NURA CAC start time: 5:01pm

One guest was present as a non-panelist on line and James Digwall from CDD staff was with us on line.

All commissioners were present and accounted for.

Staff included Scot Siegel, Clay Downing, Jeremiah Cromie, and Will Worthey.

A letter from Chair Carmon was read into the record by chair Olson.

After introductions a presentation was given on URD / NURA basics by Mr. Cromie.

The Chair Olson then introduced the draft bylaws. The Chair went through the point of the bylaws one at a time.

At the appropriate places one commissioner Mr. Talt introduced a series of amendments intended to add more specificity from the bylaws. These were drawn from City of Newberg Council rules.

Here is a summary of these items. The acting recorder asked that each item be introduced as a motion for clarity:

A motion was introduced to follow council rule 2.9 with regards to the role of a recorder (or CM designated recorder) was introduced to follow council rules. The text insertion was discussed. It was moved by Mr. Smith and 2nd by Mr. Heister. The motion of insertion passed unanimously.

A motion was introduced to follow council rules with regards to the use of Roberts Rules of Order in its more relaxed format. The text insertion was discussed. Moved by Mr. Higgins and 2nd by Smith. The motion of insertion passed unanimously.

Next discussion ensued about the need or lack thereof to add a fuller set of rulers on public comment. The group came to a consensus around the need for the addition. The entire City of Newberg Public Comment rules from the City Council rules were agreed to be added to the bylaws. Mr. Smith made the motion and Dawn Paulson 2nd, the wording of the motion accepted that this insertion would be modified by staff to remove council specific terms and replace them with the relevant NURA CAC ones. Mr. Worthey agreed to take on this task. The motion of insertion passed unanimously.

Next discussion ensured on adding an insertion based upon city council rules that would allow commissioners to be removed for serial non attendance of meetings. It was accepted that this was a good idea, but the chair indicated that exceptional circumstances would always be considered before taking such a step.

Mr. Smith moved the motion and Ms. Bean 2nd. The motion of insertion passed unanimously.

Acting recorder Worthey asked that Mr. Talt forward the moved text insertions so that he could work on a final approved motion. Mr. Talt agreed to do so.

A typo was recognized for correction in section IV B.

Acting recorder Worthey asked that one more motion be suggested to approve the entire package as amended. Mr. Higgins moved this motion, Mr. Smith 2nd. The bylaws were ratified as amended this passed unanimously.

As a clarifying point Worthey did remind the CAC that the ex-officio votes were not actually counted. This was recognized by the CAC.

The last item of business was the election of a NURA CAC vice chair. After a brief discussion Mr. Higgins moved that Mr. Talt be elected as vice-chair, 2nd by Mr. Smith. Mr. Talt was elected unanimously.

Adjournment occurred at 5:50pm

The next meeting may be on Apr 17th.