



CURRY COUNTY BOARD OF COMMISSIONERS

Date Approved:

March 15, 2023

Commissioners' Hearing Room, Courthouse Annex
94235 Moore Street, Gold Beach, Oregon

www.co.curry.or.us

BUSINESS MEETING MINUTES

March 1, 2023

Please note: For detailed information on any agenda item refer to Audio/Video.

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order by Chair Herzog at 9:00 a.m. Present were Chair John Herzog, Vice Chair Brad Alcorn, and Commissioner Jay Trost.

Also present: County Counsel Ted Fitzgerald and Administrative Assistant John Jezuit

Fitzgerald spoke about the need for Board input on starting meetings with a prayer.

The Pledge was recited by all.

2. AMENDMENT/APPROVAL OF THE AGENDA

Alcorn – Move Agenda Item 5G to Agenda Item 6L.

Alcorn – Move Agenda Item 6F to after Agenda Item 6B.

Alcorn – Pull Agenda Item 6C.

Motion by Trost, seconded by Alcorn, to approve agenda as amended. Motion carried unanimously.

3. PUBLIC COMMENTS (3 minutes per person)

Mary Rowe spoke about ARP (American Rescue Plan) fund allocation procedures. Don Kendall spoke about the ARP application and needs for the Nesika Water District. Mike Murphy spoke about traffic signage on a section of Lower Harbor Road, specifically a traffic study to readjust the speed limit.

The following Public Comment was made after Agenda Item 6B and before Agenda Item 6D.

Spirit Meller spoke about the Board restoring and rebuilding public trust.

4. PRESENTATION

None

5. CONSENT AGENDA

A. Approve Minutes Business Meeting February 15, 2023

B. Suicide Awareness and Prevention Council Grant

C. Letter of Support for ODOT (Oregon Department of Transportation) Project in Harbor
(Pedestrian Improvements)

D. Juvenile Department Youth Litter Program

E. New Position within Curry County Prevention Department

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1. Financial Stability 2. Economic Development 3. Quality of Life 4. Public Trust 5. Infrastructure

F. Hire Boice-Cope Park Host

AGENDA ITEM 5G MOVED TO AGENDA ITEM 6L.

G. First Draw Documents for CDBG (Community Development Block Grant) Small Business Microenterprise Grant

H. Clean Air Act Violation – Wendy Lang, Juvenile and Parks Director

I. Roadmaster Signature Authority for \$231,790 Contract with Albina Asphalt for 242 tons of Emulsion Oil and 47 tons of Fog Oil for 2023 N. County Chip Seal Projects

J. Roadmaster Signature Authority for \$119,180 Contract with Tidewater Contractors to Deliver 1,790 tons of Chip Rock for 2023 N. County Chip Seal Projects

Motion by Alcorn, seconded by Trost, to approve Consent agenda as amended. Motion carried unanimously.

6. DISCUSSION/ACTION ITEMS

A. Replace a Juvenile Department Vehicle – Wendy Lang, Juvenile and Parks Director

Lang spoke about using self-insurance funds to replace the vehicle which was damaged in an accident. A discussion with Alcorn, Fitzgerald, Herzog, and Lang about self-insurance funds followed.

Motion by Trost, seconded by Alcorn, to approve the replacement of the Juvenile Department vehicle at a cost of \$48,760. Motion carried unanimously.

B. Parks Capital Improvement Budget – Wendy Lang, Juvenile and Parks Director

A discussion with Alcorn, Fitzgerald, Lang, and Trost about Lobster Creek and Boice-Cope Park operations concerning such things as the need for a tractor, golf cart for hosts, wood sales, propane heaters, sheds for park hosts, building a kiosk, wells, and future plans ensued. While the Board did not make a motion; they did express their support.

AGENDA ITEM 6C WAS PULLED.

~~C. Appoint Budget Committee Members – Ted Fitzgerald, County Counsel~~

AGENDA ITEM 6F DISCUSSED AFTER AGENDA ITEM 6F.

D. ARP Administrator – David Barnes, County Treasurer

Barnes cited several reasons for a County ARP Administrator, asked the Board to appoint an ARP administrator, and suggested the Finance Department as a possibility. A discussion with Alcorn, Barnes, and Fitzgerald served as a segue to Agenda Item 6E.

E. Discuss Procedures for County Funding Requests (ARP and Other) – Commissioner Alcorn

A discussion with Alcorn, Fitzgerald, Herzog, and Trost about creating a process to be used when entities contact the County for funding, setting County funding priorities, working with grants, and the need for changes ensued. The Board decided to further discuss this topic in a workshop.

AGENDA ITEM 6F DISCUSSED AFTER MELLER'S PUBLIC COMMENT.

F. Liaison for RSRTC (Rogue Siskiyou Regional Training Center) Project – Commissioner Alcorn

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Tyson Krieger, Fire Chief Gold Beach Volunteer Department, asked the Board, and the Board agreed, to appoint Alcorn as the Curry County liaison to the RSRTC project.

G. Employee Payroll Issues – Commissioner Alcorn

A discussion with Alcorn; Fitzgerald; Herzog; Frank Jerome, Finance Director; and Trost about periodic employee payroll issues, Caselle software, pay stubs, training, and a point of contact followed.

H. Annex Generator Failure – Commissioner Alcorn

A discussion with Alcorn, Fitzgerald, Herzog, and Trost about the battery backup, procedures, maintenance, and regularly scheduled generator inspection ensued.

I. Board of Commissioners Rules of Order - Commissioner Trost

A discussion with Alcorn, Fitzgerald, and Trost about order and decorum for Board meetings, parliamentary procedures, and having a structure for Board business followed. The Board agreed to further discuss this item in a workshop.

J. Role of Commissioner Liaisons – Commissioner Trost

A discussion with Alcorn, Fitzgerald, Herzog, and Trost about management issues, former County Administrators and Directors of Operation, having one (1) contact, and appointing a Director of Operations on an interim capacity ensued. The Board decided to continue the discussion in Executive Session.

K. Setting a Board of Commissioners Annual Priority Workshop – Commissioner Trost

A discussion with Alcorn, Barnes, Fitzgerald, Herzog, and Trost about evaluating County needs on an annual basis followed.

AGENDA ITEM 5G MOVED TO AGENDA ITEM 6L.

L. First Draw Documents for CDBG (Community Development Block Grant) Small Business Microenterprise Grant

A discussion with Alcorn, Herzog, and Summer Matteson, Economic Development Coordinator, about grievance policy and the Section III coordinator ensued.

Motion by Trost, seconded by Alcorn, to approve the first draw documents for the CDBG small business microenterprise grant. Motion carried unanimously.

7. PUBLIC HEARING

A. (At 10:00AM) Public Hearing of CDBG (Community Development Block Grant) Grant for Langlois Water District – Summer Matteson, Economic Development Coordinator.

Matteson read from the Public Notice, “Curry County is preparing an application for a 2023 Community Development Block Grant from Business Oregon for water system upgrades of Langlois Water District. It is estimated that the proposed project will benefit at least 218 persons, of whom at least 51% will be low or moderate income.” Herzog asked for public comments and noted there were none.

AGENDA ITEM 10B WAS PULLED.

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B. ~~(At 10:15AM) Public Hearing Regarding Amendments to Article Eight, Division Two of County Code – Monica Ward Emergency Management Director~~

C. (At 11:00AM) Proposed CTR (Curry Transfer and Recycling) rate increase – Luke Pyke, Site Manager and Commissioner Herzog

Pyke spoke about the proposed rate increase, specifically, the need for, and the details of, the proposal.

Motion by Alcorn, seconded by Trost, to approve CTR proposed rate increase starting April 1, 2023. Motion carried unanimously.

8. COMMISSIONER UPDATES

A. Commissioner Trost spoke about Code Enforcement open cases in progress.

B. Commissioner Herzog spoke about Aquatic Safety doing a qualifying swim.

C. Commissioner Alcorn spoke about

- Emergency Operations due to weather issues and
- Grants for purchasing some trailers and generators.

THE FOLLOWING ITEMS WERE DISCUSSED AFTER AGENDA ITEM 8.

Re: STR's. A discussion with Alcorn; Fitzgerald; Matteson; Miranda Plagge, Economic Development Assistant; and Trost about STR's (Short Term Rentals), tourism, STR ordinance requirement, Emergency Management, business licenses, and possible changes followed.

Re: Beginning a meeting with prayer. A discussion with Alcorn, Barnes, Fitzgerald, Herzog, and Trost about prayer at the beginning of a meeting, separation of church and state, audience perspective, and dedicating a moment of silence before a meeting ensued.

9. EXECUTIVE SESSION

A. 192.660(2)(a) To Consider the Employment of a Public Officer, Employee, Staff Member, or Individual Agent

Chair Herzog entered Executive Session at 12:09 p.m. and exited at 12:32 p.m.

10. HIRE ORDERS

A. Re-hire of a Former Employee – Emergency Manager – Julie Swift, Payroll and Personnel Coordinator

B. New Hire – Facilities Maintenance Worker – Julie Swift, Payroll and Personnel Coordinator

C. New Hire – Appraiser Trainee – Julie Swift, Payroll and Personnel Coordinator

Motion by Alcorn, seconded by Trost, to accept the hire orders A, B, and C. Motion carried unanimously.

Motion by Trost, seconded by Alcorn, to assign Interim Director of Operations duties in conjunction with County Counsel duties to Ted Fitzgerald with compensation adjustment of \$3,166 per month for 90 days. Motion carried unanimously.

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11. **OTHER** (ORS.192.640(1) ". . . notice shall include a list of the principal subjects anticipated to be considered at the meeting, but this requirement shall not limit the ability of a governing body to consider additional subjects.")

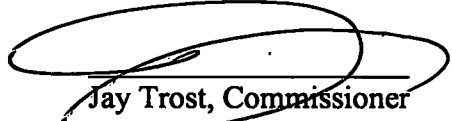
12. **ADJOURN**

Chair Herzog adjourned the meeting at 12:35 p.m.

Dated this 15th day of March, 2023

Absent At Signing
John Herzog, Chair


Brad Alcorn, Vice Chair


Jay Trost, Commissioner

Minutes prepared by: John Jezuit, Administrative Assistant

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