

In the Matter of Correcting a Scrivener's Error to Correct Wage Information) Regarding Order No. 23307
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CJ 2023-377
Curry County Clerk, Shelley Denney
Filed Date 12 28 2023
Time 10:30 AM - 4 PAGES
Deputy #111088 Mary Brose

**BEFORE THE BOARD OF CURRY COUNTY COMMISSIONERS
IN AND FOR THE COUNTY OF CURRY, OREGON**

**In the Matter of the Promotion of an
Employee**

)

ORDER NO. 23307

WHEREAS, it is the recommendation of Michael E. Fitzgerald, Director of County Operations, that Weston Robbins, currently a Drainage/Vegetation Specialist, Salary Range E, Step 3, at \$24.17/hour, be promoted to the position of Road Maintenance and Construction Worker III, Salary Range E, Step 4, at \$24.89/hour.

The job description for the new position is attached hereto and incorporated by reference.

WHEREAS, the Board of Commissioners of Curry County, a political subdivision of the State of Oregon, is in agreement with the above stated recommendation.

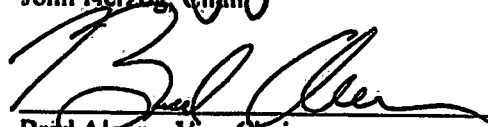
NOW, THEREFORE, IT IS HEREBY ORDERED that the above stated hire be in effect as of October 8, 2023.

DATED this 4th day of October, 2023

BOARD OF CURRY COUNTY COMMISSIONERS

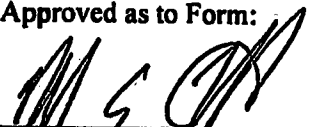


John Herzog, Chair



Brad Alcorn, Vice Chair

Approved as to Form:



Michael E. Fitzgerald, OSB #950738
County Legal Counsel



Jay Trest, Commissioner

CJ2023-230

Curry County Clerk, Shelley Denney

Filed Date 10 16 23

Time 9:57AM - 3 pages

Deputy Shelley Denney

Sundsey Harris

**CURRY COUNTY
JOB DESCRIPTION**

JOB TITLE: Maintenance and Construction Worker III

EXEMPT: No
SALARY LEVEL: Range Road - E
SUPERVISOR: Maintenance and Construction Foreman
PREPARED BY: Roadmaster

June 2023

GENERAL POSITION SUMMARY:

Performs a variety of skilled manual tasks and operates heavy and specialized equipment requiring journeyman level skills in the general construction and maintenance of county roads, bridges and related facilities. Perform related work as required.

This classification is distinguished from lower classifications because of the specialized and technical nature of some tasks, the emphasis on the operation of heavy equipment and the need to have knowledge of all construction and maintenance tasks to be used occasionally for supervising a work crew.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Operates grader, dozer, excavator, asphalt distributor, chip spreader, and 18-wheel self-loading lowboy.
2. Operates dump trucks, front-wheel loaders, brush cutters, rollers, backhoe, water tankers and truck mounted snow plows.
3. Performs manual labor associated with building fences, cleaning culverts, traffic control, pot hole patching, bridge repair, tree trimming, brush cutting, etc.
4. Maintains equipment by lubricating and making minor repairs.
5. Trains employees in lower classifications in the operation of heavy equipment.

SUPERVISORY CONTROLS AND RESPONSIBILITIES:

May occasionally exercise supervision over employees of a lower classification on a specific project.

May occasionally fill in for the Maintenance and Construction Foreman and assign daily work and supervise it to completion.

QUALIFICATION REQUIREMENTS:

Knowledge of

- The appropriate tools, equipment, materials and procedures used in road construction and maintenance
- The rules of safe operation of equipment used by this classification and the precautions to be taken to avoid accidents

Ability to

- Train and supervise other employees
- Perform basic arithmetic computations and perform work to engineering specifications
- Establish and maintain effective working relationships with other employees and the public

Skill in

- The efficient operation of particular types of equipment including grader, dozer, asphalt distributor, excavator, chip spreader, and 18 wheel self-loading lowboy
- Understanding and following reasonably complex oral and written instructions

EDUCATION AND/OR EXPERIENCE:

Minimum of three years of experience in general highway maintenance and construction work; sufficient education to insure the ability to read, write and perform basic arithmetic computations; or any satisfactory equivalent combination of experience and training which demonstrates the ability to perform the duties.

Requires possession of a valid Class A Oregon Commercial Driver's License (CDL) with tank endorsement.

Requires possession of a current certificate for the completion of ODOT Work Zone Traffic Control Course (Flaggers Card).

PHYSICAL DEMANDS AND WORK ENVIRONMENT:

- Must have the ability to read and interpret plans and specifications and perform strenuous physical tasks.
- Must have the ability to work in variable and inclement weather conditions.
- The noise level in the work environment may be high at times.
- The weather in the work environment will be variable and may be adverse at times.

Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.