sample of the street file prior to software installation.

SECTION III. RMS INFORMATION / ☒ N/A

A. RMS CRIME REPORTING / ☐ N/A

State Reporting Format: ☐ NIBRS ☐ UCR ☐ State Specific	What State:
Does the State accept electronic submission of crime reporting? ☐ Yes ☐ No	

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Number of Incidents per year:	Number of Citations per year:
Number of Accidents per year:	Number of Arrests per year:
Total number of RMS computer workstations: Current:	Future:
The RMS workstations will utilize: ☐ Windows NT ☐ Windows 95 ☐ Windows 98 (Windows 95 version must be B or later.)	
Will bar coding will be used for Evidence/Property Collection? ☐ Yes ☐ No	
Will scanning capabilities be utilized for object attachment to cases? ☐ Yes ☐ No	
Multi Jurisdictional ☐ Yes ☐ No If yes, please complete the attached Multi-Jurisdictional Form.	
Additional Comments:	
NOTE: -Bar coding equipment must be on-site prior to software installation. -A licensed copy of Visio Technical Software is required for on line sketching with the Traffic Accident Module. Visio must be on each station that will be using the Traffic Accident Software for on line sketching. The Customer is responsible for purchasing the Visio Software.	

B. RMS / NCIC INFORMATION / ☐ N/A

Total number of positions receiving NCIC access:	Total number desired to receive NCIC:
Vendor providing NCIC access (list the State if that is appropriate.):	
Contact name:	Telephone:
Type of query formats: ☐ Tag ☐ VIN ☐ OLN ☐ Name and DOB	
Type of interface: ☐ Terminal Emulation (Toggle) ☐ Message Switch ☐ State Proprietary Software ☐ Third Party Software ☐ Other:	
Have State Protocols been ordered? ☐ Yes ☐ No Planned Activation Date:	
Type of protocol: ☐ TCP/IP ☐ LU6.2 ☐ SNA 3270 ☐ LU2 ☐ Polling Bi-Sync	
Additional Comments:	
NOTE: 3270 Terminal Emulation Software must be purchased and installed by the customer. Customer must provide VSI with written verification from the State regarding the activation. VSI is not responsible for supporting the state connectivity. The State, Customer and VSI must agree upon activation date.	

C. LAW IMAGING INFORMATION / ☐ N/A

# mug shots or images per month:	Total number of workstations viewing images:
# image capture positions:	
Additional Comments:	
NOTE: -When using more than one image capturing workstation, customer must ensure consistent environmental factors at each station such as lighting, background color, camera type, etc. -Imaging equipment must be on-site prior to software installation.	

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D. JAIL RMS INFORMATION / ☐ N/A

# of incarcerations per year:	Max. inmate capacity:	# of Jailers:
# of Jail Workstations:		
Commissary ? ☐ Yes ☐ No	Want to automate? ☐ Yes ☐ No	
Medical ? ☐ Yes ☐ No	Want to automate? ☐ Yes ☐ No	
Imaging ? ☐ Yes ☐ No	Want to automate? ☐ Yes ☐ No	
Bar Coding? ☐ Yes ☐ No	Want to automate? ☐ Yes ☐ No	
Multi Jurisdictional ☐ Yes ☐ No If yes, please complete the Multi-Jurisdictional Form.		
Will bar coding will be used for: ☐ Cell Checks ☐ Property ☐ Commissary		
Additional Comments:		
NOTE: Bar coding equipment must be on-site prior to software installation.		

E. JAIL IMAGING INFORMATION / ☐ N/A

# mug shots or images per month:	Total number of workstations viewing images:
# image capture positions:	
Additional Comments:	
NOTE: -When using more than one image capturing workstation, customer must ensure consistent environmental factors at each station such as lighting, background color, camera type, etc. -Imaging equipment must be on-site prior to software installation.	

F. FIRE RMS INFORMATION / ☐ N/A

Number of calls for service per year:	Number of units on duty at one time:
Number of incidents per year:	Number of departments:
Number of full time employees:	
Target date to implement NIFRS 5.0 reporting?	
Multi Jurisdictional ☐ Yes ☐ No If yes, please complete the Multi-Jurisdictional Form.	
Additional Comments:	

SECTION IV. MOBILE DATA / ☐ N/A

A. CURRENT MOBILE DATA VENDOR INFORMATION

Current mobile data vendor: Motorola	
Current mobile data vendor contact: Steve Croasdale	Telephone: 503.699.7420

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B. MOBILE APPLICATIONS

Indicate below the type of activities the Customer wishes to perform in a Mobile setting:		
☐ AVL	☒ Dispatch	☒ Chat
☒ NCIC	☐ Field Reporting	☒ Email Newberg will use the MICROSOFT MAIL email application
☐ RMS	☒ Mapping	
☒ Agency Specific Database Queries(RAIN) ☐ Other:		
Indicate below the Mobile Applications being purchased from VSI:		
☐ Integrated solution (CAD, RMS, Mobile) ☒ Message switch and client ☐ Message switch only		
☐ Client only ☐ Message switch/Client to other CAD ☒ Message switch/Client to other RMS		
☐ Access to third party database		
Type of state forms for field reporting: ☐ Accident ☐ Citations ☐ Field Interview ☐ Incident		
Total # of client licenses: 9	# of in vehicles: 7 or 8	# CAD LAN based: 0
# RMS LAN based: 0	# Carried: 1-2	

C. OTHER VENDOR INTERFACES

Does the customer have an approved CAD interface from another vendor? ☐ Yes ☒ No
If yes, please list contact name and phone number:
Does the customer have an approved RMS interface from another vendor? ☐ Yes ☒ No
If yes, please list contact name and phone number:

D. COMPUTER TECHNOLOGY AND SERVICES

D.1

Computer technology to be used:	☒ Touch Screen (TBD)	☐ Pen Base	☐ Ruggedized
	☒ Standard	☐ Other:	
Comments: Newberg may obtain standard screen, touch screen or a combination of the two types of screens.			
The laptop operating system is: ☐ Windows NT ☒ Windows 95 ☒ Windows 98			

D.2

Type of GPS: ☐ Standard ☐ Inverted (Must also purchase AVL Management Workstation)	
Who is providing GPS for AVL?	
Contact:	Telephone:
Who is installing GPS for AVL?	
Contact:	Telephone:

D.3

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Who is providing the mobile units? Expect MOBILE Hardware Vendor to be identified following completion of Inter-government agreement.	
Contact:	Telephone:
Who is installing mobile units? Auto Editions 4993 Brooklake Rd, Brooks, OR 97305	
Contact: John Moore	Telephone: 503.393.3910

D.4

Type of mounts:	☐ SMC ☐ Gamber Johnson ☐ G&J ☒ Other: Customized mounts designed and installed by Auto Editions
Who is installing mounts? Auto Editions	
Contact: John Moore	Telephone: 503.393.3910

D.5

Type of modems:	☐ Sierra wireless ☐ INET ☐ Airlink ☐ VRM600 ☒ VRM 650 ☐ MRM ☐ Other: TBD
Who is installing modems? Auto Editions	
Contact: John Moore	Telephone: 503.393.3910

D.6

Type of telephony connection being provided:	☐ Dial Up ☒ 56 K ☐ T1 ☐ Fiber ☐ Other:
Who is providing telephony equipment installation? ☐ VSI ☒ Other: Auto Editions	
If Other, Contact:	Telephone:
NOTE: If the customer wishes to change computer technologies in the future, please consult with VSI as different technologies may warrant different client versions.	

E. STATE NETWORK COMMUNICATION PROTOCOL

What communication protocol does the state use:	☐ TCP/IP ☐ LU6.2 ☐ SNA 3270 ☐ LU2 ☒ Polling By sync ☐ UTS 60
State Technical Contact Name: Don Garrett	Telephone: 503.378.3056

F. WIRELESS TECHNOLOGY

What wireless technology will be used:	☐ RAM Mobile Data ☐ Ardis ☐ EDAC ☐ DataRadio ☒ RNC 3000/6000 ☒ CDPD ☐ Other Explain Other: TBD. Newberg PD will use the Washington County Wireless infrastructure, per interagency agreement.
If DataRadio, what version of DataRadio MRM firmware will be used? (Customer must have a radio box (BDLC) from DataRadio to program the modems.)	
If RNC 3000/6000, is it installed? ☒ Yes ☐ No Projected installation date:	
RNC 3000/6000 Contact: Joe Curran, Washington County Consolidated Comm Agency (WCCCA)	Telephone: 503.690.4911 ext 267
If CDPD, who is the Provider: (Customer must register modem EID's with CDPD provider for assignment of IP addresses. Must be activated at least 72 hours prior to software installation.)	

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Wireless Provider Contact: Joe Curran, WCCCA

Telephone: 503.690.4911 ext. 267

G. ADDITIONAL MOBILE INFORMATION / NOTES

Please describe any special functions which may be required for proper operation of this system, i.e., customer programming, county interfaces, mainframe interfaces, etc.

- NCIC access is via the Newberg Vision Message Switch to and through the RAIN system (Regional Automated Information Network) to LEDS (Oregon Law Enforcement Data System.) Arrangements have been made with RAIN staff on the protocols and methods for passing data from LEDS via RAIN to the Newberg and Norcom PSAPs and the Newberg Mobile units. Details for accomplishing these tasks are included in the attachments to the SOW.

NOTE: Customer must provide VSI

- interface specification.

- message key documentation.

-list of state assigned resources for the mobile data system, i.e., terminal ID.

SECTION V. INTERFACES WITH 3RD PARTY SOFTWARE / CUSTOM MODIFICATIONS/ ☐N/A

A. INTERFACES WITH 3RD PARTY SOFTWARE/☐N/A

☒ CAD/paging(WinBeep)	☐ DBI (Digital Biometrics Fingerprinting)
☒ Zetron (alert toning system)	☐ ProQA for Windows/Medical Priority Dispatch System Software
☒ Vision CAD to other RMS (RAIN)	☐ Vision Mobile with other CAD ☐ CrimeView ☐ Other:
☒ Vision Message Switch to LEDS/NCIC via RAIN	☐ Vision RMS with other CAD

Additional Comments: See Attachments

B. CUSTOM MODIFICATIONS / ☒N/A

Describe in detail any Custom Modifications agreed to as part of this project:

SECTION VI. HISTORICAL DATA SECTION / ☒N/A

A. CAD CONVERSION / ☐N/A

Is this a Vision DOS to NT Conversion or a Third Party Conversion: ☐DOS to NT ☐Third Party

Is this a FULL CAD Conversion (Available to Vision DOS Customers only), or, a GEO Conversion:

☐FULL (Available to Vision DOS Customers only) ☐GEO

Jurisdiction Name (Do not exceed eight Characters):Newberg

List each 3rd Party CAD Table to be converted:

Additional Comments:

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B. MASTER NAME HISTORICAL SUMMARY (MNHS) / ☐ N/A

VSI uses the Master Name Historical Summary Methodology for handling historical data from other Records Management systems. This method is explained in detail in the VISION RMS Master Name Historical Summary Methodology Document.		
Is the Customer purchasing MNHS? ☐ Yes ☐ No What Product lines: ☐ RMS ☐ Jail		
If the Customer is purchasing MNHS, has the Customer reviewed the attached VISION RMS Master Name Historical Summary (MNHS) Methodology Document and does the Customer agree to comply with the technical data format requirements outlined in the document? ☐ Yes ☐ No		
PLEASE COMPLETE THE FOLLOWING INFORMATION ABOUT THE CUSTOMER'S CURRENT DATA FORMAT:		
Data file Format:	Medium Data will be stored on:	
Data File layout will be provided with data (including field definitions): ☐ Yes ☐ No		
Customer Contact:		
Indicate files to transfer:		
Please complete the following information about the files to be transferred:		
# of Records:	Size of Files:	# of Years:
Additional Comments:		
NOTE: VSI does not commit to the completion of the MNHS transfer of data before the customer's live date. Upon receipt of the customer's sample data, VSI will issue an estimated completion date. All customers desiring MNHS are <u>solely</u> responsible for the transfer of their data to a media source. Acceptable media types include CD-ROM, Zip drive(s), or Floppy disks using Pkzip or Winzip. It is recommended that the customer maintain the current or old RMS system for a "lookup station" until all data has been transferred.		

SECTION VII. ITEMIZATION OF PRODUCTS AND SERVICES

(See the attached quote for itemization and pricing of the products and services.)

A. VISION SOFTWARE APPLICATIONS

Are any of the VSI Software Applications being purchased still under development: ☒ Yes ☐ No
If yes, which ones: Paging Interface, Zetron Interface, RAIN interface, LEDS/NCIC interface
What is the customer's understanding and expectations regarding this software until such time that it is released: Product Interfaces are to be delivered prior to commencing Operator Training. Interface development is tied to Contract Payment Schedule.
Additional comments:
NOTE: Vision Software, Inc. provides software applications that are developed in house. These applications are sold as is and are considered to be "commercial off the shelf" software packages. They will be provided as is unless otherwise indicated in this Statement of Work Order Form. It is the sole responsibility of the customer to review and understand the features and functionality of the software and agree to take acceptance of purchased software as is unless otherwise indicated in this Statement of Work Order Form.

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B. TRAINING

VSI will provide comprehensive training on the VSI applications purchased as part of this project. The Customer may elect to be trained at one of VSI's Training Centers, or, to be trained ON SITE at a location provided by the Customer. A qualified VSI trainer will do training during standard office hours (8:00 am to 5:00 pm), unless specified otherwise in this statement of work. The VSI trainer will provide "hands on" training and will provide handouts, manuals, and documentation relevant to the software applications.

Training at VSI Training Center: VSI provides all hardware and materials necessary for training. Travel and related expenses are the responsibility of the customer.

Training On Site: The VSI Trainer will provide manuals and hand outs relevant to the training. The Customer is responsible for the following unless specifically stated otherwise in this Statement of Work:

- provide adequate training facilities and all the hardware necessary for training,
- set up the facilities for training,
- if required, disassemble and relocate the hardware to the appropriate place within the customer's facility at the completion of training.

Adequate facilities includes, but is not limited to:

- physical space sufficient to accommodate the trainees;
- adequate electrical outlets and power supply;
- enough workstations to permit "Hands On" experience for each trainee (no more than 2 persons per PC recommended).

Installing the hardware means setting up the hardware and installing all cables, power supply, telephone lines, etc..

Facilities should be ready for training to begin when the VSI trainer arrives.

1. CALCULATIONS OF TRAINING DAYS

Use the following formula for calculating the total training days for each module:

$$[(\# \text{ of people to be trained}) \div [(\# \text{ of computers for training}) \cdot (\# \text{ of trainees per computer})]] \cdot (\text{Number of training days per module}) = \text{total number training days required or } [(b) \div (c \cdot d)] \cdot (a) = (e) \text{ total number of training days or } [8 \div (2 \cdot 2)] \cdot 2 = 4 \text{ days (Always round up for partial days)}$$

NOTE: The # of training days Per Module is based on a MAXIMUM class size of 15 with no more than 2 people per terminal. If there are more than 15 people to train and more than two people per terminal, more training days will be required.

INITIAL SYSTEM TRAINING

Software	# Training Days Per Module (a)	# Trainees (b)	# Computers Available (c)	# Trainees/ Terminal (d)	Total # Days – Training (e)	Location of Training
NT/SQL Overview	0.5	2	5-6	2	.5	☒ On-Site ☐ VSI
TOTAL DAYS ON-SITE: .5			TOTAL DAYS AT VSI: 0			

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CAD TRAINING						
Software	# Training Days Per Module (a)	# Trainees (b)	# Computers Available (c)	# Trainees/ Terminal (d)	Total # Days – Training (e)	Location of Training
CAD System Administration	3.5	2	5-6	2	3.5	☒ On-Site ☐ VSI
CAD Telecommunicator	3.0	10-12	5-6	2	7	☐ On-Site ☐ VSI
Advanced CAD for System Administrators*	1.0	2	5-6	2	1	☒ On-Site ☐ VSI
CAD LIVE**	2.0	10-12		2	2	☒ On-Site ☐ VSI
TOTAL DAYS ON-SITE FOR CAD: 14			TOTAL DAYS AT VSI FOR CAD: 0			
NOTES: *This class will include browse field orders, changing colors on dispatch screen, CAD Reports, and Ad-Hoc Reports. The training should be completed just before going LIVE. ** One day will be used to clear tables and any other preparation required for going live.						
RECORDS MANAGEMENT SYSTEM TRAINING						
RMS System Administration	2.5			2		☐ On-Site ☐ VSI
RMS Essentials*	.5			2		☐ On-Site ☐ VSI
RMS Base Package**	2.0			2		☐ On-Site ☐ VSI
Citation	.5			2		☐ On-Site ☐ VSI
Civil	.5			2		☐ On-Site ☐ VSI
Officer Activity Log	.25			2		☐ On-Site ☐ VSI
Wants and Warrants	.5			2		☐ On-Site ☐ VSI
Administration and Personnel	.5			2		☐ On-Site ☐ VSI
Parking Tickets	.25			2		☐ On-Site ☐ VSI
Pawn	.25			2		☐ On-Site ☐ VSI
Towed Vehicle	.25			2		☐ On-Site ☐ VSI
Gun Permit	.25			2		☐ On-Site ☐ VSI
Intelligence	.5			2		☐ On-Site ☐ VSI
Internal Affairs	.5			2		☐ On-Site ☐ VSI
Bike Registration	.25			2		☐ On-Site ☐ VSI
Budget Tracking	.5			2		☐ On-Site ☐ VSI
Equipment Maintenance	1.0			2		☐ On-Site ☐ VSI
Accident Reporting with Visio	2.0			2		☐ On-Site ☐ VSI
Field Reporting	.5			2		☐ On-Site ☐ VSI
Imaging	.5			2		☐ On-Site ☐ VSI
Mapping	NA			2		☐ On-Site ☐ VSI
Bar Coding for Evidence and Property	.25			2		☐ On-Site ☐ VSI
RMS LIVE***	1.0			2		☐ On-Site ☐ VSI
Advanced RMS	1.0			2		☐ On-Site ☐ VSI
TOTAL DAYS ON-SITE FOR RMS:			TOTAL DAYS AT VSI FOR RMS:			

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NOTE:

* Anyone who will be using the system need to attend this class. This class will focus on the tool bar functions and searching techniques.

** Base training includes: Master Indices, Case Mgt., Incident Arrest, Juvenile Custody, Ibase Reporting, and Evidence.

*** This class includes advanced training on Ad Hoc Reports and Standard Reports and will take place after the Agency is LIVE.

JAIL TRAINING

Software	# Training Days Per Module (a)	# Trainees (b)	# Computers Available (c)	# Trainees/Terminal (d)	Total # Days – Training (e)	Location of Training
Jail System Administration	2.0			2		☐ On-Site ☐ VSI
Jail Booking w/imaging if applicable	2.0			2		☐ On-Site ☐ VSI
Jail Commissary w/ Bar Coding, if applicable	0.5			2		☐ On-Site ☐ VSI
Jail Medical	0.5			2		☐ On-Site ☐ VSI
Jail LIVE	2.0			2		☐ On-Site ☐ VSI
Advanced Jail**	1.0			2		☐ On-Site ☐ VSI

TOTAL DAYS ON-SITE FOR JAIL:

TOTAL DAYS AT VSI FOR JAIL:

NOTE:

* The 2 days of training are based on 500 or less beds. Training will increase 1 day per each 500 increments.

** This class includes advanced training on Ad Hoc Reports and Standard reports.

MOBILE TRAINING

Software	# Training Days Per Module (a)	# Trainees (b)	# Computers Available (c)	# Trainees/Terminal (d)	Total # Days – Training (e)	Location of Training
Mobile System Administration	0.5	2	3-4	2	.5	☒ On-Site ☐ VSI
Mobile Training for Officers/Records Personnel*	1.0	2	3-4	2	1.5	☒ On-Site ☐ VSI
Mobile Training for Tele-communicators**	0.5	2	3-4	2	1	☒ On-Site ☐ VSI

TOTAL DAYS ON-SITE MOBILE: 3

TOTAL DAYS AT VSI FOR MOBILE: 0

NOTE:

* This class includes: Field Reporting, Field Interview, Email, Chat, Mapping/AVL, Officer initiated calls, and NCIC queries

** This class includes dispatch, chat, and NCIC.

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COURTS TRAINING						
Software	# Training Days Per Module (a)	# Trainees (b)	# Computers Available (c)	# Trainees/ Terminal (d)	Total # Days - Training (e)	Location of Training
Municipal Court	3.0			2		☐ On-Site ☐ VSI
Magistrate's Warrant Control for Magistrates	4.0			2		☐ On-Site ☐ VSI
Magistrate's Warrant Control for Law Enforcement	2.0			2		☐ On-Site ☐ VSI
TOTAL DAYS ON-SITE FOR COURT:			TOTAL DAYS AT VSI FOR COURT:			
FIRE TRAINING						
System Administration for Fire*	2.5			2		☐ On-Site ☐ VSI
Fire Incident	1.0			2		☐ On-Site ☐ VSI
Fire Crew	1.0			2		☐ On-Site ☐ VSI
Fire Budget	1.0			2		☐ On-Site ☐ VSI
Fire Equipment Maintenance	1.0			2		☐ On-Site ☐ VSI
TOTAL DAYS ON-SITE FOR FIRE:			TOTAL DAYS AT VSI FOR FIRE:			
NOTE:						
* This is trained only if the System Administrators for Fire have not been trained on RMS System Administration or if Fire is on a separate server.						
EMS TRAINING						
EMS	N/A			2		☐ On-Site ☐ VSI
TOTAL DAYS ON-SITE FOR EMS:			TOTAL DAYS AT VSI FOR EMS:			
GEO TRAINING						
GEO	N/A			2		☐ On-Site ☐ VSI
TOTAL DAYS ON-SITE FOR GEO:			TOTAL DAYS AT VSI FOR GEO:			

2. ADDITIONAL TRAINING INFORMATION

If the Customer will be trained at a VSI Training Center, which training center?
How many trainees will the Customer send to the VSI Training Center for training?
If the Customer will be trained ON SITE is there adequate physical space for training at the Customer location? ☒ Yes ☐ No
If no, where will the training be held?
Have the travel and related expenses been included in the pricing for ON SITE Training? ☒ Yes ☐ No
Has VSI and the Customer agreed to any special arrangements or terms regarding training different than those described above? ☐ Yes ☒ No If yes, describe in detail:
Additional comments:
NOTE: Unless Travel and Related Expenses have been included in the pricing for On Site training, the Customer will be billed the travel and related expenses incurred by the VSI Trainer.

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C. VSI SOFTWARE MAINTENANCE AND SUPPORT

Software Maintenance and Support Services are provided through renewable contractual agreements and are offered on two bases: Standard Support 5 X 8 (Monday through Friday 8am to 5pm), or, Premium Support 7 X 24 (Seven Days Per Week / 24 Hours Per Day).

Agencies with these agreements are supplied with all updates and enhancements to the product modules the customer has purchased, at no additional charge, during the term of the agreement. Remote diagnostics and a toll free telephone support number is also included. To be able to perform remote diagnostics and to install executable changes to the software, the Customer must maintain a dedicated phone line and modem for the exclusive use of VSI Support.

Software Maintenance and Support services become effective the date the Customer first uses the Licensed Software operationally ("Goes Live"). The cost for 1st year software maintenance and support is included in this contract. The agency will be provided with a renewal quote annually. It is the agency's responsibility to renew the coverage.

Has VSI and the Customer agreed to any terms or conditions regarding SW Maintenance and Support different than described above? ☐ Yes ☒ No If yes, describe in detail:

Additional comments:

D. CONFIGURATION/INSTALLATION

Does the customer wish to have the hardware shipped to VSI for operating system and applications software installation? ☐ Yes ☒ No

If hardware is to be shipped to VSI, have shipping and handling charges been included in the configuration/installation pricing? ☐ Yes ☐ No

Does this project require any on site Configuration/Installation Services? ☒ Yes ☐ No

If on site services are required for the Installation/Configuration services, have the travel and related expenses been included in the pricing? ☒ Yes ☐ No

Explain the details of Configuration/Installation: Install VSI software on clients and servers and install operating system on servers and workstations.

Additional Comments:

NOTE:

-Travel and related expenses incurred by the VSI Technician will be billed to the Customer unless included in the pricing.

-If shipping and handling charges have not been included in the pricing of this project, shipping and handling charges will be billed to the Customer unless other arrangements have been agreed upon.

Explain in detail any other arrangements:

-If equipment is shipped to VSI, the Customer must provide with each package a detailed packing slip including all the contents of the package. The packing slip must list each individual item in the package and include serial numbers, number of processors, number and size of hard drives, amount of memory, and any other identifying information of the contents. The outside of each package must be labeled with the Customer Name and the VSI Job Number or VSI will not accept the delivery. VSI will not be responsible for any item not included on a packing slip.

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E. PROJECT MANAGEMENT

VSI will assign a Project Manager to oversee and coordinate the implementation of this project. The Project Manager will be the customer's point of contact throughout the implementation of the project.

The Project Manager duties include:

- Establishing and maintaining a master project schedule
- Tracking the status of current and pending milestones for the project schedule
- Ensuring the coordination of software installation dates
- Ensuring the coordination of training dates
- Liaison between VSI and the Customer
- Tracking and maintaining a log of outstanding implementation issues

F. ADJUSTMENTS

Explain all pricing adjustments:

G. ADDITIONAL INFORMATION

Use this space to provide any additional information or special agreements made regarding this project that are not covered elsewhere in this Statement of Work:

Integration with RAIN RMS:

Vision is required to produce an ASCII text file of each CAD call being converted to RAIN RMS. Vision CAD will export each file (each CAD call record) to the Network Primary Domain Controller hard disk. An upload program developed by Vision will send the CAD file to the RAIN server via the Newberg Vision Message Switch. RAIN will convert the file from Vision Generic ASCII text to the RAIN record format.

Integration with LEDS:

Vision is required to generate queries to LEDS from the CAD screen. The query will be sent from the CAD Server via the Newberg Vision Message Switch through RAIN to LEDS, automatically, when selected CAD data fields have been filled with appropriate data elements and initiated either by the ENTER key stroke, a mouse click, or a TAB key stroke. Data will be returned in teletype format (the same as currently exists). User can select and move data into the CAD call narrative field, using "cut and paste" NT tools.

SECTION VIII. CUSTOMER CHECKLIST

The following is a checklist of items the Customer must provide to VSI for the implementation of this project:

- Customer must furnish VSI with a Tax Identification number and State tax rate, and/or a Tax Exempt Certificate. The tax documentation must be faxed to the Accounting Department at Vision Software, Inc. (1-910-602-6190) upon initial preparation of the Statement of Work.
- The customer must provide Vision Software, Inc. with a detailed inventory list and a network diagram.
- Customer must provide VSI with a diagram layout of the cable drop location, numbering, and relation to patch panel.
- The customer must provide a report of cable verification (CAT5 Certification.) The cable must be at least CAT 5, tested, and Certified.

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- Customer must procure activation of the ANI/ALI feed prior to VSI configuration.**
- Customer must provide cable for connection from Controller to CAD Server.**
- Customer must provide VSI with the ANI/ALI layout in printed or electronic format.**
- An E911 Vendor representative must be present during ANI/ALI activation.**
- If terminal emulation will be used, the 3270 Terminal Emulation Software must be purchased and installed by the customer. Customer must provide VSI with written verification from the State regarding the activation. The State, Customer and VSI must agree upon activation date.**
- For Mapping, Customer must provide a sample of the street file prior to software installation.**
- Bar coding equipment must be on-site prior to software installation.**
- A licensed copy of Visio Technical Software is required for on line sketching with the Traffic Accident Module. Visio must be on each station that will be using the Traffic Accident Software for on line sketching. The Customer is responsible for purchasing the Visio Software.**
- Imaging equipment must be on-site prior to software installation.**
- For Mobile, Customer must have a radio box (BDLC) from DataRadio to program the modems.**
- For Mobile, Customer must register modem EID's with CDPD provider for assignment of IP addresses. Must be activated at least 72 hours prior to software installation.**
- For Mobile, Customer must provide VSI with a copy of the interface specification.**
- For Mobile, Customer must provide message key documentation.**
- Customer must provide VSI with the state assigned resources for the mobile data system, i.e., terminal ID.**
- For MNHS and Data Conversion, Customer must provide VSI the historical data on the required media source.**

SECTION IX. VSI Project Manager Review

This Statement of Work has been reviewed by VSI Project Manager: Jenny Welsh	
PM Initials: JLW	Date: 3/19/99

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FORM FOR MULTI-JURISDICTIONAL AGENCIES

NOTE: If this is a Multi-Jurisdictional Contract, the following information must be provided for each Agency. Identify specifically what products will be used/installed at each agency (and/or each location) by itemizing the products below.

NOTE: This purchase is for two agencies, Newberg PD CAD and MOBILE, and NORCOM CAD. There is a separate SOW for the NORCOM CAD.

Agency	ORI Number	Product Number	Product Description	# Users	Qty
Newberg	OR0360200	VMBL-2	Vision Message Switch	1-20	1
Newberg	OR0360200	VPC3-2	Vision CAD - 2 positions	2	2
Newberg	OR0360200	VPCS-2	Vision CAD - Supervisor Station	1	1
Newberg	OR0360200	VPCMON	Vision CAD - View Only Monitors	6	6
Newberg	OR0360200	VPCE-3	E911 Interface - 3 Positions	3	3
Newberg	OR0360200	VPCN-3	NCIC Link - 3 Positions	3	3
Newberg	OR0360200	VPCP-3	Paging Link - 3 Positions	3	3
Newberg	OR0360200	VPCM-3	Mapping Link - Interface Only	3	3
Newberg	OR0360200	VMBLA-2	Client Software with NCIC/LEDS Access	9	9
Newberg	OR0360200				
Newberg CAD server also hosts NORCOM PSAP					

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Latest Revision Date: 3/18/99

VSI Sales Representative: Curt Scott		Date: 3/18/99
VSI Project Manager: Jenny Welsh		
Business Partner:		Business Partner Contact:
Telephone:	Fax:	Email Address:
Business Partner Mailing Address:		
NOTE: If this is a Multi-Jurisdictional Customer, a Statement of Work must be completed for each Agency.		

SECTION I. GENERAL INFORMATION AND CUSTOMER PROFILE

A. GENERAL INFORMATION

A.1

CUSTOMER NAME: Norcom 911 Dispatch Center	PO#:
Is this a new VSI Customer or a Current VSI Customer: ☒ New Customer ☐ Current Customer	
If this is a Current VSI Customer, is this a DOS to Windows UPGRADE: ☐ Yes ☐ No	
Is this an Addendum to an existing Contract: ☐ Yes ☒ No Date Existing Contract Signed:	

A.2

CUSTOMER ADDRESS	STREET	CITY	STATE	ZIP
Location Address:	270 Montgomery Street	Woodburn	OR	97071
Shipping Address:	same			
Mailing Address:	same			
Customer is located in what COUNTY:				

A.3

ORI Number: OR024013N	FDID#:	Jurisdiction: Norcom
Tax Status: ☐ Taxable ☒ Exempt	Tax Rate:	Tax ID #: 93-1179507
Additional Comments:		
NOTE: Customer must furnish VSI with a Tax Identification number and rate, and/or a Tax Exempt Certificate. The tax documentation must be faxed to the Accounting Department at Vision Software, Inc. (1-910-602-6190) upon initial preparation of the Statement of Work.		

B. CONTACT INFORMATION

Dept. Head: Marianne Wolf	Title: Communications Director	Email Address: mwwolf@hotmail.com
Telephone: 503.982.2340	Fax: 503.982.2375	
List the names and telephone numbers of personnel dedicated to the project: (List main contact first.)		
NAME	TITLE	PHONE
Marianne Wolf	Comm Director	503.982.2344
Brenda Weaver	Comm Supervisor	503.982.2340
Gina Audritsh	Comm Supervisor	503.982.2340
John Hartscok	Consultant	503.780.4806
Additional Comments:		

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C. CUSTOMER PROFILE

C.1

AGENCY TYPE: ☒ 911 Center ☐ Fire ☐ Sheriff ☐ Jail ☐ Private Sector ☐ Police ☐ Airport Police ☐ EMS ☐ Court ☐ College ☐ Other: ☒ Multi-Jurisdictional / # of Jurisdictions: 2				
Total # of Officers: 32	Sworn Officers: 32	Detective: 0	Civilian: 20	
Patrol: 27	Dispatch: 13	Jail: n/a	Admin: 8	Other:
Total Pop. Served: 37k		Day Population: same		Night Population: same
Seasonal Increase: none		Other:		

C.2

Indicate below the VSI Public Safety Suite products the customer is automating:
☒ CAD ☐ RMS ☐ Mobile Data ☐ Jail ☐ Fire ☐ Court ☐ EMS ☐ GEO ☐ Other E911, Mapping, NCIC, Paging
Additional Comments: Norcom currently uses New World CAD system and does want to convert GEOfile data.

D. NT NETWORK CONFIGURATION

TBD – NORCOM will be a Satellite PSAP connected to Newberg PD Vision CAD Server (Host). The exact network configuration is still under consideration and will be decided soon. The anticipated "hardware ready for software installation" date is 15 May, 1999.

Number of Servers:		Type of Servers: NT
Total number of computer workstations on your entire network:		
Type of Connectivity: ☐ Hubs ☐ Switches ☐ Routers		
Are all workstations located in the same physical location (the same building.)? ☒ Yes ☐ No		
Are all servers located in the same physical location (the same building.)? ☒ Yes ☐ No		
If No, include the locations of each server and each workstation. Also, list the type of connectivity that currently exists between each location. E.g. Modems, T1 lines, Fiber Optic, etc.		
LOCATION	CONNECTIVITY/BAND WIDTH	ADDITIONAL COMMENTS
CAD Server 1	Frame Relay	
CAD Server 2	Frame Relay	
Dispatch 1-2	Frame Relay	Norcom PSAP
Supervisor 1	Frame Relay	Norcom PSAP
View Only 1	Frame Relay	Woodburn Chief's Office
View Only 2	Frame Relay	Woodburn Lt.'s Office
View Only 3	Frame Relay	Woodburn Squad Room
View Only 4	Frame Relay	Woodburn Fire Chief's Office 1776 Newberg Highway
View Only 5	Frame Relay	Woodburn Fire Div. Chief's Office
View Only 6	Frame Relay	Woodburn Ambulance Office 1040 North Boone's Ferry Road
Additional Comments: PSAP connectivity will be via the State of Oregon frame relay backbone		

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NOTE: Customer must provide VSI with a detailed inventory list and a network diagram, when final arrangements between the participating agencies are completed.

E. HARDWARE VENDOR INFORMATION

TBD - Expect Hardware Vendor to be identified following completion of Inter-government agreement.

Hardware Vendor: TBD	Telephone:
Street Address:	City:
State:	Zip:
Is hardware vendor NT Certified? ☐ Yes ☐ No	
Proposed hardware installation date:	
Hardware Maintenance Provider:	Phone:
Additional Comments:	
NOTE: The customer is responsible for providing hardware that meets VSI specifications as described in the Hardware Network Specifications Document. These hardware requirements are necessary for successful operation of the Windows NT version of the Vision applications software.	

F. SITE ISSUES

F.1

Does customer have physical space for the staging of hardware configuration? ☒ Yes ☐ No
If no, what modifications are planned and what is the planned completion date?
Has customer made arrangements for cabling? ☐ Yes ☒ No Current Cable is CO-AX twisted pair.
If no, what is the planned completion date? New hardware and cat 5 cabling will be installed by May 15, 1999.

F.2

Does customer have sufficient electrical outlets and power supply to accommodate new configuration of network and workstation hardware? ☒ Yes ☐ No (Note: Standard power outlet configuration is one outlet for each cpu and one outlet for each monitor)
Does customer have physical space for all network hardware components? (this includes workstations, server location must have room for racks etc.) ☒ Yes ☐ No
Is there an equipment room set aside for the rack, servers, hub, etc? ☒ Yes ☐ No

F.3

Is Customer aware that it is mandatory for them to have a dedicated phone line and modem for support connectivity (RAS?) ☒ Yes ☐ No RAS line will be installed by 5/15/99 along with other hardware and will be ready prior to software installation.
Are notebook computers or other portable computers to be used? ☐ Yes ☒ No
If yes, please explain how these computers will be used and how they will access the network: Mobile data terminals accessing network via message switch
Additional Comments:
NOTE: Network cable must be at least CAT 5, tested, and Certified. VSI does not provide cable installation.

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Cable installation means pulling cable, and installing termination plates in walls and floors. VSI is not responsible for any cable work done by any third party vendor. Transmission of data may be adversely affected by improper cable installation. The Customer must provide VSI

- a report of cable verification (CAT5 Certification).

- a diagram layout of the cable drop location, numbering, and relation to patch panel.

SECTION II. CAD INFORMATION / ☐ N/A

Number CAD calls/year: 57k			Number of Dispatchers: 13			Number of Call takers: 0			
Please indicate for each workstation or group of CAD positions (i.e. CAD Pos. # 1-5), if the workstation is used by a call taker (C), dispatch (D), Supervisor (S) or CAD Monitor-View Only (V); Services available (i.e., NCIC, Mapping, E911, or Message Switch (MS)); Location of the workstation									
Cad Position #	C	D	S	V	NCIC	Mapping	E911	Message Switch	Location
1	☒	☒	☐	☐	☒	☒	☒	☐	Norcom Comm Center
2	☒	☒	☐	☐	☒	☒	☒	☐	Norcom Comm Center
3	☐	☐	☒	☐	☒	☒	☒	☐	Norcom Comm Center
4	☐	☐	☐	☒	☐	☐	☐	☐	Chief's Office
5	☐	☐	☐	☒	☐	☐	☐	☐	Squad Room
6	☐	☐	☐	☒	☐	☐	☐	☐	Lt.'s office
7	☐	☐	☐	☒	☐	☐	☐	☐	Div Chief's Office FD
8	☐	☐	☐	☒	☐	☐	☐	☐	Ambulance Office
9	☐	☐	☐	☒	☐	☐	☐	☐	Fire Chief's Office
	☐	☐	☐	☐	☐	☐	☐	☐	
	☐	☐	☐	☐	☐	☐	☐	☐	
	☐	☐	☐	☐	☐	☐	☐	☐	

What departments will be dispatched by this CAD system?
☒ Law Enforcement ☒ Fire ☒ EMS ☐ Other:

Additional Comments: Norcom dispatch stations are located in the basement of Woodburn City Hall

A. E911 INFORMATION/ ☐ N/A

Agency Contact Name for ANI/ALI information: Brenda Weaver	Telephone: 503.537.1279
Total number of positions receiving E911: 3	Type of E911 Equipment: Plant VESTA
E911 equipment vendor contact: US West, Barb Ishmiel	Telephone: 503.425.3330
ANI/ALI Source #1 contact name: US West, Barb Ishmiel	Telephone: 503.425.3330
ANI/ALI Source #2 contact name: NORCOM Brenda Weaver, Gina Audritsh	Telephone: 503.982.2340
Additional Comments:	

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NOTE: If this is a new ANI ALI activation, Customer must

- Procure activation of the ANI/ALI feed prior to VSI configuration.
- Provide cable for connection from Controller to CAD Server.
- Provide VSI with the ANI/ALI layout in printed or electronic format.

And, an E911 Vendor representative must be present during ANI/ALI activation.

B. NCIC INFORMATION / ☐ N/A

Total number of positions receiving NCIC access: 3		Total number desired to receive NCIC: 3	
Vendor providing NCIC access (list the State if that is appropriate.): RAIN to LEDS.			
Contact name: RAIN Don Berger		Telephone: 503.588.6351,	
LEDS Don Garrett		503.378.3056	
Type of query formats: ☒ Tag ☒ VIN ☒ OLN ☒ Name and DOB ☒ Articles (property or evidence)			
☒ Gun Registration			
Type of interface: ☒ Terminal Emulation (Toggle) ☒ Message Switch ☐ State Proprietary Software			
☐ Third Party Software ☒ Other: Vision Message Switch to RAIN/LEDS.. See attached documentation			
Have State Protocols been ordered? ☒ Yes ☐ No		Planned Activation Date: Current version released and activated in 2/98	
Type of protocol: ☒ TCP/IP CAD to Message Switch ☐ LU6.2 ☐ SNA 3270 ☐ LU2			
☒ Polling Bi-Sync Message Switch to RAIN/LEDS			
Additional Comments: Terminal Emulation via EXTRACT Terminal Emulation V6.2			
NOTE: 3270 Terminal Emulation Software must be purchased and installed by the customer. Customer must provide VSI with written verification from the State regarding the activation. VSI is not responsible for supporting the state connectivity. The State, Customer and VSI must agree upon activation date.			
NCIC access for NORCOM is via the RAIN system (Regional Automated Information Network) to LEDS (Oregon Law Enforcement Data System.) Arrangements have been made with RAIN staff on the protocols and methods for passing data from LEDS via RAIN to the Newberg and NORCOM PSAPs. Details for accomplishing these tasks are included in the attachments to the SOW.			

C. MAPPING INFORMATION / ☐ N/A

Current Map program: ☒ Arcview ☐ MapInfo ☐ Other:	
Map file format (.tab, .shp, etc.): .shp	
# workstations sharing mapping program: 0	
Will mapping be used with RMS? ☐ Yes ☒ No	
Will mapping be used on same monitor as CAD? ☒ Yes ☐ No	
Is there a current source for mapping files? ☒ Yes ☐ No	
Source(County Planning, etc): Cities of Woodburn, Aurora, Hubbard, Gervais, Donald, St.Paul, Marion County Planning Office (Salem, OR)	
Mapping Source contact name:	Telephone:
Additional Comments:	
NOTE:	
-VSI does not warrant the completeness or accuracy of the data/map information provided by any Third Party Map program. VSI provides the interface only. Attributes, characteristics and data provided via	

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Arcview, Mapinfo or any other Map Programs sold through a third party vendor are not the responsibility of VSI. The VSI Mapping Software Product does not include importing or transferring of existing map files to Arcview, Mapinfo or any other Map Program. If file transfer/importing and/or digitization/manipulation of data provided by Arcview, Mapinfo or any other Map Program is required, these services must be detailed in the Statement of Work. Please attach a complete explanation of such services to this document.

-Customer must provide a sample of the street file prior to software installation.

SECTION III. RMS INFORMATION / ☒ N/A

A. RMS CRIME REPORTING / ☐ N/A

State Reporting Format: ☐ NIBRS ☐ UCR ☐ State Specific		What State:
Does the State accept electronic submission of crime reporting? ☐ Yes ☐ No		
Number of Incidents per year:	Number of Citations per year:	
Number of Accidents per year:	Number of Arrests per year:	
Total number of RMS computer workstations: Current:		Future:
The RMS workstations will utilize: ☐ Windows NT ☐ Windows 95 ☐ Windows 98 (Windows 95 version must be B or later.)		
Will bar coding will be used for Evidence/Property Collection? ☐ Yes ☐ No		
Will scanning capabilities be utilized for object attachment to cases? ☐ Yes ☐ No		
Multi Jurisdictional ☐ Yes ☐ No If yes, please complete the attached Multi-Jurisdictional Form.		
Additional Comments:		
NOTE: -Bar coding equipment must be on-site prior to software installation. -A licensed copy of Visio Technical Software is required for on line sketching with the Traffic Accident Module. Visio must be on each station that will be using the Traffic Accident Software for on line sketching. The Customer is responsible for purchasing the Visio Software.		

B. RMS / NCIC INFORMATION / ☐ N/A

Total number of positions receiving NCIC access:	Total number desired to receive NCIC:
Vendor providing NCIC access (list the State if that is appropriate.):	
Contact name:	Telephone:
Type of query formats: ☐ Tag ☐ VIN ☐ OLN ☐ Name and DOB	
Type of interface: ☐ Terminal Emulation (Toggle) ☐ Message Switch ☐ State Proprietary Software ☐ Third Party Software ☐ Other:	
Have State Protocols been ordered? ☐ Yes ☐ No	Planned Activation Date:
Type of protocol: ☐ TCP/IP ☐ LU6.2 ☐ SNA 3270 ☐ LU2 ☐ Polling Bi-Sync	
Additional Comments:	
Note: If terminal emulation will be used, the 3270 Terminal Emulation Software must be purchased and installed by the customer. Customer must provide VSI with written verification from the State regarding the activation. The State, Customer and VSI must agree upon activation date.	

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C. LAW IMAGING INFORMATION / ☐ N/A

# mug shots or images per month:	Total number of workstations viewing images:
# image capture positions:	
Additional Comments:	
NOTE: -When using more than one image capturing workstation, customer must ensure consistent environmental factors at each station such as lighting, background color, camera type, etc. -Imaging equipment must be on-site prior to software installation.	

D. JAIL RMS INFORMATION / ☐ N/A

# of incarcerations per year:	Max. inmate capacity:	# of Jailers:
# of Jail Workstations:		
Commissary ? ☐ Yes ☐ No	Want to automate? ☐ Yes ☐ No	
Medical ? ☐ Yes ☐ No	Want to automate? ☐ Yes ☐ No	
Imaging ? ☐ Yes ☐ No	Want to automate? ☐ Yes ☐ No	
Bar Coding? ☐ Yes ☐ No	Want to automate? ☐ Yes ☐ No	
Multi Jurisdictional ☐ Yes ☐ No If yes, please complete the Multi-Jurisdictional Form.		
Will bar coding will be used for: ☐ Cell Checks ☐ Property ☐ Commissary		
Additional Comments:		
NOTE: Bar coding equipment must be on-site prior to software installation.		

E. JAIL IMAGING INFORMATION / ☐ N/A

# mug shots or images per month:	Total number of workstations viewing images:
# image capture positions:	
Additional Comments:	
NOTE: -When using more than one image capturing workstation, customer must ensure consistent environmental factors at each station such as lighting, background color, camera type, etc. -Imaging equipment must be on-site prior to software installation.	

F. FIRE RMS INFORMATION / ☐ N/A

Number of calls for service per year:	Number of units on duty at one time:
Number of incidents per year:	Number of departments:
Number of full time employees:	
Target date to implement NIFRS 5.0 reporting?	
Multi Jurisdictional ☐ Yes ☐ No If yes, please complete the Multi-Jurisdictional Form.	
Additional Comments:	

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SECTION IV. MOBILE DATA / ☒ N/A

A. CURRENT MOBILE DATA VENDOR INFORMATION

Current mobile data vendor:	
Current mobile data vendor contact:	Telephone:

B. MOBILE APPLICATIONS

Indicate below the type of activities the Customer wishes to perform in a Mobile setting:		
☐ AVL ☐ Dispatch ☐ Chat ☐ Email ☐ NCIC ☐ Field Reporting ☐ RMS ☐ Mapping ☐ Agency Specific Database Queries(RAIN) ☐ Other:		
Indicate below the Mobile Applications being purchased from VSI:		
☐ Integrated solution (CAD, RMS, Mobile) ☐ Message switch and client ☐ Message switch only ☐ Client only ☐ Message switch/Client to other CAD ☐ Message switch/Client to other RMS ☐ Access to third party database		
Type of state forms for field reporting: ☐ Accident ☐ Citations ☐ Field Interview ☐ Incident		
Total # of client licenses:	# of in vehicles:	# CAD LAN based:
# RMS LAN based:	# Carried:	

C. OTHER VENDOR INTERFACES

Does the customer have an approved CAD interface from another vendor? ☐ Yes ☐ No
If yes, please list contact name and phone number:
Does the customer have an approved RMS interface from another vendor? ☐ Yes ☐ No
If yes, please list contact name and phone number:

D. COMPUTER TECHNOLOGY AND SERVICES

D.1

Computer technology to be used:	☐ Touch Screen (TBD)	☐ Pen Base	☐ Ruggedized
	☐ Standard	☐ Other:	
Explain other:			
The laptop operating system is: ☐ Windows NT ☐ Windows 95 ☐ Windows 98			

D.2

Type of GPS: ☐ Standard ☐ Inverted (Must also purchase AVL Management Workstation)	
Who is providing GPS for AVL?	
Contact:	Telephone:
Who is installing GPS for AVL?	
Contact:	Telephone:

D.3

Who is providing the mobile units? TBD

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Contact:	Telephone:
Who is installing mobile units?	
Contact:	Telephone:

D.4

Type of mounts: ☐ SMC ☐ Gamber Johnson ☐ G&J ☐ Other:	
Who is installing mounts?	
Contact:	Telephone:

D.5

Type of modems: ☐ Sierra wireless ☐ INET ☐ Airlink ☐ VRM600 ☐ VRM 650 ☐ MRM ☐ Other: TBD	
Who is installing modems?	
Contact:	Telephone:

D.6

Type of telephony connection being provided: ☐ Dial Up ☐ 56 K ☐ T1 ☐ Fiber ☐ Other:	
Who is providing telephony equipment installation? ☐ VSI ☐ Other:	
If Other, Contact:	Telephone:
NOTE: If the customer wishes to change computer technologies in the future, please consult with VSI as different technologies may warrant different client versions.	

E. STATE NETWORK COMMUNICATION PROTOCOL

What communication protocol does the state use: ☐ TCP/IP ☐ LU6.2 ☐ SNA 3270 ☐ LU2 ☐ Polling By sync ☐ UTS 60	
State Technical Contact Name: Don Garrett – LEDS office	Telephone: 503.378.3056

F. WIRELESS TECHNOLOGY

What wireless technology will be used: ☐ RAM Mobile Data ☐ Ardis ☐ EDAC ☐ DataRadio ☐ RNC 3000/6000 ☐ CDPD ☐ Other Explain Other: TBD..will use the Washington County Wireless infrastructure	
If DataRadio, what version of DataRadio MRM firmware will be used? (Customer must have a radio box (BDLC) from DataRadio to program the modems.)	
If RNC 3000/6000, is it installed? ☐ Yes ☐ No Projected installation date:	
RNC 3000/6000 Contact:	Telephone:
If CDPD, who is the Provider: (Customer must register modem EID's with CDPD provider for assignment of IP addresses. Must be activated at least 72 hours prior to software installation.)	
Wireless Provider Contact:	Telephone:

G. ADDITIONAL MOBILE INFORMATION / NOTES

Please describe any special functions which may be required for proper operation of this system, i.e., customer programming, county interfaces, mainframe interfaces, etc.

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Additional Comments:

NOTE:

Customer must provide VSI with:

- Interface Specifications
- Message key documentation.
- State assigned resources for the mobile data system, i.e., terminal ID.

SECTION V. INTERFACES WITH 3RD PARTY SOFTWARE / CUSTOM MODIFICATIONS/ ☐N/A

A. INTERFACES WITH 3RD PARTY SOFTWARE/☐N/A

- | | |
|---|--|
| ☒ CAD/paging(WinBeep) | ☐ DBI (Digital Biometrics Fingerprinting) |
| ☒ Zetron (alert toning system) | ☐ ProQA for Windows/Medical Priority Dispatch System Software |
| ☒ Vision CAD to other RMS (RAIN) | ☐ Vision Mobile with other CAD ☐ CrimeView ☐ Other: |
| ☒ Vision Message Switch to LEDS/NCIC via RAIN | ☐ Vision RMS with other CAD |

Additional Comments: See Attachments

B. CUSTOM MODIFICATIONS / ☒N/A

Describe in detail any Custom Modifications agreed to as part of this project:

SECTION VI. HISTORICAL DATA SECTION / ☒N/A

A. CAD CONVERSION / ☐N/A

Is this a Vision DOS to NT Conversion or a Third Party Conversion: ☐DOS to NT ☒Third Party

Is this a FULL CAD Conversion (Available to Vision DOS Customers only), or, a GEO Conversion:

☐FULL (Available to Vision DOS Customers only) ☒GEO

Jurisdiction Name (Do not exceed eight Characters):Norcom

List each 3rd Party CAD Table to be converted:

1. Historical CAD call data
2. Geo file data

Additional Comments:100,000 calls 2 years

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B. MASTER NAME HISTORICAL SUMMARY (MNHS) / ☒ N/A

VSI uses the Master Name Historical Summary Methodology for handling historical data from other Records Management systems. This method is explained in detail in the VISION RMS Master Name Historical Summary Methodology Document.		
Is the Customer purchasing MNHS? ☐ Yes ☐ No What Product lines: ☐ RMS ☐ Jail		
If the Customer is purchasing MNHS, has the Customer reviewed the attached VISION RMS Master Name Historical Summary (MNHS) Methodology Document and does the Customer agree to comply with the technical data format requirements outlined in the document? ☐ Yes ☐ No		
PLEASE COMPLETE THE FOLLOWING INFORMATION ABOUT THE CUSTOMER'S CURRENT DATA FORMAT:		
Data file Format:	Medium Data will be stored on:	
Data File layout will be provided with data (including field definitions): ☐ Yes ☐ No		
Customer Contact:		
Indicate files to transfer:		
Please complete the following information about the files to be transferred:		
# of Records:	Size of Files:	# of Years:
Additional Comments:		
NOTE: VSI does not commit to the completion of the MNHS transfer of data before the customer's live date. Upon receipt of the customer's sample data, VSI will issue an estimated completion date. All customers desiring MNHS are <i>solely</i> responsible for the transfer of their data to a media source. Acceptable media types include CD-ROM, Zip drive(s), or Floppy disks using Pkzip or Winzip. It is recommended that the customer maintain the current or old RMS system for a "lookup station" until all data has been transferred.		

SECTION VII. ITEMIZATION OF PRODUCTS AND SERVICES

(See the attached quote for itemization and pricing of the products and services.)

A. VISION SOFTWARE APPLICATIONS

Are any of the VSI Software Applications being purchased still under development: ☒ Yes ☐ No
If yes, which ones: Paging Interface, Zetron Interface, RAIN interface LEDS interface
What is the customer's understanding and expectations regarding this software until such time that it is released: RAIN for CAD Call Dump Interface must be ready before commencing Systems Admin training. LEDS/NCIC Query Interface via the message switch for must be ready before commencing Operator Training.
Additional comments:
NOTE: Vision Software, Inc. provides software applications that are developed in house. These applications are sold as is and are considered to be "commercial off the shelf" software packages. They will be provided as is unless otherwise indicated in this Statement of Work Order Form. It is the sole responsibility of the customer to review and understand the features and functionality of the software and agree to take acceptance of purchased software as is unless otherwise indicated in this Statement of Work Order Form.

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B. TRAINING

VSI will provide comprehensive training on the VSI applications purchased as part of this project. The Customer may elect to be trained at one of VSI's Training Centers, or, to be trained ON SITE at a location provided by the Customer. A qualified VSI trainer will do training during standard office hours (8:00 am to 5:00 pm), unless specified otherwise in this statement of work. The VSI trainer will provide "hands on" training and will provide handouts, manuals, and documentation relevant to the software applications.

Training at VSI Training Center: VSI provides all hardware and materials necessary for training. Travel and related expenses are the responsibility of the customer.

Training On Site: The VSI Trainer will provide manuals and hand outs relevant to the training. The Customer is responsible for the following unless specifically stated otherwise in this Statement of Work:

- provide adequate training facilities and all the hardware necessary for training,
- set up the facilities for training,
- if required, break and relocate the hardware to the appropriate place within the customer's facility at the completion of training.

Adequate facilities includes, but is not limited to:

- physical space sufficient to accommodate the trainees;
- adequate electrical outlets and power supply;
- enough workstations to permit "Hands On" experience for each trainee (no more than 2 persons per PC recommended).

Installing the hardware means setting up the hardware and installing all cables, power supply, telephone lines, etc..

Facilities should be ready for training to begin when the VSI trainer arrives.

1. CALCULATIONS OF TRAINING DAYS

Use the following formula for calculating the total training days for each module:

$$[(\# \text{ of people to be trained}) \div [(\# \text{ of computers for training}) \cdot (\# \text{ of trainees per computer})]] \cdot (\text{Number of training days per module}) = \text{total number training days required or } [(b) \div (c \cdot d)] \cdot (a) = (e) \text{ total number of training days or } [8 \div (2 \cdot 2)] \cdot 2 = 4 \text{ days (Always round up for partial days)}$$

NOTE: The # of training days Per Module is based on a MAXIMUM class size of 15 with no more than 2 people per terminal. If there are more than 15 people to train and more than two people per terminal, more training days will be required.

INITIAL SYSTEM TRAINING

NOTE ---- NORCOM and Newberg will train jointly. Training for both agencies for Systems Administration and Operator Training will be combined, and classes will be at the Newberg PD training facility.

Software	# Training Days Per Module (a)	# Trainees (b)	# Computers Available (c)	# Trainees/ Terminal (d)	Total # Days – Training (e)	Location of Training
NT/SQL Overview	0.5	3	2-3	2	.5	☒ On-Site ☐ VSI

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TOTAL DAYS ON-SITE: 5					TOTAL DAYS AT VSI: 0	
CAD TRAINING						
Software	# Training Days Per Module (a)	# Trainees (b)	# Computers Available (c)	# Trainees/Terminal (d)	Total # Days – Training (e)	Location of Training
CAD System Administration	3.5	3	2-3	2	3.5	☒ On-Site ☐ VSI
CAD Telecommunicator	3.0	13	5-6	2	7	☐ On-Site ☐ VSI
Advanced CAD for System Administrators*	1.0	3	2-3	2	1	☒ On-Site ☐ VSI
CAD LIVE**	2.0	10-12		2	2	☒ On-Site ☐ VSI
TOTAL DAYS ON-SITE FOR CAD: 14				TOTAL DAYS AT VSI FOR CAD: 0		
NOTES:						
*This class will include browse field orders, changing colors on dispatch screen, CAD Reports, and Ad-Hoc Reports. The training should be completed just before going LIVE.						
** One day will be used to clear tables and any other preparation required for going live.						
RECORDS MANAGEMENT SYSTEM TRAINING						
RMS System Administration	2.5			2		☐ On-Site ☐ VSI
RMS Essentials*	.5			2		☐ On-Site ☐ VSI
RMS Base Package**	2.0			2		☐ On-Site ☐ VSI
Citation	.5			2		☐ On-Site ☐ VSI
Civil	.5			2		☐ On-Site ☐ VSI
Officer Activity Log	.25			2		☐ On-Site ☐ VSI
Wants and Warrants	.5			2		☐ On-Site ☐ VSI
Administration and Personnel	.5			2		☐ On-Site ☐ VSI
Parking Tickets	.25			2		☐ On-Site ☐ VSI
Pawn	.25			2		☐ On-Site ☐ VSI
Towed Vehicle	.25			2		☐ On-Site ☐ VSI
Gun Permit	.25			2		☐ On-Site ☐ VSI
Intelligence	.5			2		☐ On-Site ☐ VSI
Internal Affairs	.5			2		☐ On-Site ☐ VSI
Bike Registration	.25			2		☐ On-Site ☐ VSI
Budget Tracking	.5			2		☐ On-Site ☐ VSI
Equipment Maintenance	1.0			2		☐ On-Site ☐ VSI
Accident Reporting with Visio	2.0			2		☐ On-Site ☐ VSI
Field Reporting	.5			2		☐ On-Site ☐ VSI
Imaging	.5			2		☐ On-Site ☐ VSI
Mapping	NA			2		☐ On-Site ☐ VSI
Bar Coding for Evidence and Property	.25			2		☐ On-Site ☐ VSI
RMS LIVE***	1.0			2		☐ On-Site ☐ VSI
Advanced RMS	1.0			2		☐ On-Site ☐ VSI

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TOTAL DAYS ON-SITE FOR RMS:	TOTAL DAYS AT VSI FOR RMS:
------------------------------------	-----------------------------------

NOTE:

* Anyone who will be using the system need to attend this class. This class will focus on the tool bar functions and searching techniques.

** Base training includes: Master Indices, Case Mgt., Incident Arrest, Juvenile Custody, Ibase Reporting, and Evidence.

*** This class includes advanced training on Ad Hoc Reports and Standard Reports and will take place after the Agency is LIVE.

JAIL TRAINING

Software	# Training Days Per Module (a)	# Trainees (b)	# Computers Available (c)	# Trainees/ Terminal (d)	Total # Days – Training (e)	Location of Training
Jail System Administration	2.0			2		☐ On-Site ☐ VSI
Jail Booking w/imaging if applicable	2.0			2		☐ On-Site ☐ VSI
Jail Commissary w/ Bar Coding, if applicable	0.5			2		☐ On-Site ☐ VSI
Jail Medical	0.5			2		☐ On-Site ☐ VSI
Jail LIVE	2.0			2		☐ On-Site ☐ VSI
Advanced Jail**	1.0			2		☐ On-Site ☐ VSI

TOTAL DAYS ON-SITE FOR JAIL:

TOTAL DAYS AT VSI FOR JAIL:

NOTE:

* The 2 days of training are based on 500 or less beds. Training will increase 1 day per each 500 increments.

** This class includes advanced training on Ad Hoc Reports and Standard reports.

MOBILE TRAINING

Software	# Training Days Per Module (a)	# Trainees (b)	# Computers Available (c)	# Trainees/ Terminal (d)	Total # Days – Training (e)	Location of Training
Mobile System Administration	0.5					☐ On-Site ☐ VSI
Mobile Training for Officers/Records Personnel*	1.0					☐ On-Site ☐ VSI
Mobile Training for Tele-communicators**	0.5					☐ On-Site ☐ VSI

TOTAL DAYS ON-SITE MOBILE:

TOTAL DAYS AT VSI FOR MOBILE: 0

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NOTE:

*** This class includes: Field Reporting, Field Interview, Email, Chat, Mapping/AVL, Officer initiaed calls, and NCIC**

**** This class includes dispatch, chat, and NCIC.**

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COURTS TRAINING						
Software	# Training Days Per Module (a)	# Trainees (b)	# Computers Available (c)	# Trainees/ Terminal (d)	Total # Days - Training (e)	Location of Training
Municipal Court	3.0			2		☐ On-Site ☐ VSI
Magistrate's Warrant Control for Magistrates	4.0			2		☐ On-Site ☐ VSI
Magistrate's Warrant Control for Law Enforcement	2.0			2		☐ On-Site ☐ VSI
TOTAL DAYS ON-SITE FOR COURT:			TOTAL DAYS AT VSI FOR COURT:			
FIRE TRAINING						
System Administration for Fire*	2.5			2		☐ On-Site ☐ VSI
Fire Incident	1.0			2		☐ On-Site ☐ VSI
Fire Crew	1.0			2		☐ On-Site ☐ VSI
Fire Budget	1.0			2		☐ On-Site ☐ VSI
Fire Equipment Maintenance	1.0			2		☐ On-Site ☐ VSI
TOTAL DAYS ON-SITE FOR FIRE:			TOTAL DAYS AT VSI FOR FIRE:			
NOTE: * This is trained only if the System Administrators for Fire have not been trained on RMS System Administration or if Fire is on a separate server.						
EMS TRAINING						
EMS	N/A			2		☐ On-Site ☐ VSI
TOTAL DAYS ON-SITE FOR EMS:			TOTAL DAYS AT VSI FOR EMS:			
GEO TRAINING						
GEO	N/A			2		☐ On-Site ☐ VSI
TOTAL DAYS ON-SITE FOR GEO:			TOTAL DAYS AT VSI FOR GEO:			

2. ADDITIONAL TRAINING INFORMATION

If the Customer will be trained at a VSI Training Center, which training center?
How many trainees will the Customer send to the VSI Training Center for training?
If the Customer will be trained ON SITE is there adequate physical space for training at the Customer location? ☒ Yes ☐ No
If no, where will the training be held?
Have the travel and related expenses been included in the pricing for ON SITE Training? ☒ Yes ☐ No
Has VSI and the Customer agreed to any special arrangements or terms regarding training different than those described above? ☐ Yes ☒ No If yes, describe in detail:
Additional comments:
NOTE: Unless Travel and Related Expenses have been included in the pricing for On Site training, the Customer will be billed the travel and related expenses incurred by the VSI Trainer.

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C. VSI SOFTWARE MAINTENANCE AND SUPPORT

Software Maintenance and Support Services are provided through renewable contractual agreements and are offered on two bases: Standard Support 5 X 8 (Monday through Friday 8am to 5pm), or, Premium Support 7 X 24 (Seven Days Per Week / 24 Hours Per Day).

Agencies with these agreements are supplied with all updates and enhancements at no additional charge during the term of the agreement. Remote diagnostics and a toll free telephone support number is also included. To be able to perform remote diagnostics and to install executable changes to the software, the Customer must maintain a dedicated phone line and modem for the exclusive use of VSI Support.

Software Maintenance and Support services become effective the date the Customer first uses the Licensed Software operationally ("Goes Live"). The cost for 1st year software maintenance and support is included in this contract. The agency will be provided with a renewal quote annually. It is the agency's responsibility to renew the coverage.

Has VSI and the Customer agreed to any terms or conditions regarding SW Maintenance and Support different than described above? ☐ Yes ☒ No If yes, describe in detail:

Additional comments:

D. CONFIGURATION/INSTALLATION

Does the customer wish to have the hardware shipped to VSI for operating system and applications software installation? ☐ Yes ☒ No

If hardware is to be shipped to VSI, have shipping and handling charges been included in the configuration/installation pricing? ☐ Yes ☐ No

Does this project require any on site Configuration/Installation Services? ☒ Yes ☐ No

If on site services are required for the Installation/Configuration services, have the travel and related expenses been included in the pricing? ☒ Yes ☐ No

Explain the details of Configuration/Installation: Install VSI software on clients and servers and install operating system on servers and workstations.

Additional Comments:

NOTE:

-Travel and related expenses incurred by the VSI Technician will be billed to the Customer unless included in the pricing.

-If shipping and handling charges have not been included in the pricing of this project, shipping and handling charges will be billed to the Customer unless other arrangements have been agreed upon.

Explain in detail any other arrangements:

-If equipment is shipped to VSI, the Customer must provide with each package a detailed packing slip including all the contents of the package. The packing slip must list each individual item in the package and include serial numbers, number of processors, number and size of hard drives, amount of memory, and any other identifying information of the contents. The outside of each package must be labeled with the Customer Name and the VSI Job Number or VSI will not accept the delivery. VSI will not be responsible for any item not included on a packing slip.

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E. PROJECT MANAGEMENT

VSI will assign a Project Manager to oversee and coordinate the implementation of this project. The Project Manager will be the customer's point of contact throughout the implementation of the project.

The Project Manager duties include:

- Tracking the status of current and pending milestones for the project schedule**
- Ensuring the coordination of software installation dates**
- Ensuring the coordination of training dates**
- Liaison between VSI and the Customer**
- Tracking and maintaining a log of outstanding implementation issues**
- Maintaining a master project schedule**

F. ADJUSTMENTS

Explain all pricing adjustments:

G. ADDITIONAL INFORMATION

Use this space to provide any additional information or special agreements made regarding this project that are not covered elsewhere in this Statement of Work:

Integration with RAIN RMS:

Vision is required to produce an ASCII text file of CAD calls being converted to RAIN RMS and export that file on call by call basis to an address on the Network PDC. RAIN will import the file from that address and convert the data to match the RAIN record format

Integration with LEDS:

Vision is required to generate queries to LEDS from the CAD screen. The query will be sent via a RAIN to LEDS data path, automatically, when selected CAD screen form fields have been filled with appropriate data elements and the query has been initiated either by the ENTER key stroke, a mouse click, or a TAB key stroke. Data will be returned in teletype format (the same as currently exists). User can select and move data into the CAD call narrative field, using "cut and paste" NT tools.

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SECTION VIII. CUSTOMER CHECKLIST

The following is a checklist of items the Customer must provide to VSI for the implementation of this project:

- Customer must furnish VSI with a Tax Identification number and State tax rate, and/or a Tax Exempt Certificate. The tax documentation must be faxed to the Accounting Department at Vision Software, Inc. (1-910-602-6190) upon initial preparation of the Statement of Work.**
- The customer must provide Vision Software, Inc. with a detailed inventory list and a network diagram.**
- Customer must provide VSI with a diagram layout of the cable drop location, numbering, and relation to patch panel.**
- The customer must provide a report of cable verification (CAT5 Certification.) The cable must be at least CAT 5, tested, and Certified.**
- Customer must procure activation of the ANI/ALI feed prior to VSI configuration.**
- Customer must provide cable for connection from 911 Call Controller to CAD Server.**
- Customer must provide VSI with the ANI/ALI layout in printed or electronic format.**
- An E911 Vendor representative must be present during ANI/ALI activation.**
- If terminal emulation will be used, the 3270 Terminal Emulation Software must be purchased and installed by the customer. Customer must provide VSI with written verification from the State regarding the activation. The State, Customer and VSI must agree upon activation date.**
- For Mapping, Customer must provide a sample of the street file prior to software installation.**
- Bar coding equipment must be on-site prior to software installation.**
- A licensed copy of Visio Technical Software is required for on line sketching with the Traffic Accident Module. Visio must be on each station that will be using the Traffic Accident Software for on line sketching. The Customer is responsible for purchasing the Visio Software.**
- Imaging equipment must be on-site prior to software installation.**
- For Mobile, if using DataRadio units, the Customer must have a radio box (BDLC) from DataRadio to program the modems.**
- For Mobile, if using CDPD, Customer must register modem EID's with CDPD provider for assignment of IP addresses. These must be activated at least 72 hours prior to software installation.**
- For Mobile, Customer must provide VSI with a copy of the interface specification.**
- For Mobile, Customer must provide message key documentation.**
- Customer must provide VSI with the state assigned resources for the mobile data system, i.e., terminal ID.**
- For MNHS and Data Conversion, Customer must provide VSI the historical data on the required media source.**

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SECTION IX. VSI Project Manager Review

This Statement of Work has been reviewed by VSI Project Manager: Jenny Welsh

PM Initials: JLW

Date: 3/19/99

FORM FOR MULTI-JURISDICTIONAL AGENCIES / ☐ N/A

NOTE: If this is a Multi-Jurisdictional Contract, the following information must be provided for each Agency. Identify specifically what products will be used/installed at each agency (and/or each location) by itemizing the products below.

Agency	ORI Number	Product Number	Product Description	# Users	Qty
NORCOM	OR024013N	VPC3-2	Vision CAD - 2 positions	2	2
NORCOM	OR024013N	VPCS-2	Vision CAD - Supervisor Station	1	1
NORCOM	OR024013N	VPCMON	Vision CAD - View Only Monitors	6	6
NORCOM	OR024013N	VPCE-3	E911 Interface - 3 Positions	3	3
NORCOM	OR024013N	VPCN-3	NCIC Link - 3 Positions	3	3
NORCOM	OR024013N	VPCP-3	Paging Link - 3 Positions	3	3
NORCOM	OR024013N	VPCM-3	Mapping Link - Interface Only	3	3
See Newberg SOW, NORCOM is a Satellite PSAP using the Host Server located at Newberg PD.					

October 7, 1998

RAIN Interface Position Statement

The following position statement represents the functionality Vision Software, Inc. plans to implement at Newberg Police Department for the Newberg Police Department Computer Aided Dispatch (CAD) system. The functionality described herein is based on:

1. Agency need
2. Price quoted for interface
3. Complexity of interface
4. Time-frame for system implementation

Vision CAD to RAIN (Call Information)

Vision CAD will produce a file composed of all call data (Please see attached list of Call Data Fields). The file can be produced on a call by call basis or in batch mode. This file can then be transferred to a destination, determined by Newberg PD and the RAIN technical staff, for import by RAIN into the RAIN system. RAIN will have the option to use a number of applications to import the file into the RAIN system (example: IND\$File transfer). Vision will assist in helping RAIN determine the preferred method of transfer and conduct testing to ensure customer satisfaction.

Vision CAD Queries (To LEDS and to the RAIN System)

Queries to LEDS

Vision CAD will perform the following queries without redundant entry. Vision CAD will execute these queries directly through RAIN to LEDS. Vision CAD currently possesses the ability to perform the following queries without redundant entry:

1. Operators License Number (OLN)
2. Person (to include name and date of birth)
3. Vehicle Plate Number
4. Vehicle Identification Number (VIN)

5. Articles (Any item, ie. Property)
6. Guns Registration for stolen or licensed guns

Queries to RAIN

We propose that queries into RAIN and any additional queries into LEDS (items in addition to the six items listed above) be accomplished using terminal emulation software from the desktop.

Vision CAD to Vision Mobile

Vision CAD and Vision Mobile will perform the following functions:

1. Transfer call data via Vision Message Switch to Mobile units using Vision Mobile Software.
2. Provide Car to Car Messaging & CAD to Car Messaging.
3. Provide LEDS look-ups (through RAIN) from the car via Vision Message Switch. (This functionality is contingent upon Newberg PD having adequate hardware in the vehicle. See Mobile Spec's and the minimum hardware list.)
4. LEDS query capability in the car will be the same as the LEDS query capability from the CAD station.
5. Vision Message Switch will provide, via Audit Trail, statistical reports on all message activity and traffic.

Other Applications

Currently several other applications are accessed from the CAD monitor displaying the RAIN screen mask. These applications are:

- Microsoft Mail
- Message Flash (AT&T Wireless Paging Application)
- RAIN
- RAIN/LEDS Report Writer (RAIN Terminal Emulation Program for writing reports)
- Scheduler

These applications will not be affected by Vision CAD and can run concurrently with Vision CAD on the same monitor.

SQL TableExport TableActive_CallsX_CallBa

Jurisdiction	Jurisdicti	Text	10
Call_Number	CallNumber	Text	11
Alarm_Code		Text	5
Actual_Incid_Apartment	Apartment	Text	8
Actual_Incid_City	City	Text	18
Actual_Incid_Location	Location	Text	60
Answer_Pos		Text	3
Call_Class		Text	3
Call_Owner		Text	16
Call_Status	Call_Stat	Text	1
Call_Taker	Text		3
Call_Ten_Code	Ten Code	Text	3
Caller_Name	CallerName	Text	40
Complaint		Text	15
Complaint_Timeout	Timeout	Number (Integer)	2
Date_Received	Da_Receive	Date	8
Time_Received	Ti_Receive	Text	8
Disp_Zone		Text	5
ESN		Text	5
Fire_Grade		Text	10
First_Unit		Text	5
Run_Zone_Fire	Fire_Zone	Text	10
Run_Zone_EMS	EMS_Zone	Text	10
Floor		Text	5
How_Received	How_Receiv	Text	7
Injuries		Number (Integer)	2
Internal_ESN	IRA	Text	5
Narrative		Memo	-
Phone_Number	Phone	Text	12
Priority		Text	1
Record		Number (Long)	4
Screen_Name		Text	25
Time_ALI	Ti_ALI	Text	8
Time_Complete	Ti_Comp	Text	8
Time_Depart	Ti_Depa	Text	8
Time_Destination	Ti_Dest	Text	8
Time_Dispatched	Ti_Dispatch	Text	8
Time_Enroute	Ti_Enro	Text	8
Time_Onscene	Ti_Onsc	Text	8
Time_Transmitted	Ti_Tran	Text	8
Time_Shipped	Ti_Ship	Text	8
Weapon_Description	Weapon	Text	255
Warnings		Text	10
Flag_BOLO	Flag_BOLO	Yes/No	1
Flag_Warrant	Flag_Warr	Yes/No	1
Flag_Medical	Flag_Medi	Yes/No	1
Flag_Previous	Flag_Prev	Yes/No	1
Flag_Hazards	Flag_Haza	Yes/No	1
Flag_FirePlan	Flag_Fire	Yes/No	1
Flag_Images	Flag_Imag	Yes/No	1

Wait_for_Unit
 Directions
 Street
 Tract
 Categories
 Traffic
 Wrecker_Area
 Block
 Data_Problem

WaitUnit Text 5
 Text 255
 Text 50
 Text 5
 Text 30
 Yes/No 1
 Wkr_Area Text 18
 Text 4
 Data_Prob Yes/No 1

Call_Complaints

X_Compla

Jurisdiction
 Call_Number
 Date_Time
 Complaint
 DoneBy
 Record

Text 10
 Text 11
 Date/Time 8
 Text 12
 Text 50
 Number (Long) 4

Call_Dispositions

X_DisPos

Jurisdiction
 Call_Number
 Disposition
 Record
 Date_Time
 Unit_ID

Text 10
 Text 11
 Text 4
 Number (Long) 4
 Date/Time 8
 Text 5

Call_Locations

X_Locati

Jurisdiction
 Call_Number
 Date_Time
 Actual_Incid_Location
 Actual_Incid_City
 Record

Text 10
 Text 11
 Date/Time 8
 Text 60
 Text 18
 Number (Long) 4

Call_Log

X_CallLo

Call_Number
 Jurisdiction
 Unit
 Ten_Status
 Date_Time
 Sys_Status
 Department
 Unit_Type
 Comments
 Record
 Odometer_Start
 Odometer_End
 Officer_IDs
 Operator
 Answer_Pos

Text 11
 Text 10
 Text 5
 Text 3
 Date/Time 8
 Number (Byte) 1
 Text 4
 Text 3
 Text 50
 Number (Long) 4
 Number (Double) 8
 Number (Double) 8
 Text 11
 Text 30
 Text 3

NEWBERG CAD

October 9, 1998

LEDS ENTRIES

COMMAND

1	Short Admin Message	AM2
2	CA DL by number	CDB1
3	CA Veh Reg	CDBIV-2A
4	DO 7 Ck by DL	DO7-1
5	DO 7 Ck by Name DOB	DO7-2
6	OR DL by Name	DLP
7	Inquiry by DL number	DLR
8	DL status and LEDS /NCIC	DLW
9	Locate on Warrant	LW
10	Veh Inquiry by Lic	Q
11	Veh Inquiry by VIN	Q1
12	Query Article	QA
13	DL chk wants by name	QDW1
14	Query Gun	QG
15	Req/Wants by Veh Lic	QRS
16	DMV Inquiry by VIN	QRSVIN
17	OR Veh Reg by Lic	REG1
18	OR Veh Reg by VIN	REGVIN
19	Req for Vehs Reg	VEH
20	Query Person by Name/DOB	W
21	CCH	CCH
22	CRIM (out of state cch)	CRIM

Unit_Log X_Unitlog

Jurisdiction	Text	10
Unit	Text	5
Date_Time	Date/Time	8
Action	Text	30
Comments	Text	250
Record	Number (Long)	4
Department	Text	4
Operator	Text	30
Odometer	Number (Double)	8
Officer_IDs	Text	11
Call_Number	Text	11
Ten_Status	Text	3