

## City of Newberg

# Traffic Safety Commission

# January 8, 2024

###### 

Meeting called to order at 7:01 p.m.

Commissioners Present: Dan Kizer (Vice Chair 2023)

Bret Adkins

Michael Rossman

Jesse Cadd

Gabrielle Humlie

Roger Kuhlman

Rick Marshall

Mike McBride (Ex-officio)

Staff Present: Brett Musick, City of Newberg PE Senior Engineer

Fatin Abdullah, City of Newberg Project Coordinator

Sgt. Brian Hagan, Newberg-Dundee Police Department

Fe Bates, City of Newberg Administrative Assistant

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS**

No public comments submitted

**INTRODUCTIONS**

Introduction of Attendees: including Dan Kaiser, Michael Rossman, Gabrielle Hunley, Rick Marshall, Diane Kaiser, Brett Atkins, Roger Coleman, Jessica, Councilor Mike McBride, Brett Musick, Brian Hagan, Preston Langeliers, Fe Bates, and Fatin Abdullah.

**ELECTION OF CHAIR AND VICE-CHAIR:**

Action: Dan Kaiser was nominated as the Newberg Traffic Safety Commission Chair for a term effective from January 8, 2024 to December 31, 2024

Motion: Commissioner XXXX

Second: Commissioner Roger Kuhlman

Vote: Unanimous Yes

Action: Rick Marshall was nominated as the Newberg Traffic Safety Commission Vice Chair for a term effective from January 8, 2024 to December 31, 2024

Motion: Commissioner XXXX

Second: Commissioner XXXX

Vote: Unanimous Yes

**ACTION ITEMS- Consent Calendar**

1. a) 2024 Meeting Dates
   * January 8, 2024
   * April 8, 2024
   * July 8, 2024
   * October 14, 2024

Action: Motion to approve meeting dates

Motion: Commissioner XXXX

Second: Commissioner XXX

Vote: Unanimously Approved

b) Traffic Safety Commission Meeting Minutes April 10, July 24, and October 2023.

A Commissioner raised concerns about the minutes from July regarding nuisance vehicles surrounding the definition of “we” in the minutes to delegate responsibility. It was decided that the “we” was TSC.

Action: Approved consent calendar items as presented, and address the definition as discussed.

Motion: Commissioner XXXX

Second: Commissioner XXX

Vote: Unanimously Approved

**STAFF REPORTS & GENERAL INFORMATION**

1. Police
   1. NDPD representative Sgt. Brian Hagan said the department is planning to engage in a pedestrian safety operation around the downtown corridor in the first week of February.
2. Engineering
   1. City of Newberg PE Senior Engineer Brett Musick provided an update on local engineer projects including surveying sidewalks for the ADA ramp project, the delay of the N Main and Illinois Street study, and the ODOT red light cameras.

**OLD BUSINESS:**

1. Future Tasks for TSC

The Traffic Safety Commission discussed future tasks, particularly focusing on items related to traffic calming, the master plan, the municipal code, and the transportation system plan update.

Commissioners discussed the Future Tasks for the Traffic Safety Commission goal list and addressed each goal, finding opportunities to merge and consolidate efforts. They also discussed forming sub-committees to accomplish dedicated goals.

Action: Motion to review Future Tasks for the Traffic Safety Commission list for tasks to keep, drop, or merge.

Motion: Commissioner Jesse Cadd

Second: Commissioner

Vote: No Vote

Action: Motion to strike #4

Motion: Commissioner

Second: Commissioner

Vote: Passed Unanimously

Action: Motion to merge items #1, #3, #5, #11

Motion: Commissioner Jesse Cadd

Second: Councilor Mike McBride

Vote: Passed Unanimously

Action: Motion to strike #2 from the list

Motion: Commissioner

Second: Commissioner

Vote: Passed Unanimously

Action: Motion to strike #6 from the list

Motion: Commissioner

Second: Commissioner

Vote: Passed Unanimously

Action: Motion to strike #7 from the list

Motion: Commissioner

Second: Commissioner

Vote: Passed Unanimously

Action: Motion to table #8 until nuisance rules are finalized

Motion: Commissioner

Second: Commissioner

Vote: Passed Unanimously

Action: Motion to revisit #9 and create an action item

Motion: Commissioner

Second: Commissioner

Vote: Passed Unanimously

Action: Motion to strike #10 from the list

Motion: Commissioner

Second: Commissioner

Vote: Passed Unanimously

1. Meeting Frequency

Commissioners talked about the frequency of the TSC meetings debating between every other month and every three months. The meeting frequency will remain the same at every three months.

Action: Move the Traffic Safety Commission meetings from starting at 7 p.m. to 6 p.m.

Motion: Commissioner Roger Kuhlman

Second: Commissioner Dan Kizer

Vote: Approved Unanimously

**NEW BUSINESS:**

1. TSC involvement with future Transportation System Plan Updates

Commissioners agreed this action item was addressed with the previous conversation and motions.

**COMMISSIONER COMMENTS:**

City of Newberg Commissioner Mike McBride addressed concerns around the intersection of College Street and OR 99W and encouraged persistence when calling on ODOT to address safety concerns around the intersection.

**REFERENCE INFORMATION/TRAFFIC SAFETY INFORMATION**

Meeting adjourned at 8:50 p.m.

Name of Staff Liaison, Title

**ATTEST:**

Name of Chair, Chair