

Re:
Historic
preservation

AMENDMENT TO PROFESSIONAL SERVICES CONTRACT

The Contract dated June 6, 1990 between Donovan and Associates and the City of Newberg is hereby amended as follows:

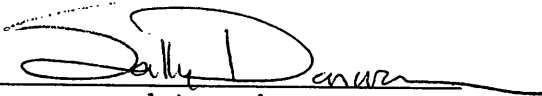
Section 6. Expanded Scope of Work

In recognition that to complete Phase I and Phase II of the original contract, additional unanticipated work was necessary, the following work tasks are authorized as an expanded Scope of Work:

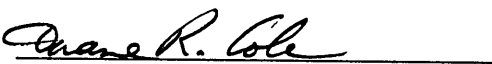
- A. Preparation of lists of inventoried properties by field number, address, style, date, theme, ranking and zone.
- B. Listing of all the potentially eligible properties for inclusion on the Inventory through field investigations.
- C. Listing of all inventoried properties which were not included in the final plan inventory.
- D. Listing of properties which were taken out of the inventory which had been demolished.
- E. Mapping of the three major historic concentration areas.
- F. Attending a public workshop on Goal 5 and historic inventory process.

Compensation for the expanded scope of services shall be \$500 (Five hundred dollars). All terms and conditions of the original contract shall remain in effect.

By signing below, the parties agree to the amended contract.


Donovan and Associates
by Sally Donovan

Date: 12/12/90


City of Newberg
by Duane Cole, City Manager

Date: December 11, 1990

hist\donovan

PROFESSIONAL SERVICES CONTRACT

THIS CONTRACT is entered into on the 6th day of June, 1990, by and between:

Donovan and Associates "Donovan"
1515 Taylor
Hood River, OR 97031

City of Newberg "City"
414 East First Street
Newberg, OR 97132

RECITALS

1. The City is in need of an evaluation of the City's historic resources inventory. The proposed project will be conducted in two phases.
2. The Planning Director, after interviewing a number of consultants for the project, wishes to contract with Ms. Sally Donovan of Donovan to conduct Phase I of the project and possibly extend to Phase II of the project.
3. Donovan is an experienced historic preservation consultant, and Sally Donovan is professionally qualified to conduct such a project. Her resume is attached and by this reference incorporated.

NOW, THEREFORE, the Parties agree as follows:

1. **Scope of Work.** The City employs Donovan to accomplish Phase I of the project. The scope of work is set out on Exhibit A and by this reference incorporated. The time for completing the work shall be agreed upon by the City and Donovan.
2. **Compensation.** The City shall compensate Donovan at an hourly rate of \$25 per hour, plus normal out-of-pocket expenses that are usually compensated except for mileage and upon approval by the City. Donovan shall charge the City travel time for each trip to Newberg at the rate of 1/2 hour per round trip (paying for one-way travel only and no mileage charge).

The budget for each phase is set out and the consulting fees shall not exceed the budget for each phase without written consent from the City.

Phase I - Budget \$1,500.00

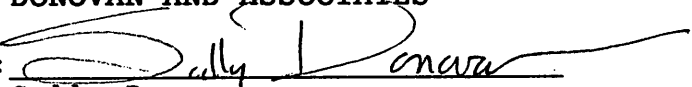
Phase II - Budget \$1,000.00

Any fees incurred by Donovan over the budgeted amount prior to receiving written approval by the City to incur such fees are hereby waived by Donovan.

3. **Phase II of Project.** Donovan is not authorized to proceed with Phase II of the project until such time as Donovan receives written direction from the City to proceed with Phase II.
4. **Termination of Agreement.** Either party may terminate the agreement by giving written notice at the above-stated addresses to the other party. Donovan shall upon termination submit all work accomplished to the City and such work product shall be the property of the City.
5. **Miscellaneous.** Donovan waives any right to Workers' Compensation, Unemployment Benefits, and understands any employee tax or other income tax withholding shall be the responsibility of Donovan. Donovan shall indemnify and hold harmless the City of Newberg against any claim by its employees, including Sally Donovan, for Workers' Compensation, Unemployment Benefits, employee tax withholding, and income tax withholding. Further, Donovan shall defend and indemnify the City against any liability or claim arising from the use of Donovan's automobile in traveling to and from job or during project.

IN WITNESS HEREOF, the Parties have affixed their signatures below.

DONOVAN AND ASSOCIATES

By: 

Sally Donovan

CITY OF NEWBERG

By: 

Duane Cole
City Manager

SCOPE OF WORK
NEWBERG HISTORIC INVENTORY EVALUATION AND ESEE ANALYSIS

I. Phase I - Inventory Evaluation

A. Consultant Responsibility:

1. Review and evaluate 1984-85 Newberg Cultural Resource Inventory and associated reports.
2. Field check historic resources included in the Cultural Resource Inventory with existing survey forms for resource's current condition and alterations.
3. List additional resources identified in the field which were not previously included in the inventory that have the potential for inclusion.
4. Participate in two meetings to evaluate the survey with a committee comprised of key community members and City Staff.
5. Provide the City with a color coded tax lot map showing the location of the contributing resources in the inventory.
6. Evaluate potential National Register Districts within the study area and delineate potential boundaries on a city map.

B. Final Products to be Furnished By The Consultant:

1. Map of Sites.
2. List of Rankings.
3. Methodology Report.

C. Staff Responsibility:

1. Form Citizens Advisory Committee.
2. Mailing/agendas.
3. All copies and base maps.
4. Minutes of meetings.
5. Public notice.

II. Phase II ESEE Evaluation, Budget and Scope to be Determined

Donovan and Associates

1615 Taylor • Hood River, Oregon • 97031 • (503) 386-6461

RESUME

Sally Donovan

PROFESSIONAL QUALIFICATIONS

Master of Science in Historic Preservation, University of Oregon 1987

Bachelor of Fine Arts, University of Nebraska 1979

Certificate of Drafting, Southwest Community College, Nebraska 1976

PROFESSIONAL EXPERIENCE:

1985-Present	Donovan and Associates Sally Donovan Hood River, Oregon	Principal Historic Preservation Consultant
1988-Present	Dames & Moore Portland, Oregon	Technical Illustrator and Drafter
1987-1989	Northwest Heritage Associates Portland, Oregon	Senior Associate Preservation Consultant
1985-1987	Historic Dimensions Portland, Oregon	Historic Preservation Consultant
1982-1984	Alaska Department of Fish and Game Anchorage, Alaska	Cartographer
1979-1982	University of Nebraska Lincoln, Nebraska	Cartographer/ Photographer
1978-1979	Instructional Design Center University of Nebraska	Graphic Artist/ Photographer

HISTORIC PRESERVATION PROJECTS

Historic American Building Survey: The Earl Bronaugh House, HABS documentation of the Bronaugh House in Clackamas County, Oregon-1989.

Restoration and Preservation Plan for the Jacksonville Cemetery, Jacksonville, Oregon-1989. Project Manager. Indepth analysis of cemetery objects and landscape; restoration, preservation and repair observations and recommendations; restoration priority list and maintenance plan.

Shevlin Residence, Washington County, Oregon-1989. National Register Determination of Eligibility; Preservation Consultant specifying design guidelines for restoration.

Moyer House, Brownsville, Oregon-1987. "A Restoration and Preservation Plan for the J.M. Moyer House, Brownsville, Oregon".

City of Eugene, Eugene, Oregon-1985-1987. Historic Preservation Consultant Assistant. Historic research on neighborhood developments and city landmark designations. Handled inquiries concerning National Register and City Landmark process, and state and local tax incentives.

National Register Historic Districts

Chinatown Historic District, Portland, Oregon, 1988. Associate, NW Heritage
Uniontown Historic District, Astoria, Oregon, 1987-88. Associate, NW Heritage
Independence Historic District, Independence, OR, 1987-88. Associate, NW Heritage

National Register Nominations

The Loomis Residence, Hood River, Oregon-1990; Donovan and Associates.
The Paris Fair / I.O.O.F. Building, Hood River, Oregon-1990; Donovan and Associates.
Lester Murphy Residence, Hood River, Oregon-1990; Donovan and Associates.
H. S. Nichols Residence, Portland, Oregon-1989; Donovan and Associates.
J. M. Mosier Residence, Hood River, Oregon-1989; Donovan and Associates.
E.D. De Hart Residence, Hood River, Oregon-1989; Donovan and Associates.
O.B. Hartley Residence, Hood River, Oregon-1989; Associate, NW Heritage.
Childs Residence, Hood River-1989; Associate, NW Heritage.
Edward St. Pierre Residence, Salem, Oregon-1988. Associate, NW Heritage.
Duckwall Residence, Hood River, Oregon-1988, Associate, NW Heritage.
O.R.W. & N. Railroad Depot, Hood River, Oregon-1987. Associate, NW Heritage.
Parker/Roe Residence, Hood River, Oregon-1987, Donovan and Associates.
Kirk Residence, St. Paul, Oregon-1986, Donovan and Associates.
W.H. Abrams Cider Factory, Eugene, Oregon-1985, Donovan and Associates.

Historic Resource Surveys

Sherwood Historic Resource Survey, Sherwood, Oregon-1989. Project Manager.
Historic Survey of Ellis Lawrence Buildings, Portland, Oregon-1989.
Hood River Historic Resource Survey, Hood River, Oregon-1988. NW Heritage Assoc.
Astoria Adairs Historic Resource Survey, Astoria, Oregon-1988. NW Heritage Associates
Gresham Historic Resource Survey, Gresham, Oregon-1987. NW Heritage Associates .
Eugene Historic Resource Survey, Eugene, Oregon-1986. Associate, Historic Dimensions.

TECHNICAL ILLUSTRATION / PHOTOGRAPHY

Dames and Moore, Environmental Engineers, Portland, Oregon-1988-Present.
Physics Department, U of O, Eugene, Oregon-1985-Present.
Art History Department, U of O, Eugene, Oregon-1985-Present.
Alaska Department of Fish and Game, Anchorage Alaska-1982-84.
Anthropology Department, University of Nebraska, Lincoln, Nebraska-1979-82.
Instructional Design Center, University of Nebraska, Lincoln, Nebraska-1978-1979.

PROFESSIONAL AFFILIATIONS

Historic Preservation League of Oregon; Portland, Oregon
Association for Preservation Technology; Canada
National Trust for Historic Preservation; Washington, D.C.
Society of Architectural Historians; National and NW Chapter

EXHIBITIONS

6TH ANNUAL FRED WELLS SHOW-BRIDGES. Lincoln, Nebraska, 1981; **REFLECTIONS '81,** Hastings, Nebraska, 1981; **MIDWESTERN IMAGES,** Vermillion, S. Dakota. Best of Show Award, 1981; **PHOTOSPIVA '80,** Joplin, Missouri, 1980; **SPIVA ARTS CENTER 30TH ANNUAL MAY COMPETITION,** Joplin, Missouri, 1980; and **THE WOMEN'S EYE,** Omaha, Nebraska, 1979.

CITY BUSINESS LICENSE

Issued pursuant to application and under the terms and conditions of license ordinances of the City of Portland

PORTLAND, OREGON

DATE **05/17/90**
ACCOUNT NO. **391458-00 92**
LICENSE NO. **158343**

LOCATION

DOONOVAN, SALLY JO
DBA DONOVAN & ASSOCIATES
1615 TAYLOR ST
HOOD RIVER, OR 97031

IS LICENSED
TO DO BUSINESS IN THE
CITY of PORTLAND

LICENSE EXPIRES

12/31/90

THIS LICENSE MUST BE RENEWED WITHIN 4 MONTHS AFTER 12/31/90

PURPOSE OF LICENSE: City of Portland, Business License Fees are for revenue purposes only. Possession of a Business License does not entitle a licensee to carry out any business not in accordance with all the requirements of the Code of the City of Portland and all other applicable laws and regulations. Checks accepted subject to payment.

L-14 (0402)

NOT TRANSFERABLE