

**TFP INC.
MAINTENANCE AGREEMENT**

CITY OF NEWBERG
CITY RECORDER INDEX NO. 1537

CUSTOMER: NEWBERG POLICE DEPARTMENT
414 E. First Street
Newberg, OR 97132

TERM: From January 1, 1997 through June 30, 1997
Seven days a Week, 24 Hours a Day

HARDWARE: Computer and other Peripherals purchased from TFP Inc. as part of the
Computerized Photo Imaging System (HARDWARE)

SOFTWARE: INSTANT-IMAGE™, INSTANT-RETRIEVE™, INSTANT-LINK™,
NETWORK SYSTEM (THE SOFTWARE)

AMOUNT: \$1,655.76

PAYMENT TERMS: Full payment due at commencement of maintenance term.

SERVICES PROVIDED:

1. TFP Inc. will, at no additional expense to NEWBERG POLICE DEPARTMENT, provide next-day delivery of a replacement unit for any piece of HARDWARE that malfunctions due to normal wear and tear. TFP, Inc. will provide next-day delivery by UPS Red Label, FedEx priority Overnight, or a similar type service. When these services will not provide next-day service, the NEWBERG POLICE DEPARTMENT will decide whether they want next-scheduled delivery service or Counter-to-Counter Airline service. If the NEWBERG POLICE DEPARTMENT selects Counter-to-Counter service, then the NEWBERG POLICE DEPARTMENT will pick up the package at the Airline Counter. This equipment will be loaned to you until the failing unit has been repaired by TFP Inc.
2. TFP Inc. will, at no additional expense to NEWBERG POLICE DEPARTMENT, repair or replace any piece of HARDWARE that malfunctions due to normal wear and tear.
3. TFP Inc. will, at no additional expense to NEWBERG POLICE DEPARTMENT, correct any failures of THE SOFTWARE to meet its specifications.
4. TFP Inc. will, at no additional expense to NEWBERG POLICE DEPARTMENT, provide all enhancements and additions to THE SOFTWARE.
5. TFP Inc. will, at no additional expense to NEWBERG POLICE DEPARTMENT, provide all hardware and software needed to provide remote site support. NEWBERG POLICE DEPARTMENT is responsible for providing the telephone line.
6. If the above procedure does not satisfactorily resolve the problem, at no additional expense to NEWBERG POLICE DEPARTMENT, TFP Inc. will send a qualified technician to your site to correct the problem.

TFP Inc.

Name : Barry B. White
Sign : *Barry B. White*
Title : President
Date : 1/15/97
Invoice #: 9205387

NEWBERG POLICE DEPARTMENT

Name : Robert I. Tardiff
Sign : *Robert I. Tardiff*
Title : Chief of Police
Date : January 7, 1997
P.O.# : 21972

APPROVED: *Duane R. Cole*
Duane R. Cole
City Manager

1/30/1997
Date



**Interoffice
Memorandum**

To: Peggy Hall, Legal

From: Mary Newell, NPD *mary*

Subject: Contract

Date: January 28, 1997

Peggy,

Attached please find an original signed contract with TFP, Inc. for the period of 1/1/97 through 6/30/97. This contract is for maintenance support for both the hardware and software of our video imaging system. Please see that this original is filed in the appropriate location.

I have retained a copy for our records and a second signed original resides at the main offices of TFP, Inc.

Please call me if you have questions.

Mary
