

BEAUTIFICATION AND TREE COMMITTEE AGENDA

AGENDA

BEAUTIFICATION AND TREE COMMITTEE MEETING

June 17, 2024

4:00 p.m.

City Hall Council Chamber

VIA ZOOM

<https://zoom.us/j/95147361566?pwd=S2N6bnRSbHVqZkdwaFJlVkhVNFBZQT09>

Meeting ID: 951 4736 1566 Passcode: 197873

Dial 1(346) 248-7799 or 1(669) 900-6833

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
 - A. Approval of June 3rd, 2024 Beautification & Tree Minutes
5. AUDIENCE PARTICIPATION/PRESENTATIONS
 - A. Chuck Gomez, Granada Theater
6. COMMITTEE REPORTS
 - A. Second Saturday Clean Ups
 - B. Residential Tree Grant Project
 - C. Trevitt Sculpture
7. ACTION ITEMS
8. DISCUSSION ITEMS
 - A. Enhancing Pacific Coast Producers Fence
9. ADJOURNMENT

This meeting conducted Via ZOOM

Prepared by/
Abigail Jara, Executive Assistant

CITY OF THE DALLES BEAUTIFICATION & TREE COMMITTEE

To promote and honor our rich cultural history, share and enhance the beauty of our community, and strengthen communal pride in our public spaces through citizen engagement, advocacy, recognition, and partnerships.

MINUTES

BEAUTIFICATION AND TREE COMMITTEE MEETING

JUNE 3, 2024

VIA ZOOM/IN PERSON

PRESIDING: Janet Kavanagh
MEMBERS PRESENT: Debi Ferrer, Janet Kavanagh, John Nelson, Cindy Keever
ABSENT: Angel Drinkwine, Adam Rahmlow
STAFF: Amie Ell City Clerk, Mike Kasinger Facilities Supervisor

CALL TO ORDER

Kavanagh called the meeting to order at 4:02 pm.

ROLL CALL

City Clerk Amie Ell introduced Cindy Keever as the Committee's ex-officio member. She explained this was a City Manager appointed position. The ex-officio is a City staff member who would serve as a member of the committee participating in all discussion, but not voting on decisions. The role of the ex-officio was to assist the committee by ensuring correct administrative process were followed and coordinate with other staff.

Ell conducted roll call; Ferrer, Kavanagh, Nelson, Keever, present. Drinkwine, Rahmlow absent.

APPROVAL OF AGENDA

It was moved by Ferrer and seconded by Nelson to approve the agenda as amended. The motion carried 3 to 0; Ferrer, Nelson, Kavanagh voting in favor; none opposed; Drinkwine, Rahmlow absent.

APPROVAL OF MINUTES

Kavanagh asked Nelson be added as a contributor to the creation of the walking tour noted in the April 15, 2024 minutes.

BEAUTIFICATION & TREE COMMITTEE

"To promote and honor our rich cultural history, share and enhance the beauty of our community, and strengthen communal pride in our public spaces through citizen engagement, advocacy, recognition, and partnerships."

MINUTES

Beautification and Tree Committee Meeting

June 3, 2024

Page 2 of 4

It was moved by Ferrer and seconded by Nelson to approve the May 6, 2024 and April 15, 2024 Beautification & Tree minutes as amended. The motion carried 3 to 0; Ferrer, Nelson, Kavanagh voting in favor; none opposed; Drinkwine, Rahmlow absent.

COMMITTEE REPORTS

Second Saturday Clean Up

Ferrer reported the first 3 months of the year's clean-ups had been successful, well attended events. Drinkwine had been the committee's representative at the most recent May clean-up event. She said the co-sponsors were instrumental in ensuring there was good attendance.

Kavanagh said she would be at the next clean-up event on June 8th and noted Columbia Gorge Toyota does excellent work organizing the events.

Update of Final of Trevitt Sculpture Design

Kavanagh reported the final design requested from the committee had been approved by the designers and would be in production soon. The final cost of the sculpture was \$1309.17.

Staff Liaison Report

Amie Ell, City Clerk reported the survey to elicit input from the community on what they would like to see happen with the old Tony's building site would close on Friday June 7th. She would be sending a link to all committee members.

Ell reported the City Budget Committee had adopted the budget for fiscal year 2024/25 and City Council would be voting on adoption at the June 10th City Council meetings. She said the adopted budget included \$10,000 for Beautification Committee tree plans as well as \$10,000 for beautification projects. In addition, funding had been included in the budget for downtown improvements such as benches and trash cans.

DISCUSSION

Cruise Ship Planter

Mike Kasinger Facilities Supervisor confirmed drip irrigation lines could be added along with drought proof plants to the planter.

Kavanagh said she would like to include bulbs and more native plants in the design plan. She suggested working with Humble Roots who was a local nursery specializing in native plants.

BEAUTIFICATION & TREE COMMITTEE

"To promote and honor our rich cultural history, share and enhance the beauty of our community, and strengthen communal pride in our public spaces through citizen engagement, advocacy, recognition, and partnerships."

MINUTES

Beautification and Tree Committee Meeting

June 3, 2024

Page 3 of 4

Ferrer agreed it would be a good to work with Humble Roots on both the Cruise Ship Planter project and the Trevitt Triangle landscaping project. She asked to create a work session to meet with Humble Roots staff to work on a design for both projects.

Keever said she had worked with High Country Gardens in Bend, Oregon who also specialized in native, drought, and deer resistant plants.

Kavanagh said some of the plants at the two projects location had died would need to be replaced.

Keever said they had not been monitored well enough to ensure there was enough water for the plants. She noted they had also had problems with someone turning the automatic irrigation systems off at the 2nd Street triangle. She said it was a good idea to use someone familiar with the area to create designs for the projects and purchase the plants through them.

Ferrer said she would contact both Humble Roots and High Country Gardens to ask them about submitting designs with native plants.

Trevitt Triangle Landscaping

Kavanagh said the landscaping at Trevitt Triangle would make a good native plant garden example for the community.

Ferrer suggested the sculpture be placed before the committee continue planning landscaping of the area. The committee agreed.

Create a Subcommittee for Designating Wasco County Heritage Tree

Ell reported there were no nomination submissions yet for Heritage Trees.

Kavanagh said she would like to see more Beautification & Tree Committee articles and update in the local newspapers.

Ferrer said she would like to get a press release out to inform the public of the walking tour of notable trees and the heritage tree nomination form

Ell said she would work to create a press release draft and share with the committee chair before posting.

Kavanagh noted two examples of possible heritage trees being the sycamore at the library and the oldest mulberry tree in the city. She reported notable trees had recently fallen over in town, one had been a part of the walking tour of notable trees.

BEAUTIFICATION & TREE COMMITTEE

“To promote and honor our rich cultural history, share and enhance the beauty of our community, and strengthen communal pride in our public spaces through citizen engagement, advocacy, recognition, and partnerships.”

MINUTES

Beautification and Tree Committee Meeting

June 3, 2024

Page 4 of 4

Ferrer, Kavanagh, and Nelson all volunteered to be on the subcommittee to designate a heritage tree.

Create a Subcommittee for Presentation to Main Street

Kavanagh said the committee was expected to present at the Main Street meeting on Wednesday at noon. A subcommittee was needed to plan the presentation sharing past and current project and ideas for future collaborations.

Ferrer and Kavanagh volunteered to be on this subcommittee.

Additional Discussion

Ferrer said she continued to check on the progress of the Green Infrastructure Grant and it was still not open. She reported the Oregon Department of Forestry had an open grant program with applications due July 1st. The grants were to help with urban forest assessment, prioritizing, and planning. This included things such as tree inventories, tree canopy inventories, and education and engagement projects. The amounts ranged from \$10,000 to \$100,000 and was available to local governments. ODF had staff available to help with grant writing. She will put together an outline for staff to review sharing the main points of what would be proposed if the committee were to write a grant request.

Ferrer said she would attend the upcoming City Council Meeting on June 10th to present information about the Notable Tree Walk and Heritage Tree nomination.

ADJOURNMENT

Being no further business, the meeting was adjourned at 5:05 pm.

Submitted by/
Amie Ell, City Clerk

SIGNED:

Janet Kavanagh, Chair

ATTEST:

Abby Jara, Executive Assistant

BEAUTIFICATION & TREE COMMITTEE

“To promote and honor our rich cultural history, share and enhance the beauty of our community, and strengthen communal pride in our public spaces through citizen engagement, advocacy, recognition, and partnerships.”