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tdm/nulson

CONTRACT

The following contract is entered into by and between the Oregon Department of General Services Purchasing Division (hereafter called "State") and City of Newberg (hereafter called "Political Subdivision").

1. Purpose: State shall provide purchasing services for Political Subdivision. It is understood that acceptance of such services are discretionary on the part of Political Subdivision.
2. Term of Contract: The contract term shall be one year, beginning the date the contract is signed by State and ending the last day of the month that is one year from the date the contract is signed by State.
3. Services to be Provided: State agrees to provide purchasing services as follows:

- A. Price Agreements: Political Subdivision is authorized to purchase goods and/or services from State price agreements by submitting a Purchase Request to State. State agrees to issue a Contract Release Order to the vendor on Political Subdivision's behalf.
- B. Bid Purchases: State agrees to issue bids for Political Subdivision upon receipt of a Purchase Request. Political subdivision authorizes State to award bids to lowest responsible bidder. Once a bid is issued, Political Subdivision agrees to accept the purchase unless the bid price exceeds funds available or unless other substantial justification is presented to State.

4. Consideration: Political subdivision will pay to State a service charge for purchasing services according to the following schedule:

<u>Value of Purchase</u>	<u>Service Charge</u>
\$ 0.00 to \$ 499.99	\$ 10.00
\$ 500.00 to \$ 999.99	\$ 20.00
\$ 1,000.00 to \$ 4,999.99	\$ 50.00
\$ 5,000.00 to \$ 9,999.99	\$ 75.00
\$ 10,000.00 to \$ 49,999.99	\$ 100.00
\$ 50,000.00 to \$ 99,999.99	\$ 150.00
\$100,000.00 to \$499,999.99	\$ 300.00
\$500,000 and over	\$ 500.00

5. Price Agreement Subscription: Political subdivision agrees to purchase a subscription to State Price Agreement Summaries as follows:

- ☒ All Price Agreement Summaries. Cost - \$300/year.
- ☒ All except Medical Price Agreement Summaries. Cost - \$200/year.
- ☐ Only Medical Price Agreement Summaries. Cost - \$100/year.
- ☐ None.

6. Authorized Agents: Political subdivision agrees to provide State a list of all persons authorized to sign Purchase Requests, including samples of their signatures, and to keep this information up to date throughout the duration of this contract.

7. Cancellation: This contract is subject to immediate cancellation should Political Subdivision make a State price agreement purchase directly from a vendor. If this contract includes purchase of a subscription, all subscription fees paid shall be forfeited in the event of such cancellation.

POLITICAL SUBDIVISION

PURCHASING DIVISION

signature
X B. Rhoad
Title: Finance Director

Elaine Hearle
Title: Deputy Administrator

Date: 11-30-87

Date: 12/03/87

TO: Purchasing Division
Department of General Services
1225 Ferry Street, S. E.
Salem, OR 97310

FROM: Agency: City of Newberg
Address: 414 E First
Newberg, OR 97132
Telephone: 538-9421

SUBJECT: Signature Authority - Purchase Requests

The following persons are authorized to sign Purchase Requests for this agency. It is understood that the Purchasing Division will make purchases on our behalf upon receipt of such Purchase Requests and that we will be committed to those purchases. It is further understood that any changes in authorized agents must be immediately reported to the Purchasing Division.

x D.C. Baird B. Houd
Agency Head

Date: 11-23-87

AUTHORIZED AGENTS

Signature: _____
Name: _____
Title: _____

Signature: B. Houd
Name: Brenda Houd
Title: Finance Director

Signature: Doug Richmond
Name: Doug Richmond
Title: Asst. Finance Director

Signature: _____
Name: _____
Title: _____

Signature: _____
Name: _____
Title: _____

Signature: _____
Name: _____
Title: _____

Signature: _____
Name: _____
Title: _____

Signature: _____
Name: _____
Title: _____

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