

CITY OF NEWBERG RECORDER INDEX NO. 1422

City Manager (503) 538-9421

City Attorney (503) 537-1208

414 E. First St. Newberg, Oregon 97132

City FAX (503) 538-5393

August 27, 1998

Jim Hirte, P.E., President Colamette Construction Company 13990 SW Galbreath Drive Sherwood, OR 97140-9161 (503) 625-1625

Dear Mr. Hirte:

RE: Newberg Fire Station Project

You are authorized to begin site work phase of work, including site concrete, site utilities, fencing, striping, base rock, and paving, on the new Fire Station #2 in accordance with the budget figure as presented to the City in the amount of Two Hundred Sixty-three Thousand Seven Hundred Ninety-three Dollars (\$263,793.00).

This letter is your notice to proceed with the site work phase of the work. The Sitework Permit is available at the City Building Department as of this date. Insurance certificates have been furnished to the City in accordance with the project specifications. A performance and payment Bond will be furnished for the full project. The final contract for the full project with a Guaranteed Maximum Price will be presented for signature within a few days.

Your cooperation in this matter is very much appreciated. If there are any questions, please don't hesitate to call Terrence D. Mahr, City Attorney, at (503) 537-1248 or (503) 537-1206.

Duane R. Cole, City Manager

Michael Sherman, Fire Chief

TDM:dmw

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