

MINUTES

HISTORIC LANDMARKS COMMISSION MEETING

December 20, 2023

4:00 p.m.

CITY HALL COUNCIL CHAMBERS
313 Court Street, The Dalles, Oregon 97058
Via Zoom / Livestream via City Website

PRESIDING: Forust Ercole, Vice Chair

COMMISSIONERS PRESENT: Bev Eagy, Eric Gleason, one position vacant

COMMISSIONERS ABSENT: Robert McNary

OTHERS PRESENT: Museum Commission Representative Julie Reynolds, and
City Councilor Scott Randall

STAFF PRESENT: Associate Planner Kaitlyn Cook, Secretary Paula Webb

CALL TO ORDER

The meeting was called to order by Vice Chair Ercole at 4:01 p.m.

PLEDGE OF ALLEGIANCE

Vice Chair Ercole led the Pledge of Allegiance.

APPROVAL OF AGENDA

It was moved by Gleason and seconded by Eagy to approve the agenda as presented. The motion carried 3/0; Eagy, Ercole, and Gleason voting in favor, none opposed, McNary absent, one position vacant.

APPROVAL OF MINUTES

It was moved by Eagy and seconded by Gleason to approve the minutes of November 29, 2023 as written. The motion carried 3/0; Eagy, Ercole, and Gleason voting in favor, none opposed, McNary absent, one position vacant.

PUBLIC COMMENT

None.

ACTION ITEM

2024 Goal Setting

Senior Planner Cook stated in order to retain our status as a Certified Local Government, one of the requirements the City must fulfill is to maintain our Historic Review Board. As part of the Historic Review Board, we must create goals every year. These goals are presented to City Council no later than February 1 of each year.

Discussion topics included:

- Add specific short-term goals to assist with the preservation and re-use of the Waldron-Gitchell Building.
- Add to 2024 Goals, *“Installation of the Light Capsule Art Project at the Waldron-Gitchell Building.”*
- Add to 2024 Goals, *“Restore the front, upstairs windows of the Waldron-Gitchell Building.”*
- Move *“Encourage preservation and re-use of the Waldron-Gitchell Building.”* to Continuous Goals.
- The City has collaborated with The Dalles Art Center on community engagement projects: the Walking Tour, and window restoration workshop at St. Peter’s Landmark.
- Continued maintenance of Pioneer Cemetery.
- There is an option to apply for an upcoming SHPO grant to update the historic inventory. The last update occurred in the mid-1990s; it is recommended to update at least every 20 years.
- Senior Planner Cook is collaborating with Wasco County to update the City of The Dalles Zoning Map to create an update. The update will provide easier access to individual inventory forms on the State Historic Preservation Office (SHPO) website for specific properties located outside of the historic district.
- The Dalles Main Street is in the process of reorganizing. Move *“Collaborate with Main Street and The Dalles Art Center on further downtown restoration project goals.”* to Continuous Goals.
- It is not a requirement to provide historic restoration workshops. Commissioner Gleason noted the Cultural Trust encourages restoration workshops. *“Provide a historic restoration workshop for local homeowners and contractors.”* will remain in Short-Term Goals.
- *“Create a concept design for historic building plaques.”* will remain in Short-Term Goals.
- *“Support the creation of tours of historic properties and the Pioneer Cemetery.”* will be retained.

MINUTES

Historic Landmarks Commission Meeting

December 20, 2023

Page 3 of 6

- *Encourage the fabrication and installation of historic plaques throughout the community, including Pulpit Rock and Amotan Field.* The goal for signage at Pulpit Rock is met. Pulpit Rock will be removed from this goal.
- Goals will be reorganized for greater clarity.
- *Provide annual recognition of historic restorations, including onsite acknowledgement and media coverage.* Revised to read, "Provide annual recognition of historic restorations at the annual goal setting meetings."
- Add to 2024 Goals, "Provide onsite acknowledgements for notable restorations." Staff will contact the Beautification Committee for an example of their criteria used to select recipients.
- *Support Historic Preservation Month, local historic preservation, and education.* It was suggested restoration workshops be scheduled during Historic Preservation Month.
- The Commission is still short one position; efforts continue to fill the position.
- Senior Planner Cook thanked the Commissioners for their attendance at the Certified Local Government training, and their continuing efforts to expand their knowledge of historic preservation.
- There has been no progress on replacement signage at Rock Fort.
- *Support the restoration and preservation of the Civic Auditorium and City Hall.* This goal was removed.
- *Support the Fort Dalles Museum and the Vehicle Storage Display Building.* Revised to read, "Support the Fort Dalles/Anderson Homestead Museum and the Vehicle Storage Display Building."
- *Update historic inventories and encourage new nominations to local and national registry districts.* Revised to read, "...local and national registries."
- Senior Planner Cook will provide information on the number and types of applications to City Council during the HLC Annual Report.

All goals not specifically mentioned remain the same. HLC Goals for 2024 are attached (Attachment 1).

STAFF COMMENTS

None.

COMMISSIONER COMMENTS

Commissioner Eagy said St. Peter's Landmark hosted the Gorge Winds Concert Band on December 8 and 9, 2023.

Representative Reynolds said the Fort Dalles Museum continues to identify native artifacts that may be repatriated. A small committee will meet to determine which items should remain with

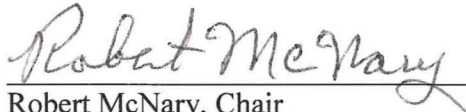
the Museum, and which items will be distributed in some fashion.


ADJOURNMENT

Being no further business, the meeting adjourned at 4:55 p.m.

Meeting conducted in a room in compliance with ADA standards.

Submitted by/
Paula Webb, Secretary
Community Development Department

SIGNED: 
Robert McNary, Chair

ATTEST: 
Paula Webb, Secretary
Community Development Department

City of The Dalles
Historic Landmarks Commission
2024 Goals

Short-Term Goals (1-2 years):

- Update Historic Ordinance and Design Standards to be clear and objective.
- Provide a historic restoration workshop for local homeowners and contractors.
- Encourage the addition of a student representative on the Historic Landmarks Commission.
- Apply for a grant to create a Preservation Plan for The Dalles.
- Create a concept design for historic building plaques.
- Encourage the fabrication and installation of historic plaques throughout the community, including Amotan Field.
- Support the creation of tours of historic properties and the Pioneer Cemetery.
- Provide landscaping, informational signage, and maintenance of the Pioneer Cemetery.
- Encourage the restoration and preservation of the Pioneer Cemetery and establish an inventory available on the City of The Dalles website.
- Encourage the restoration of the upstairs windows of the Waldron-Gitchell Building
- Support the installation of the light capsule art project at the Waldron-Gitchell Building.

Continuous Goals:

- Encourage preservation and re-use of the Waldron-Gitchell Building.
 - Collaborate with Main Street and The Dalles Art Center on further downtown restoration project goals.
 - Make historic preservation educational and funding resources available online to assist restorers with assessment and other historic preservation needs.
 - Provide annual recognition of historic restorations at the annual goal setting meetings.
 - Provide onsite acknowledgements for notable restorations.
 - Encourage historic restoration for downtown by providing historic background research.
 - Encourage the collection and preservation of local history, including irreplaceable oral and written histories.

- Update historic inventories and encourage new nominations to local and national registries.
- Maintain Certified Local Government status.
- Support Historic Preservation Month, local historic preservation, and educational workshops.
- Assist with historic plaque costs and availability.
- Keep the Historic Walking Tour current in all formats.
- Increase communication on all Urban Renewal and Main Street projects, vision and goals.
- Provide optional historic and procedural commissioner trainings.
- Support the Fort Dalles/Anderson Homestead Museum and the Vehicle Storage Display Building.
- Support and advocate for the preservation and continued use of The Dalles High School and Colonel Wright Elementary School.
- Encourage continued preservation and compatible infill of Historic Chinatown.
- Encourage preservation and continued use of Rock Fort by following the adopted Preservation and Maintenance Plan.