

RESOLUTION NO. 2672
INTRODUCED BY ALL COMMISSIONERS

REVISING PLANNING APPLICATION FEES, AND REPEALING RESOLUTION
NO. 2519 AND ALL RESOLUTIONS IN CONFLICT

WHEREAS, it is the responsibility of the applicant to defray the cost of processing land use applications; and

WHEREAS, the current fees approved by Resolution No. 2519 on September 11, 2018, do not cover the full cost of processing an application, and certain applications and fees for services were not addressed; and

WHEREAS, the Planning Department strives to deliver the highest quality customer service for its programs and needs to periodically update the fee schedule to reflect the increased costs of processing applications;

NOW THEREFORE, the City Commission of the City of Warrenton resolves as follows:

Section 1. The minimum fees, hereby incorporated by reference and attached as Exhibit A, shall be paid to the City upon the filing of a land use application or request for service. Such fees shall not be refundable.

Section 2. The fee schedule shall be updated annually based on the Consumer Price Index (CPI) provided by the US Bureau of Labor Statistics.

Section 3. Resolution No. 2519 is hereby repealed, and Resolution No. 2672, Exhibit A: Planning Application Fee Schedule is hereby adopted.

Section 4. This resolution shall be in full force and effect on July 1, 2024.

First Reading: May 14, 2024

Second Reading: June 11, 2024

ADOPTED by the City Commission of the City of Warrenton, Oregon this 11 day of June, 2024.

ATTEST:


Dawne Shaw, CMC, City Recorder

APPROVED:


Henry A. Balensifer III, Mayor

Exhibit A Planning Application Fee Schedule Effective July 1, 2024	Amount
Address Assignment (per lot)	\$50
Annexation	\$1,500
Appeals	
Planning Commission	\$500
City Commission	\$500
Comprehensive Plan Amendment	\$2,000
Conditional Use Permit	\$1,000
CRESO Review	AC
Development Code Text Amendment	\$1,500
Engineering Review (Development)	AC
Food Cart Permit	\$200
Floodplain Development Permit	\$350
Grading/Drainage Permit	\$100
Hearings Officer	AC, \$5,000 deposit
Homestay Lodging Permit and Inspection	\$500
Home Occupation – Type II	\$200
Land Use Compatibility Statement (LUCS)	\$75
License to Occupy	\$250
Lot Line Adjustment	\$150
Modification of Approved Plans or Conditions	
Type II	\$500
Type III/Type IV	\$750
Permit Extension	25% of Original Cost, capped at \$500
Recording with Clatsop County Clerk	AC
Pre-Application Conference	\$150
Reinspection	\$50
Residential Structure (Primary and Accessory)	\$150
Rezone	\$2,000
Shipping Container Permit	\$150
Sign Review	\$100
Site Design Review	
Food Cart Pod	\$250
Type II	\$500
Type III	
10,000 sf - 20,000 sf	\$1,000
20,001 sf - 30,000 sf	\$1,500

30,001 sf or larger	\$2,000
Street Vacation	
Type II	\$750
Type III	\$1,000
Subdivisions	
Land Partition, Preliminary	\$500
Land Partition, Final	\$250
Plat, Preliminary	\$1,000 + \$50/lot
Plat, Final	\$750
Plat Vacation	\$750
Planned Unit Development	\$1,500 + \$50/lot
Temporary Use/Structure	\$300
Urban Growth Boundary Amendment	\$2,000+AC
Variance	
Class 1 Administrative	\$500
Class 2 Planning Commission	\$1,000
Wetland Significance Determination Amendment	\$1,000 + AC
Wireless Communication Facility	\$3,000 + AC
Zoning Verification Letter	\$150

Notes:

AC stands for Actual Cost