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Regular City Council Meeting
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MINUTES

CITY COUNCIL MEETING
COUNCIL CHAMBER, CITY HALL
APRIL 8, 2024
5:30 p.m.

IN PERSON & LIVE STREAMED

PRESIDING: Mayor Richard Mays

COUNCIL PRESENT: Darcy Long, Tim McGlothlin, Scott Randall, Dan Richardson

COUNCIL ABSENT: Rod Runyon

STAFF PRESENT: City Manager Matthew Klebes, City Attorney Jonathan Kara, City Clerk Amie Ell, Public Works Director Dave Anderson, Police Chief Tom Worthy, Finance Director Angie Wilson, Community Development Director Joshua Chandler, Human Resources Director Daniel Hunter, IT Director David Collins, Airport Manager Jeff Renard, Transportation Division Manager David Mills, Economic Development Officer Dan Spatz

CALL TO ORDER

The meeting was called to order by Mayor Mays at 5:30 p.m.

ROLL CALL OF COUNCIL

Roll Call was conducted by City Clerk Ell. Long, McGlothlin, Randall, Richardson present. Runyon absent.

PLEDGE OF ALLEGIANCE

Mayor Mays invited the audience to join in the Pledge of Allegiance.

APPROVAL OF AGENDA

It was moved by Long and seconded by McGlothlin to approve the agenda as submitted. The

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motion carried 4 to 0, Long, McGlothlin, Randall, Richardson voting in favor; none opposed; Runyon absent.

PRESENTATIONS PROCLAMATIONS

Recognition of The Dalles Robotics Team

Mayor Mays read and presented Certificates of Recognition to The Dalles Robotics team.

Disconauts (4H - Vex IQ middle school) Edgar Castaneda, Jordan Torres-Olivan, Kanin Nefzger, William McAllister, Coach Lu Seapy & Coach Ian Castaneda

System Overload (The Dalles High School - Vex VRC High School) Jack McAllister, Ian Castaneda, and Colin Schechter

Syntax Error (The Dalles High School - Vex VRC High School) Everest Lenardson, Evelyn Schechter, Kim Morales Cortes, Zach Banks, and Coach Chuck Weber

Community Outreach Team – Spring 2024 Recap

Economic Development Officer, Dan Spatz presented the staff report.

AUDIENCE PARTICIPATION

Lisa Farquharson, CEO of The Dalles Area Chamber of Commerce shared information about the upcoming Northwest Cherry Festival events which will take place from April 19 – 21, 2024.

CITY MANAGER REPORT

City Manager Matthew Klebes reported;

- A site visit with the City Clerk/Public Information Officer to the Wasco County Landfill. Met with the Waste Connections District Manager to learn about operations and efforts to mitigate odor and control birds.
- The second type of downtown holiday decorations are being refurbished.
- Downtown tree planting is underway along 2nd Street.
- Attended meeting with The Port of The Dalles.
- Attended meeting with North Wasco County Parks & Recreation Department.
- QLife board meeting.
- Spoke on KODL Radio.

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- The budget process is in full swing.
- Let with the City Manager and Mayor of Hood River.
- Klindt Drive construction project moving forward.
- Met for Oregon City Managers Association conference to take place in Hood River this year.

Klebes announced at the next meeting Farquharson would be presenting to council for The Dalles Area Chamber of Commerce as was required by the TRT contract. He noted the current contract calls for quarterly presentations and asked council if this is what they wished to happen.

Richardson said he would not like to see more formal presentations but wanted to more numbers or metrics reported. He said an updated contract should include a description of items to be tracked and reported on a quarterly basis.

Long said as the current contract was for 1 more year, and it is unknown who will hold the contract in the future, it would be a good idea to keep the quarterly presentation requirement. She said currently Farquharson attends most City Council meetings and provides updates often, there is no guarantee someone else would do the same without the requirement being included in a contract.

City Attorney Jonathan Kara reported he had asked other jurisdictions to share their requirements and had learned that others require quarterly updates by mail or email and formal presentations by request.

Mayor Mays asked for council consensus on directing staff to change the contract to include quarterly updates and one yearly formal presentation. There was consensus to make the change.

Mayor Mays directed the City Manager to have staff amend the contract and to include the changes into any future Requests for Proposals (RFPs).

CITY COUNCIL REPORTS

Councilor McGlothlin reported;

- Attended Airport Board meeting.
- Visited and toured the Gloria Center with Mayor Mays.
- Met with John McGlothlin, CEO / County Administrator of Donegal County, Ireland.

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Councilor Long reported;

- Met with the City Manager.
- Met with the Airport Manager and toured the Airport.
- Noted the new drive-up book return at the Library.
- The Urban Renewal Agency's regular meeting had been canceled due to scheduling conflicts with the upcoming budget meetings and candidate's forum. The next regularly scheduled Urban Renewal Agency meeting will be May 21st.

Councilor Randall reported;

- Attended QLife board meeting. Robotics team members attended. A decision was made after coming out of executive session to secure a financial advisor.

Councilor Richardson reported;

- Met with the City Attorney.

Mayor Mays reported;

- Toured the Gloria Center.

Mayor Mays presented staff recognition awards;

- Excellence in Customer Service, Lupita Torres
- Team Player, Todd Stephens
- Innovative Thinker, David Mills

CONSENT AGENDA

It was moved by Richardson and seconded by McGlothlin to approve the Consent Agenda as presented. The motion carried 4 to 0, Richardson, McGlothlin, Long, Randall voting in favor; none opposed; Runyon absent.

Items approved on the consent agenda were: 1) The minutes of the March 11, 2024 Regular City Council meeting. 2) The minutes of the March 25, 2024 Special City Council Meeting. 3) Resolution No. 24-009 Concurring with The Mayor's Appointments to The Urban Renewal Budget Committee and Urban Renewal Agency.

CONTRACT REVIEW BOARD

Authorization to award Contract No. 2024-002 – 2024 Asphalt Crack Seal Contract

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Transportation Division Manager David Mills presented the staff report.

McGlothlin asked what process was used to determine which roads would be getting the crack seal.

Mills said a computer program produces a report identifying where to best spend money according to street condition ratings, treatments needed, and the amount of funding available. A hired private company, Metropolitan Street Savers inspects road surfaces to determine pavement condition ratings.

Richardson asked if CR Contracting had been used before and what the backlog of lane miles was.

Mills said they had used the company last year. He said after the current crack seal season the City will be one year ahead and be able to continue the work in-house only for the next several years.

It was moved by Richardson and seconded by McGlothlin to authorize the award of Contract No. 2024-002 for the 2024 Asphalt Chip Seal Contract to CR Contracting LLC with the additional 50,050 linear feet in an amount not to exceed \$165,594. The motion carried 4 to 0, Richardson, McGlothlin, Long, Randall voting in favor; none opposed; Runyon absent.

Authorization to award Contract No. 2024-003 – 2024 Slurry Seal Contract

Transportation Division Manager David Mills presented the staff report.

It was moved by Randall and seconded by Long to authorize the award of Contract No. 2024-003 for the 2024 Slurry Seal Contract to Pave Northwest, Inc in an amount not to exceed \$153,417. The motion carried 4 to 0, Randall, Long, McGlothlin, Richardson voting in favor; none opposed; Runyon absent.

ACTION ITEMS

ANPC Ground Lease at Columbia Gorge Regional Airport

Columbia Gorge Regional Airport Manager Jeff Renard presented the staff report.

Long said Renard had shared information about the Advanced Navigation and Positioning Corporation on her tour and was impressed with the technology and fact the company it is in this area.

Klebes asked the motion include “contingent upon the approval of Klickitat County” if the County had not already approved.

Renard said it was not yet approved and would most likely be on their next agenda.

It was moved by Long and seconded by McGlothlin to authorize the City Manager to enter into the 10-year ground lease with Advanced Navigation & Positioning Corporation with the option of an additional 10-year term pending the approval by Klickitat County. The motion carried 4 to 0, Long, McGlothlin, Randall, Richardson voting in favor; none opposed; Runyon absent.

EXECUTIVE SESSION

In accordance with ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed; and ORS 192.660(2)(f) to consider information or records that are exempt by law from public inspection.


Mayor Mays recessed Open Session at 6:25pm

Mayor Mays reconvene Open Session at 7:43pm

ADJOURNMENT

Being no further business, the meeting adjourned at 7:44 p.m.

Submitted by/
Amie Ell, City Clerk

SIGNED: 
Richard A. Mays, Mayor

ATTEST: 
Amie Ell, City Clerk